

COUNCIL PROCEEDINGS

Tuesday, April 18, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on April 18, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Bourne, McCraw, Pream, Aarestad, Lorensen and Bolduc. Councilmember Narverud absent. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

Merit Award for Outstanding Performance - City of Thief River Falls, Travis Giffen - Public Works Director and Rich Clauson – Widseth.

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Anthony Bolduc, to approve the agenda with the removal of 8.3.

CONSENT AGENDA

RESOLUTION NO. 04.84.23: Approval of March 30, 2023 Special Council Proceedings

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution NO. 04.84.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve March 30, 2023 Special Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.85.23: Approval of April 4, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution NO. 04.85.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve April 18, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.86.23: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution NO. 04.86.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills

and disbursements in the total amount of \$543,445.59. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 04.87.23: Water System Modeling and Operations Support

Following discussion, Councilmember Mike Lorenson introduced Resolution NO. 04.87.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City of Thief River Falls Water Systems Department conducts Water Modeling of the Distribution System to evaluate volume, pressure and age of water in the System. Current modeling was completed in 2022. Prior modeling was done in the 1990's. The Water Modeling plan is also utilized in the design of future Water Main expansion projects, along with recommendations of closing the loops on dead end mains.

WHEREAS, The 2022 modeling study identified high and low pressure issues in the Distribution System, as well as aged water in some of the storage facilities. Staff have begun to address some of the recommendations by installing Variable Frequency Drives on the High Service Pumps. The recent Comprehensive Performance Evaluation of the Water Treatment Plant also identified some of the changes that are recommended in the Modeling Study.

THEREFORE, BE IT RESOLVED Approve the Agreement for Professional Services with Short Elliot Hendrickson (SEH Engineering) to Implement the Water Modeling and System Pump Flow Plan.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.88.23: Approve the Thief River Falls Municipal Utilities Cogeneration and Small Power Production Rate Schedule by Star Energy

Following discussion, Councilmember Mike Lorenson introduced Resolution NO. 04.88.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, Available to all customers where the customer has qualified small power production or cogeneration facilities connected in parallel with the Utility's facilities.

The customer is required to execute an Interconnection Agreement with the Utility. A Qualifying Facility is a cogeneration and small power production facility that satisfies the conditions in 18 code of Federal Regulations, Section 292.101(b). The rates are for purchasing excess electricity.

THEREFORE, BE IT RESOLVED Authorize the City of Thief River Falls Utility Billing to pay solar customers monthly for all energy furnished during the month that exceeds that supplied by the utility during a billing period at the rates below. Other options a customer can choose would be Roll over credits, Simultaneous Purchase and Sale Billing or Time of Day rates.

Residential \$0.1177 per kWh
Commercial \$0.1012 per kWh

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.89.23: Replace Oil Separators and install Relief Piping at the Ralph Engelstad Arena

Following discussion, Councilmember Jason Aarestad introduced Resolution NO. 04.89.23 being seconded by Councilmember Scott Pream, that:

WHEREAS, The Oil Separators at the Ralph Engelstad Arena are corroding from the inside and plugging up the ice plant. The Oil Separators at the Ralph Engelstad Arena are at the end of their useful life and need to be replaced along with the installation of supply relief piping.

THEREFORE, BE IT RESOLVED To approve the CIMCO equipment quote of \$64,500 to replace the oil separators and install relief piping in the ice plant at the Ralph Engelstad Arena. The additional contractual obligations related to the scope of the repairs and work, including the equipment, will total up to \$100,000.00 to be paid from the Arena Bond Fund.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.90.23: New Thief River Falls Municipal Liquor Store hours starting May 15th, 2023

Following discussion, Councilmember Anthony Bolduc introduced Resolution NO. 04.90.23, being seconded by Councilmember Megan Bourne, that:

WHEREAS, The Thief River Falls Municipal Liquor Store has been closing at 8:00 pm since March 28, 2020 due to the COVID-19 pandemic.

THEREFORE, BE IT RESOLVED Authorize the Thief River Falls Municipal Liquor Store to have the hours of 8:00 am to 9:00 pm Monday through Saturday and Closed Sundays starting May 15th, 2023.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.91.23: Approval of Employment of Louis Brown as Forester

Following discussion, Councilmember Scott Pream introduced Resolution NO. 04.91.23, being seconded by Councilmember Michele McCraw, that:

WHEREAS, On resolution number 1-18-23 the City Council authorized filling the vacant Forester position, created by the resignation of Brian Benitt. The position was first offered to Teamster members and then was advertised and filled by the public process.

WHEREAS, The city council has authorized filling this position.

THEREFORE, BE IT RESOLVED Approve the employment of Louis Brown as Forester. Mr. Brown shall be placed at Step 1 of the Grade Level 4 Forester salary schedule for a starting salary of \$26.29 per hour, effective May 1, 2023, pending successful completion of all pre-employment backgrounds and testing.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.92.23: Approval of 2023 City Hall Remodel Project

Following discussion, Councilmember Anthony Bolduc introduced Resolution NO. 04.92.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, The project is based on an item generated from the City's Building Committee, items that have been generated and prioritized for needs, viability, and approval from City Council.

WHEREAS, Approving plans and specifications and calling for bids at the April 18th council meeting will allow for the advertising time required for an anticipated May 2023 Bid Open Date.

THEREFORE, BE IT RESOLVED Adopt a Resolution approving Plans and Specifications and Calling for Bids for the 2023 City Hall Remodel Project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.93.23: Approval of 2023 Street and Utilities Improvements

Following discussion, Councilmember Anthony Bolduc introduced Resolution NO. 04.93.23, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED Adopt a Resolution approving Plans and Specifications and Calling for Bids on the 2023 Street and Utilities Improvements as follows:

- Reconstruction of base and pavement on portions of Arnold, Duluth, and Knight Avenues located between 9th street and 12th street. Resurfacing of pavement on streets located between Arnold Avenue and Trunk Highway #32.
- Completion of Robson Court Cul-de-sac (aggregate, storm sewer, curb and gutter, asphalt pavement).

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.94.23: AMEND RESOLUTION NO. 09.191.22: Replacement of the beveled roof portion of the Carnegie Library

Following discussion, Councilmember Mike Lorenson introduced Resolution NO. 04.94.23, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED To approve Northwest Roofing to replace the angled Steel Roofing on the Carnegie Library building & various repairs of rain gutters:

- \$11,500.00 Carnegie Library Building Capital Fund Reserve Balance
- \$2,100.00 Carnegie Roof Capital Fund Reserve Balance.
- Remaining balance of repairs(estimated \$26,400.00) American Rescue Funds

*Interior cosmetic repairs funded by the Carnegie Library Maintenance Budget.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Scott Pream mentioned the Pennington County Historical Society is wondering about building permits.
- Councilmember Mike Lorenson mentioned wanting discussion of starting a rental inspection program within the city. Mike asked Rick Beier to follow up with Public Safety Committee.
- Mayor Holmer expressed concerns with 420 Davis Ave property continuing to grow. The date was set for June 1st to do final clean up. Delray checking with court system and Nate Haase is working on it.
- Mayor Holmer mentioned he and Angela Philipp met with two representatives with the Coalition of Greater Minnesota Cities for a site visit for upcoming annual meeting July 26th-28th here in Thief River Falls. Expecting 150 plus to be in attendance.

UPCOMING MEETINGS

- City Council Meeting - May 2nd at 5:30 p.m.
- Committee of Whole Meeting - May 2nd Immediately following City Council
- Pennington County clean-up day is Saturday, May 6th, from 8 a.m. to 12p.m.
- Utilities Committee Meeting - May 8th at 7:00 a.m.
- Public Safety Committee Meeting - May 8th at 4:30 p.m.
- Administrative Services Committee Meeting - May 9th at 4:30 p.m.
- Public Works Committee Meeting - May 10th at 4:30 p.m.
- City Council Meeting - May 16th at 5:30 p.m.

INFORMATIONAL ITEMS

- March 2023 Investment Summary

CLOSE MEETING PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBDIVISION 3 (A)

- The City Council may close the council meeting to evaluate the performance of City Administrator, Angela Philipp, as it relates to implementation of the Wage Study pay rate adjustments and expense billing issues.

Councilmember Mike Lorenson moved, being seconded by councilmember Jason Aarestad, to close the Council Meeting. On vote being taken, the motion was unanimously passed. The

meeting closed at 6:05 p.m.

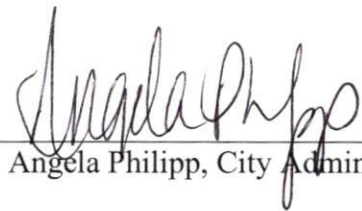
Councilmember Mike Lorensen moved, being seconded by councilmember Megan Bourne, to recess the closed meeting and reconvene to April 25th at 5:30 p.m. Council Chambers.

The regular City Council meeting reconvened at 6:25 p.m.

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorensen, being seconded by Councilmember Anthony Bolduc to adjourn at 6:27 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Attest:


Angela Philipp, City Administrator

Brian D. Holmer, Mayor