THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, June 6, 2023

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC FORUM -** ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. **PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**

6. **APPROVE AGENDA -** ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. **CONSENT AGENDA -** ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
   - 7.1. Approval of May 16, 2023 Council Proceedings (page 3-10)
   - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 11-53)
   - 7.3. Approval VFW Post 2793 Temporary Intoxicating Liquor License with Addendum June 9, 2023 (page 54-59)
   - 7.4. Approval VFW Post 2793 Temporary Intoxicating Liquor License with Addendum July 7, 2023 (page 60-65)
   - 7.5. Approval VFW Post 2793 Temporary Intoxicating Liquor License with Addendum August 18, 2023 (page 66-71)

8. NEW BUSINESS

8.1. Approve Northwest Minnesota Foundation Grant Application (page 72)

8.2. Call for second reading and consider an amendment to City Code Chapter 151.42 EASEMENTS (page 73-75)

8.3. Approval of an Ordinance Of The City Of Thief River Falls, Minnesota, Amending City Code Chapter 151 Entitled "Zoning Code" By Adding Section 151.42, “Easements” , And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

8.4. Approval of Appointment of Brian Jacobson as Electric Superintendent (page 76)

8.5. Juneteenth, June 19th Passed Legislation as a State Holiday

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. Committee of Whole Meeting - June 6th Immediately following City Council

10.2. Utilities Committee Meeting - June 12th at 7:00 a.m.

10.3. Public Safety Liquor Committee Meeting - June 12th at 4:30 p.m.

10.4. Administrative Services Committee Meeting - June 13th at 4:30 p.m.

10.5. Public Works Committee Meeting - June 14th at 4:30 p.m.

10.6. City Council Meeting - June 20th at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. CLOSE MEETING PURSUANT TO MN STATUTE §13D.05 TO DEVELOP OR CONSIDER OFFERS OR COUNTEROFFERS FOR THE SALE OF REAL PROPERTY

12.1. Sale of 301 Sherwood Property

12.2. Community Land Trust Property

13. RECOVENE MEETING

14. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Tuesday, May 16, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on May 16, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Bourne, McCraw, Narverud, Pream, Aarestad, Lorenson and Bolduc. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- Bike Month Proclamation
- American Legion Family National Poppy Day Proclamation

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition 8.10.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 05.104.23: Approval of May 2, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No. 05.104.23, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve May 2, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.105.23: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No. 05.105.23, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $565,019.49. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.106.23: Approve Anne Cummings Beer in the Park Permit

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No. 05.106.23, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Anne Cummings has applied for a Beer in the Park Permit for a 50th Anniversary Party for 20 to 25 people in Hartz Park.

WHEREAS, The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor I allowed.

THEREFORE, BE IT RESOLVED Approve a Beer in the Park Permit to Anne Cummings effective June 30, 2023 for a 50th Anniversary at Hartz Park from 9:00 a.m. to 4:00 p.m.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 05.107.23: J&M Displays, Inc Fireworks Display Permit Application

Following discussion, Mayor Holmer suggest approving to extend the time from 10:15 to 10:30 p.m., Councilmember Steve Narverud introduced Resolution with change, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, J&M Displays, Inc will be performing at the Pennington County Fair on July 12th from 10 pm to 10:30 pm. Name of supervising operator: Ryan Hansen/ Cory Jehoich – License No. 0 1096 1090.

WHEREAS, Pursuant to Thief River Falls City Code Section 130.26 and Minnesota Statutes, Section 13.04, Subd. 2, that in order to complete the application necessary for licensing within this municipality, you may be required to supply certain private and/or confidential personal data to the City of Thief River Falls via the completed application form. This private and/or confidential personal data, in addition to all other information provided, will be used by employees of the City of Thief River Falls and the Thief River Falls City Council to determine whether or not the "license" may be granted as requested.

WHEREAS, The Permit fee is $25 per day.

THEREFORE, BE IT RESOLVED To approve a Fireworks Display Permit Application effective July 12 from 10 pm to 10:30 pm for J&M Displays, Inc.

On vote being taken, the resolution was unanimously passed.

Call for first reading to consider an amendment to City Code Chapter 151.42 EASEMENTS, amending easement requirements, and by adopting by reference City Code Chapter 10 and Section 152.998

Councilmember Anthony Bolduc motioned, being seconded by Councilmember Steve Narverud to call for the First Reading of an Ordinance of an Amendment to City Code Chapter 151.42 EASEMENTS, Amending Easement Requirements, and by Adopting by

Reference City Code Chapter 10 and Section 152.998.

Section 1. City Code Chapter 15 I .42 is hereby added to read as follows:

157.42. EASEMENTS.
(A) Utilities. Easements at least ten feet wide centered, overlapping, or adjacent to lot lines shall be provided for utilities where necessary. Easements for water lines or storm or sanitary sewer lines shall be at least 20 feet wide. Easements containing or proposed for more than one utility over six feet in depth shall be at least 30 feet wide. Wider permanent easements or temporary construction easements may be required where installation depths are greater than ten feet. Easements shall have continuity of alignment from block to block. Utility easements shall be kept free of any vegetation, obstructions, fences and structures which would interfere with the free movement of utility service vehicles. The City of Thief River Falls has the right to keep all utility easements free from hazards, structures and other improvements which might hinder the City's ability to serve and maintain such utilities. No fence, structure or trees can be planted or built in a utility easement area without permission from the City through the encroachment permit process.

(B) Encroachments. The City can require any obstructions in an easement or right of way be removed at the owner's expense. In non-emergency situations, the City will try to give the property owner a reasonable amount of time to remove the obstruction. However, if the property owner does not remove the obstruction as requested or if there is an emergency situation, the City can remove the obstruction and charge the property owner for the expenses. The City will not be required to compensate the property owner for the cost of repair, replacement or removal of the obstruction.

(C) Water courses. When a subdivision is traversed by a water course, drainage way, channel or stream, there shall be provided a storm water easement or drainage right-of-way
conforming substantially with the lines of such water courses and with such further width or
construction as may be determined to be necessary by the Public Works Director.

Section 2. City Code Chapter l0 entitled "General Provisions" and Section 152.998
entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

WHEREAS, The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. Chapter 151.42 includes easement requirements. Periodically, when warranted these regulations are reviewed and amended to address circumstances as requested.

WHEREAS, Section 151.42 outlines the requirements for easements and encroachments, as well as addressing encroachment permits for any obstructions allowable in an easement.

THEREFORE, BE IT RESOLVED Call for first reading to consider an amendment to City Code Chapter 151.42 EASEMENTS, amending easement requirements, and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.108.23: Approve Summer Work Hours for City Hall

Following discussion, Councilmember Jason Aarestad introduced Resolution, being seconded by Councilmember Megan Bourne, that:

WHEREAS, Customer service is a high priority and will continue to be so. One of the main conditions is that summer hours will not be an added cost to the City in any way. This is an added convenience to the customer being open at 7am 5-days a week. This schedule also provides an additional hour during the week the doors to City Hall are open.

It will be the City Administrator and Department heads job to ensure customer satisfaction.

THEREFORE, BE IT RESOLVED Set summer hours for the City of Thief River Falls City Hall and other departments as appropriate, effective Sunday, May 21st and to conclude on September 2nd. Summer hours are defined as four nine-hour days starting at 7:00 a.m. to 4:30 p.m. on Monday through Thursday and one-half day from 7:00 a.m. to 12:00 noon on Friday. Evaluation of hours to be conducted before summer hours end with the potential for year-round change.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.109.23: Authorize the purchase of a 2023 Squad Car

Following discussion with correction of DWI fund to be $17,000, Councilmember Mike Lorenson introduced Resolution with change, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, This was brought up for discussion in public safety to address an aging fleet.

WHEREAS, This is utilizing the budget for 2023, trade in of 2 squad cars, and Fund from the DWI Fund. Additionally utilizing the remaining budget from the Toughbook and Camera budget to go toward the purchase of the squad. This would then change the regular purchase of the next squad car to 2025.

THEREFORE, BE IT RESOLVED To authorize the purchase of a fully equipped 2023 Ford Explorer Police Interceptor utilizing the trade in of 2-2014 Squad cars, the 2023 vehicle and vehicle equipment budget, and $17,000 from the DWI fund. The total purchase would be for $63,378.27 through Guardian Fleet.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.110.23: Approval of Employment of Liza Hams-Cardinal for the Inventory position.

Following discussion, Councilmember Mike Lorenson introduced Resolution, being seconded by Councilmember Michele McCraw, that:

WHEREAS, On Resolution Number 1-21-23 the City Council approved the Inventory position job description and authorized filling the vacant Inventory position. The job was posted to Teamsters Union first and then advertised to the public. Interviews were conducted on Feb 2, 2023, March 23, 2023, and May 1, 2023.

WHEREAS, The city council has authorized filling this position.

WHEREAS, This is a budgeted position.

THEREFORE, BE IT RESOLVED Approve the employment of Liza Hams-Cardinal for the Inventory position. Mrs. Hams-Cardinal shall be placed at Step 1 of the Grade Level 3 Inventory salary schedule for a starting salary of $24.35 per hour, effective May 30, 2023, pending successful completion of all pre-employment backgrounds and testing.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.111.23: Agreement for Federal Participation in Construction

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Scott Pream, that:

WHEREAS, Pursuant to Minnesota Stat.Sec.161.36 the Commissioner of Transportation be appointed as Agent of the local agency to accept as its agent federal aid funds which may be made available for eligible transportation related projects.

WHEREAS, This agreement allows federal agencies to distribute funds to eligible municipalities.

THEREFORE, BE IT RESOLVED The Mayor and Administrator are hereby authorized and directed for and on behalf of the City of Thief River Falls, MN to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1052037, a copy of which said agreement was before the city Council/County Board and which is made a part hereof by reference.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.112.23: Approve 2023 Street Improvements Project

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The proposed work was bid as a result of meetings with department heads, Council Committees, developers, and according to items in the City's Capital Improvement Plan.

WHEREAS, Bids for this project were received on May 10th, 2023, from three contractors. The low bid was received from Agassiz Asphalt, LLC in the amount of $1,262,015.40. The Engineer's Estimate was $1,405,359.00. The low bid was 11% below the engineer's estimate.

THEREFORE, BE IT RESOLVED Approve the low bid of $1,262,015.40 from Agassiz Asphalt, LLC and award the 2023 Street Improvements Project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.113.23: Approve Bicycle and pedestrian advisory group

Following discussion, Councilmember Mike Lorenson introduced Resolution, being seconded by Councilmember Scott Pream, that:

WHEREAS, The city supports increased bicycling and walking for commuting, general transportation, recreation, and healthy living. A safe, connected, convenient, and comfortable network of pedestrian and bicycling facilities contributes positively to quality of life, equity, and health. Increased walking, bicycling, and access to transit is needed to support transportation solutions in Thief River Falls and contribute to energy efficiency, reduced greenhouse gas emissions, and better air quality. Walk- and bike-friendliness are key economic drivers for cities of all sizes, strengthening the local economy by attracting business investment and skilled workers that have the option to locate anywhere. Bike Thief River Falls, a chapter of the Bicycle Alliance of Minnesota has as its main mission of working with the city to make it more bike, walk and roll friendly. Bike TRF membership is open to anyone and serves as an important resource to the community.

THEREFORE, BE IT RESOLVED Approve Bike Thief River Falls as a recognized advisory group to the Thief River Falls City Public Works Committee. The purpose of the advisory group is to provide suggestions on policies, engineering projects, funding and grant opportunities and educational programs to help make Thief River Falls a more walk, bike and roll friendly community.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.114.23: Approval of step change for Investigator Position

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, This is a budgeted position

THEREFORE, BE IT RESOLVED Upon further review of the Investigator pay for Brady Meunier, it was determined that Mr. Meunier's wage shall be moved from the current Grade 7 Step 1 of $34.27 per hour to Grade 7 Step 2 of $35.73 per hour, effective May 17th, 2023. Mr. Meunier will then move to Grade 7 Step 3 of $37.16 on October 18, 2023, which is his original anniversary date.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.115.23: Bank reconstruction for handicap ramp fishing pier

Following discussion, Councilmember Jason Aarestad introduced Resolution, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, Scope of work lies within FEMA disaster declaration area from high water conditions sustained in 2022. The proposed work will help restore and improve conditions to help combat any further damage to the handicap accessible fishing pier.

WHEREAS, FEMA site inspections included area of reconstruction for awarded funding. Proposed construction engineered to best match requirements funded with recovery funds. The total work is estimated to be approximately $17,000.00.

THEREFORE, BE IT RESOLVED Authorize Quality Spray Foam to perform operations to recompact materials and restore area damaged by 2022 flood impacts.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.116.23: Authorize Support of Safe Routes to School Boost Grant

Following discussion, Councilmember Jason Aarestad introduced Resolution, being seconded by Councilmember Megan Bourne, that:

WHEREAS, This project will expand many of the offerings that we already provide to our community, such as bike repair stations and bike maintenance classes. It will also expand the Safety on Wheels helmet education program to our 3rd grade students and bring bike rodeo activities to our community. With these activities our citizens will be traveling safer and children will gain more confidence in their bicycling skills.

WHEREAS, We look forward to this new partnerships we have with Safe Kids Grand Forks and the addition of Safety on Wheels. We know this will lead to greater partnerships within the field of wheeled sports safety for the children of Thief River Falls.

THEREFORE, BE IT RESOLVED Authorize Mayor Brian Holmer to sign letter of support of Safe Routes to School Boost Grant.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Mike Lorenson mentioned when mowing grass - cannot put on road or sidewalks.
- Councilmember Steve Narverud mentioned leaf vac will go through next week.
- Mayor Holmer mentioned children will be out of school next week, please be aware.

UPCOMING MEETINGS

- City Council Meeting - June 6th at 5:30 p.m.
- Committee of Whole Meeting - June 6th Immediately following City Council
- Utilities Committee Meeting - June 12th at 7:00 a.m.
- Public Safety Liquor Committee Meeting - June 12th at 4:30 p.m.
- Administrative Services Committee Meeting - June 13th at 4:30 p.m. (Rm 201)
- Public Works Committee Meeting - June 14th at 4:30 p.m.
- City Council Meeting - June 20th at 5:30 p.m.

INFORMATIONAL ITEMS

- April 2023 Investment Summary

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson, being seconded by Councilmember Scott Pream to adjourn at 6:22 p.m. On vote being taken, the Chair declared the motion unanimously carried.

____
Brian D. Holmer, Mayor

Attest: __________________________________
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	**GENERAL FUND**	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	**COMMUNITY DEVELOPMENT REVOLVING LOAN FUND**	
230	**TRF K-9 UNIT FUND**	
260	**MECC**	
270	**TRAIN CANOPY**	
610	**LIQUOR**	
620	**WATER UTILITY**	
630	**REA & HOMCC ARENAS - VENUWORKS**	
640	**MULTI EVENTS CULTURAL CENTER - VENUWORKS**	
650	**TOURIST PARK CAMPGROUNDS - VENUMORKS**	
670	**STORM WATER UTILITY**	
680	**WASTEWATER UTILITY**	
690	**ELECTRIC UTILITY**	
810	**POLICE RELIEF ASSOCIATION**	
820	**GREENWOOD CEMETERY FUND**	
		1/14/2022

COUNCIL PER DIEM TO BE PAID ON 06/15/2023 PAYROLL
Presented 06/06/2023 Council Meeting

Mike Lorenson - April 2023

04/06/23	Labor Committee	3:00PM	City Hall	$32.50	
04/10/23	Utilities Committee	7:00AM	City Hall	$32.50	
04/11/23	Building Workgroup Meeting	7:00AM	City Hall	$32.50	
04/11/23	Labor Meeting	8:00AM	City Hall	$32.50	
04/12/23	Public Works Committee	4:30PM	City Hall	$32.50	
04/18/23	TVF Authority Board Meeting	4:00PM	City Hall	$32.50	
04/19/23	TVF Authority Board Meeting	7:30AM	County Building	$32.50	
04/25/23	Building Workgroup Meeting	4:00PM	City Hall	$32.50	
04/25/23	Special Council Meeting	5:00PM	City Hall	$32.50	
04/28/23	Utilites Committee Special Meetin	5:30PM	City Hall	$32.50	
					$325.00

Mike Lorenson - May 2023

05/02/23	Committee as a whole	ollowing Counc	City Hall	$32.50	
05/08/23	Utilities Committee	7:00AM	City Hall	$32.50	
05/09/23	Labor Meeting	3:00PM	City Hall	$32.50	
05/10/23	Public Works Committee	4:30PM	City Hall	$32.50	
05/17/23	TVF Authority Board Meeting	7:30AM	City Hall	$32.50	
					$162.50

Steve Narverud - April 2023

04/04/23	Homeless Shelter	10:00-11:00	Pennington Co.	$32.50	
04/06/23	Labor Committee	3:00-4:00	Council Chamber:	$32.50	
04/10/23	Interviews for forester	9:00-12:00	Council Chamber:	$32.50	
04/10/23	Public Safety	4:30-6:45	Council Chamber:	$32.50	
04/11/23	Building Comm.	7:00-8:45	Council Chamber:	$32.50	
04/11/23	Labor Committee	8:45-9:15	Council Chamber:	$32.50	
04/11/23	Planning and Zoning	5:00-6:00	Council Chamber:	$32.50	
04/12/23	Public Works	4:30-7:00	Council Chamber:	$32.50	
04/25/23	Building Comm.	4:00-5:15	Council Chamber:	$32.50	
					$292.50

Steve Narverud - May 2023

05/08/23	Public Safety	4:30-6:45	Council Chamber:	$32.50	
05/09/23	Labor Committee	2:30-3:00	Council Chamber:	$32.50	
05/09/23	Planning and Zoning	5:00-6:00	Council Chamber:	$32.50	
05/10/23	Public Works	4:30-7:00	Council Chamber:	$32.50	
05/17/23	Advance Thief River	12:00-1:00	School Board Roo	$32.50	
05/24/23	Meet with Ben Lien	11:00-12:00	Carnegie	$32.50	
05/31/23	Long Range Planning	7:00-8:30	Council Chamber:	$32.50	
					$227.50

Jon Scott Pream - March 2023

3/13/2023	Utilities Committee	7:00AM	City Hall	$32.50	
3/14/2023	Convention Visitor Bureau	11:45AM	Ralph	$32.50	
3/15/2023	Public Works	4:30PM	City Hall	$32.50	
3/16/2023	TRF Library Board	3:00PM	Library	$32.50	
3/23/2023	Pennington County Historical		Government Cent	$32.50	
					$162.50

Jon Scott Pream - April 2023

4/10/2023	Utilities Committee	7:00AM	City Hall	$32.50	
4/12/2023	Public Works	4:30PM	City Hall	$32.50	
4/17/2023	Pennington County Historical		Government Cent	$32.50	
4/24/2023	Interview for Utility Superintender	2:00PM	City Hall	$32.50	
4/28/2023	Special Utility Meeting - Hire Elect	5:30PM	City Hall	$32.50	
					$162.50

$1,332.50 TOTAL

#7.02

City of Thief River Falls

Equal Opportunity Employer

COUNCIL MEETING BILLS

JUNE 6th, 2023

SUMMARY OF DISBURSEMENTS

5/12/2023	AP PKT #584 - DIRECT PAYABLES	$256,594.39
5/17/2023	AP PKT #588 - DIRECT PAYABLES	$983,179.30
5/18/2023	AP PKT #586 - PAYROLL #10	$232,095.12
5/23/2023	AP PKT #589 - DIRECT PAYABLES	$267,044.40
5/24/2023	UB PKT #1630 - REFUND CHECKS	$3,691.41
5/26/2023	AP PKT #590 - DIRECT PAYABLES	$69,049.15
6/1/2023	UB PKT #1668 - REFUND CHECK	$200.40
6/1/2023	AP PKT #597 - DIRECT PAYABLES	$308.64
6/6/2023	AP PKT #593 - COUNCIL MEETING	$299,744.42
GRAND TOTAL OF DISBURSEMENTS		**$2,111,907.23**

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT01668 - AUTUMN LARSON

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
20-02723-002	LARSON, AUTUMN J	6/1/2023	89883	200.40			200.40	Deposit
Total Refunds: 1			**Total Refunded Amount:**	200.40				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	200.40
Revenue Total:	200.40

General Ledger Distribution

Posting Date: 06/01/2023

Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND			
690-10101	Cash & Investments	-200.40	Yes
690-11530	Accts Receivable - Billing	200.40	
	690 Total:	0.00	
Fund: 999 - POOL CASH FUND			
999-10101	Pooled Cash & Investments	-200.40	
999-20700	Due To Other Funds	200.40	Yes
	999 Total:	0.00	
	Distribution Total:	0.00	

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00584 - 05/12/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC PYM...	APR 2023	05/02/2023	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - APR 2023		8,493.89
					Vendor BANKCARD ELECTRONIC PYMTS INC Total:		**8,493.89**
Vendor: BERNICK'S							
BERNICK'S	20016836	04/21/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		702.00
					Vendor BERNICK'S Total:		**702.00**
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	05 12 23	05/12/2023	740-20300	Flex Payroll Deductions	FLEX CLAIMS PYAOUT - 05 12...		1,850.51
					Vendor BRADY MARTZ & ASSOC PC INC Total:		**1,850.51**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1609829	04/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		264.00
C & L DISTRIBUTING	1609829	04/27/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		550.00
C & L DISTRIBUTING	1609829	04/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		57.45
					Vendor C & L DISTRIBUTING Total:		**871.45**
Vendor: DBS BACKHOE & EXCAVATION SERVI							
DBS BACKHOE & EXCAVATION..	05 01 23	05/01/2023	820-4890-63030	Contracts Expense	OPEN/CLOSE - ELLSWORTH S...		850.00
					Vendor DBS BACKHOE & EXCAVATION SERVI Total:		**850.00**
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4150-63210	Communication Expense	PHONE CHARGES - MAY 2023		429.24
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4194-63210	Communication Expense	PHONE CHARGES - MAY 2023		40.35
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4220-63210	Communication Expense	PHONE CHARGES - MAY 2023		103.35
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4240-63210	Communication Expense	PHONE CHARGES - MAY 2023		36.98
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4312-63210	Communication Expense	PHONE CHARGES - MAY 2023		41.99
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4315-63210	Communication Expense	PHONE CHARGES - MAY 2023		41.98
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4510-63210	Communication Expense	PHONE CHARGES - MAY 2023		48.99
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4570-63210	Communication Expense	PHONE CHARGES - MAY 2023		9.99
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4650-63210	Communication Expense	DDD PHONE CHARGES - MAY ...		0.17
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4650-63210	Communication Expense	PHONE CHARGES - MAY 2023		138.02
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	100-4670-62990	Misc. Operating Expense	PHONE CHARGES - MAY 2023		80.70
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	610-4830-63210	Communication Expense	PHONE CHARGES - MAY 2023		153.78
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	620-4830-63210	Communication Expense	PHONE CHARGES - MAY 2023		222.87
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	630-4830-63210	Communication Expense	PHONE CHARGES - MAY 2023		322.25
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	630-4830-63210	Communication Expense	DDD PHONE CHARGES - MAY ...		0.18
GARDEN VALLEY TECHNOLOG...	101244255	05/10/2023	690-4830-63210	Communication Expense	PHONE CHARGES - MAY 2023		341.91
					Vendor GARDEN VALLEY TECHNOLOGIES Total:		**2,012.75**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GUARDIAN FLEET SAFETY							
GUARDIAN FLEET SAFETY	23-0144	02/18/2023	100-4210-65400	Machinery & Equipment	DRAWER / KEYBOARD MOUN...		3,046.90
					Vendor GUARDIAN FLEET SAFETY Total:		**3,046.90**
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	2089317	04/04/2023	100-4312-62120	Gas-Oil-Lube	LUBE		23.97
L & M SUPPLY INC	2091840	04/10/2023	620-4840-62990	Misc. Operating Expense	BITS / TORX		17.98
L & M SUPPLY INC	2093302	04/12/2023	680-4840-62880	Personal Protective Equipme...	SAFETY VESTS		39.98
L & M SUPPLY INC	2093847	04/13/2023	100-4510-62240	Department Maint & Repair	GARBAGE PICKERS		91.96
L & M SUPPLY INC	20963.86	04/17/2023	680-4850-62220	Lift Station and Pond Maint &...	SCADA BACKUP BATTERY		24.99
L & M SUPPLY INC	2097306	04/18/2023	680-4850-62220	Lift Station and Pond Maint &...	SCADA BACKUP BATTERY		24.99
L & M SUPPLY INC	2097634	04/19/2023	620-4850-62230	Building Maint & Repair	PROJECTOR INSTALLATION ...		12.27
L & M SUPPLY INC	2097770	04/19/2023	100-4510-62990	Misc. Operating Expense	100451062990		19.99
L & M SUPPLY INC	2098199	04/20/2023	100-4510-62210	Equipment Maint & Repair	HOLESAW BLADE / HOSE SCR...		17.96
L & M SUPPLY INC	2098349	04/20/2023	100-4315-62880	Personal Protective Equipme...	PPE		136.97
L & M SUPPLY INC	2098349	04/20/2023	100-4510-62240	Department Maint & Repair	SHOP SUPPLIES		44.97
L & M SUPPLY INC	2098807	04/21/2023	690-4890-63590	Printing & Publications	GIFT CARD - CALL B4 YOU DIG...		100.00
L & M SUPPLY INC	2102650	04/28/2023	690-4850-62350	Power Plant/Dam Maint	TOILET REPAIR PARTS		14.97
L & M SUPPLY INC	2103474	04/29/2023	620-4840-62990	Misc. Operating Expense	DRAIN CLEANER		35.98
					Vendor L & M SUPPLY INC Total:		**606.98**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	713565	04/21/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		790.60
MC KINNON COMPANY INC	713760	04/21/2023	610-4810-62520	Beer for Resale	PURCHASE 0 BEER		4,822.10
MC KINNON COMPANY INC	713760	04/21/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		147.00
MC KINNON COMPANY INC	713761	04/21/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		269.00
MC KINNON COMPANY INC	713952	04/25/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		106.30
MC KINNON COMPANY INC	713952	04/25/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		12,350.75
MC KINNON COMPANY INC	714046	04/25/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		31.70
MC KINNON COMPANY INC	714848	04/28/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		2,101.95
					Vendor MC KINNON COMPANY INC Total:		**20,619.40**
Vendor: MINNESOTA ENERGY GROUP-00003							
MINNESOTA ENERGY GROUP...	4572197542	05/04/2023	100-4220-63890	Utilities Expense	GAS METER READING - APR 2...		171.06
MINNESOTA ENERGY GROUP...	4572197542	05/04/2023	100-4550-63890	Utilities Expense	GAS METER READING - APR 2...		309.38
MINNESOTA ENERGY GROUP...	4572197542	05/04/2023	100-4560-63890	Utilities Expense	GAS METER READING - APR 2...		283.80
MINNESOTA ENERGY GROUP...	4572197542	05/04/2023	100-4570-63890	Utilities Expense	GAS METER READING - APR 2...		285.82
MINNESOTA ENERGY GROUP...	4572197542	05/04/2023	680-4830-63890	Utilities Expense	GAS METER READING - APR 2...		27.69
					Vendor MINNESOTA ENERGY GROUP-00003 Total:		**1,077.75**
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	1566	02/02/2023	690-4890-63020	Computer Maintenance & lic...	VPN TUNNEL EATON		200.00
MORRIS ELECTRONICS INC	1721	02/16/2023	690-4890-63020	Computer Maintenance & lic...	VPN TUNNEL EATON		200.00
MORRIS ELECTRONICS INC	2510	04/14/2023	100-4192-63020	Computer Maintenance & lic...	VSPHERE SUBSCRIPTION		69.82
MORRIS ELECTRONICS INC	2757	05/03/2023	100-4192-63020	Computer Maintenance & lic...	GOV GO DADDY		142.50
MORRIS ELECTRONICS INC	2774	05/04/2023	100-4192-63020	Computer Maintenance & lic...	SSL CERT SERVER & FIREWALL		285.00

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MORRIS ELECTRONICS INC	2782	05/05/2023	100-4192-63020	Computer Maintenance & lic...	GOV HOSTING		95.00
					Vendor MORRIS ELECTRONICS INC Total:		**992.32**
Vendor: NATIONWIDE							
NATIONWIDE	05 2023-05 2024	05/01/2023	690-4870-63610	Insurance Expense	05/2023 - 05/2024 SURETY B...		120.00
					Vendor NATIONWIDE Total:		**120.00**
Vendor: PENNINGTON CO ASSESSOR							
PENNINGTON CO ASSESSOR	2023	05/09/2023	100-4670-63160	County Assessor Fees	2023 ASSESSING FEE		37,570.00
					Vendor PENNINGTON CO ASSESSOR Total:		**37,570.00**
Vendor: PENNINGTON CO AUDITOR							
PENNINGTON CO AUDITOR	1ST QTR 2023 LEC	05/08/2023	100-4210-63030	Contracts Expense	1ST QTR 2023 LEC BILLING		113,029.42
PENNINGTON CO AUDITOR	1ST QTR 2023 TF	05/08/2023	100-4210-63030	Contracts Expense	1ST QTR 2023 TASK FORCE BI...		15,703.00
					Vendor PENNINGTON CO AUDITOR Total:		**128,732.42**
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE S...	05 2023	05/12/2023	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES -...		1,400.00
					Vendor PENNINGTON CO HUMANE SOCIETY Total:		**1,400.00**
Vendor: PENNINGTON CO TREASURER							
PENNINGTON CO TREASURER	05 15 23	05/11/2023	100-4560-64370	Taxes and Licenses	REAL ESTATE TAXES DUE - 05 ...		437.00
PENNINGTON CO TREASURER	05 15 23	05/11/2023	100-4670-64370	Taxes and Licenses	REAL ESTATE TAXES DUE - 05 ...		1,542.93
PENNINGTON CO TREASURER	05 15 23	05/11/2023	610-4890-64370	Taxes and Licenses	REAL ESTATE TAXES DUE - 05 ...		18.66
PENNINGTON CO TREASURER	05 15 23	05/11/2023	620-4890-64370	Taxes and Licenses	REAL ESTATE TAXES DUE - 05 ...		913.00
PENNINGTON CO TREASURER	05 15 23	05/11/2023	630-4890-64370	Taxes and Licenses	REAL ESTATE TAXES DUE - 05 ...		689.71
PENNINGTON CO TREASURER	05 15 23	05/11/2023	670-4890-64370	Taxes and Licenses	REAL ESTATE TAXES DUE - 05 ...		3,654.93
PENNINGTON CO TREASURER	05 15 23	05/11/2023	680-4890-64370	Taxes and Licenses	REAL ESTATE TAXES DUE - 05 ...		1,605.16
PENNINGTON CO TREASURER	05 15 23	05/11/2023	690-4890-64370	Taxes and Licenses	REAL ESTATE TAXES DUE - 05 ...		4,225.65
					Vendor PENNINGTON CO TREASURER Total:		**13,087.04**
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP INC	APR 2023	04/30/2023	680-4830-63890	Utilities Expense	ELECTRIC METER READING - ...		130.94
					Vendor RED LAKE ELECTRIC COOP INC Total:		**130.94**
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	100-4192-63020	Computer Maintenance & lic...	MONTHLY SERVICE - APR 2023		225.00
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	100-4192-63020	Computer Maintenance & lic...	MONTHLY SERVICE - APR 2023		82.05
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	100-4220-63020	Computer Maintenance & lic...	MONTHLY SERVICE - APR 2023		49.95
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	100-4312-63020	Computer Maintenance & lic...	MONTHLY SERVICE - APR 2023		56.95
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	100-4510-63210	Communication Expense	MONTHLY SERVICE - APR 2023		104.50
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	610-4890-63020	Computer Maintenance & lic...	MONTHLY SERVICE - APR 2023		56.95
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	620-4830-63210	Communication Expense	MONTHLY SERVICE - APR 2023		25.99
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	620-4890-63020	Computer Maintenance & lic...	MONTHLY SERVICE - APR 2023		49.95
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	680-4830-63210	Communication Expense	MONTHLY SERVICE - APR 2023		85.50
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	680-4830-63210	Communication Expense	MONTHLY SERVICE - APR 2023		475.00
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - APR 2023		35.05
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - APR 2023		142.50

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - APR 2023	142.50
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	690-4890-63020	Computer Maintenance & lic…	MONTHLY SERVICE - APR 2023	49.95
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	690-4890-63020	Computer Maintenance & lic…	MONTHLY SERVICE - APR 2023	225.00
SJOBERG'S CABLE TV	MAY 2023	05/11/2023	690-4890-63020	Computer Maintenance & lic…	MONTHLY SERVICE - APR 2023	42.95
					Vendor SJOBERG'S CABLE TV Total:	**1,849.79**
Vendor: ST HILAIRE SUPPLY COMPANY						
ST HILAIRE SUPPLY COMPANY	390493	03/30/2023	620-4850-62220	Plant Equip Maint & Repair	PARTS - CONT CHLORINE AN…	62.66
					Vendor ST HILAIRE SUPPLY COMPANY Total:	**62.66**
Vendor: STEVEN O KVASAGER						
STEVEN O KVASAGER	002539	04/29/2023	690-4890-63030	Contracts Expense	FIRE ALARM MONITORING FE…	19.50
					Vendor STEVEN O KVASAGER Total:	**19.50**
Vendor: STUART C IRBY CO						
STUART C IRBY CO	S012990489.005	04/13/2023	690-14100	Inventory - Materials	INVENTORY 1/0 PRIMARY	10,222.59
STUART C IRBY CO	S013398301.001	04/11/2023	690-4840-62880	Personal Protective Equipme…	GLOVES / GLOVE TESTING	3,419.54
STUART C IRBY CO	S013472429.001	04/10/2023	690-14100	Inventory - Materials	INVENTORY #4 TRIPLEX & 4/0…	12,547.13
STUART C IRBY CO	S013472429.002	04/10/2023	690-14100	Inventory - Materials	INVENTORY #6 TRIPLEX	2,265.75
					Vendor STUART C IRBY CO Total:	**28,455.01**
Vendor: THIEF RIVER FORD INC						
THIEF RIVER FORD INC	TR100615	04/10/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE	61.72
THIEF RIVER FORD INC	TR100615	04/10/2023	100-4210-62210	Equipment Maint & Repair	BRAKES / ROTORS / TIE RODS…	1,540.38
THIEF RIVER FORD INC	TR100641	04/11/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE	62.20
THIEF RIVER FORD INC	TR100641	04/11/2023	100-4210-62210	Equipment Maint & Repair	BRAKES / ROTORS	1,133.87
THIEF RIVER FORD INC	TR100684	04/12/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE	61.72
THIEF RIVER FORD INC	TR100684	04/12/2023	100-4210-62210	Equipment Maint & Repair	TIRE ROTATION	33.11
					Vendor THIEF RIVER FORD INC Total:	**2,893.00**
Vendor: WESTSIDE MOTORS OF TRF INC						
WESTSIDE MOTORS OF TRF I…	21929	04/03/2023	620-4840-62120	Gas-Oil-Lube	OIL CHANGE / FILTER	88.62
					Vendor WESTSIDE MOTORS OF TRF INC Total:	**88.62**
Vendor: YVONNE PEDERSON						
YVONNE PEDERSON	JUN 2023	05/11/2023	810-4820-61500	Annuity Payments	POLICE PENSION - JUN 2023	1,061.46
					Vendor YVONNE PEDERSON Total:	**1,061.46**
					Grand Total:	**256,594.39**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		179,090.66
610 - LIQUOR DISPENSARY		30,916.13
620 - WATER UTILITY FUND		1,429.32
630 - ARENAS - VENUWORKS		1,012.14
670 - STORM WATER UTILITY FUND		3,654.93
680 - WASTEWATER UTILITY FUND		2,414.25
690 - ELECTRIC UTILITY FUND		34,314.99
740 - TRF HEALTH INSURANCE FUND		1,850.51
810 - POLICE RELIEF ASSOCIATION		1,061.46
820 - GREENWOOD CEMETERY FUND		850.00
	Grand Total:	**256,594.39**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	429.24
100-4192-63020	Computer Maintenance & ..	899.37
100-4194-63210	Communication Expense	40.35
100-4210-62120	Gas-Oil-Lube	185.64
100-4210-62210	Equipment Maint & Repair	2,707.36
100-4210-63030	Contracts Expense	128,732.42
100-4210-63100	Animal Control	1,400.00
100-4210-65400	Machinery & Equipment	3,046.90
100-4220-63020	Computer Maintenance & ..	49.95
100-4220-63210	Communication Expense	103.35
100-4220-63890	Utilities Expense	171.06
100-4240-63210	Communication Expense	36.98
100-4312-62120	Gas-Oil-Lube	23.97
100-4312-63020	Computer Maintenance & ..	56.95
100-4312-63210	Communication Expense	41.99
100-4315-62880	Personal Protective Equi...	136.97
100-4315-63210	Communication Expense	41.98
100-4510-62210	Equipment Maint & Repair	17.96
100-4510-62240	Department Maint & Repa..	136.93
100-4510-62990	Misc. Operating Expense	19.99
100-4510-63210	Communication Expense	153.49
100-4550-63890	Utilities Expense	309.38
100-4560-63890	Utilities Expense	283.80
100-4560-64370	Taxes and Licenses	437.00
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	285.82
100-4650-63210	Communication Expense	138.19
100-4670-62990	Misc. Operating Expense	80.70

Account Summary

Account Number	Account Name	Expense Amount
100-4670-63160	County Assessor Fees	37,570.00
100-4670-64370	Taxes and Licenses	1,542.93
610-4810-62510	Liquor for Resale	370.30
610-4810-62520	Beer for Resale	20,916.10
610-4810-62530	Wine for Resale	147.00
610-4810-62540	Soft Drinks/Mix for Resale	759.45
610-4830-63210	Communication Expense	153.78
610-4890-63020	Computer Maintenance & ..	56.95
610-4890-63060	Credit Card Fees	8,493.89
610-4890-64370	Taxes and Licenses	18.66
620-4830-63210	Communication Expense	248.86
620-4840-62120	Gas-Oil-Lube	88.62
620-4840-62990	Misc. Operating Expense	53.96
620-4850-62220	Plant Equip Maint & Repair	62.66
620-4850-62230	Building Maint & Repair	12.27
620-4890-63020	Computer Maintenance & ..	49.95
620-4890-64370	Taxes and Licenses	913.00
630-4830-63210	Communication Expense	322.43
630-4890-64370	Taxes and Licenses	689.71
670-4890-64370	Taxes and Licenses	3,654.93
680-4830-63210	Communication Expense	560.50
680-4830-63890	Utilities Expense	158.63
680-4840-62880	Personal Protective Equi…	39.98
680-4850-62220	Lift Station and Pond Mai…	49.98
680-4890-64370	Taxes and Licenses	1,605.16
690-14100	Inventory - Materials	25,035.47
690-4830-63210	Communication Expense	661.96
690-4840-62880	Personal Protective Equi…	3,419.54
690-4850-62350	Power Plant/Dam Maint	14.97
690-4870-63610	Insurance Expense	120.00
690-4890-63020	Computer Maintenance & ..	717.90
690-4890-63030	Contracts Expense	19.50
690-4890-63590	Printing & Publications	100.00
690-4890-64370	Taxes and Licenses	4,225.65
740-20300	Flex Payroll Deductions	1,850.51
810-4820-61500	Annuity Payments	1,061.46
820-4890-63030	Contracts Expense	850.00
	Grand Total:	**256,594.39**

Project Account Summary

Project Account Key		Expense Amount
None		256,594.39
	Grand Total:	**256,594.39**

Council Approval Register

Packet: APPKT00586 - PYPKT00897 - 2023 05 18 #10 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD OF…	INV0000762	05/17/2023	740-4870-63650	Senior Gold BC/BS Monthly bi…	BCBS Senion Gold June 2023		3,288.00
					Vendor BLUE CROSS BLUE SHIELD OF MN Total:		**3,288.00**
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000756	05/18/2023	740-20150	Payroll Taxes Payable	FED W/H		20,202.14
INTERNAL REVENUE SERVICE	INV0000756	05/18/2023	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		19,524.86
INTERNAL REVENUE SERVICE	INV0000756	05/18/2023	740-20150	Payroll Taxes Payable	MEDICARE		6,566.54
					Vendor INTERNAL REVENUE SERVICE Total:		**46,293.54**
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000763	05/17/2023	740-4870-63650	Senior Gold BC/BS Monthly bi…	BCBS MedicareBlue RX June …		2,148.00
					Vendor MEDICAREBLUE RX Total:		**2,148.00**
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIREM…	INV0000759	05/17/2023	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM…	INV0000759	05/17/2023	100-4210-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM…	INV0000759	05/17/2023	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM…	INV0000759	05/17/2023	100-4312-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM…	INV0000759	05/17/2023	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM…	INV0000759	05/17/2023	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM…	INV0000759	05/17/2023	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM…	INV0000759	05/17/2023	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
					Vendor MINNESOTA STATE RETIREMENT SYS Total:		**1,000.00**
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS NO.…	INV0000752	05/18/2023	740-24000	Clearing Account	Union Dues		3,895.00
					Vendor MINNESOTA TEAMSTERS NO. 320 Total:		**3,895.00**
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GARN…	INV0000753	05/18/2023	740-24000	Clearing Account	Garnishment		795.90
					Vendor MN DPT OF REVENUE - GARNISHMENTS Total:		**795.90**
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WITH…	INV0000755	05/18/2023	740-20160	State Withholding	State W/H Tax		10,114.08
					Vendor MN DPT OF REVENUE - WITHHOLDING Total:		**10,114.08**
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	100-4150-61310	Health Insurance	Health Insurance Premium		4,161.98
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	100-4210-61310	Health Insurance	Health Insurance Premium		15,928.87
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	100-4220-61310	Health Insurance	Health Insurance Premium		5,361.46
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	100-4240-61310	Health Insurance	Health Insurance Premium		1,428.51

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	100-4312-61310	Health Insurance	Health Insurance Premium		6,992.63
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	100-4315-61310	Health Insurance	Health Insurance Premium		4,735.35
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	100-4510-61310	Health Insurance	Health Insurance		626.11
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	100-4650-61310	Health Insurance	Health Insurance Premium		3,509.50
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	610-4825-61310	Health Insurance	Health Insurance Premium		8,556.01
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	620-4825-61310	Health Insurance	Health Insurance Premium		4,174.53
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	680-4825-61310	Health Insurance	Health Insurance Premium		4,311.90
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	690-4825-61310	Health Insurance	Health Insurance Premium		12,830.28
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	740-4870-63620	Employee BC/BS Monthly Bill…	Health Insurance Employee C…		17,949.40
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	740-4870-63660	Retiree BC/BS Monthly billing	Health Insurance Retiree		8,399.06
NORTHWEST SERVICE COOPE…	INV0000758	05/17/2023	820-4825-61310	Health Insurance	Health Insurance Premium		1,428.51
					Vendor NORTHWEST SERVICE COOPERATIVE Total:		**100,394.10**
Vendor: P E R A OF MN							
P E R A OF MN	INV0000754	05/18/2023	740-20180	PERA Payable	PERA EE/ER COORD		22,257.02
P E R A OF MN	INV0000754	05/18/2023	740-20180	PERA Payable	PERA EE/ER P&F		20,252.31
P E R A OF MN	INV0000754	05/18/2023	740-20180	PERA Payable	PERA EE/ER DEF		257.00
					Vendor P E R A OF MN Total:		**42,766.33**
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4150-61330	Life Insurance	Life Ins Premium		56.95
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4210-61330	Life Insurance	Life Ins Premium		165.75
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4510-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	100-4650-61330	Life Insurance	Life Ins Premium		31.45
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	610-4825-61330	Life Insurance	Life Ins Premium		35.19
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	690-4825-61330	Life Insurance	Life Ins Premium		149.60
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	740-24000	Clearing Account	Life Ins Employee		470.86
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		154.96
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA Credits		-175.27
SUN LIFE FINANCIAL - LIFE	INV0000751	05/18/2023	820-4825-61330	Life Insurance	Life Ins Premium		9.35
					Vendor SUN LIFE FINANCIAL - LIFE Total:		**1,198.89**
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000748	05/18/2023	740-24000	Clearing Account	Contributions Employee		2,584.09
					Vendor VANTAGEPOINT ICMA Total:		**2,584.09**
Vendor: WEX BANK							
WEX BANK	INV0000750	05/18/2023	740-24000	Clearing Account	HSA		284.75
WEX BANK	INV0000760	05/17/2023	100-4150-61310	Health Insurance	HSA City Contribution		607.98

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0000760	05/17/2023	100-4210-61310	Health Insurance	HSA City Contribution		1,532.70
WEX BANK	INV0000760	05/17/2023	100-4220-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000760	05/17/2023	100-4312-61310	Health Insurance	HSA City Contribution		1,127.38
WEX BANK	INV0000760	05/17/2023	100-4315-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000760	05/17/2023	610-4825-61310	Health Insurance	HSA City Contribution		665.02
WEX BANK	INV0000760	05/17/2023	680-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000760	05/17/2023	690-4825-61310	Health Insurance	HSA City Contribution		867.68
WEX BANK	INV0000760	05/17/2023	820-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000761	05/17/2023	100-4150-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000761	05/17/2023	100-4210-61310	Health Insurance	VEBA City Contribution		1,938.02
WEX BANK	INV0000761	05/17/2023	100-4220-61310	Health Insurance	VEBA City Contribution		1,127.38
WEX BANK	INV0000761	05/17/2023	100-4240-61310	Health Insurance	VEBA City Contribution		462.36
WEX BANK	INV0000761	05/17/2023	100-4312-61310	Health Insurance	VEBA City Contribution		1,070.34
WEX BANK	INV0000761	05/17/2023	100-4315-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000761	05/17/2023	100-4510-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000761	05/17/2023	100-4650-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000761	05/17/2023	680-4825-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000761	05/17/2023	690-4825-61310	Health Insurance	VEBA City Contribution		2,748.66
						Vendor WEX BANK Total:	**17,435.69**
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0000764	05/17/2023	100-4670-62990	Misc. Operating Expense	WEX Administrative Fees		115.49
WEX HEALTH INC	INV0000764	05/17/2023	610-4840-62990	Misc. Operating Expense	WEX Administrative Fees		5.50
WEX HEALTH INC	INV0000764	05/17/2023	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees		12.38
WEX HEALTH INC	INV0000764	05/17/2023	680-4840-62990	Misc. Operating Expense	WEX Administrative Fees		4.13
WEX HEALTH INC	INV0000764	05/17/2023	690-4840-62990	Misc. Operating Expense	WEX Administrative Fees		44.00
						Vendor WEX HEALTH INC Total:	**181.50**
						Grand Total:	**232,095.12**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		55,313.08
610 - LIQUOR DISPENSARY		9,261.72
620 - WATER UTILITY FUND		4,227.71
680 - WASTEWATER UTILITY FUND		5,683.47
690 - ELECTRIC UTILITY FUND		16,740.22
740 - TRF HEALTH INSURANCE FUND		138,968.70
820 - GREENWOOD CEMETERY FUND		1,900.22
	Grand Total:	**232,095.12**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	4,972.62
100-4150-61330	Life Insurance	56.95
100-4150-61340	MSRS HCSP	200.00
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	19,399.59
100-4210-61330	Life Insurance	165.75
100-4210-61340	MSRS HCSP	100.00
100-4220-61310	Health Insurance	7,096.82
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	1,890.87
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	9,190.35
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	100.00
100-4315-61310	Health Insurance	6,065.39
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	828.77
100-4510-61330	Life Insurance	18.70
100-4510-61340	MSRS HCSP	100.00
100-4650-61310	Health Insurance	4,377.18
100-4650-61330	Life Insurance	31.45
100-4650-61340	MSRS HCSP	100.00
100-4670-62990	Misc. Operating Expense	115.49
610-4825-61310	Health Insurance	9,221.03
610-4825-61330	Life Insurance	35.19
610-4840-62990	Misc. Operating Expense	5.50
620-4825-61310	Health Insurance	4,174.53
620-4825-61330	Life Insurance	40.80
620-4840-62990	Misc. Operating Expense	12.38

Account Summary

Account Number	Account Name	Expense Amount
680-4825-61310	Health Insurance	5,641.94
680-4825-61330	Life Insurance	37.40
680-4840-62990	Misc. Operating Expense	4.13
690-4825-61310	Health Insurance	16,446.62
690-4825-61330	Life Insurance	149.60
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	44.00
740-20150	Payroll Taxes Payable	46,293.54
740-20160	State Withholding	10,114.08
740-20180	PERA Payable	42,766.33
740-24000	Clearing Account	8,030.60
740-4870-63620	Employee BC/BS Monthly...	17,949.40
740-4870-63640	Life Insurance - COBRA	-20.31
740-4870-63650	Senior Gold BC/BS Month...	5,436.00
740-4870-63660	Retiree BC/BS Monthly bill..	8,399.06
820-4825-61310	Health Insurance	1,890.87
820-4825-61330	Life Insurance	9.35
	Grand Total:	**232,095.12**

Project Account Summary

Project Account Key		Expense Amount
None		232,095.12
	Grand Total:	**232,095.12**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00588 - 05/17/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	05/17/23	05/17/2023	740-20300	Flex Payroll Deductions	FLEX CLAIMS PAYOUT - 05/17...		649.42
					Vendor BRADY MARTZ & ASSOC PC INC Total:		**649.42**
Vendor: CORE & MAIN LP							
CORE & MAIN LP	S350373	02/15/2023	545-4680-65900	Work in Process-Construction	METER PROJECT		4,140.00
					Vendor CORE & MAIN LP Total:		**4,140.00**
Vendor: DEERE CREDIT INC							
DEERE CREDIT INC	13668315	04/17/2023	100-22520	Leases - Current	2023 LEASE PAYMENT - JOHN...		27,841.22
					Vendor DEERE CREDIT INC Total:		**27,841.22**
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		65.63
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		168.78
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		1,767.08
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		208.87
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		33.67
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		2,263.03
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		1,040.44
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		947.04
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		53.50
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		540.20
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	670-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		309.20
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		681.56
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		2,754.88
FARMERS UNION OIL COMP...	APR 2023	04/30/2023	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2023		57.00
					Vendor FARMERS UNION OIL COMPANY Total:		**10,890.88**
Vendor: MINNESOTA ENERGY GROUP-00007							
MINNESOTA ENERGY GROUP...	4574616685	05/08/2023	100-4194-63890	Utilities Expense	GAS METER READING - APR 2...		31.14
					Vendor MINNESOTA ENERGY GROUP-00007 Total:		**31.14**
Vendor: NORTHERN MUNICIPAL POWER AGNCY							
NORTHERN MUNICIPAL POW...	APR 2023	05/15/2023	690-4810-68400	Purchased Power	DE & ENERGY - APR 2023		929,493.21
					Vendor NORTHERN MUNICIPAL POWER AGNCY Total:		**929,493.21**
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP INC	APR 2023 - MCMULLEN	04/30/2023	690-4840-62990	Misc. Operating Expense	ELECTRIC READING - A[R 2023		110.94
					Vendor RED LAKE ELECTRIC COOP INC Total:		**110.94**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: T R F CONVENTION &							
T R F CONVENTION &	MAR 2023	05/17/2023	100-4670-63030	Contracts Expense	LODGING TAX - MAR 2023		9,757.32
						Vendor T R F CONVENTION & Total:	**9,757.32**
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #486397…	9933817630	05/01/2023	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES -…		265.17
						Vendor VERIZON WIRELESS #486397938 Total:	**265.17**
						Grand Total:	**983,179.30**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		44,442.89
545 - WATER METER PROJECT		4,140.00
620 - WATER UTILITY FUND		540.20
670 - STORM WATER UTILITY FUND		309.20
680 - WASTEWATER UTILITY FUND		681.56
690 - ELECTRIC UTILITY FUND		932,359.03
740 - TRF HEALTH INSURANCE FUND		649.42
820 - GREENWOOD CEMETERY FUND		57.00
	Grand Total:	**983,179.30**

Account Summary

Account Number	Account Name	Expense Amount
100-22520	Leases - Current	27,841.22
100-4194-62120	Gas-Oil-Lube	65.63
100-4194-63890	Utilities Expense	31.14
100-4210-62120	Gas-Oil-Lube	1,935.86
100-4210-63210	Communication Expense	265.17
100-4220-62120	Gas-Oil-Lube	208.87
100-4312-62120	Gas-Oil-Lube	2,296.70
100-4315-62120	Gas-Oil-Lube	1,040.44
100-4510-62120	Gas-Oil-Lube	947.04
100-4650-62120	Gas-Oil-Lube	53.50
100-4670-63030	Contracts Expense	9,757.32
545-4680-65900	Work in Process-Construct..	4,140.00
620-4840-62120	Gas-Oil-Lube	540.20
670-4840-62120	Gas-Oil-Lube	309.20
680-4840-62120	Gas-Oil-Lube	681.56
690-4810-68400	Purchased Power	929,493.21
690-4840-62120	Gas-Oil-Lube	2,754.88
690-4840-62990	Misc. Operating Expense	110.94
740-20300	Flex Payroll Deductions	649.42
820-4840-62120	Gas-Oil-Lube	57.00
	Grand Total:	**983,179.30**

Project Account Summary

Project Account Key		Expense Amount
None		983,179.30
	Grand Total:	**983,179.30**

Council Approval Register

Packet: APPKT00589 - 05/23/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ...	1c3jphpn173w	05/15/2023	100-4192-63020	Computer Maintenance & lic...	i t supplies		27.38
AMAZON CAPITAL SERVICES ...	1cfj4vt76fcr	05/12/2023	100-4210-62990	Misc. Operating Expense	PRINTER PAPER - SQUAD		94.20
AMAZON CAPITAL SERVICES ...	1drm9lkk7l6y	05/12/2023	100-4210-62990	Misc. Operating Expense	INK CARTRIDGES		29.97
AMAZON CAPITAL SERVICES ...	1lpm1mmq7lj9	05/04/2023	620-4840-62170	Field Supplies	lab supplies		437.98
						Vendor AMAZON CAPITAL SERVICES INC Total:	**589.53**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1616544	05/11/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		272.00
C & L DISTRIBUTING	1616544	05/11/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		45.00
						Vendor C & L DISTRIBUTING Total:	**317.00**
Vendor: EHLERS COMPANIES							
EHLERS COMPANIES	94087	05/09/2023	100-4650-63032	Economic Development Servi...	SANDFORD REDEVELOPMENT...		840.00
						Vendor EHLERS COMPANIES Total:	**840.00**
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	157389	04/04/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 23		156.07
JIM HIRT TRUCKING INC	157391	04/28/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2023		87.12
JIM HIRT TRUCKING INC	157400	04/03/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 23		553.05
JIM HIRT TRUCKING INC	157415	04/04/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 23		251.67
JIM HIRT TRUCKING INC	157466	04/10/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2023		410.79
JIM HIRT TRUCKING INC	157530	04/18/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2023		316.11
JIM HIRT TRUCKING INC	157539	04/17/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2023		70.50
JIM HIRT TRUCKING INC	157542	04/17/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2023		73.19
JIM HIRT TRUCKING INC	157553	04/18/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2023		305.25
JIM HIRT TRUCKING INC	157609	04/24/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2023		722.45
						Vendor JIM HIRT TRUCKING INC Total:	**2,946.20**
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10361590	05/11/2023	820-4850-62210	Equipment Maint & Repair	BLADE / V BELT - CEMETERY ...		248.45
						Vendor JOHN DEERE FINANCIAL Total:	**248.45**
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	501066542	06/01/2023	100-4150-63030	Contracts Expense	COPIER CONTRACT - MAY 20...		548.56
MARCO TECHNOLOGIES LLC	501066542	06/01/2023	100-4650-63030	Contracts Expense	COPIER CONTRACT - MAY 20...		397.50
						Vendor MARCO TECHNOLOGIES LLC Total:	**946.06**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	715024	05/01/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		80.00
MC KINNON COMPANY INC	715085	05/02/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		542.50
MC KINNON COMPANY INC	715085	05/02/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		14,721.40

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	715085	05/02/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		83.20
MC KINNON COMPANY INC	715086	05/02/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-222.66
MC KINNON COMPANY INC	716067	05/05/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		280.00
MC KINNON COMPANY INC	716096	05/05/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,393.60
MC KINNON COMPANY INC	716318	05/09/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		127.00
MC KINNON COMPANY INC	716331	05/09/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,403.00
MC KINNON COMPANY INC	716331	05/09/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,700.85
MC KINNON COMPANY INC	716331	05/09/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		245.00
MC KINNON COMPANY INC	717076	05/11/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		93.60
MC KINNON COMPANY INC	717287	05/12/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,545.45
MC KINNON COMPANY INC	717287	05/12/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		52.25
MC KINNON COMPANY INC	717535	05/16/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-207.94
MC KINNON COMPANY INC	717535	05/16/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		-24.50
MC KINNON COMPANY INC	717536	05/16/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		13,782.80
MC KINNON COMPANY INC	717536	05/16/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		372.10
MC KINNON COMPANY INC	718290	05/18/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		140.40
						Vendor MC KINNON COMPANY INC Total:	**61,108.05**
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROUP…	4584673324	05/15/2023	100-4312-63890	Utilities Expense	GAS METER READING - APR 2…		234.65
MINNESOTA ENERGY GROUP…	4584673324	05/15/2023	100-4315-63890	Utilities Expense	GAS METER READING - APR 2…		163.11
MINNESOTA ENERGY GROUP…	4584673324	05/15/2023	100-4510-63890	Utilities Expense	GAS METER READING - APR 2…		69.91
MINNESOTA ENERGY GROUP…	4584673324	05/15/2023	100-4510-63890	Utilities Expense	GAS METER READING - APR 2…		43.51
						Vendor MINNESOTA ENERGY GROUP-00002 Total:	**511.18**
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SALES…	APR 2023 - GEN	05/22/2023	100-20220	Sales Tax Payable	SALES TAX - APR 2023		8.00
MN DPT OF REVENUE - SALES…	APR 2023 - LQR	05/22/2023	610-20220	Sales Tax Payable	SALES TAX - APR 2023		36,385.00
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	100-20220	Sales Tax Payable	SALES TAX - APR 2023		11,016.75
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	100-4315-62210	Equipment Maint & Repair	USE TAX - APR 2023		267.74
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	100-4315-62230	Building Maint & Repair	USE TAX - APR 2023		90.23
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	100-4315-62240	Department Maint & Repair	USE TAX - APR 2023		4.07
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	100-4315-62880	Personal Protective Equipme…	USE TAX - APR 2023		19.04
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	100-4315-62990	Misc. Operating Expense	USE TAX - APR 2023		5.50
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	610-4840-62990	Misc. Operating Expense	USE TAX - APR 2023		5.26
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	610-4850-62230	Building Maint & Repair	USE TAX - APR 2023		7.93
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	620-20220	Sales Tax Payable	SALES TAX - APR 2023		2,570.20
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	690-20220	Sales Tax Payable	SALES TAX - APR 2023		60,286.98
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	690-4840-62990	Misc. Operating Expense	USE TAX - APR 2023		15.95
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	690-4850-62230	Building Maint & Repair	USE TAX - APR 2023		2.47
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	690-4850-62350	Power Plant/Dam Maint	USE TAX - APR 2023		5.63
MN DPT OF REVENUE - SALES…	APR 2023	05/22/2023	690-4890-63030	Contracts Expense	USE TAX - APR 2023		5.25
						Vendor MN DPT OF REVENUE - SALES/USE TAX Total:	**110,696.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NORTH RISK PARTNERS LLC							
NORTH RISK PARTNERS LLC	5925054	05/12/2023	230-4840-63150	Canine Unit Expense	K-9 INSURANCE 05/2023 - 05...		840.00
					Vendor NORTH RISK PARTNERS LLC Total:		**840.00**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	144495	05/01/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		590.10
NORTHWEST BEVERAGE INC	144495	05/01/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,846.20
NORTHWEST BEVERAGE INC	144592	05/05/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		28.35
NORTHWEST BEVERAGE INC	144592	05/05/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		19,446.73
NORTHWEST BEVERAGE INC	144603	05/08/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,506.10
NORTHWEST BEVERAGE INC	144665	05/09/2023	610-4810-62520	Beer for Resale	purchase - beer		1,981.30
NORTHWEST BEVERAGE INC	144699	05/12/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		155.25
NORTHWEST BEVERAGE INC	144699	05/12/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		6,855.00
NORTHWEST BEVERAGE INC	144705	05/15/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,572.85
NORTHWEST BEVERAGE INC	144705	05/15/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		529.00
					Vendor NORTHWEST BEVERAGE INC Total:		**47,510.88**
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPANY	35707054	05/11/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		295.45
					Vendor PEPSI BEVERAGES COMPANY Total:		**295.45**
Vendor: RDO EQUIPMENT CO							
RDO EQUIPMENT CO	E0308009	04/25/2023	690-16400	Machinery & Equipment	ELECTRIC DPT PORTION OF P...		32,825.00
RDO EQUIPMENT CO	E0308109	04/25/2023	690-16400	Machinery & Equipment	ELECTRIC DPT PORTION OF JIB		5,341.00
					Vendor RDO EQUIPMENT CO Total:		**38,166.00**
Vendor: SIMPLY ANDIES							
SIMPLY ANDIES	05 23 23	05/23/2023	210-13700	Loans Receivable - Current	REFUND - OVERPAYMENT ON...		200.00
					Vendor SIMPLY ANDIES Total:		**200.00**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	04 30 23 - 137	04/30/2023	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		94.40
THIEF RIVER FALLS TIMES	04 30 23 - 137	04/30/2023	610-4880-63490	Advertising	SPONSOR AD		25.00
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	100-4150-63590	Printing & Publications	HRG NOTICE - EASEMENTS		37.62
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	100-4210-63590	Printing & Publications	AD - PATROL OFFICER		103.50
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	100-4210-63590	Printing & Publications	AD - PATROL OFFICER		104.50
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	100-4650-63590	Printing & Publications	AD - BIDS 2023 STREET IMP P...		289.08
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	100-4670-62990	Misc. Operating Expense	AD - VOLUNTEER WEEK		45.00
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	620-4890-63590	Printing & Publications	AD - WATER REPORT		630.00
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	690-4890-63590	Printing & Publications	AD - ELECTRIC INVENTORY		93.50
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	690-4890-63590	Printing & Publications	AD - ELECTRIC INVENTORY		104.50
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	690-4890-63590	Printing & Publications	AD - ELECTRIC INVENTORY		93.50
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	690-4890-63590	Printing & Publications	AD - ELECTRIC INVENTORY		104.50
THIEF RIVER FALLS TIMES	04 30 23 - 878	04/30/2023	690-4890-63590	Printing & Publications	AD - ELECTRIC INVENTORY		104.50
					Vendor THIEF RIVER FALLS TIMES Total:		**1,829.60**
					Grand Total:		**267,044.40**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	14,439.82
210 - COMM DEVELOPMENT REV LOAN FUND	200.00
230 - TRF AREA K-9 FUND	840.00
610 - LIQUOR DISPENSARY	148,695.17
620 - WATER UTILITY FUND	3,638.18
690 - ELECTRIC UTILITY FUND	98,982.78
820 - GREENWOOD CEMETERY FUND	248.45
Grand Total:	**267,044.40**

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,024.75
100-4150-63030	Contracts Expense	548.56
100-4150-63590	Printing & Publications	37.62
100-4192-63020	Computer Maintenance & ..	27.38
100-4210-62990	Misc. Operating Expense	124.17
100-4210-63590	Printing & Publications	208.00
100-4312-63890	Utilities Expense	234.65
100-4315-62210	Equipment Maint & Repair	267.74
100-4315-62230	Building Maint & Repair	90.23
100-4315-62240	Department Maint & Repa..	4.07
100-4315-62880	Personal Protective Equi...	19.04
100-4315-62990	Misc. Operating Expense	5.50
100-4315-63890	Utilities Expense	163.11
100-4510-63890	Utilities Expense	113.42
100-4650-63030	Contracts Expense	397.50
100-4650-63032	Economic Development S...	840.00
100-4650-63590	Printing & Publications	289.08
100-4670-62990	Misc. Operating Expense	45.00
210-13700	Loans Receivable - Current	200.00
230-4840-63150	Canine Unit Expense	840.00
610-20220	Sales Tax Payable	36,385.00
610-4810-62510	Liquor for Resale	2,719.20
610-4810-62520	Beer for Resale	104,914.68
610-4810-62530	Wine for Resale	675.80
610-4810-62540	Soft Drinks/Mix for Resale	921.70
610-4810-62590	Misc. Mdse for Resale	94.40
610-4810-62610	Freight In (Liquor)	2,946.20
610-4840-62990	Misc. Operating Expense	5.26
610-4850-62230	Building Maint & Repair	7.93
610-4880-63490	Advertising	25.00
620-20220	Sales Tax Payable	2,570.20

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62170	Field Supplies	437.98
620-4890-63590	Printing & Publications	630.00
690-16400	Machinery & Equipment	38,166.00
690-20220	Sales Tax Payable	60,286.98
690-4840-62990	Misc. Operating Expense	15.95
690-4850-62230	Building Maint & Repair	2.47
690-4850-62350	Power Plant/Dam Maint	5.63
690-4890-63030	Contracts Expense	5.25
690-4890-63590	Printing & Publications	500.50
820-4850-62210	Equipment Maint & Repair	248.45
	Grand Total:	**267,044.40**

Project Account Summary

Project Account Key		Expense Amount
None		267,044.40
	Grand Total:	**267,044.40**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00590 - 05/26/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CARE…	2630142569	05/16/2023	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 05/16/23		76.11
					Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:		**76.11**
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3601956	05/08/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		550.85
ARTISAN BEER COMPANY	361462	04/26/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-229.00
					Vendor ARTISAN BEER COMPANY Total:		**321.85**
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9618089	03/27/2023	100-4312-62240	Department Maint & Repair	MAGNETIC FLAG		25.94
AUTO VALUE T R F	9618367	03/29/2023	100-4510-62210	Equipment Maint & Repair	WHEEL SEAL - #5431		170.92
AUTO VALUE T R F	9618578	03/30/2023	100-4510-62210	Equipment Maint & Repair	FITTINGS - #5431		9.98
AUTO VALUE T R F	9618650	03/31/2023	100-4510-62210	Equipment Maint & Repair	MASTER CYLINDER - #5431		387.98
AUTO VALUE T R F	9618675	03/31/2023	100-4510-62210	Equipment Maint & Repair	RETURN CREDIT - MASTER CY…		-209.99
AUTO VALUE T R F	9618783	03/31/2023	690-4850-62210	Equipment Maint & Repair	RELAY / FUSE - #102		33.98
AUTO VALUE T R F	9619050	04/03/2023	100-4312-62240	Department Maint & Repair	PUMP		39.98
AUTO VALUE T R F	9619294	04/05/2023	690-4850-62210	Equipment Maint & Repair	FUEL PUMP		72.99
AUTO VALUE T R F	9620254	04/13/2023	100-4312-62210	Equipment Maint & Repair	STARTER - #5511		444.99
AUTO VALUE T R F	9621077	04/19/2023	100-4312-62210	Equipment Maint & Repair	WIPER BLADE		10.99
AUTO VALUE T R F	9621196	04/20/2023	100-4312-62210	Equipment Maint & Repair	MINIATURE LAMPS		43.88
AUTO VALUE T R F	9621264	04/20/2023	100-4210-62990	Misc. Operating Expense	FUSES / BUTANE TORCH		63.79
AUTO VALUE T R F	9621417	04/21/2023	680-4850-62210	Equipment Maint & Repair	EVERGLASS - '08 FORD REPAIR		41.99
AUTO VALUE T R F	9621444	04/21/2023	680-4840-62120	Gas-Oil-Lube	6" PUMP		27.99
AUTO VALUE T R F	9621601	04/24/2023	630-4840-62990	Misc. Operating Expense	FILTERS FOR DRAG AT MECC -…		24.05
AUTO VALUE T R F	9621628	04/24/2023	100-4510-62210	Equipment Maint & Repair	MINIATURE LAMPS - #5424		12.99
					Vendor AUTO VALUE T R F Total:		**1,202.45**
Vendor: BRIAN BENITT CONSULTING							
BRIAN BENITT CONSULTING	001	05/17/2023	100-4510-63030	Contracts Expense	FORESTRY CONSULTING SERV…		1,512.50
					Vendor BRIAN BENITT CONSULTING Total:		**1,512.50**
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10278938	04/13/2023	100-4194-62990	Misc. Operating Expense	TOILET TISSUE / DISPENSER R…		205.15
COLE PAPERS INC	10282002	04/13/2023	690-4840-62990	Misc. Operating Expense	TOILET TISSUE		104.34
COLE PAPERS INC	10282946	04/27/2023	100-4312-62230	Building Maint & Repair	SLIDE SEAL BAG		96.60
COLE PAPERS INC	10283823	04/20/2023	620-4840-62990	Misc. Operating Expense	KLEENIX / TOILET TISSUE / PA…		191.94
COLE PAPERS INC	10284380	04/20/2023	690-4850-62230	Building Maint & Repair	DUST FILTER - TENNANT SCR…		16.14
COLE PAPERS INC	10284983	04/20/2023	610-4840-62990	Misc. Operating Expense	TOILET TISSUE		67.16
COLE PAPERS INC	10284983	04/20/2023	610-4850-62230	Building Maint & Repair	FLOOR SCRUB , CLEAN, SHINE		101.19

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
COLE PAPERS INC	10288174	04/27/2023	610-4840-62990	Misc. Operating Expense	TILL PAPER - CREDIT CARD M...		321.87
COLE PAPERS INC	10288174	04/27/2023	610-4850-62230	Building Maint & Repair	BOWL CLEANER / WINDOW C...		92.02
COLE PAPERS INC	10288329	04/27/2023	690-4850-62210	Equipment Maint & Repair	DRAIN HOSE - TENNANT SCR...		149.48
						Vendor COLE PAPERS INC Total:	**1,345.89**
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4150-64400	Travel, Conference, School	LODGING - R OLSON / M M C I		596.90
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4210-63020	Computer Maintenance & lic...	BODY CAM LICENSING - MAY ...		164.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4210-64330	Dues and Subscriptions	TRANSCRIPTION SOFTWARE 2..		109.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4210-64370	Taxes and Licenses	2023 POST LICENSE RENEWA...		270.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4315-62010	Office Supplies	EMAIL SUBSCRIPTION - MAY ...		13.49
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4315-62990	Misc. Operating Expense	EVERGREEN BAKERY - 05/04/...		23.34
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4315-62990	Misc. Operating Expense	EVERGREEN BAKERY - 04/28/...		23.34
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4510-63033	Music in the Park	LODGING - ROE FAMILY SING...		109.88
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4510-63033	Music in the Park	LODGING - ROE FAMILY SING...		109.88
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4510-63033	Music in the Park	LODGING - ROE FAMILYY SIN...		109.88
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4510-64400	Travel, Conference, School	REG FEE - L BROWN / A & E ...		355.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4510-64400	Travel, Conference, School	U OF MN BOOKSTORE - FORE...		236.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4650-64481	FEMA	MN D N R - SHORELINE PERM...		300.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	100-4650-64481	FEMA	MN D N R - SHORELINE PERM...		300.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	620-4840-62010	Office Supplies	EMAIL SUBSCRIPTION - MAY ...		31.48
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	620-4850-62200	System Expense	MN DPT OF LABOR - ELEC PE...		125.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	620-4890-64400	Travel, Conference, School	LODGING - T BENSON / 2023 ...		406.64
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	620-4890-64400	Travel, Conference, School	LODGING - W WALLACE		406.64
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	680-4840-62010	Office Supplies	EMAIL SUBSCRIPTION - MAY ...		9.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	680-4840-62400	Small Tools and Minor Equip	LARSON ELEC - 25W LED SPO...		475.28
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	690-4840-62010	Office Supplies	EMAIL SUBSCRIPTION - MAY ...		35.98
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	690-4850-62210	Equipment Maint & Repair	FM FORKLIFT - REPAIR PARTS		357.81
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	690-4850-62360	Distribution Maint	ZORO FUSE BLOCK - DOWNT...		199.37
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	690-4890-64370	Taxes and Licenses	MN DPT OF LABOR - ELEC PE...		25.00
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	690-4890-64400	Travel, Conference, School	LODGING - B JACOBSON / DER..		164.46
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	690-4890-64400	Travel, Conference, School	LODGING - J KINSMAN / DER ...		164.46
ELAN FINANCIAL SERVICES	APR/MAY 2023	05/17/2023	690-4890-64400	Travel, Conference, School	LODGING - M STENNES / M...		376.96
						Vendor ELAN FINANCIAL SERVICES Total:	**5,498.79**
Vendor: GRAINGER INC							
GRAINGER INC	9691770615	05/01/2023	610-4850-62230	Building Maint & Repair	AIR HANDLER FILTERS (24)		338.88
						Vendor GRAINGER INC Total:	**338.88**
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS ...	2461997	04/19/2023	690-4890-63030	Contracts Expense	RODENT CONTROL PROGRAM..		58.00
						Vendor GUARDIAN PEST SOLUTIONS INC Total:	**58.00**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQUOR	2293062	05/08/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,669.45
JOHNSON BROTHERS LIQUOR	2293063	05/08/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		5,517.25

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JOHNSON BROTHERS LIQUOR	2293064	05/08/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		143.30
						Vendor JOHNSON BROTHERS LIQUOR Total:	**8,330.00**
Vendor: LEAGUE OF MINNESOTA CITIES							
LEAGUE OF MINNESOTA CITI…	379661	03/22/2023	100-4150-64400	Travel, Conference, School	REG FEE - 2023 LMC ANNUAL…		425.00
						Vendor LEAGUE OF MINNESOTA CITIES Total:	**425.00**
Vendor: MINNKOTA POWER COOPERATIVE INC							
MINNKOTA POWER COOPER…	1ST QTR 23	04/27/2023	690-4890-68880	Conservation Program	1ST QTR 2023 CONSERVATIO…		13,087.76
						Vendor MINNKOTA POWER COOPERATIVE INC Total:	**13,087.76**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6587389	05/08/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		11,706.43
PHILLIPS WINE & SPIRITS	6587390	05/08/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,415.60
						Vendor PHILLIPS WINE & SPIRITS Total:	**13,122.03**
Vendor: SANFORD HEALTH							
SANFORD HEALTH	317840278	05/04/2023	100-4210-63120	Lab Tests	BLOOD DRAWS (4) 04/12 - 04…		244.00
						Vendor SANFORD HEALTH Total:	**244.00**
Vendor: T R F HARDWARE							
T R F HARDWARE	22185302	04/10/2023	620-4850-62230	Building Maint & Repair	OUTLET REPAIR		5.78
T R F HARDWARE	22185361	04/10/2023	690-4840-62990	Misc. Operating Expense	SWITCH PLATE		1.99
T R F HARDWARE	22185724	04/13/2023	100-4510-62400	Small Tools and Minor Equip	GREASE GUN		235.00
T R F HARDWARE	22185899	04/14/2023	620-4850-62210	Equipment Maint & Repair	VALVE - JET TRK REPAIR		92.97
T R F HARDWARE	22186411	04/19/2023	100-4315-62210	Equipment Maint & Repair	NUTS / BOLTS / SCREWS		1.26
T R F HARDWARE	22186436	04/19/2023	100-4315-62400	Small Tools and Minor Equip	FUEL TRIMMER KIT / EXTN / …		549.97
T R F HARDWARE	22187029	04/25/2023	820-4850-62230	Building Maint & Repair	NUTS / BOLTS / SCREWS / CA…		9.89
T R F HARDWARE	22187051	04/25/2023	690-4850-62350	Power Plant/Dam Maint	PVC FITTING / HEAT SHRINK …		10.48
T R F HARDWARE	22187256	04/27/2023	620-4850-62230	Building Maint & Repair	MATERIALS - HIGH SERVICE P…		24.89
T R F HARDWARE	22187411	04/28/2023	100-4510-62210	Equipment Maint & Repair	FITTINGS - FLOWER PICKUP #…		26.46
						Vendor T R F HARDWARE Total:	**958.69**
Vendor: T R F RADIO							
T R F RADIO	32934-5	04/28/2023	610-4880-63490	Advertising	RADIO ADVERTISING - 2023 …		550.00
T R F RADIO	33774-1	04/12/2023	610-4880-63490	Advertising	GARAGE SALE GRAM		600.00
						Vendor T R F RADIO Total:	**1,150.00**
Vendor: THE JENSEN SISTERS							
THE JENSEN SISTERS	06 01 23	05/26/2023	100-4510-63033	Music in the Park	ENTERTAINMENT SRVCS - M…		2,000.00
						Vendor THE JENSEN SISTERS Total:	**2,000.00**
Vendor: U S POSTMASTER							
U S POSTMASTER	06 2023	05/25/2023	100-4315-62010	Office Supplies	POSTAGE - MAY 2023 UTILITY…		290.74
U S POSTMASTER	06 2023	05/25/2023	620-4840-62010	Office Supplies	POSTAGE - MAY 2023 UTILITY…		678.41
U S POSTMASTER	06 2023	05/25/2023	680-4840-62010	Office Supplies	POSTAGE - MAY 2023 UTILITY…		193.83
U S POSTMASTER	06 2023	05/25/2023	690-4840-62010	Office Supplies	POSTAGE - MAY 2023 UTILITY…		775.32
						Vendor U S POSTMASTER Total:	**1,938.30**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WALLWORK TRUCK CENTER GRAND FORKS							
WALLWORK TRUCK CENTER …	09P37759	05/09/2023	100-4312-62210	Equipment Maint & Repair	FILTER - #5526		237.08
WALLWORK TRUCK CENTER …	09P38300	05/17/2023	100-4312-62210	Equipment Maint & Repair	GASKET		23.82
					Vendor WALLWORK TRUCK CENTER GRAND FORKS Total:		**260.90**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING AS…	222876	04/21/2023	590-4680-65920	Work in Process - Eng/Archtct	PROF SRVCS - 2023 STREET I…		17,178.00
					Vendor WIDSETH SMITH NOLTING ASC INC Total:		**17,178.00**
					Grand Total:		**69,049.15**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		9,569.74
590 - 2023 ST AND UTILITY PROJECT		17,178.00
610 - LIQUOR DISPENSARY		23,845.00
620 - WATER UTILITY FUND		2,039.86
630 - ARENAS - VENUWORKS		24.05
680 - WASTEWATER UTILITY FUND		748.09
690 - ELECTRIC UTILITY FUND		15,634.52
820 - GREENWOOD CEMETERY FUND		9.89
	Grand Total:	**69,049.15**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-64400	Travel, Conference, School	1,021.90
100-4194-62990	Misc. Operating Expense	205.15
100-4210-62990	Misc. Operating Expense	63.79
100-4210-63020	Computer Maintenance & ..	164.00
100-4210-63120	Lab Tests	244.00
100-4210-64330	Dues and Subscriptions	109.00
100-4210-64370	Taxes and Licenses	270.00
100-4312-62210	Equipment Maint & Repair	760.76
100-4312-62230	Building Maint & Repair	96.60
100-4312-62240	Department Maint & Repa..	65.92
100-4315-62010	Office Supplies	304.23
100-4315-62210	Equipment Maint & Repair	1.26
100-4315-62400	Small Tools and Minor Equ..	549.97
100-4315-62990	Misc. Operating Expense	46.68
100-4510-62210	Equipment Maint & Repair	398.34
100-4510-62400	Small Tools and Minor Equ..	235.00
100-4510-63030	Contracts Expense	1,512.50
100-4510-63033	Music in the Park	2,329.64
100-4510-64400	Travel, Conference, School	591.00
100-4650-64481	FEMA	600.00
590-4680-65920	Work in Process - Eng/Arc...	17,178.00
610-4810-62510	Liquor for Resale	14,375.88
610-4810-62520	Beer for Resale	321.85
610-4810-62530	Wine for Resale	6,932.85
610-4810-62540	Soft Drinks/Mix for Resale	143.30
610-4840-62990	Misc. Operating Expense	389.03
610-4850-62230	Building Maint & Repair	532.09
610-4880-63490	Advertising	1,150.00
620-4840-62010	Office Supplies	709.89
620-4840-62990	Misc. Operating Expense	191.94

Account Summary

Account Number	Account Name	Expense Amount
620-4850-62200	System Expense	125.00
620-4850-62210	Equipment Maint & Repair	92.97
620-4850-62230	Building Maint & Repair	30.67
620-4890-63030	Contracts Expense	76.11
620-4890-64400	Travel, Conference, School	813.28
630-4840-62990	Misc. Operating Expense	24.05
680-4840-62010	Office Supplies	202.83
680-4840-62120	Gas-Oil-Lube	27.99
680-4840-62400	Small Tools and Minor Equ..	475.28
680-4850-62210	Equipment Maint & Repair	41.99
690-4840-62010	Office Supplies	811.30
690-4840-62990	Misc. Operating Expense	106.33
690-4850-62210	Equipment Maint & Repair	614.26
690-4850-62230	Building Maint & Repair	16.14
690-4850-62350	Power Plant/Dam Maint	10.48
690-4850-62360	Distribution Maint	199.37
690-4890-63030	Contracts Expense	58.00
690-4890-64370	Taxes and Licenses	25.00
690-4890-64400	Travel, Conference, School	705.88
690-4890-68880	Conservation Program	13,087.76
820-4850-62230	Building Maint & Repair	9.89
	Grand Total:	**69,049.15**

Project Account Summary

Project Account Key		Expense Amount
None		69,049.15
	Grand Total:	**69,049.15**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00593 - 06/06/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: 14 LAKES CRAFT BREWING CO							
14 LAKES CRAFT BREWING ...	89458	05/26/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		462.00
					Vendor 14 LAKES CRAFT BREWING CO Total:		**462.00**
Vendor: ACE RENT-ALL							
ACE RENT-ALL	05 18 23	05/18/2023	100-4510-64190	Rentals/Leases	TILLER RENTAL		50.00
					Vendor ACE RENT-ALL Total:		**50.00**
Vendor: ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC							
ADVANCED ENGINEERING ...	87041	05/09/2023	620-4890-63110	Consulting Fees	PROF SRVCS - HIGH SRVC P...		87.50
ADVANCED ENGINEERING ...	87186	05/09/2023	560-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - LIFT #9 / FOR...		120.00
					Vendor ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC Total:		**207.50**
Vendor: ALL FLAGS LLC							
ALL FLAGS LLC	050923	05/09/2023	100-4510-62990	Misc. Operating Expense	OUTFOOR FLAGS		288.75
					Vendor ALL FLAGS LLC Total:		**288.75**
Vendor: AMERICAN WELDING & GAS INC							
AMERICAN WELDING & GAS...	09325808	05/22/2023	620-4840-62160	Chemicals	CHEMICALS		5,072.83
					Vendor AMERICAN WELDING & GAS INC Total:		**5,072.83**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0106815700	05/16/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		66.00
BELLBOY CORP - BAR SUPPLY	0106815700	05/16/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - BAR SUPPLIES		198.00
					Vendor BELLBOY CORP - BAR SUPPLY Total:		**264.00**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0099337600	05/04/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-203.80
BELLBOY CORP - LIQUOR	0099449100	05/16/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,711.03
BELLBOY CORP - LIQUOR	0099449100	05/16/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		200.00
BELLBOY CORP - LIQUOR	0099449500	05/16/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		431.00
					Vendor BELLBOY CORP - LIQUOR Total:		**4,138.23**
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	270798	05/03/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		621.90
					Vendor BEVERAGE WHOLESALERS INC Total:		**621.90**
Vendor: BNJ PLUMBING & HEATING							
BNJ PLUMBING & HEATING	4542	05/24/2023	100-4220-62230	Building Maint & Repair	HOTWATER HEATER & INST...		3,050.00
					Vendor BNJ PLUMBING & HEATING Total:		**3,050.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BRADLEY BUCK							
BRADLEY BUCK	831564	05/14/2023	610-4850-62230	Building Maint & Repair	DEEP SCRUB / WAX		1,200.00
					Vendor BRADLEY BUCK Total:		**1,200.00**
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC ...	795650	05/28/2023	100-4670-62990	Misc. Operating Expense	FLEX FEE - MAY 2023		180.00
					Vendor BRADY MARTZ & ASSOC PC INC Total:		**180.00**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	349145190	05/16/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,999.41
BREAKTHRU BEVERAGE	349145190	05/16/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		708.00
BREAKTHRU BEVERAGE	349145190	05/16/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		164.00
					Vendor BREAKTHRU BEVERAGE Total:		**3,871.41**
Vendor: BRIAN MOYER							
BRIAN MOYER	1009	05/31/2023	100-4510-63030	Contracts Expense	TREE REMOVAL SERVICES		6,100.00
					Vendor BRIAN MOYER Total:		**6,100.00**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1622968	05/25/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		370.00
C & L DISTRIBUTING	1622968	05/25/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		429.50
C & L DISTRIBUTING	1622968	05/25/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		30.00
					Vendor C & L DISTRIBUTING Total:		**829.50**
Vendor: CORE & MAIN LP							
CORE & MAIN LP	S781557	05/02/2023	545-4680-65900	Work in Process-Constructi...	METER PROJECT		40,515.00
CORE & MAIN LP	S787365	05/03/2023	545-4680-65900	Work in Process-Constructi...	WIRE		25,373.94
CORE & MAIN LP	S796696	05/04/2023	545-4680-65900	Work in Process-Constructi...	METER PROJECT		36,100.00
CORE & MAIN LP	S859032	05/16/2023	620-4850-62200	System Expense	REPAIR PARTS - CURB BOX		712.24
CORE & MAIN LP	S9246822	05/25/2023	620-4840-62400	Small Tools and Minor Equip	WRENCH - CURB BOX		202.16
CORE & MAIN LP	S924682	05/25/2023	545-4680-65900	Work in Process-Constructi...	SENSUS COMMAND LIK 2		1,770.00
					Vendor CORE & MAIN LP Total:		**104,673.34**
Vendor: DAKOTA REFRIGERATION INC							
DAKOTA REFRIGERATION INC	F188429	05/05/2023	610-4840-62140	Off Sale Supplies	6000 ICE BAGS		632.07
					Vendor DAKOTA REFRIGERATION INC Total:		**632.07**
Vendor: ELECTRIC PUMP INC (MN)							
ELECTRIC PUMP INC (MN)	0075852-IN	05/08/2023	680-4850-62220	Lift Station and Pond Maint...	REPAIR KIT - LIFT #2 PUMP		5,149.61
					Vendor ELECTRIC PUMP INC (MN) Total:		**5,149.61**
Vendor: FALLS TOWING LLC							
FALLS TOWING LLC	05 10 23	05/10/2023	100-4210-62990	Misc. Operating Expense	TOWING CHARGES - 05 10 23		145.00
FALLS TOWING LLC	23118	05/10/2023	100-4210-62990	Misc. Operating Expense	TOWING CHARGES - 05 10 23		125.00
					Vendor FALLS TOWING LLC Total:		**270.00**
Vendor: FORUM COMMUNICATIONS COMPANY							
FORUM COMMUNICATIONS...	MP273262	04/30/2023	590-4680-65940	Work in Progress - Legal/Mi...	AD FOR BIDS - 2023 STREET ...		717.24
					Vendor FORUM COMMUNICATIONS COMPANY Total:		**717.24**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: HACH COMPANY							
HACH COMPANY	13579485	05/11/2023	620-4840-62170	Field Supplies	LAB SUPPLIES		166.59
HACH COMPANY	13596852	05/25/2023	680-4840-62170	Field Supplies	LAB SUPPLIES		446.91
					Vendor HACH COMPANY Total:		**613.50**
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200522071	05/16/2023	100-4650-64481	FEMA	FEMA EROSION SITE PERMI...		1,075.00
					Vendor HDR ENGINEERING INC - CHICAGO Total:		**1,075.00**
Vendor: HUGOS #7							
HUGOS #7	0028	05/24/2023	100-4670-62990	Misc. Operating Expense	GROCERIES - WELLNESS LU...		75.24
HUGOS #7	0124	05/17/2023	610-4890-64900	Civic Events	BOTTLED WATER DONATIO...		16.47
					Vendor HUGOS #7 Total:		**91.71**
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8819947845	04/30/2023	610-4880-63490	Advertising	RADIO ADVERTISING - APR ...		607.45
					Vendor IHEARTMEDIA Total:		**607.45**
Vendor: INNOVATIVE OFFICE SOLUTIONS LL							
INNOVATIVE OFFICE SOLUT...	IN4210537	05/26/2023	100-4670-62010	Office Supplies	OFFICE SUPPLIES		101.38
					Vendor INNOVATIVE OFFICE SOLUTIONS LL Total:		**101.38**
Vendor: JOHNSON GREEN FUNERAL HOME							
JOHNSON GREEN FUNERAL ...	MISC51123	05/11/2023	820-4840-62990	Misc. Operating Expense	MONUMENT FOUNDATION...		375.00
					Vendor JOHNSON GREEN FUNERAL HOME Total:		**375.00**
Vendor: KLM ENGINEERING INC							
KLM ENGINEERING INC	9583	05/26/2023	620-4850-62200	System Expense	WELDING SERVICE - REPAIR ...		7,500.00
					Vendor KLM ENGINEERING INC Total:		**7,500.00**
Vendor: KOFSTAD CONSTRUCTION							
KOFSTAD CONSTRUCTION	05 24 23	05/24/2023	100-4510-63033	Music in the Park	LABOR/MATERIALS - 16' x 1...		7,500.00
					Vendor KOFSTAD CONSTRUCTION Total:		**7,500.00**
Vendor: LOCATORS & SUPPLIES INC							
LOCATORS & SUPPLIES INC	0307228-IN	05/23/2023	690-4840-62880	Personal Protective Equipm...	PPE - M NELSON / RAIN JAC...		158.19
LOCATORS & SUPPLIES INC	0307351-IN	05/26/2023	690-4850-62210	Equipment Maint & Repair	CLEANER - BORE MACHINE		700.20
					Vendor LOCATORS & SUPPLIES INC Total:		**858.39**
Vendor: MARCO TECHNOLOGIES LLC NW 7128							
MARCO TECHNOLOGIES LLC...	INV11191073	05/08/2023	690-4890-63030	Contracts Expense	COPIER CONTRACT - MAY 2...		80.16
					Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:		**80.16**
Vendor: MARK BIEGANEK							
MARK BIEGANEK	REIMB 05 28 23	05/28/2023	100-4220-62880	Personal Protective Equipm...	REIMBURSE - WORK BOOTS		100.00
					Vendor MARK BIEGANEK Total:		**100.00**
Vendor: MAVERICK WINE							
MAVERICK WINE	INV986261	05/09/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,628.26
MAVERICK WINE	INV987275	05/10/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		527.04

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MAVERICK WINE	INV987275	05/10/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		567.84
						Vendor MAVERICK WINE Total:	**4,723.14**
Vendor: MICHAELS MEATS							
MICHAELS MEATS	128227	05/06/2023	100-4315-62990	Misc. Operating Expense	GROUND BEEF PATTIES - CL...		34.25
						Vendor MICHAELS MEATS Total:	**34.25**
Vendor: MINNESOTA CHIEFS OF POLICE ASC							
MINNESOTA CHIEFS OF POL...	14461	05/16/2023	100-4210-62990	Misc. Operating Expense	PERMITS TO PURCHASE - H...		67.00
						Vendor MINNESOTA CHIEFS OF POLICE ASC Total:	**67.00**
Vendor: MN DPT OF AGRICULTURE							
MN DPT OF AGRICULTURE	2023 - 2024	05/24/2023	610-4890-64370	Taxes and Licenses	REIMBURSE		77.00
						Vendor MN DPT OF AGRICULTURE Total:	**77.00**
Vendor: MN DPT OF HEALTH							
MN DPT OF HEALTH	2ND QTR 2023	04/01/2023	620-4890-64370	Taxes and Licenses	2ND QTR ENDING 06/30/23		8,512.00
						Vendor MN DPT OF HEALTH Total:	**8,512.00**
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R...	CT140376	05/24/2023	690-4850-62210	Equipment Maint & Repair	ADAPTER / FITTING - DITCH...		28.52
						Vendor NELSON EQUIPMENT OF T R F INC Total:	**28.52**
Vendor: NORTH SHORE ANALYTICAL INC							
NORTH SHORE ANALYTICAL ...	14324	05/17/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		125.00
						Vendor NORTH SHORE ANALYTICAL INC Total:	**125.00**
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEM...	56892	05/27/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		450.00
NORTHWOODS ICE OF BEM...	57848	05/09/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		225.00
NORTHWOODS ICE OF BEM...	57929	05/23/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		444.00
						Vendor NORTHWOODS ICE OF BEMIDJI INC Total:	**1,119.00**
Vendor: OLSON UNDERGROUND INC							
OLSON UNDERGROUND INC	1141	05/01/2023	690-4890-63030	Contracts Expense	BORING SERVICES - TRF RAD...		29,879.00
						Vendor OLSON UNDERGROUND INC Total:	**29,879.00**
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	47243	05/16/2023	690-4850-62210	Equipment Maint & Repair	SENSOR / TIRE REPAIR - #103		109.80
PENNINGTON FAST LUBE INC	82232	05/31/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		64.20
PENNINGTON FAST LUBE INC	82232	05/31/2023	100-4210-62210	Equipment Maint & Repair	BLINKER		15.00
						Vendor PENNINGTON FAST LUBE INC Total:	**189.00**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6591288	05/15/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,106.00
						Vendor PHILLIPS WINE & SPIRITS Total:	**5,106.00**
Vendor: PITNEY BOWES GLOBAL FINANCIAL							
PITNEY BOWES GLOBAL FIN...	3106112114	05/30/2023	100-4150-62010	Office Supplies	2ND QTR 2023 POSTAGE M...		143.55
						Vendor PITNEY BOWES GLOBAL FINANCIAL Total:	**143.55**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PURDY'S SHOE STORE INC							
PURDY'S SHOE STORE INC	196500	05/17/2023	100-4220-62890	Uniforms/ID Clothing	UNIFORM PANTS - NEISEN		84.00
					Vendor PURDY'S SHOE STORE INC Total:		**84.00**
Vendor: QUALITY SPRAY FOAM LLC							
QUALITY SPRAY FOAM LLC	1437	05/09/2023	670-4890-63030	Contracts Expense	REPAIR SRVC - STORM SEW…		2,330.00
QUALITY SPRAY FOAM LLC	1438	05/09/2023	670-4890-63030	Contracts Expense	REPAIR SRVC - STORM SEW…		1,950.00
QUALITY SPRAY FOAM LLC	1439	05/09/2023	670-4890-63030	Contracts Expense	REPAIR SRVC - STORM SEW…		2,175.00
QUALITY SPRAY FOAM LLC	1449	05/25/2023	590-4680-65900	Work in Process-Constructi…	BANK RESTORATION / HAND..		13,200.00
					Vendor QUALITY SPRAY FOAM LLC Total:		**19,655.00**
Vendor: RENEE OLSON							
RENEE OLSON	REIMB 05 12 23	05/16/2023	100-4150-64400	Travel, Conference, School	REIMBURSE MILEAGE EXP - …		335.62
RENEE OLSON	REIMB 05 12 23	05/16/2023	100-4150-64400	Travel, Conference, School	REIMBURSE MEALS EXP - 20…		58.42
					Vendor RENEE OLSON Total:		**394.04**
Vendor: REVOLUTION MATERIALS (IN) LLC							
REVOLUTION MATERIALS (I…	41208-JAD	05/08/2023	100-4315-62590	Misc. Mdse for Resale	PRINTED GARBAGE BAGS		41,157.00
					Vendor REVOLUTION MATERIALS (IN) LLC Total:		**41,157.00**
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB …	D044312	05/19/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL…		131.77
RMB ENVIRONMENTAL LAB …	D044888	05/24/2023	620-4840-62170	Field Supplies	LAB ANALYSIS - ST SAMPLES		234.14
					Vendor RMB ENVIRONMENTAL LAB INC Total:		**365.91**
Vendor: SEH							
SEH	446506	05/15/2023	620-4890-63110	Consulting Fees	HIGH SRVC PUMP HOUSE /…		3,640.45
					Vendor SEH Total:		**3,640.45**
Vendor: SIRCHIE ACQUISITION COMPANY LLC							
SIRCHIE ACQUISITION COM…	0593367-IN	05/24/2023	100-4210-62990	Misc. Operating Expense	DRUG TESTING KITS		69.81
					Vendor SIRCHIE ACQUISITION COMPANY LLC Total:		**69.81**
Vendor: SJOBERGS							
SJOBERGS	5539	04/24/2023	100-4192-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		225.00
SJOBERGS	5539	04/24/2023	100-4192-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		82.05
SJOBERGS	5539	04/24/2023	100-4220-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		49.95
SJOBERGS	5539	04/24/2023	100-4312-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		56.95
SJOBERGS	5539	04/24/2023	100-4510-63210	Communication Expense	MONTHLY SERVICE - JUN 20…		104.50
SJOBERGS	5539	04/24/2023	610-4890-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		56.95
SJOBERGS	5539	04/24/2023	620-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20…		25.99
SJOBERGS	5539	04/24/2023	620-4890-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		49.95
SJOBERGS	5539	04/24/2023	680-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20…		475.00
SJOBERGS	5539	04/24/2023	680-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20…		85.50
SJOBERGS	5539	04/24/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20…		35.05
SJOBERGS	5539	04/24/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20…		142.50
SJOBERGS	5539	04/24/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20…		142.50
SJOBERGS	5539	04/24/2023	690-4890-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		42.95

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SJOBERGS	5539	04/24/2023	690-4890-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		49.95
SJOBERGS	5539	04/24/2023	690-4890-63020	Computer Maintenance & li…	MONTHLY SERVICE - JUN 20…		225.00
SJOBERGS	5539	04/24/2023	690-4890-63590	Printing & Publications	CITY SHARE - CALL BEFORE …		109.09
						Vendor SJOBERGS Total:	**1,958.88**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2345066	05/16/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		279.00
SOUTHERN GLAZERS OF MN	2345067	05/16/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		9,174.65
SOUTHERN GLAZERS OF MN	2345067	05/16/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,599.84
SOUTHERN GLAZERS OF MN	2345067	05/16/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		101.00
SOUTHERN GLAZERS OF MN	2345068	05/16/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		6,315.64
						Vendor SOUTHERN GLAZERS OF MN Total:	**18,470.13**
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPA…	392084	05/02/2023	690-4850-62350	Power Plant/Dam Maint	TOILET - PWR PLANT		280.02
						Vendor ST HILAIRE SUPPLY COMPANY Total:	**280.02**
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002543	05/29/2023	690-4890-63030	Contracts Expense	FIRE ALARM MONITORING - ..		19.50
						Vendor STEVEN O KVASAGER Total:	**19.50**
Vendor: STREICHERS							
STREICHERS	I1635652	05/23/2023	100-4210-62880	Personal Protective Equipm…	UNIFORM PANTS - C WILLI…		189.97
						Vendor STREICHERS Total:	**189.97**
Vendor: THIEF RIVER FORD INC							
THIEF RIVER FORD INC	TR100850	04/19/2023	100-4210-62210	Equipment Maint & Repair	REPLACEDE WASHER FLUID …		272.55
THIEF RIVER FORD INC	TR100890	05/18/2023	100-4210-62210	Equipment Maint & Repair	BATTERY MAINTAINER / SO…		782.34
						Vendor THIEF RIVER FORD INC Total:	**1,054.89**
Vendor: THIEF RIVER GLASS INC							
THIEF RIVER GLASS INC	0008358	05/17/2023	610-4850-62230	Building Maint & Repair	TILL DIVIDERS REMOVAL		180.00
						Vendor THIEF RIVER GLASS INC Total:	**180.00**
Vendor: THYGESON CONSTRUCTION							
THYGESON CONSTRUCTION	05 10 23	05/10/2023	820-4840-62990	Misc. Operating Expense	12 YDS TOPSOIL - CEMETERY		258.00
						Vendor THYGESON CONSTRUCTION Total:	**258.00**
Vendor: ULINE							
ULINE	163524539	05/11/2023	690-4840-62880	Personal Protective Equipm…	28" REFLECTIVE SAFETY CO…		1,762.45
						Vendor ULINE Total:	**1,762.45**
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	43222	05/22/2023	690-4840-62880	Personal Protective Equipm…	DECALS - PPE CONES		150.00
						Vendor UNIVERSAL SCREENPRINT Total:	**150.00**
Vendor: VERIZON WIRELESS SERVICES LLC							
VERIZON WIRELESS SERVICE…	9022317938	03/16/2023	100-4210-62990	Misc. Operating Expense	CELL PHONE PRESERVATION		50.00
						Vendor VERIZON WIRELESS SERVICES LLC Total:	**50.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VESSCO INC							
VESSCO INC	091012	05/15/2023	620-4850-62220	Plant Equip Maint & Repair	CHLORINE INJECTOR		1,106.40
						Vendor VESSCO INC Total:	**1,106.40**
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	319	05/06/2023	100-4315-63030	Contracts Expense	SPRING CLEAN UP TIPPING ...		633.75
WASTE MASTERS LLC	321	05/06/2023	100-4315-63030	Contracts Expense	SPRING CLEAN UP TIPPING ...		1,443.15
						Vendor WASTE MASTERS LLC Total:	**2,076.90**
Vendor: WIKSTROM TELECOM - INTERNET							
WIKSTROM TELECOM - INT...	05 01 23	05/01/2023	690-4850-62350	Power Plant/Dam Maint	CAMERA / INSTALL LABOR		136.64
						Vendor WIKSTROM TELECOM - INTERNET Total:	**136.64**
						Grand Total:	**299,744.42**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		64,709.43
545 - WATER METER PROJECT		103,758.94
560 - WASTE WATER FORCE MAIN		120.00
590 - 2023 ST AND UTILITY PROJECT		13,917.24
610 - LIQUOR DISPENSARY		42,375.25
620 - WATER UTILITY FUND		27,310.25
670 - STORM WATER UTILITY FUND		6,455.00
680 - WASTEWATER UTILITY FUND		6,413.79
690 - ELECTRIC UTILITY FUND		34,051.52
820 - GREENWOOD CEMETERY FUND		633.00
	Grand Total:	**299,744.42**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	143.55
100-4150-64400	Travel, Conference, Sch…	394.04
100-4192-63020	Computer Maintenance…	307.05
100-4210-62120	Gas-Oil-Lube	64.20
100-4210-62210	Equipment Maint & Repa..	1,069.89
100-4210-62880	Personal Protective Equi…	189.97
100-4210-62990	Misc. Operating Expense	456.81
100-4220-62230	Building Maint & Repair	3,050.00
100-4220-62880	Personal Protective Equi…	100.00
100-4220-62890	Uniforms/ID Clothing	84.00
100-4220-63020	Computer Maintenance…	49.95
100-4312-63020	Computer Maintenance…	56.95
100-4315-62590	Misc. Mdse for Resale	41,157.00
100-4315-62990	Misc. Operating Expense	34.25
100-4315-63030	Contracts Expense	2,076.90
100-4510-62990	Misc. Operating Expense	288.75
100-4510-63030	Contracts Expense	6,100.00
100-4510-63033	Music in the Park	7,500.00
100-4510-63210	Communication Expense	104.50
100-4510-64190	Rentals/Leases	50.00
100-4650-64481	FEMA	1,075.00
100-4670-62010	Office Supplies	101.38
100-4670-62990	Misc. Operating Expense	255.24
545-4680-65900	Work in Process-Constru…	103,758.94
560-4680-65920	Work in Process - Eng/Ar…	120.00
590-4680-65900	Work in Process-Constru…	13,200.00
590-4680-65940	Work in Progress - Legal…	717.24
610-4810-62510	Liquor for Resale	32,338.23

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62520	Beer for Resale	1,513.40
610-4810-62530	Wine for Resale	3,875.68
610-4810-62540	Soft Drinks/Mix for Resa...	561.00
610-4810-62590	Misc. Mdse for Resale	1,317.00
610-4840-62140	Off Sale Supplies	632.07
610-4850-62230	Building Maint & Repair	1,380.00
610-4880-63490	Advertising	607.45
610-4890-63020	Computer Maintenance...	56.95
610-4890-64370	Taxes and Licenses	77.00
610-4890-64900	Civic Events	16.47
620-4830-63210	Communication Expense	25.99
620-4840-62160	Chemicals	5,072.83
620-4840-62170	Field Supplies	400.73
620-4840-62400	Small Tools and Minor E...	202.16
620-4850-62200	System Expense	8,212.24
620-4850-62220	Plant Equip Maint & Rep...	1,106.40
620-4890-63020	Computer Maintenance...	49.95
620-4890-63110	Consulting Fees	3,727.95
620-4890-64370	Taxes and Licenses	8,512.00
670-4890-63030	Contracts Expense	6,455.00
680-4830-63210	Communication Expense	560.50
680-4840-62170	Field Supplies	703.68
680-4850-62220	Lift Station and Pond Ma...	5,149.61
690-4830-63210	Communication Expense	320.05
690-4840-62880	Personal Protective Equi...	2,070.64
690-4850-62210	Equipment Maint & Repa..	838.52
690-4850-62350	Power Plant/Dam Maint	416.66
690-4890-63020	Computer Maintenance...	317.90
690-4890-63030	Contracts Expense	29,978.66
690-4890-63590	Printing & Publications	109.09
820-4840-62990	Misc. Operating Expense	633.00
	Grand Total:	**299,744.42**

Project Account Summary

Project Account Key		Expense Amount
None		299,744.42
	Grand Total:	**299,744.42**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00597 - 06/01/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MN DPT OF COMMERCE - EAP							
MN DPT OF COMMERCE - E...	02-00203-002	06/01/2023	690-4890-68760	Customer Records & Collect...	FREIDA FINEDAY - EHEAT #2...		308.64
						Vendor MN DPT OF COMMERCE - EAP Total:	**308.64**
						Grand Total:	**308.64**

Fund Summary

Fund		Expense Amount
690 - ELECTRIC UTILITY FUND		308.64
	Grand Total:	**308.64**

Account Summary

Account Number	Account Name	Expense Amount
690-4890-68760	Customer Records & Col…	308.64
	Grand Total:	**308.64**

Project Account Summary

Project Account Key		Expense Amount
None		308.64
	Grand Total:	**308.64**

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT01630 - Refunds 01 UBPKT01622 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
03-00350-000	ROSENCRANS, CHAD L	6/1/2023	89862	117.01			117.01	Generated From Billing
04-00550-000	MATHIEU, WILLIAM	6/1/2023	89863	371.27			371.27	Generated From Billing
04-04687-004	PAWLAK-KJOLHAUG, KALE'A	6/1/2023	89864	184.78			184.78	Generated From Billing
08-01039-003	PHILLIPS, JON M	6/1/2023	89865	181.33			181.33	Generated From Billing
11-01351-003	FEI YAN SPA	6/1/2023	89866	122.23			122.23	Generated From Billing
12-01517-005	SYRJANEN, CHRIS	6/1/2023	89867	150.39			150.39	Generated From Billing
20-02732-006	BERG, ETHAN	6/1/2023	89868	188.22			188.22	Generated From Billing
23-04465-003	VAUGHAN, PATRICIA L	6/1/2023	89869	187.28			187.28	Generated From Billing
24-04736-004	NIESS, CODY	6/1/2023	89870	191.03			191.03	Generated From Billing
26-03689-003	DEFREECE, DYLAN E	6/1/2023	89871	149.51			149.51	Generated From Billing
26-03705-005	BUTLER, DAPHNE J	6/1/2023	89872	180.52			180.52	Generated From Billing
26-05130-005	TIRADEAU, ALYSHA M	6/1/2023	89873	185.11			185.11	Generated From Billing
26-05143-010	SHOTWELL, VANESSA J	6/1/2023	89874	166.21			166.21	Generated From Billing
26-05145-003	QUALLEY, GARRETT L	6/1/2023	89875	103.95			103.95	Generated From Billing
26-05169-004	GOOD, BONNIE J	6/1/2023	89876	189.33			189.33	Generated From Billing
26-05191-000	DODSON, FRANK	6/1/2023	89877	164.16			164.16	Generated From Billing
27-03771-011	LOILAND, TRISTAN	6/1/2023	89878	113.99			113.99	Generated From Billing
31-05191-001	BUSH, BRADY M	6/1/2023	89879	170.25			170.25	Generated From Billing
31-05202-001	CARNES, KISHSA S	6/1/2023	89880	211.39			211.39	Generated From Billing
31-05213-001	BRYANT, JAKRYSSHYA D	6/1/2023	89881	178.70			178.70	Generated From Billing
31-05225-001	REYES, DEBBIE	6/1/2023	89882	184.75			184.75	Generated From Billing
Total Refunds: 21			**Total Refunded Amount:**	3,691.41				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS		3691.41
	Revenue Total:	3691.41

General Ledger Distribution

Posting Date: 05/24/2023

Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND			
690-10101	Cash & Investments	-3,691.41	Yes

Account Number	Account Name	Posting Amount	IFT
690-11530	Accts Receivable - Billing	3,691.41	
	690 Total:	0.00	

Fund: 999 - POOL CASH FUND

Account Number	Account Name	Posting Amount	IFT
999-10101	Pooled Cash & Investments	-3,691.41	
999-20700	Due To Other Funds	3,691.41	Yes
	999 Total:	0.00	
	Distribution Total:	0.00	

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/6/2023

SUBJECT: #7.3 Approval VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the City Council accept the recommendation:

MOTION TO: To Approve an Intoxicating Liquor License with Addendum effective June 9, 2023, from 8 pm to 12 am.

BACKGROUND: The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW parking lot party and band outside.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is $35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	VFW Temp On Sale Liquor License Application June 9, 2023

CITY OF THIEF RIVER FALLS

On-Sale Intoxicating Liquor License Application Addendum
****TEMPORARY****

- [x] Attach a detailed drawing of the outside premises
- [x] Applicant must submit a Certificate of Insurance specifically adding the approved outside premises to the applicant's liquor liability coverage.

VFW Post 2793
LICENSEE NAME (Corp, Partnership, Individual)

123 N. Horace Ave Thief River Falls, MN 56701
LICENSEE ADDRESS (Street, City, State, Zip)

VFW Post 2793	218-681-1211	
BUSINESS NAME/TRADE NAME	BUSINESS PHONE	HOME PHONE

123 Horace Ave N. TRF, MN 56701
BUSINESS ADDRESS

DATE OF EVENT: June 9, 2023 HOURS: 8pm - 12am

I, hereby, under oath, state that the information contained in this application is true and correct to the best of my knowledge. I will notify the City of Thief River Falls immediately should any of the information in this application change. I further acknowledge that the falsification of any information contained in this application or willful omission will be cause for denial of the license or for revocation of a license which has been issued.

[signature]	Manager	6-1-23
SIGNATURE OF APPLICANT	TITLE	DATE

STATE OF MINNESOTA)
) SS
COUNTY OF PENNINGTON)

On this 1st day of June, 2023 before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.

Danielle Miller
Deputy County Recorder, Pennington County, MN
Notarial Officer (ex-officio notary public)
My term is indeterminate

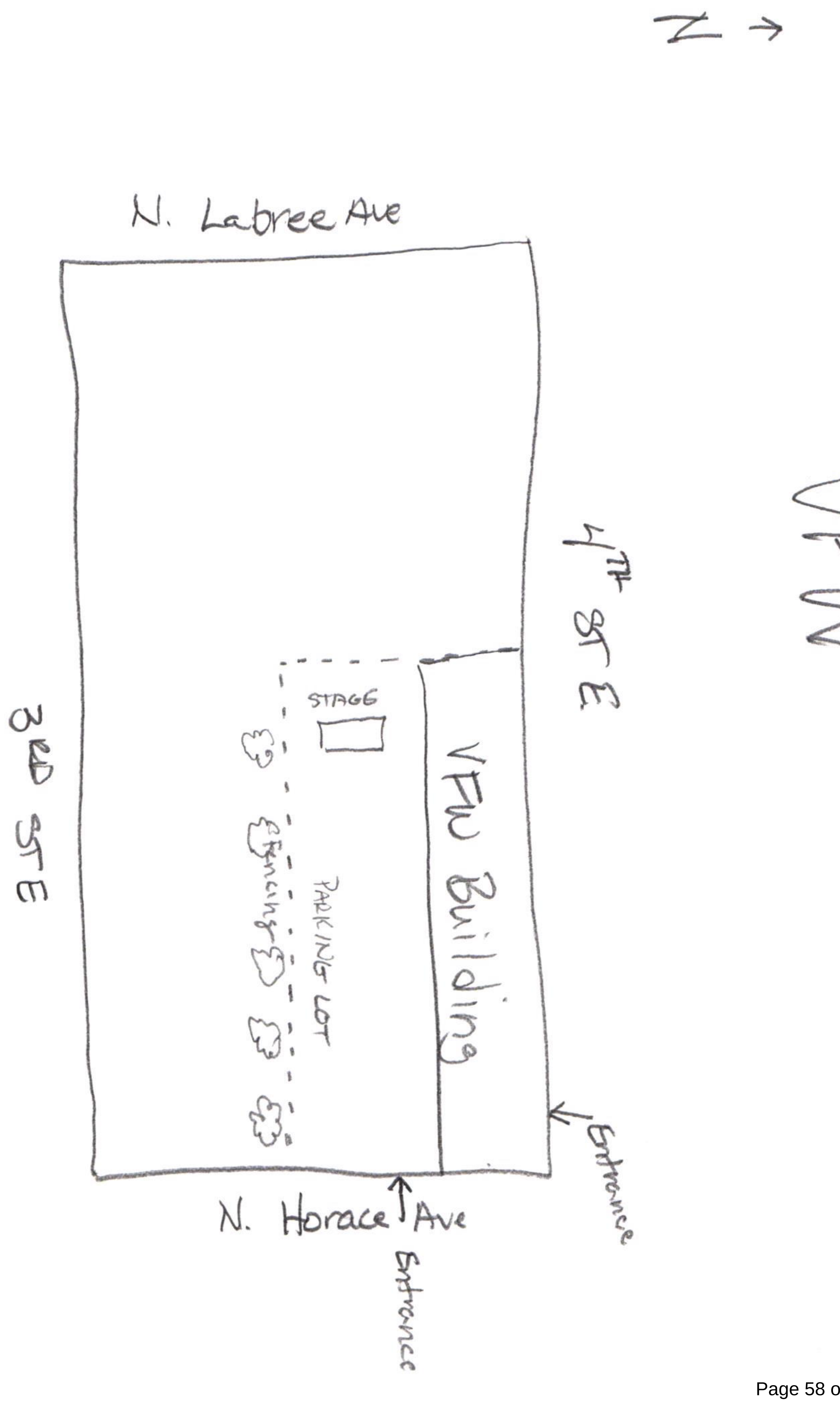
Notary Public

SIGNATURE OF APPLICANT TITLE DATE

STATE OF MINNESOTA)
) SS
COUNTY OF PENNINGTON)

On this _________ day of ___________, _____, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.

Notary Public


N →
VFW
N. Labree Ave
4TH ST E
3RD ST E
STAGE
VFW Building
PARKING LOT
Fencing
Entrance
N. Horace Ave
Entrance

ACORD® CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Risk Partners PO Box 64016 St Paul MN 55164-0016	CONTACT NAME: Peggy Larson PHONE (A/C, No, Ext): (763) 536-8006 FAX (A/C, No): 763-398-4060 E-MAIL ADDRESS: peggy.larson@northriskpartners.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Integrity Mutual Ins Co	14303
INSURER B: Security National	19879
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
VFW Post # 2793
123 Horace Av N
Thief River Falls MN 56701

COVERAGES **CERTIFICATE NUMBER:** Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY; CLAIMS-MADE; [X] OCCUR; [X] Business Owners; GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY; PRO-JECT; LOC; OTHER:			BP 2617774	01/01/2023	01/01/2024	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 1,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY; ANY AUTO; OWNED AUTOS ONLY; SCHEDULED AUTOS; [X] HIRED AUTOS ONLY; [X] NON-OWNED AUTOS ONLY			BP 2617774	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB; OCCUR; EXCESS LIAB; CLAIMS-MADE; DED; RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N; ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH); If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		SWC1366613	01/01/2023	01/01/2024	[X] PER STATUTE; OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
A	Liquor Liability			BP 2617774	01/01/2023	01/01/2024	Aggregate	$1,000,000
							Each Common Cause	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VFW Club
Location Address: 123 N Horace Ave
Thief River Falls, MN 56701

CERTIFICATE HOLDER

City of Thief River Falls
PO Box 528
Thief River Falls MN 56701

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/6/2023

SUBJECT: #7.4 Approval VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the City Council accept the recommendation:

MOTION TO: To Approve an Intoxicating Liquor License with Addendum effective July 7, 2023, from 8 pm to 12 am.

BACKGROUND: The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW parking lot party and band outside.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is $35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	VFW Temp On Sale Liquor License Application July 7, 2023

CITY OF THIEF RIVER FALLS

On-Sale Intoxicating Liquor License Application Addendum
****TEMPORARY****

[x] Attach a detailed drawing of the outside premises

[x] Applicant must submit a Certificate of Insurance specifically adding the approved outside premises to the applicant's liquor liability coverage.

VFW Post 2793
LICENSEE NAME (Corp, Partnership, Individual)

123 N Horace Ave TRF, MN 56701
LICENSEE ADDRESS (Street, City, State, Zip)

BUSINESS NAME/TRADE NAME

218-681-1211
BUSINESS PHONE

HOME PHONE

BUSINESS ADDRESS

DATE OF EVENT: July 7, 2023 HOURS: 8pm - 12AM

I, hereby, under oath, state that the information contained in this application is true and correct to the best of my knowledge. I will notify the City of Thief River Falls immediately should any of the information in this application change. I further acknowledge that the falsification of any information contained in this application or willful omission will be cause for denial of the license or for revocation of a license which has been issued.

[signature] Manager 6-1-23
SIGNATURE OF APPLICANT TITLE DATE

STATE OF MINNESOTA)
) SS
COUNTY OF PENNINGTON)

On this 1st day of June, 23, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.

Danielle Miller
Deputy County Recorder, Pennington County, MN
Notarial Officer (ex-officio notary public)
My term is indeterminate

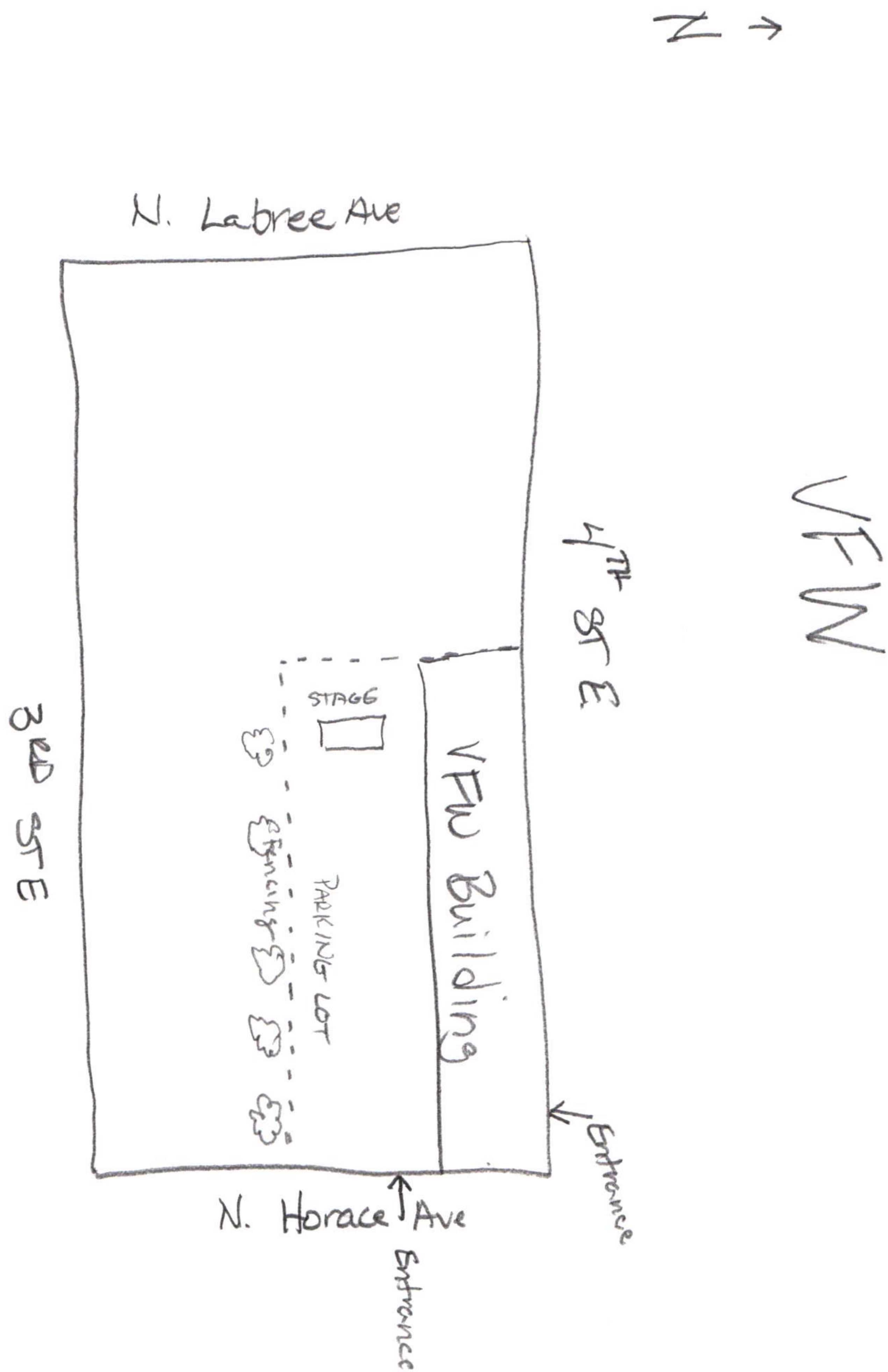
Danielle Miller
Notary Public

SIGNATURE OF APPLICANT TITLE DATE

STATE OF MINNESOTA)
) SS
COUNTY OF PENNINGTON)

On this ________ day of __________, _____, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.

Notary Public


N →
VFW
N. Labree Ave
4TH ST E
3RD ST E
STAGE
VFW Building
PARKING LOT
Fencing
Entrance
N. Horace Ave
Entrance

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Risk Partners PO Box 64016 St Paul MN 55164-0016	CONTACT NAME: Peggy Larson PHONE (A/C, No, Ext): (763) 536-8006 FAX (A/C, No): 763-398-4060 E-MAIL ADDRESS: peggy.larson@northriskpartners.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Integrity Mutual Ins Co	14303
INSURER B : Security National	19879
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
VFW Post # 2793
123 Horace Av N
Thief River Falls MN 56701

COVERAGES **CERTIFICATE NUMBER:** Master **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] Business Owners GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			BP 2617774	01/01/2023	01/01/2024	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 1,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			BP 2617774	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		SWC1366613	01/01/2023	01/01/2024	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
A	Liquor Liability			BP 2617774	01/01/2023	01/01/2024	Aggregate	$1,000,000
							Each Common Cause	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VFW Club
Location Address: 123 N Horace Ave
Thief River Falls, MN 56701

CERTIFICATE HOLDER

City of Thief River Falls
PO Box 528
Thief River Falls MN 56701

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/6/2023

SUBJECT: #7.5 Approval VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the City Council accept the recommendation:

MOTION TO: To Approve an Intoxicating Liquor License with Addendum effective August 18, 2023, from 8 pm to 12 am.

BACKGROUND: The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW parking lot party and band outside.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is $35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	VFW Temp On Sale Liquor License Application August 18, 2023

CITY OF THIEF RIVER FALLS

On-Sale Intoxicating Liquor License Application Addendum
****TEMPORARY****

- [x] Attach a detailed drawing of the outside premises
- [x] Applicant must submit a Certificate of Insurance specifically adding the approved outside premises to the applicant's liquor liability coverage.

VFW POST 2793
LICENSEE NAME (Corp, Partnership, Individual)

123 N. Horace Ave TRF, MN 56701
LICENSEE ADDRESS (Street, City, State, Zip)

VFW | 218-681-1211 |
BUSINESS NAME/TRADE NAME | BUSINESS PHONE | HOME PHONE

TRF, MN
BUSINESS ADDRESS

DATE OF EVENT: Aug 18, 2023 HOURS: 8pm - 12am

I, hereby, under oath, state that the information contained in this application is true and correct to the best of my knowledge. I will notify the City of Thief River Falls immediately should any of the information in this application change. I further acknowledge that the falsification of any information contained in this application or willful omission will be cause for denial of the license or for revocation of a license which has been issued.

[signature] Manager June 1, 2023
SIGNATURE OF APPLICANT TITLE DATE

STATE OF MINNESOTA)
) SS
COUNTY OF PENNINGTON)

On this 1st day of June, 2023, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.

Danielle Miller
Deputy County Recorder, Pennington County, MN
Notarial Officer (ex-officio notary public)
My term is indeterminate

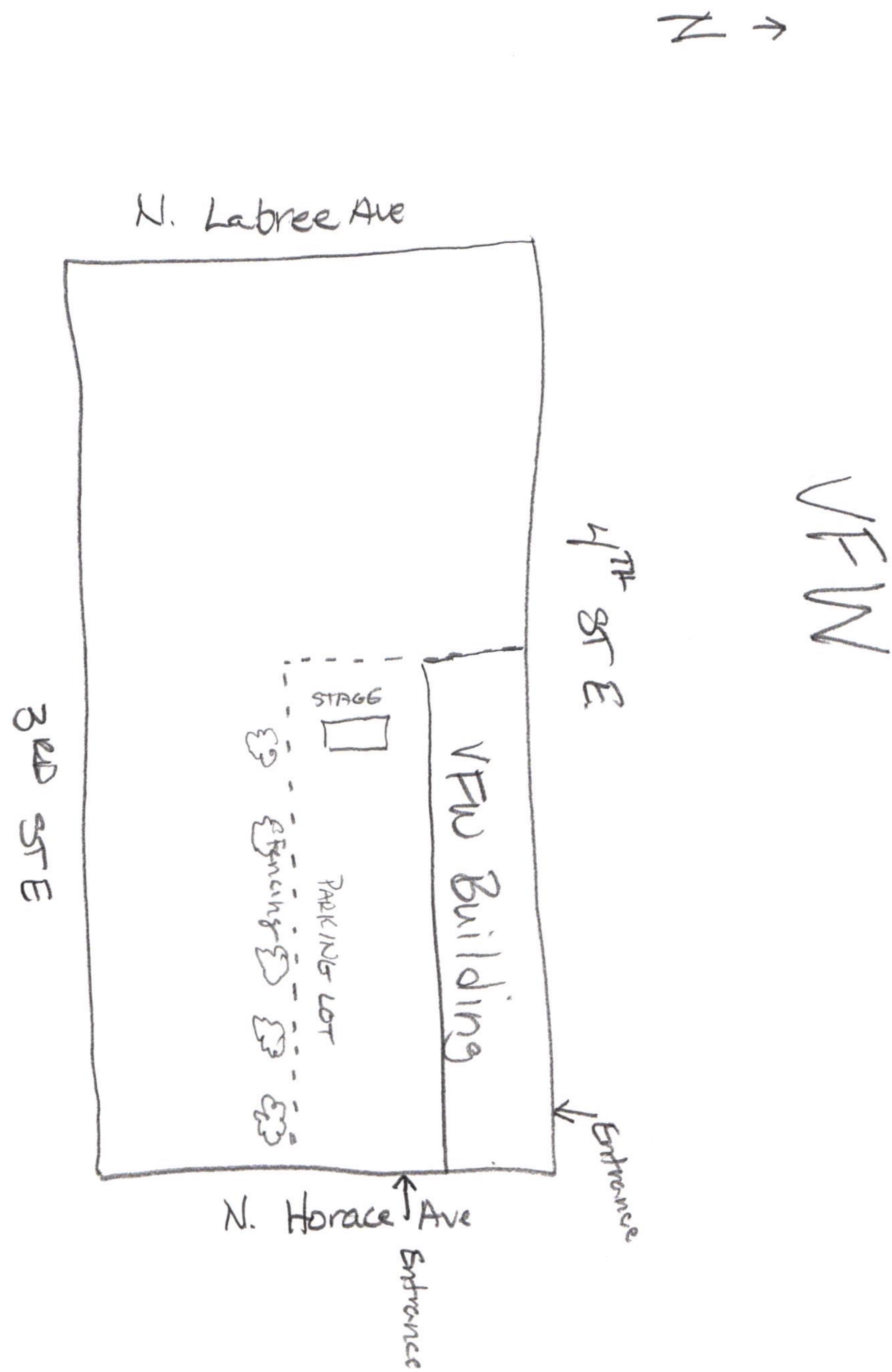
____
Notary Public

______________________ ______________________
SIGNATURE OF APPLICANT TITLE DATE

STATE OF MINNESOTA)
) SS
COUNTY OF PENNINGTON)

On this _________ day of ___________, _____, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.

____
Notary Public


N →
VFW
N. Labree Ave
4TH ST E
3RD ST E
STAGE
VFW Building
PARKING LOT
Fencing
N. Horace Ave
Entrance
Entrance

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/20/2022

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PRODUCER North Risk Partners PO Box 64016 St Paul MN 55164-0016	**CONTACT NAME:** Peggy Larson **PHONE (A/C, No, Ext):** (763) 536-8006 **FAX (A/C, No):** 763-398-4060 **E-MAIL ADDRESS:** peggy.larson@northriskpartners.com
INSURED VFW Post # 2793 123 Horace Av N Thief River Falls MN 56701	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Integrity Mutual Ins Co	14303
INSURER B: Security National	19879
INSURER C:	
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COVERAGES **CERTIFICATE NUMBER:** Master **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR [X] Business Owners GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY PRO-JECT LOC OTHER:			BP 2617774	01/01/2023	01/01/2024	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
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							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			BP 2617774	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		SWC1366613	01/01/2023	01/01/2024	[X] PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
A	Liquor Liability			BP 2617774	01/01/2023	01/01/2024	Aggregate	$1,000,000
							Each Common Cause	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VFW Club
Location Address: 123 N Horace Ave
Thief River Falls, MN 56701

CERTIFICATE HOLDER	CANCELLATION
City of Thief River Falls PO Box 528 Thief River Falls MN 56701	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/6/2023

SUBJECT: #8.1 Northwest Minnesota Foundation Grant Application

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve submitting a grant application to the Northwest Minnesota Foundation requesting $12,500 towards the cost for a housing study and agreeing to fund the local share; and authorize the Mayor and City Administrator to execute the agreement.

BACKGROUND: The City of Thief River Falls completed a housing study in 2012 that indicated 900 new housing units were needed in Thief River Falls over the following ten years. Since that time 514 new housing units have been constructed. This study is now outdated and needs to be updated.

KEY ISSUES: The Northwest Minnesota Foundation has grant funds available for a housing study. A resolution authorizing the submission is required. The city has received two proposals for the housing study, which will be reviewed at the June Public Works Committee meeting with a recommendation to the City Council on June 20th. The highest quote is for $19,810, which would require the local share to be $7,310. The lower quote is for $16,900, which would require the local share to be $4,400.

FINANCIAL CONSIDERATIONS: Estimated local share of $4,400 to $7,310.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/6/2023

SUBJECT: #8.2 Call for second reading and consider an amendment to City Code Chapter 151.42 EASEMENTS

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Call for second reading and consider an amendment to City Code Chapter 151.42 EASEMENTS, amending easement requirements, and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

BACKGROUND: The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. Chapter 151.42 includes easement requirements. Periodically, when warranted these regulations are reviewed and amended to address circumstances as requested.

KEY ISSUES: Section 151.42 outlines the requirements for easements and encroachments, as well as addressing encroachment permits for any obstructions allowable in an easement.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The proposed ordinance amendment requires a public hearing to be held by the Planning Commission, with two readings and final approval by the City Council.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Zoning Administrator

ATTACHMENTS:
None

ORDINANCE NO. 129, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 151 ENTITLED "ZONING CODE" BY ADDING SECTION 151.42, “EASEMENTS” , AND ADOPTING BY REFERENCE CITY CODE CHAPTER 10, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code Chapter 151.42 is hereby added to read as follows:

151.42. EASEMENTS.

(A) Utilities. Easements at least ten feet wide centered, overlapping, or adjacent to lot lines shall be provided for utilities where necessary. Easements for water lines or storm or sanitary sewer lines shall be at least 20 feet wide. Easements containing or proposed for more than one utility over six feet in depth shall be at least 30 feet wide. Wider permanent easements or temporary construction easements may be required where installation depths are greater than ten feet. Easements shall have continuity of alignment from block to block. Utility easements shall be kept free of any vegetation, obstructions, fences and structures which would interfere with the free movement of utility service vehicles. The City of Thief River Falls has the right to keep all utility easements free from hazards, structures and other improvements which might hinder the City’s ability to serve and maintain such utilities. No fence, structure or trees can be planted or built in a utility easement area without permission from the City through the encroachment permit process.

(B) Encroachments. The City can require any obstructions in an easement or right of way be removed at the owner’s expense. In non-emergency situations, the City will try to give the property owner a reasonable amount of time to remove the obstruction. However, if the property owner does not remove the obstruction as requested or if there is an emergency situation, the City can remove the obstruction and charge the property owner for the expenses. The City will not be required to compensate the property owner for the cost of repair, replacement or removal of the obstruction.

(C) Water courses. When a subdivision is traversed by a water course, drainage way, channel or stream, there shall be provided a storm water easement or drainage right-of-way conforming substantially with the lines of such water courses and with such further width or construction as may be determined to be necessary by the Public Works Director.

Section 2. City Code Chapter 10 entitled "General Provisions” and Section 152.998 entitled "Violation” are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the ______ day of June, 2023, by majority vote.

____
Mayor

ATTEST:

____
Angela Philipp
City Administrator

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/6/2023

SUBJECT: #8.4 Approval of Appointment of Brian Jacobson as Electric Superintendent

RECOMMENDATION: It is respectfully requested the City Council accept the Public Utilities Committee recommendation:

MOTION TO: Approve the Internal Transfer of Brian Jacobson from Systems Manager to Electric Superintendent, effective June 12, 2023. Mr. Jacobson's wage effective June 12, 2023 will be Grade 13 Step 4 of the Electric Superintendent salary schedule for a starting salary of $50.20 per hour. On June 12, 2024, Mr. Jacobson would be eligible to move to Grade 13 step 5. With the approval of Mr. Jacobson as Electric Superintendent, then the current Interim Electric Superintendent, John Kinsman, would move back to the Electric Foreman position at Grade 10 Step 4 for $44.63 per hour.

BACKGROUND: Dale Narlock retired June 11, 2022, from the Electric Superintendent position. To continue efficient operations of the Electric Department, the position needed to be filled. The City Council adopted Resolution No. 11-246-22 authorizing that the position of Electric Superintendent be opened to the public for filling.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a budgeted position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angie Philipp, City Administrator

ATTACHMENTS:
None