

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, April 20, 2021

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

**City of Thief River Falls Mayor Brian Holmer Determination Regarding
Conducting Meetings by Telephone or Other Electronic Means – per
Directive 2020-6. Some councilmembers may participate by electronic means.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. Speakers are requested to dial: 1-415-655-0001 and then enter access code: 146 802 3795 (If you are having issues connecting call 218-689-3612), state their name and address for the record, and limit their remarks to five minutes. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. Sexual Assault Awareness Month (page 4)
 - 5.2. Oncology Nursing Month (page 5)
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of April 6, 2021 Council Proceedings (page 6-11)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 12-40)

- 7.3. Former County Ditch 70 Grading (page 41)
- 7.4. Declare Surplus Property (page 42)
- 7.5. Extend the State of Emergency for COVID-19 (page 43)

8. NEW BUSINESS

- 8.1. Summary of Performance of Water Systems Superintendent (page 44)
- 8.2. City of Thief River Falls - Conditional Use Permit Request (page 45)
- 8.3. Approval of Transfer of Gregory Hufnagle to the Building Official Position (page 46)
- 8.4. First Reading for City of Thief River Falls - Amend City Codes 152.031 & 152.032 (page 47-49)
- 8.5. Terry Benson, Water Treatment Plant Operator progression raise (page 50)
- 8.6. Variance Request - MAK Properties, LLC (page 51)
- 8.7. Small Cities Development Grant – Contract for Services (page 52)
- 8.8. First Reading Rezoning - William Ness Property (page 53-56)
- 8.9. First Reading Rezoning - Grandbois Property (page 57-58)
- 8.10. Approval to fill vacant Public Works Maintenance position (page 59)
- 8.11. Summer Work Hours for City Hall (page 60)
- 8.12. Trenching and Plowing Service Charge for the 2021 Construction Season (page 61-62)
- 8.13. Pricing for 2021 Equipment and Labor (page 63-65)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- 10.1. Committee of Whole - April 27th at 5:30 p.m.
- 10.2. Spring Clean Up - May 1st at 8 a.m. to Noon
- 10.3. City Council Meeting - May 4th at 5:30 p.m.
- 10.4. Utilities Committee - May 10th at 7:00 a.m.
- 10.5. Public Safety/Liquor Committee - May 10th at 4:30 p.m.
- 10.6. Administrative Services Committee - May 11th at 3:00 p.m.
- 10.7. City Council Meeting - May 18th at 5:30 p.m.

11. INFORMATIONAL ITEMS

- 11.1. Investment Summary - Ending March 31, 2021 (page 66-67)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.



SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION

WHEREAS, a time to draw attention to the prevalence of sexual assault and educate individuals and communities about how to prevent it; and

WHEREAS, sexual harassment, abuse, and assault are widespread problems; and

WHEREAS, sexual harassment, assault, and abuse happen in all communities – and that includes online spaces.

NOW, THEREFORE, BE IT RESOLVED, that I, Brian D. Holmer, Mayor of the City of Thief River Falls, do hereby proclaim May 2021, as

SEXUAL ASSAULT AWARENESS MONTH

and call upon all residents of the City of Thief River Falls to join in observance of Sexual Assault Awareness Month and participate in activities to create online spaces that are built on the foundational values of practicing consent, keeping kids safe, and supporting survivors.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Thief River Falls, Minnesota to be affixed this 20th day of April.

Brian D. Holmer, Mayor



ONCOLOGY NURSING MONTH PROCLAMATION

WHEREAS, oncology nurses are committed to providing quality oncology care; and

WHEREAS, Oncology nurses have demonstrated excellence in patient care, teaching, research, administration, and education in the field of oncology nursing; and

WHEREAS, Oncology nurses endeavor to educate the public in the prevention and treatment of cancer.

NOW, THEREFORE, BE IT RESOLVED, that I, Brian D. Holmer, Mayor of the City of Thief River Falls, do hereby proclaim May 2021, as

ONCOLOGY NURSING MONTH

and call upon all residents of the City of Thief River Falls to join in observance of Oncology Nursing Month and participate in activities to recognize the special contribution oncology nurses provide to the public.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Thief River Falls, Minnesota to be affixed this 20st day of April

Brian D. Holmer, Mayor



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 4/20/2021

SUBJECT:

RECOMMENDATION:

MOTION TO:

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

1.	04 06 2021 Council Minutes
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COUNCIL PROCEEDINGS

Tuesday, April 6, 2021

CALL TO ORDER

The City Council of Thief River Falls, Minnesota, met in regular session at 5:30 p.m. on April 6, 2021 in the Council Chambers of City Hall. The following Councilmembers were present: Holmer, Lorensen, McCraw, Howe, Prudhomme, Narverud, and Aarestad. Bolduc arrived at 5:35 p.m. Mayor Holmer chaired the meeting.

PLEDGE OF ALEGIANCE

ROLL CALL

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Jason Aarestad motioned, being seconded by Mike Lorensen, to approve the agenda. On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

Jason Aarestad motioned, being seconded by Michele McCraw, to approve the consent agenda.

APPROVAL OF MARCH 16, 2021 COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Aarestad, introduced Resolution No.4-77-21, being seconded by Councilmember McCraw, that:

BE IT RESOLVED, by the City Council, to Approve the March 16, 2021 Council Proceedings as presented.

On vote being taken, the resolution was unanimously passed.

CITY OF THIEF RIVER FALLS BILLS AND DISBURSEMENTS AND COUNCIL PER DIEMS (SEE ATTACHMENTS)

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 4-78-21, being seconded by Councilmember McCraw, that:

BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$2,595,945.46 and Council Per Diems in the amount of \$162.50. A printout of the approved payments, disbursements and per diems are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

APPROVE THE PROMOTION OF MARK BRUGGEMAN TO SERGEANT.

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 4-79-21, being seconded by Councilmember McCraw, that:

WHEREAS, Mark Bruggeman will move from an hourly rate of \$31.56 (top patrolman wage) to an hourly rate of \$33.61 (sergeant's wage).

BE IT RESOLVED, to accept a Public Safety Committee recommendation to approve the promotion of Mark Bruggemann to sergeant. Bruggeman will move from an hourly rate of \$31.56 (top patrolman wage) to an hourly rate of \$33.61 (sergeant's wage).

On vote being taken, the resolution was unanimously passed.

EXTENDING THE STATE OF EMERGENCY FOR COVID-19 PANDEMIC THROUGH APRIL 15, 2021

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 4-80-21, being seconded by Councilmember McCraw, that:

WHEREAS, a State of Emergency for the COVID-19 Pandemic Event was declared by the City of Thief River Falls originally per Resolution No. 3-55-20 on March 17, 2020; and extended per Resolution No. 2.26.21 through February 12, 2021; and

WHEREAS, the State of Emergency has been extended again.

NOW, THEREFORE, the City of Thief River Falls declares the City of Thief River Falls, Minnesota in a State of Emergency through April 15, 2021 or until circumstances no longer require a State of Emergency.

On vote being taken, the resolution was unanimously passed.

APPROVE COMPLETION OF WORK TO THE HUCK OLSON MEMORIAL CIVIC CENTER ICE PLANT.

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 4-81-21, being seconded by Councilmember McCraw, that:

WHEREAS,

THEREFORE, BE IT RESOLVED, to accept a Committee of the Whole recommendation and approve and authorize payment to SCR (St. Cloud Refrigeration) in St. Cloud, MN in the amount of \$7,800.00 from remaining 2018 Arena Bond funds for the completion of work to the Huck Olson Memorial Civic Center ice plant.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

APPROVING PLANS AND SPECIFICATIONS AND CALLING FOR BIDS ON

THE 2021 STREET AND UTILITIES IMPROVEMENT.

Following discussion, Steve Narverud introduced Resolution No. 4-82-21, being seconded by Jason Aarestad, that:

WHEREAS, the current projects are based on items from the City's Capital Improvement Program, items requested by developers, homeowners, and other departments.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation and approve the Plans and Specifications and Calling for Bids on the 2021 Street and Utilities Improvements.

On vote being taken, the resolution was unanimously passed.

APPROVE THE CITY OF THIEF RIVER FALLS VIRUS PROTECTION.

Following discussion, Rachel Prudhomme introduced Resolution No. 4-83-21, being seconded by Mike Lorenson, that:

WHEREAS, the current anti-virus uses signature-based technology and does not meet the City's needs for ransomware and malware. The new virus protection detects viruses, malware, ransomware, runtime behavior, malicious traffic detection and much more. With the addition of the virus protection program we have trained, dedicated threat hunters that would monitor and analyze our network 24 x 7. If in the case, we were hit with ransomware they would be responsible to send in a response team to clean up the ransomware.

BE IT RESOLVED, to approve the City of Thief River Falls Virus Protection in the amount of \$15,030 this includes 94 Devices for 3 years to be paid out of the remaining Cares Act Funding.

On vote being taken, the resolution was unanimously passed.

APPROVAL TO CONSIDER SELLING 2 SHERWOOD AVENUE LOTS.

Following discussion, Jason Aarestad introduced Resolution No. 4-84-21, being seconded by Michele McCraw, that:

WHEREAS, this property is located along Sherwood Avenue south of Carway Drive. A portion of this property was originally purchased in 2000 for right-of-way for the Sherwood Avenue street improvements. In 2014 the city partnered with Shirkey 's to combine a portion of the former Walt Forney property to create five new residential lots. The city received two of the lots and Shirkeys received the other three prorated based on originally owned area. Utilities were stubbed into this area in 2000. This property is zoned Suburban Residential District (R-1).

THEREFORE, BE IT RESOLVED, to approve Selling 2 Sherwood Avenue Lots. The Southerly 120.00 feet of the Northerly 255.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59, and

The Southerly 110.00 feet of the Northerly 365.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian of record in the office of the County Recorder in and for the County of

Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Prudhomme indicated that there will be a Historical Society Meeting - April 22nd, at 4:00 p.m. at the Pennington County Government Center. Also, looking for a new member.
- Mayor Holmer mentioned May 1st, is a City Wide clean up day and May 15th will be a City Wide garage sale.
- Councilmember Aarestad asked for clarification on rules with with garage sale positing's. Mark Borseth indicated there is a limit of 4 garage sales per year and no signs on boulevards or public right aways.
- Councilmember Narverud mentioned leaf pick up started this week.

UPCOMING MEETINGS

UTILITIES COMMITTEE MEETING – APRIL 12TH AT 7:00 A.M.

PUBLIC SAFETY/LIQUOR COMMITTEE MEETING – APRIL 12TH AT 4:30 P.M.

ADMINISTRATIVE SERVICES COMMITTEE MEETING – APRIL 13TH AT 3:00 P.M.

PUBLIC WORKS COMMITTEE MEETING – APRIL 14TH AT 4:30 P.M.

CITY COUNCIL MEETING – APRIL 20TH AT 5:30 P.M.

COMMITTEE OF WHOLE – APRIL 27TH AT 5:30 P.M.

INFORMATIONAL ITEMS

CLOSE MEETING TO CONDUCT PERFORMANCE APPRAISAL OF WATER SYSTEMS SUPERINTENDENT

PERFORMANCE EVALUATION OF WATER SYSTEMS SUPERINTENDENT

Councilmember Howe moved, being seconded by Councilmember Narverud, to close the Council Meeting as per Minnesota Statute 13D.05 to conduct a performance evaluation of the City Administrator, Wayne Johnson at 5:48 p.m.

Motion unanimously carried.

RECOVENE MEETING

Councilmember Howe moved, being seconded by Councilmember Narverud, to reconvene the meeting at 6:03 p.m.

On vote being taken, the meeting was unanimously voted to reconvene.

ADJOURNMENT

There being no further discussion, Councilmember Lorensen moved, being seconded by Councilmember Aarestad to adjourn at 6:05 p.m.

On vote being taken, the Chair declared the motion unanimously carried.



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 4/20/2021

SUBJECT:

RECOMMENDATION:

MOTION TO:

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

1.	Summary of Disbursements
2.	04 01 - 04 09 Prepayments
3.	2nd Half of Bills 04 20 2021
4.	Council Per Diem 04 22 2021

CITY OF THIEF RIVER FALLS
SUMMARY OF DISBURSEMENTS

April 20th, 2021 City Council Meeting

PREPAYMENTS	<u>4/1/2021</u>	thru	<u>4/9/2021</u>	=	\$	<u>308,545.54</u>
PREPAYMENTS	<u> </u>	thru	<u> </u>	=		<u> </u>
PREPAYMENTS	<u> </u>	thru	<u> </u>	=		<u> </u>
PREPAYMENTS	<u> </u>	thru	<u> </u>	=		<u> </u>
FIRST HALF BILLS				=		<u> </u>
SECOND HALF BILLS				=	\$	<u>541,862.82</u>

GRAND TOTAL OF DISBURSEMENTS

\$850,408.36

CITY OF THIEF RIVER FALLS

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*Claim Register©

04-09-21PRE

April 2021

04/01-04/09 Prepayments

Claim Type

Claim#	5299 IHLE SPARBY AND HAASE PA	Ck# 083814 4/1/2021			
Cash Payment	E 10-4160-304 Legal Fees	CONTRACT SERVICES FEB			\$2,450.00
Invoice	1134				
Cash Payment	E 10-4160-304 Legal Fees	CRIMINAL CASES FEB			\$4,945.00
Invoice	1135				
Cash Payment	E 10-4160-304 Legal Fees	CONTRACT SERVICES MAR			\$2,450.00
Invoice	1137				
Cash Payment	E 10-4160-304 Legal Fees	CRIMINAL CASES MAR			\$4,945.00
Invoice	1136				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$14,790.00
Claim#	5300 AMAZON CAPITAL SERVICES INC	Ck# 083815 4/6/2021			
Cash Payment	E 10-4210-202 Computer Supplies	FLASH DRIVES			\$127.11
Invoice	1QN1VMPML6MD				
Cash Payment	E 69-4840-299 Misc. Operating Expense	TYLENOL			\$16.49
Invoice	11YNQXDVPJ6				
Cash Payment	E 69-4830-321 Communication Expense	PHONE PROTECTORS			\$20.86
Invoice	11YNQXDVPJ6				
Cash Payment	E 10-4210-202 Computer Supplies	128 GB FLASH DRIVES			\$89.33
Invoice	16WLXT7T3JM1				
Cash Payment	E 10-4210-288 Personal Protective Equipme	HANDCUFFS CASE - ROFF			\$38.43
Invoice	1W3G36XH4FT3				
Cash Payment	E 10-4210-299 Misc. Operating Expense	WALKIE BATTERIES			\$320.13
Invoice	1W3G36XH4FT3				
Cash Payment	E 10-4210-299 Misc. Operating Expense	TRANSPORT CUFFS & LED LIGHTS			\$100.32
Invoice	1LDVWN3PC9DM				
Cash Payment	E 10-4192-302 Computer Maintenance & lice	CELL PHONE ACCESSORIES			\$20.88
Invoice	1XNGWHMF4YYM				
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total \$733.55
Claim#	5301 BELLBOY CORP - BAR SUPPLY	Ck# 083816 4/6/2021			
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE			\$34.20
Invoice	102872200				
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total \$34.20
Claim#	5302 BELLBOY CORP - LIQUOR	Ck# 083817 4/6/2021			
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$6,007.81
Invoice	88351100				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR CREDIT			-\$109.10
Invoice	86854900				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR CREDIT			-\$492.00
Invoice	84763200				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR CREDIT			-\$88.80
Invoice	84320700				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			-\$1,516.30
Invoice	843237300				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			-\$774.60
Invoice	82808100				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX CREDIT			-\$34.60
Invoice	83237300				
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total \$2,992.41

CITY OF THIEF RIVER FALLS

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*Claim Register©

04-09-21PRE

April 2021

Claim#	5303 BREAKTHRU BEVERAGE MINNESO	Ck# 083818	4/6/2021				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$1,645.50	
	Invoice 338654407						
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$9,263.71	
	Invoice 338654408						
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$208.80	
	Invoice 338654409						
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE				\$404.19	
	Invoice 338654410						
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$11,317.42	
	Invoice 338654411						
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$1,366.54	
	Invoice 338654412						
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$4,178.22	
	Invoice 338654413						
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total	\$28,384.38	
Claim#	5304 MINNESOTA ENERGY GROUP-0000	Ck# 083819	4/6/2021				
Cash Payment	E 69-4830-389 Utilities Expense	GAS METER READING	MAR			\$792.89	
	Invoice MTR 20102654						
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total	\$792.89	
Claim#	5305 MINNESOTA ENERGY GROUP-0000	Ck# 083820	4/6/2021				
Cash Payment	E 10-4220-389 Utilities Expense	GAS METER READING	MAR			\$161.87	
	Invoice MTR 20112406						
Cash Payment	E 68-4830-389 Utilities Expense	GAS METER READING	MAR			\$21.38	
	Invoice MTR 20085562						
Cash Payment	E 10-4570-389 Utilities Expense	GAS METER READING	MAR			\$342.72	
	Invoice MTR 749831						
Cash Payment	E 10-4560-389 Utilities Expense	GAS METER READING	MAR			\$286.31	
	Invoice MTR 845377						
Cash Payment	E 10-4550-389 Utilities Expense	GAS METER READING	MAR			\$288.03	
	Invoice MTR 20041829						
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total	\$1,100.31	
Claim#	5306 POMPS TIRE SERVICE	Ck# 083821	4/6/2021				
Cash Payment	E 67-4850-221 Equipment Maint & Repair	FLAT TIRE RPR - SWEEPER				\$38.00	
	Invoice 1550007794						
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total	\$38.00	
Claim#	5307 SOUTHERN GLAZERS OF MN	Ck# 083822	4/6/2021				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$7,495.76	
	Invoice 2055171						
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$2,463.50	
	Invoice 2055171						
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$251.80	
	Invoice 2055172						
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total	\$10,211.06	
Claim#	5308 SUNNY HILL DISTRIBUTORS INC	Ck# 083823	4/6/2021				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$379.81	
	Invoice 361548						

CITY OF THIEF RIVER FALLS

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*Claim Register©

04-09-21PRE

April 2021

Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$58.50
	Invoice 356005				
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total \$438.31
Claim#	5309 VENUWORKS OF THIEF RIVER FAL	Ck# 083824	4/6/2021		
Cash Payment	E 63-4840-299 Misc. Operating Expense	CREDIT CARD RCPTS	MAR		\$2,226.00
	Invoice				
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total \$2,226.00
Claim#	5310 WINE MERCHANTS	Ck# 083825	4/6/2021		
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE			\$128.00
	Invoice 7320667				
Transaction Date	4/6/2021	Due 5/6/2021	Northern State Bank	1010	Total \$128.00
Claim#	5311 ALBY-FIREFIGHTER, JUDD	Ck# 083909	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
	Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5312 ASP-FIREFIGHTER, GRANT	Ck# 083910	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
	Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5313 BEIER, RICHARD	Ck# 083911	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
	Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5314 COTA-FIREFIGHTER, WADE	Ck# 083912	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
	Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5315 GONSOROWSKI-FIREFIGHTER, PAU	Ck# 083913	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
	Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5316 HORACHECK-FIREFIGHTER, ANTHO	Ck# 083914	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
	Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5317 JACOBSON-FIREFIGHTER, BRIAN	Ck# 083915	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
	Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5318 KLOETY-FIREFIGHTER, STEVEN	Ck# 083916	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
	Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5319 LARSON-FIREFIGHTER, MIKE	Ck# 083917	4/7/2021		

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Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5320 MACK-FIREFIGHTER, TODD	Ck# 083918	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5321 NEISEN-FIREFIGHTER, DEREK	Ck# 083919	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5322 NOME LAND-FIREFIGHTER, WAYNE	Ck# 083920	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5323 SPEARS-FIREFIGHTER, DEVIN	Ck# 083921	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5324 SWANSON-FIREFIGHTER, TREVOR	Ck# 083922	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5325 TRUDEAU-FIREFIGHTER, FRANCIS	Ck# 083923	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5326 TRUDEAU-FIREFIGHTER, NICK	Ck# 083924	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF FIREFIGHTER			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5327 WALKER-FIREFIGHTER, SCOTT	Ck# 083925	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5328 WALSETH-FIREFIGHTER, KEVIN	Ck# 083926	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5329 DEFREECE-FIREFIGHTER, DYLAN	Ck# 083927	4/7/2021		
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY			\$145.00
Invoice					
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank	1010	Total \$145.00
Claim#	5330 HUOT-FIREFIGHTER, KEATON	Ck# 083928	4/7/2021		

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Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY		\$145.00
Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank 1010	Total \$145.00
Claim#	5331 LUND-FIREFIGHTER, IAN	Ck# 083929	4/7/2021	
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY		\$145.00
Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank 1010	Total \$145.00
Claim#	5332 WALKER-FIREFIGHTER, BLAKE	Ck# 083930	4/7/2021	
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY		\$145.00
Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank 1010	Total \$145.00
Claim#	5333 BOEN-FIREFIGHTER, SHANNON	Ck# 083931	4/7/2021	
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY (JAN/FEB)		\$96.67
Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank 1010	Total \$96.67
Claim#	5334 CERVANTES-FIREFIGHTER, JOHN	Ck# 083932	4/7/2021	
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY (JAN/FEB)		\$96.67
Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank 1010	Total \$96.67
Claim#	5335 HARBOTT-FIREFIGHTER, TOM	Ck# 083933	4/7/2021	
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY		\$96.67
Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank 1010	Total \$96.67
Claim#	5336 KRAEMER-FIREFIGHTER, RYAN	Ck# 083934	4/7/2021	
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY (JAN/FEB)		\$96.67
Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank 1010	Total \$96.67
Claim#	5337 WHEELER-FIREFIGHTER, WYATT	Ck# 083935	4/7/2021	
Cash Payment	E 10-4220-106 Temporary Salaries	1ST QTR 2021 VFF SALARY (JAN)		\$48.34
Invoice				
Transaction Date	4/7/2021	Due 5/7/2021	Northern State Bank 1010	Total \$48.34
Claim#	5338 AMERITAS LIFE INSURANCE CORP	Ck# 083936	4/8/2021	
Cash Payment	G 74-2400 Clearing Account	APR VISION PREMIUM 010-31457		\$255.36
Invoice	20210408			
Transaction Date	4/8/2021	Due 5/8/2021	Northern State Bank 1010	Total \$255.36
Claim#	5339 LAW ENFORCEMENT LABOR SERVI	Ck# 083937	4/8/2021	
Cash Payment	G 74-2400 Clearing Account	APR UNION DUES		\$889.00
Invoice	20210408			
Transaction Date	4/8/2021	Due 5/8/2021	Northern State Bank 1010	Total \$889.00
Claim#	5340 NCPERS GROUP LIFE INS	Ck# 083938	4/8/2021	
Cash Payment	G 74-2400 Clearing Account	MAY LIFE INS PREMIUM		\$240.00
Invoice	20210408			
Transaction Date	4/8/2021	Due 5/8/2021	Northern State Bank 1010	Total \$240.00
Claim#	5341 SUN LIFE FINANCIAL (LTD)	Ck# 083939	4/8/2021	

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Cash Payment	G 74-2400 Clearing Account	APR LTD #937384			\$454.18
	Invoice 20210408				
Transaction Date	4/8/2021	Due 5/8/2021	Northern State Bank	1010	Total \$454.18
Claim#	5342 VANTAGEPOINT ICMA	Ck# 083940	4/8/2021		
Cash Payment	G 74-2400 Clearing Account	04/08/21 EE CONTRIBUTIONS #302063			\$3,160.00
	Invoice 20210408				
Transaction Date	4/8/2021	Due 5/8/2021	Northern State Bank	1010	Total \$3,160.00
Claim#	5343 COCA-COLA BOTTLING HIGH COUN	Ck# 083941	4/8/2021		
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE	MAR		\$286.00
	Invoice 3575888				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE	MAR		\$203.00
	Invoice 3575936				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE	MAR		\$357.00
	Invoice 3575974				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE	MAR		\$222.00
	Invoice 3611415				
Transaction Date	4/8/2021	Due 5/8/2021	Northern State Bank	1010	Total \$1,068.00
Claim#	5344 NORTHWEST BEVERAGE INC	Ck# 083942	4/8/2021		
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$962.40
	Invoice 133658				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$15,759.80
	Invoice 133637				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE			\$235.50
	Invoice 133637				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$1,287.95
	Invoice 133574				
Cash Payment	E 61-4810-252 Beer for Resale	BEER CREDIT			-\$3,666.80
	Invoice 133570				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$5,228.80
	Invoice 133601				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$25,864.80
	Invoice 133545				
Transaction Date	4/8/2021	Due 5/8/2021	Northern State Bank	1010	Total \$45,672.45
Claim#	5345 NORTHWEST SERVICE COOPERATI	Ck# 004443	4/1/2021		
Cash Payment	E 10-4150-131 Health Insurance	APR HEALTH INSURANCE			\$4,485.52
	Invoice				
Cash Payment	E 10-4210-131 Health Insurance	APR HEALTH INSURANCE			\$16,238.42
	Invoice				
Cash Payment	E 10-4220-131 Health Insurance	APR HEALTH INSURANCE			\$5,682.87
	Invoice				
Cash Payment	E 10-4240-131 Health Insurance	APR HEALTH INSURANCE			\$1,339.10
	Invoice				
Cash Payment	E 10-4312-131 Health Insurance	APR HEALTH INSURANCE			\$6,475.82
	Invoice				
Cash Payment	E 10-4315-131 Health Insurance	APR HEALTH INSURANCE			\$4,940.56
	Invoice				
Cash Payment	E 10-4650-131 Health Insurance	APR HEALTH INSURANCE			\$1,978.86
	Invoice				

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Cash Payment Invoice	E 10-4510-131 Health Insurance	APR HEALTH INSURANCE			\$1,751.34
Cash Payment Invoice	E 61-4825-131 Health Insurance	APR HEALTH INSURANCE			\$4,356.78
Cash Payment Invoice	E 62-4825-131 Health Insurance	APR HEALTH INSURANCE			\$3,773.00
Cash Payment Invoice	E 68-4825-131 Health Insurance	APR HEALTH INSURANCE			\$4,361.66
Cash Payment Invoice	E 69-4825-131 Health Insurance	APR HEALTH INSURANCE			\$11,919.73
Cash Payment Invoice	E 82-4825-131 Health Insurance	APR HEALTH INSURANCE			\$803.46
Cash Payment Invoice	E 74-4870-362 Employee BC/BS Monthly Bill	EMPLOYEE PAYROLL CONTRIBUTIONS			\$15,718.88
Cash Payment Invoice	E 74-4870-362 Employee BC/BS Monthly Bill	EMPLOYEE PAYROLL CONTRIBUTIONS			-\$1,913.00
Cash Payment Invoice	E 74-4870-362 Employee BC/BS Monthly Bill	EMPLOYEE PAYROLL CONTRIBUTIONS			-\$614.50
Cash Payment Invoice	E 74-4870-362 Employee BC/BS Monthly Bill	EMPLOYEE PAYROLL CONTRIBUTIONS			\$1,913.00
Cash Payment Invoice	E 74-4870-362 Employee BC/BS Monthly Bill	EMPLOYEE PAYROLL CONTRIBUTIONS			\$614.50
Cash Payment Invoice	E 74-4870-362 Employee BC/BS Monthly Bill	EMPLOYEE PAYROLL CONTRIBUTIONS			-\$614.50
Cash Payment Invoice	E 74-4870-366 Retiree BC/BS Monthly billing	EMPLOYEE PAYROLL CONTRIBUTIONS			\$4,668.50
Transaction Date	4/8/2021	Due 5/8/2021	Northern State Bank	1010	Total \$87,880.00
Claim#	5442	BANKCARD ELECTRONIC PAYMEN	Ck# 004444	4/2/2021	
Cash Payment Invoice	E 61-4890-306 Credit Card Fees	CREDIT CARD FEES	MAR		\$6,705.73
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$6,705.73
Claim#	5443	VANTIVE INTEGRATED PAYMENTS	Ck# 004445	4/6/2021	
Cash Payment Invoice	E 63-4890-306 Credit Card Fees	CREDIT CARD EXPENSE	MAR		\$95.25
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$95.25
Claim#	5444	INTERNAL REVENUE SERVICE	Ck# 004446	4/8/2021	
Cash Payment Invoice	G 74-2015 Payroll Taxes Payable	04/08/21 PAYROLL TAXES			\$42,002.44
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$42,002.44
Claim#	5445	PERA OF MN	Ck# 004447	4/8/2021	
Cash Payment Invoice	G 74-2018 PERA Payable	04/08/21 PERA CONTRIBUTIONS			\$39,705.08
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$39,705.08
Claim#	5446	MINNESOTA STATE RETIREMENT S	Ck# 004448	4/9/2021	
Cash Payment Invoice	G 10-2400 Clearing Account	HCSP EMPLOYEE CONTRIBUTION			\$5,999.91
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$5,999.91
Claim#	5447	MN DPT OF HUMAN SERVICES	Ck# 004449	4/9/2021	

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Cash Payment	G 74-2400 Clearing Account	04/08/21	EMPLOYEE GARNISHMENTS		\$305.25
	Invoice 20210408				
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$305.25
Claim#	5448 MN DPT OF REVENUE - WITHHOLDI	Ck# 004450	4/9/2021		
Cash Payment	G 74-2016 State Withholding	04/08/21	PAYROLL TAXES		\$8,618.76
	Invoice 20200408				
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$8,618.76
Claim Type				Total	\$308,545.54

Pre-Written Checks	\$308,545.54
Checks to be Generated by the Compute	\$0.00
Total	\$308,545.54

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Claim Type

Claim#	5346	CARLSON, NEIL R						
Cash Payment	G 69-2025	Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT				\$100.00	
Invoice								
Cash Payment	E 69-4890-876	Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST				\$1.25	
Invoice								
Cash Payment	E 69-4890-890	Sales Refund	SALES REFUND				\$74.25	
Invoice								
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010		Total	\$175.50	
Claim#	5347	CASTLE, IRMA						
Cash Payment	E 69-4890-890	Sales Refund	SALES REFUND				\$48.85	
Invoice								
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010		Total	\$48.85	
Claim#	5348	DREES, DAKOTA A						
Cash Payment	G 69-2025	Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT				\$257.44	
Invoice								
Cash Payment	E 69-4890-876	Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST				\$1.45	
Invoice								
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010		Total	\$258.89	
Claim#	5349	DUONG, HUONG T						
Cash Payment	G 69-2025	Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT				\$159.58	
Invoice								
Cash Payment	E 69-4890-876	Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST				\$2.62	
Invoice								
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010		Total	\$162.20	
Claim#	5350	GUMS, ALYSA R						
Cash Payment	G 69-2025	Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT				\$136.61	
Invoice								
Cash Payment	E 69-4890-876	Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST				\$2.50	
Invoice								
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010		Total	\$139.11	
Claim#	5351	HAGMAN III, DUANE						
Cash Payment	G 69-2025	Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT				\$164.16	
Invoice								
Cash Payment	E 69-4890-876	Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST				\$1.38	
Invoice								
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010		Total	\$165.54	
Claim#	5352	HANSON, AMY M						
Cash Payment	G 69-2025	Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT				\$96.77	
Invoice								
Cash Payment	E 69-4890-876	Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST				\$2.51	
Invoice								
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010		Total	\$99.28	
Claim#	5353	KALAKAY, LOGAN T						
Cash Payment	G 69-2025	Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT				\$167.73	
Invoice								

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Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST			\$0.79
Invoice					
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010	Total \$168.52
Claim#	5354 LARSON,LACEY J				
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT			\$108.14
Invoice					
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST			\$2.46
Invoice					
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010	Total \$110.60
Claim#	5355 OTTO,ALISSA D				
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT			\$135.85
Invoice					
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST			\$2.63
Invoice					
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010	Total \$138.48
Claim#	5356 REAGAN,ZACHARY W				
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT			\$84.81
Invoice					
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST			\$0.20
Invoice					
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010	Total \$85.01
Claim#	5357 ROOP,WILLIAM J				
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT			\$152.75
Invoice					
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST			\$0.79
Invoice					
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010	Total \$153.54
Claim#	5358 SIRUCEK,ROGER ED				
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT			\$121.14
Invoice					
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST			\$1.97
Invoice					
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010	Total \$123.11
Claim#	5359 ZEGLE,DAVID M				
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT			\$198.73
Invoice					
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST			\$0.71
Invoice					
Transaction Date	4/9/2021	Due 5/9/2021	Northern State Bank	1010	Total \$199.44
Claim#	5365 FAMILY TIME RAQUETBALL & FITN				
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT			\$300.00
Invoice					
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST			\$3.42
Invoice					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total \$303.42
Claim#	5366 KLOS,KALEB T				

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Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT		\$125.57
Invoice				
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST		\$2.52
Invoice				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank 1010	Total \$128.09
Claim#	5367 LANDRY, MICAH S			
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT		\$74.69
Invoice				
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST		\$2.07
Invoice				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank 1010	Total \$76.76
Claim#	5368 S & S REHAB PRODUCTS PLUS INC			
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT		\$100.00
Invoice				
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST		\$1.09
Invoice				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank 1010	Total \$101.09
Claim#	5369 SMITH, MATTHEW IC			
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT		\$158.76
Invoice				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank 1010	Total \$158.76
Claim#	5370 TADYCH, CAL A			
Cash Payment	G 69-2025 Customer Deposits	AMT DUE CUSTOMER FROM DEPOSIT		\$79.84
Invoice				
Cash Payment	E 69-4890-876 Customer Records & Collecti	AMT DUE CUSTOMER FROM INTEREST		\$2.50
Invoice				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank 1010	Total \$82.34
Claim#	5371 ACE HARDWARE			
Cash Payment	E 62-4840-299 Misc. Operating Expense	TEFLON TAPE		\$3.96
Invoice 73303				
Cash Payment	E 10-4650-299 Misc. Operating Expense	FOAM SEALANT		\$11.03
Invoice 73135				
Cash Payment	E 10-4240-299 Misc. Operating Expense	3V BATTERY		\$7.99
Invoice 72896				
Cash Payment	E 10-4194-299 Misc. Operating Expense	MOPHEAD		\$11.99
Invoice 71973				
Cash Payment	E 62-4840-299 Misc. Operating Expense	STORAGE/ORGANIZER - PARTS ROOM		\$27.99
Invoice 71082				
Cash Payment	E 68-4840-299 Misc. Operating Expense	KEYS - LIFT STATION		\$7.96
Invoice 71467				
Cash Payment	E 62-4840-299 Misc. Operating Expense	TOILET RPR		\$31.98
Invoice 71713				
Cash Payment	E 82-4850-223 Building Maint & Repair	HAMMER		\$19.99
Invoice 72975				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank 1010	Total \$122.89
Claim#	5372 ACME ELECTRIC COMPANIES			
Cash Payment	E 10-4312-240 Small Tools and Minor Equip	VICE		\$68.52
Invoice 8523257				

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Cash Payment	E 10-4312-221 Equipment Maint & Repair	PRESSURE WASHER HOSE				\$182.93
	Invoice 8572108					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$251.45
Claim#	5373 AQUA PURE INC					
Cash Payment	E 62-4840-216 Chemicals	CHEMICALS				\$7,288.26
	Invoice 2105					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$7,288.26
Claim#	5374 ARAMARK					
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE MAR				\$88.42
	Invoice 3501611306					
Cash Payment	E 62-4890-303 Contracts Expense	LAUNDRY SERVICE MAR				\$76.81
	Invoice 3501614086					
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE MAR				\$88.42
	Invoice 3501616649					
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE MAR				\$96.30
	Invoice 3501619371					
Cash Payment	E 62-4890-303 Contracts Expense	LAUNDRY SERVICE MAR				\$76.81
	Invoice 3501619398					
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE MAR				\$88.42
	Invoice 3501614046					
Cash Payment	E 10-4312-224 Department Maint & Repair	LAUNDRY SERVICE MAR				\$96.30
	Invoice 3501621981					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$611.48
Claim#	5376 BARR ENGINEERING CO					
Cash Payment	E 69-4890-311 Consulting Fees	PROF SRVCS - TRF DAM				\$1,245.00
	Invoice 23571015.00-15					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$1,245.00
Claim#	5377 BELLBOY CORP - LIQUOR					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$3,446.89
	Invoice 88754100					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$3,446.89
Claim#	5378 BEVERAGE WHOLESALERS INC					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$517.14
	Invoice 157109					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$517.14
Claim#	5379 BORDER STATES ELECTRIC SUPPL					
Cash Payment	G 69-1410 Inventory - Materials	LIGHTS				\$3,214.38
	Invoice 921791345					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$3,214.38
Claim#	5380 BRADY MARTZ & ASSOC PC INC					
Cash Payment	E 10-4670-299 Misc. Operating Expense	FLEX FEE MAR				\$180.00
	Invoice 37145-735408					
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$180.00
Claim#	5382 CHEMCO SYSTEMS L.P.					
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair	SLAKER RPR				\$430.10
	Invoice 16912					

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Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$430.10
Claim#	5383 CIDER MILL					
Cash Payment	E 10-4510-224 Department Maint & Repair	FLOWERS - PARKS/PLANTERS				\$3,711.00
Invoice 9						
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$3,711.00
Claim#	5384 CITY OF T R F - PETTY CASH WTR					
Cash Payment	E 62-4840-299 Misc. Operating Expense	REPLENISH PETTY CASH FUND				\$86.53
Invoice						
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$86.53
Claim#	5385 COLE PAPERS INC					
Cash Payment	E 61-4850-221 Equipment Maint & Repair	2 12V BATTERIES				\$403.38
Invoice 9954319						
Cash Payment	E 61-4840-214 Off Sale Supplies	ROLLS PAPER				\$60.52
Invoice 9956559						
Cash Payment	E 61-4850-223 Building Maint & Repair	SCRUBBER PADS				\$95.15
Invoice 9956559						
Cash Payment	E 61-4840-299 Misc. Operating Expense	TOWELS/CLEANERS				\$197.12
Invoice 9956559						
Cash Payment	E 10-4194-299 Misc. Operating Expense	TOWELS				\$161.82
Invoice 9956562						
Cash Payment	E 10-4312-299 Misc. Operating Expense	TOILET TISSUE				\$105.84
Invoice 9956563						
Cash Payment	E 62-4840-299 Misc. Operating Expense	TOILET TISSUE				\$62.77
Invoice 9959925						
Cash Payment	E 10-4194-299 Misc. Operating Expense	CLEANING SUPPLIES				\$82.49
Invoice 9961915						
Cash Payment	E 68-4840-299 Misc. Operating Expense	TOILET TISSUE				\$39.37
Invoice 9963375						
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$1,208.46
Claim#	5386 CULLIGAN METRO					
Cash Payment	E 62-4840-217 Field Supplies	MONTHLY RENTAL SERVICE APR				\$31.50
Invoice 34910904						
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total	\$31.50
Claim#	5387 D S G					
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair	TRANSFER PUMP RPR				\$228.87
Invoice 100840126.001						
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	MINIATURE CIRCUITS				\$110.60
Invoice 100819014.001						
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	MINIATURE CIRCUITS				\$194.50
Invoice 100750901.003						
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	STARTER				\$114.52
Invoice 100753758.001						
Cash Payment	E 10-4312-223 Building Maint & Repair	LED LIGHTING				\$729.01
Invoice 100783625.001						
Cash Payment	E 10-4312-223 Building Maint & Repair	ELECTRICAL SUPPLIES				\$165.94
Invoice 100803768.001						
Cash Payment	E 10-4194-223 Building Maint & Repair	LIGHTING - DEPOT				\$363.70
Invoice 100782790.007						

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Cash Payment	E 10-4194-223 Building Maint & Repair	LIGHTING - DEPOT			\$304.28
Invoice	100782790.006				
Cash Payment	E 10-4194-223 Building Maint & Repair	LIGHTING - DEPOT			\$371.64
Invoice	100782790.005				
Cash Payment	E 10-4194-299 Misc. Operating Expense	LIGHTING - DEPOT			\$76.50
Invoice	100782790.008				
Cash Payment	G 69-1410 Inventory - Materials	WIRE			\$80.39
Invoice	100811772.001				
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	BREAKERS			\$723.00
Invoice	100745049.001				
Cash Payment	E 10-4194-223 Building Maint & Repair	LIGHTING - DEPOT			\$25.62
Invoice	100782790.010				
Cash Payment	G 69-1410 Inventory - Materials	CUT OUTS			\$444.00
Invoice	100815756.001				
Cash Payment	G 69-1410 Inventory - Materials	150W HPS INVENTORY			\$566.80
Invoice	100825211.001				
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair	TRANSFER PUMP RPR			\$333.20
Invoice	100821965.001				
Cash Payment	E 10-4510-224 Department Maint & Repair	TRIMMING TOOL			\$133.95
Invoice	100826256.001				
Cash Payment	E 10-4510-223 Building Maint & Repair	BUILDING FAN			\$60.37
Invoice	100839064.001				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total \$5,026.89
Claim#	5388 DAVIDSON CONSTRUCTION INC				
Cash Payment	E 10-4312-303 Contracts Expense	J D MOTORGRADER RENTAL MAR			\$6,240.00
Invoice	27567				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total \$6,240.00
Claim#	5389 DIGI KEY CORPORATION				
Cash Payment	E 69-4840-299 Misc. Operating Expense	HDMI CORDDD/MISC BATTERIES			\$55.87
Invoice	79965799				
Cash Payment	G 10-2455 REA Equipment - zamboni	HDMI CORDDD/MISC BATTERIES			\$0.00
Invoice	79965799				
Transaction Date	4/12/2021	Due 5/12/2021	Northern State Bank	1010	Total \$55.87
Claim#	5390 EAZY PACK N SHIP				
Cash Payment	E 62-4840-217 Field Supplies	SHIPPING CHARGES FEB			\$99.93
Invoice	3952				
Cash Payment	E 69-4840-288 Personal Protective Equipme	SHIPPING CHARGES FEB			\$54.53
Invoice	3967				
Cash Payment	E 62-4840-217 Field Supplies	SHIPPING CHARGES MAR			\$119.71
Invoice	4348				
Cash Payment	E 68-4850-221 Equipment Maint & Repair	SHIPPING CHARGES MAR			\$15.94
Invoice	4376				
Cash Payment	E 68-4840-217 Field Supplies	SHIPPING CHARGES MAR			\$13.49
Invoice	4392				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$303.60
Claim#	5391 EVANS SCRAP AND STEEL INC				
Cash Payment	E 10-4312-299 Misc. Operating Expense	MATERIALS - WELDING TABLE			\$1,097.94
Invoice	235332				

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Cash Payment	E 10-4312-299 Misc. Operating Expense	MATERIALS - WELDING TABLE			\$120.90
	Invoice 235341				
Cash Payment	E 69-4850-223 Building Maint & Repair	MATERIALS - CAGES			\$106.48
	Invoice 235350				
Cash Payment	E 10-4315-221 Equipment Maint & Repair	MATERIALS - LEAF VAC CANOPY			\$204.61
	Invoice 235408				
Cash Payment	E 10-4315-221 Equipment Maint & Repair	MATERIALS - LEAF VAC CANOPY			\$13.32
	Invoice 235411				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$1,543.25
Claim#	5392 FERGUSON WATERWORKS #2516				
Cash Payment	E 62-4850-220 System Expense	MATERIALS - WATER MAIN RPR			\$1,140.36
	Invoice 0387562				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$1,140.36
Claim#	5393 FINEST AUTO TRIM INC				
Cash Payment	E 62-4850-221 Equipment Maint & Repair	LABOR/MATERIALS - '15 DODGE SEATCOVER			\$317.45
	Invoice 21000				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$317.45
Claim#	5394 FLEET SUPPLY				
Cash Payment	E 10-4315-288 Personal Protective Equipme	ICE SPIKES			\$65.97
	Invoice 527				
Cash Payment	E 62-4840-299 Misc. Operating Expense	3 GAL SPRAYER			\$39.99
	Invoice 106329				
Cash Payment	E 62-4840-299 Misc. Operating Expense	PROBE CLEANER			\$3.46
	Invoice 106317				
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	CHN GRD			\$25.50
	Invoice 106639				
Cash Payment	E 62-4850-224 Department Maint & Repair	GRASS SEED - BLVD RPR			\$92.99
	Invoice 1083				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$227.91
Claim#	5395 GALLS INC				
Cash Payment	E 10-4210-288 Personal Protective Equipme	MOLLE POUCH			\$53.88
	Invoice 17968958				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$53.88
Claim#	5396 GOPHER STATE ONE CALL INC				
Cash Payment	E 69-4850-236 Distribution Maint	BILLABLE LOCATES MAR			\$36.45
	Invoice 1030782				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$36.45
Claim#	5397 GUARDIAN PEST SOLUTIONS INC				
Cash Payment	E 69-4890-303 Contracts Expense	RODENT CONTROL PGRM MAR			\$50.00
	Invoice 2227791				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$50.00
Claim#	5398 HAWKINS INC				
Cash Payment	E 62-4840-216 Chemicals	CHEMICALS			\$2,468.00
	Invoice 4906373				
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total \$2,468.00
Claim#	5399 HUBERTS OUTDOOR POWER EQUI				

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Cash Payment	E 10-4510-299 Misc. Operating Expense	25" CHAINSAW BAR				\$73.95
	Invoice 186322					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$73.95
Claim#	5400 INNOVATIVE OFFICE SOLUTIONS L					
Cash Payment	E 10-4150-201 Office Supplies	PENS/BINDERS/RULED PADS				\$25.92
	Invoice 3306470					
Cash Payment	E 10-4670-201 Office Supplies	PENS/BINDERS/RULED PADS				\$40.88
	Invoice 3306470					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$66.80
Claim#	5401 JIM HIRT TRUCKING INC					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$667.48
	Invoice 1067127					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$242.19
	Invoice 107027					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$405.84
	Invoice 107030					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$81.33
	Invoice 107042					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$84.65
	Invoice 107038					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$89.23
	Invoice 107118					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$932.38
	Invoice 107124					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$335.16
	Invoice 107220					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$142.95
	Invoice 107224					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$101.11
	Invoice 107242					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$80.86
	Invoice 107227					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$63.74
	Invoice 107307					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$99.54
	Invoice 107308					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES MAR				\$692.19
	Invoice 107320					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$4,018.65
Claim#	5403 L & M SUPPLY INC					
Cash Payment	E 10-4312-299 Misc. Operating Expense	RETRACTABLE EXTN CORD/CLAMP				\$75.97
	Invoice 1557512					
Cash Payment	E 10-4312-299 Misc. Operating Expense	RETRACTABLE EXTN CORD/AIR HOSE & REEL				\$210.42
	Invoice 1561385					
Cash Payment	E 10-4312-299 Misc. Operating Expense	BAR CLAMP/FASTENERS				\$90.79
	Invoice 1556430					
Cash Payment	E 10-4312-299 Misc. Operating Expense	GRINDING WHEEL				\$13.48
	Invoice 1556954					

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Cash Payment	E 69-4850-235 Power Plant/Dam Maint	FLOOR CLEANER		\$23.96
	Invoice 1557490			
Cash Payment	E 10-4315-221 Equipment Maint & Repair	MTRLS - LEAF VAC CANOPY		\$57.56
	Invoice 1565681			
Cash Payment	E 69-4840-299 Misc. Operating Expense	SEALANT - TRANSFORMERS		\$7.58
	Invoice 1568993			
Cash Payment	E 68-4850-222 Plant Equip Maint & Repair	12V BATTERY - LIFT #15		\$12.74
	Invoice 1565185			
Cash Payment	E 10-4312-223 Building Maint & Repair	MTRLS - AIR SYSTEM		\$47.04
	Invoice 1570080			
Cash Payment	E 10-4312-223 Building Maint & Repair	MTRLS - AIR SYSTEM		\$2.52
	Invoice 1566344			
Cash Payment	E 10-4312-223 Building Maint & Repair	MTRLS - AIR SYSTEM		\$125.21
	Invoice 1566343			
Cash Payment	E 69-4840-299 Misc. Operating Expense	WINDOW CLEANER		\$12.58
	Invoice 1574670			
Cash Payment	E 10-4220-299 Misc. Operating Expense	MOP REFILL/BENCH BRUSH		\$27.95
	Invoice 1574712			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	MTRLS - LEAF VAC		\$74.95
	Invoice 1574139			
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank 1010	Total \$782.75
Claim#	5404 LEAGUE OF MN CITIES INS TRUST			
Cash Payment	E 61-4870-361 Insurance Expense	2021 LIQUOR LIABILITY PREMIUM		\$5,497.00
	Invoice 40002881			
Cash Payment	E 82-4870-361 Insurance Expense	2021 PROPERTY/CASUALTY PREMIUM		\$1,086.13
	Invoice 40002881			
Cash Payment	E 69-4870-361 Insurance Expense	2021 PROPERTY/CASUALTY PREMIUM		\$28,072.29
	Invoice 40002881			
Cash Payment	E 62-4870-361 Insurance Expense	2021 PROPERTY/CASUALTY PREMIUM		\$11,525.38
	Invoice 40002881			
Cash Payment	E 61-4870-361 Insurance Expense	2021 PROPERTY/CASUALTY PREMIUM		\$16,452.87
	Invoice 40002881			
Cash Payment	E 68-4870-361 Insurance Expense	2021 PROPERTY/CASUALTY PREMIUM		\$10,934.12
	Invoice 40002881			
Cash Payment	E 10-4670-361 Insurance Expense	2021 PROPERTY/CASUALTY PREMIUM		\$108,537.21
	Invoice 40002881			
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank 1010	Total \$182,105.00
Claim#	5405 LEE PLUMBING & HEATING INC			
Cash Payment	E 69-4850-223 Building Maint & Repair	LABOR/MTRLS - URINAL RPR		\$120.30
	Invoice 83372			
Cash Payment	E 62-4850-223 Building Maint & Repair	TOILET RPR		\$70.85
	Invoice 83348			
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank 1010	Total \$191.15
Claim#	5406 LES'S SANITATION INC			
Cash Payment	E 10-4315-299 Misc. Operating Expense	DOCUMENT RECYCLING FEE		\$65.57
	Invoice 13X03202			
Cash Payment	E 69-4840-299 Misc. Operating Expense	DOCUMENT RECYCLING FEE		\$174.85
	Invoice 13X03202			
Cash Payment	E 68-4840-299 Misc. Operating Expense	DOCUMENT RECYCLING FEE		\$43.71
	Invoice 13X03202			

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Cash Payment	E 62-4840-299 Misc. Operating Expense	DOCUMENT RECYCLING FEE	\$153.00
	Invoice 13X03202		
Cash Payment	E 10-4315-303 Contracts Expense	MAR 2021 - APARTMENTS COLLECTION	\$187.50
	Invoice 13X00254		
Cash Payment	E 10-4315-303 Contracts Expense	GARBAGE TIPPING FEES MAR	\$24,318.06
	Invoice 117		
Transaction Date	4/13/2021	Due 5/13/2021 Northern State Bank 1010	Total \$24,942.69
Claim#	5407 M M U A		
Cash Payment	E 69-4890-441 Safety Training	2ND QTR 2021 JOB TRNG & SAFETY PRGM	\$750.00
	Invoice 57209		
Cash Payment	E 10-4150-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$294.86
	Invoice 57209		
Cash Payment	E 10-4194-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$58.97
	Invoice 57209		
Cash Payment	E 10-4210-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$1,002.41
	Invoice 57209		
Cash Payment	E 10-4220-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$412.75
	Invoice 57209		
Cash Payment	E 10-4240-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$58.97
	Invoice 57209		
Cash Payment	E 10-4312-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$427.66
	Invoice 57209		
Cash Payment	E 10-4315-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$427.66
	Invoice 57209		
Cash Payment	E 10-4510-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$293.78
	Invoice 57209		
Cash Payment	E 10-4530-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$30.21
	Invoice 57209		
Cash Payment	E 10-4650-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$176.89
	Invoice 57209		
Cash Payment	E 61-4890-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$294.84
	Invoice 57209		
Cash Payment	E 62-4890-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$265.51
	Invoice 57209		
Cash Payment	G 66-2400 Clearing Account	2ND QTR 2021 SAFETY PROGRAM	\$235.83
	Invoice 57209		
Cash Payment	E 68-4890-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$265.34
	Invoice 57209		
Cash Payment	E 69-4890-441 Safety Training	2ND QTR 2021 SAFETY PROGRAM	\$1,179.32
	Invoice 57209		
Transaction Date	4/13/2021	Due 5/13/2021 Northern State Bank 1010	Total \$6,175.00
Claim#	5408 MARCO TECHNOLOGIES LLC		
Cash Payment	E 10-4650-303 Contracts Expense	COPIER LEASE APR	\$122.05
	Invoice 8608289		
Cash Payment	E 10-4150-303 Contracts Expense	COPIER METER READING APR	\$365.25
	Invoice 8623116		
Cash Payment	E 63-4890-303 Contracts Expense	COPIER LEASE APR	\$256.33
	Invoice 8623116		
Cash Payment	E 69-4890-303 Contracts Expense	COPIER LEASE APR	\$74.07
	Invoice 8585896		

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Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$817.70
Claim#	5409 MC KINNON COMPANY INC					
Cash Payment	E 61-4810-252 Beer for Resale		BEER PURCHASE			\$11,080.45
	Invoice 597330					
Cash Payment	E 61-4810-253 Wine for Resale		WINE PURCHASE			\$351.60
	Invoice 597330					
Cash Payment	E 61-4810-252 Beer for Resale		BEER PURCHASE			\$666.20
	Invoice 597376					
Cash Payment	E 61-4810-252 Beer for Resale		BEER PURCHASE			\$10,757.66
	Invoice 596342					
Cash Payment	E 61-4810-253 Wine for Resale		WINE PURCHASE			\$57.60
	Invoice 596342					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale		MIX PURCHASE			\$35.90
	Invoice 596342					
Cash Payment	E 61-4810-252 Beer for Resale		BEER PURCHASE			\$8,343.80
	Invoice 596090					
Cash Payment	E 61-4810-252 Beer for Resale		BEER PURCHASE			\$6,917.59
	Invoice 597155					
Cash Payment	E 61-4810-253 Wine for Resale		WINE PURCHASE			\$19.20
	Invoice 597155					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$38,230.00
Claim#	5410 MN DPT OF LABOR & INDUSTRY					
Cash Payment	E 62-4890-437 Taxes and Licenses		2021 ELEVATOR OPERATORS PERMIT			\$100.00
	Invoice ALR0119998X					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$100.00
Claim#	5411 MN DPT OF LABOR & INDUSTRY					
Cash Payment	E 10-4240-439 Building Permit Surcharge		2ND QTR 2021 BLDG PERMIT SURCHARGE			\$1,226.59
	Invoice MARCH113115202					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$1,226.59
Claim#	5412 MN POLLUTION CONTROL AGENCY					
Cash Payment	E 69-4890-433 Dues and Subscriptions		VW ANNUAL PERMIT FEE			\$345.00
	Invoice 10000118063					
Cash Payment	E 69-4890-433 Dues and Subscriptions		AIR QUALITY ANNUAL PERMIT FEE			\$25.00
	Invoice 10000121499					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$370.00
Claim#	5413 MTI DISTRIBUTING					
Cash Payment	E 10-4510-221 Equipment Maint & Repair		FUEL GASKET/GAUGE/V BELT			\$180.09
	Invoice 1293828-00					
Cash Payment	E 10-4510-221 Equipment Maint & Repair		FUEL GASKET			\$31.78
	Invoice 1293828-01					
Cash Payment	E 10-4510-221 Equipment Maint & Repair		SHIPPING FEE			\$15.00
	Invoice 1294282-00					
Cash Payment	E 10-4510-221 Equipment Maint & Repair		GUEL GASKET/GAUGE RTN CR			-\$164.15
	Invoice 1294207-00					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$62.72
Claim#	5414 N A P A AUTO PARTS T R F					
Cash Payment	E 69-4850-221 Equipment Maint & Repair		FILTERS - FUEL/HYDR			\$69.33
	Invoice 698941					

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Cash Payment	E 63-4850-223 Building Maint & Repair	V BELT - AIR HANDLERS		\$48.00
	Invoice 699091			
Cash Payment	E 10-4312-299 Misc. Operating Expense	TORX DRIVER SET		\$15.49
	Invoice 699410			
Cash Payment	E 10-4312-299 Misc. Operating Expense	OIL		\$17.38
	Invoice 699434			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	GEAR WRENCH		\$22.49
	Invoice 699973			
Cash Payment	E 10-4312-224 Department Maint & Repair	TOOL		\$7.29
	Invoice 700070			
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank 1010	Total \$179.98
Claim#	5415 NELSON INTERNATIONAL - E G F			
Cash Payment	E 10-4315-221 Equipment Maint & Repair	SERVICE - 2021 INTL #5607		\$330.72
	Invoice R105007724:02			
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank 1010	Total \$330.72
Claim#	5416 NORTHERN STATE BANK			
Cash Payment	E 10-4150-303 Contracts Expense	MONTHLY SERVICE CHARGE - MAR		\$304.43
	Invoice			
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank 1010	Total \$304.43
Claim#	5417 NORTHWEST POWER SYSTEMS IN			
Cash Payment	E 10-4315-299 Misc. Operating Expense	PRESSURE WASHER		\$11.57
	Invoice 305017			
Cash Payment	E 62-4850-221 Equipment Maint & Repair	BALL VALVE - MCGLAUPHLIN CAC		\$116.00
	Invoice 304895			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	BACKHOE THUMB PARTS		\$179.73
	Invoice 305170			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	HYDRAULIC PARTS		\$83.44
	Invoice 305198			
Cash Payment	E 62-4850-220 System Expense	RPZ VALVE RPR		\$20.91
	Invoice 305202			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	BACKHOE THUMB PARTS		\$57.75
	Invoice 305176			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	BACKHOE THUMB PARTS		\$34.36
	Invoice 305233			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	BACKHOE THUMB PARTS		\$8.96
	Invoice 305239			
Cash Payment	E 10-4312-299 Misc. Operating Expense	DRILL BIT		\$4.58
	Invoice 305322			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	THUMB PARTS		\$32.82
	Invoice 305343			
Cash Payment	E 68-4850-221 Equipment Maint & Repair	6" PUMP HOSE		\$1,467.68
	Invoice 304359			
Cash Payment	E 82-4850-221 Equipment Maint & Repair	COUPLER/ORING		\$60.42
	Invoice 305388			
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair	MCLAUGHLIN VAC RPR		\$103.68
	Invoice 305426			
Cash Payment	E 62-4850-221 Equipment Maint & Repair	MCLAUGHLIN VAC RPR		\$16.67
	Invoice 305887			
Cash Payment	E 10-4312-223 Building Maint & Repair	ORING - PRESSURE WASHER		\$9.56
	Invoice 305946			

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Cash Payment	E 10-4312-223 Building Maint & Repair	PRESSURE WASHER HOSE RPR				\$6.82
	Invoice 305987					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$2,214.95
Claim#	5418 NORTHWOODS ICE OF BEMIDJI IN					
Cash Payment	E 61-4810-259 Misc. Mdse for Resale	ICE PURCHASE				\$94.50
	Invoice 60972					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$94.50
Claim#	5419 OLSON CONSTRUCTION					
Cash Payment	E 62-4890-419 Rentals/Leases	SRVCS - KNIGHT AV WATER LEAK				\$1,525.00
	Invoice 1596i					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$1,525.00
Claim#	5420 PAUSTIS WINE COMPANY					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$3,250.50
	Invoice 121939					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES				\$60.00
	Invoice 121939					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$1,000.00
	Invoice 122728					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT				\$25.00
	Invoice 122728					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$694.00
	Invoice 122821					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT				\$30.00
	Invoice 122821					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$5,059.50
Claim#	5421 PEDERSON, YVONNE					
Cash Payment	E 81-4820-150 Annuity Payments	POLICE PENSION MAY 2021				\$990.89
	Invoice					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$990.89
Claim#	5422 PENNINGTON CO HUMANE SOCIET					
Cash Payment	E 10-4210-310 Animal Control	2021 ANIMAL CONTROL SERVICES APR				\$1,400.00
	Invoice					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$1,400.00
Claim#	5423 PENNINGTON FAST LUBE INC					
Cash Payment	E 10-4315-221 Equipment Maint & Repair	F250 WIRE HARNESS RPR				\$40.00
	Invoice 42631					
Cash Payment	E 68-4850-221 Equipment Maint & Repair	RAM 350 TIRE RPR				\$25.00
	Invoice 42746					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$65.00
Claim#	5425 QUALITY FARM SUPPLY INC					
Cash Payment	E 10-4510-299 Misc. Operating Expense	SOAP - WASH BAY				\$240.47
	Invoice 123861					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$240.47
Claim#	5426 SANDAHL'S SIGN & CUSTOM GRAP					
Cash Payment	E 10-4312-299 Misc. Operating Expense	VEHICLE DECALS				\$21.38
	Invoice 928369					

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Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$21.38
Claim#	5427 SOUTHERN GLAZERS OF MN					
Cash Payment	E 61-4810-251 Liquor for Resale		LIQUOR PURCHASE			\$270.00
	Invoice 2061565					
Cash Payment	E 61-4810-253 Wine for Resale		WINE PURCHASE			\$240.00
	Invoice 5067585					
Cash Payment	E 61-4810-251 Liquor for Resale		LIQUOR PURCHASE			\$3,301.30
	Invoice 5067584					
Cash Payment	E 61-4810-251 Liquor for Resale		LIQUOR PURCHASE			\$8,484.96
	Invoice 2064969					
Cash Payment	E 61-4810-253 Wine for Resale		WINE PURCHASE			\$294.00
	Invoice 2064969					
Cash Payment	E 61-4810-251 Liquor for Resale		LIQUOR PURCHASE			\$1,525.90
	Invoice 2064970					
Cash Payment	E 61-4810-251 Liquor for Resale		LIQUOR PURCHASE			\$2,137.50
	Invoice 2064972					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$16,253.66
Claim#	5428 STUART C IRBY CO					
Cash Payment	G 69-1410 Inventory - Materials		LIGHTING - HWY 1 & ROUNDABOUT			\$5,536.13
	Invoice 12258281.001					
Cash Payment	G 69-1410 Inventory - Materials		RESIDENTIAL STREET LIGHTS			\$31,528.13
	Invoice 12258281.003					
Cash Payment	G 69-1410 Inventory - Materials		CABLE			\$100,940.07
	Invoice 12160848.001					
Cash Payment	G 69-1410 Inventory - Materials		CABLE			\$6,885.10
	Invoice 12160848.002					
Cash Payment	G 69-1410 Inventory - Materials		CABLE			\$22,636.22
	Invoice 12266756.001					
Cash Payment	G 69-1410 Inventory - Materials		INVENTORY			\$647.01
	Invoice 12311756.001					
Cash Payment	G 69-1410 Inventory - Materials		INVENTORY			\$9,070.16
	Invoice 12160848.003					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$177,242.82
Claim#	5429 THIEF RIVER GLASS INC					
Cash Payment	E 10-4510-224 Department Maint & Repair		POLYCARB - SIGN VANDELIZED			\$255.60
	Invoice 9275					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$255.60
Claim#	5430 TR SALVAGE INC					
Cash Payment	E 10-4315-221 Equipment Maint & Repair		LEAF VAC WEIGHTS			\$75.00
	Invoice 117759					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$75.00
Claim#	5432 TRF HARDWARE					
Cash Payment	E 62-4840-299 Misc. Operating Expense		POWER BITS			\$3.98
	Invoice 22072714					
Cash Payment	E 68-4840-240 Small Tools and Minor Equip		HAMMER/TAPE MEASURE/WRENCH			\$122.92
	Invoice 22072746					
Cash Payment	E 10-4220-240 Small Tools and Minor Equip		FUEL BLOWER			\$159.99
	Invoice 22076639					

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Cash Payment	E 10-4194-299 Misc. Operating Expense	SCREW EYE				\$13.14
	Invoice 22072908					
Cash Payment	E 62-4840-299 Misc. Operating Expense	DUCK TAPE				\$25.47
	Invoice 22073877					
Cash Payment	E 10-4312-299 Misc. Operating Expense	DRILL BITS				\$20.00
	Invoice 22073934					
Cash Payment	E 10-4312-299 Misc. Operating Expense	ELBOW/BATTERY				\$7.27
	Invoice 22074044					
Cash Payment	E 10-4315-288 Personal Protective Equipme	ICE SPIKES				\$19.99
	Invoice 22072840					
Cash Payment	G 69-1410 Inventory - Materials	4" BOX METAL				\$5.96
	Invoice 22073996					
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	CIRCUIT BREAKER				\$24.99
	Invoice 22074188					
Cash Payment	E 62-4850-221 Equipment Maint & Repair	PIPE/CEMENT/PRIMER				\$33.46
	Invoice 22074536					
Cash Payment	E 10-4510-224 Department Maint & Repair	LAG/DRILL BIT				\$15.48
	Invoice 22075749					
Cash Payment	E 69-4840-299 Misc. Operating Expense	SPRAY PAINT				\$16.98
	Invoice 22075787					
Cash Payment	E 62-4850-223 Building Maint & Repair	CONDUIT BODY/OUTLET BOX				\$19.97
	Invoice 22075555					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$489.60
Claim#	5433 TRF RADIO					
Cash Payment	E 69-4890-359 Printing & Publications	RADIO ADVERTISING - LINEMAN JOB				\$50.00
	Invoice 28146-1					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$50.00
Claim#	5434 TYLER TECHNOLOGIES INC					
Cash Payment	E 50-4680-590 Work in Process-Constructio	PRECONFIG-DATA ANALYSIS - UB				\$1,040.00
	Invoice 025-328285					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$1,040.00
Claim#	5435 ULINE					
Cash Payment	E 62-4840-217 Field Supplies	ANTI FATIGUE MAT - LAB				\$47.38
	Invoice 131626952					
Cash Payment	E 69-4840-299 Misc. Operating Expense	MISC SHOP SUPPLIES				\$322.34
	Invoice 131560881					
Cash Payment	E 69-4840-299 Misc. Operating Expense	GARBAGE BAGS - PWR PLNT				\$80.00
	Invoice 131560881					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$449.72
Claim#	5436 UNIVERSAL SCREENPRINT					
Cash Payment	E 10-4220-299 Misc. Operating Expense	RETIREMENT PLAQUES				\$75.00
	Invoice 39872					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$75.00
Claim#	5437 VAN IWAARDEN ASSOCIATES INC					
Cash Payment	E 10-4670-301 Auditing Services	ACTUARIAL SERVICES - GASB 75				\$6,000.00
	Invoice					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$6,000.00
Claim#	5438 VINOCOPIA INC					

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Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$516.50
	Invoice 276070					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$696.00
	Invoice 276070					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE				\$240.00
	Invoice 276070					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$1,452.50
Claim#	5439 WILLIAMS, DOUGLAS					
Cash Payment	E 10-4210-299 Misc. Operating Expense	SEAMSTRESS SERVICES - UNIFORM PATCHES				\$77.00
	Invoice 751720					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$77.00
Claim#	5440 WINE MERCHANTS					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$2,024.00
	Invoice 7323425					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$1,500.00
	Invoice 7323898					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$3,524.00
Claim#	5441 WORKFORCE DEVELOPMENT SOL					
Cash Payment	E 10-4220-440 Travel, Conference, School	VFF HAZARDOUS MATERIALS TRNG				\$750.00
	Invoice 18063					
Transaction Date	4/13/2021	Due 5/13/2021	Northern State Bank	1010	Total	\$750.00
Claim#	5449 DICKEY RURAL NETWORKS					
Cash Payment	E 10-4150-302 Computer Maintenance & lice ANTI-VIRUS APR					\$33.00
	Invoice 191094					
Cash Payment	E 10-4110-302 Computer Maintenance & lice ANTI-VIRUS APR					\$2.20
	Invoice 191094					
Cash Payment	E 69-4890-302 Computer Maintenance & lice ANTI-VIRUS APR					\$17.60
	Invoice 191094					
Cash Payment	E 10-4220-302 Computer Maintenance & lice ANTI-VIRUS APR					\$4.40
	Invoice 191094					
Cash Payment	E 61-4890-302 Computer Maintenance & lice ANTI-VIRUS APR					\$2.20
	Invoice 191094					
Cash Payment	E 10-4240-302 Computer Maintenance & lice ANTI-VIRUS APR					\$6.60
	Invoice 191094					
Cash Payment	E 10-4650-302 Computer Maintenance & lice ANTI-VIRUS APR					\$6.60
	Invoice 191094					
Cash Payment	E 10-4510-302 Computer Maintenance & lice ANTI-VIRUS APR					\$4.40
	Invoice 191094					
Cash Payment	E 10-4312-302 Computer Maintenance & lice ANTI-VIRUS APR					\$4.40
	Invoice 191094					
Cash Payment	E 63-4530-302 Computer Maintenance & lice ANTI-VIRUS APR					\$26.40
	Invoice 191094					
Cash Payment	E 68-4890-302 Computer Maintenance & lice ANTI-VIRUS APR					\$11.00
	Invoice 191094					
Cash Payment	E 10-4192-302 Computer Maintenance & lice ANTI-VIRUS APR					\$11.00
	Invoice 191094					
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total	\$129.80
Claim#	5450 MORRIS ELECTRONICS INC					

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Cash Payment	E 10-4192-361 Insurance Expense	RESPONSE TO CYBER INCIDENT			\$120.00
	Invoice 20161427				
Cash Payment	E 10-4192-302 Computer Maintenance & lics	CONSULTANT WORK			\$1,170.00
	Invoice 20161699				
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$1,290.00
Claim#	5451 RAILROAD MANAGEMENT CO III LL				
Cash Payment	E 69-4890-433 Dues and Subscriptions	LICENSE FEE 07/16/21 - 07/15/2022			\$284.85
	Invoice 436083				
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$284.85
Claim#	5452 WALMART COMMUNITY ATLANTA				
Cash Payment	E 10-4194-299 Misc. Operating Expense	COFFEE - MEETINGS			\$29.84
	Invoice 6799				
Cash Payment	E 10-4194-299 Misc. Operating Expense	CLEANING SUPPLIES			\$62.10
	Invoice 8620				
Cash Payment	E 10-4110-440 Travel, Conference, School	KITCHEN/MEETING SUPPLIES			\$15.45
	Invoice 944				
Cash Payment	E 10-4220-299 Misc. Operating Expense	BOTTLED WATERS			\$30.32
	Invoice 3739				
Cash Payment	E 62-4840-217 Field Supplies	LAB SUPPLIES			\$15.24
	Invoice 984				
Transaction Date	4/14/2021	Due 5/14/2021	Northern State Bank	1010	Total \$152.95
Claim#	5456 FS3 INC				
Cash Payment	E 69-4840-240 Small Tools and Minor Equip	LOCATOR ACCESSORY			\$667.23
	Invoice 71345				
Transaction Date	4/15/2021	Due 5/15/2021	Northern State Bank	1010	Total \$667.23
Claim#	5457 IHEARTMEDIA				
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING MAR			\$756.00
	Invoice 3917089281				
Transaction Date	4/15/2021	Due 5/15/2021	Northern State Bank	1010	Total \$756.00
Claim#	5458 RED LAKE ELECTRIC COOP INC				
Cash Payment	E 68-4830-389 Utilities Expense	METER READING MAR - LIFT #15			\$94.15
	Invoice 147272833				
Transaction Date	4/15/2021	Due 5/15/2021	Northern State Bank	1010	Total \$94.15
Claim#	5459 RMB ENVIRONMENTAL LAB INC				
Cash Payment	E 62-4840-217 Field Supplies	STATE SAMPLES			\$170.00
	Invoice D013387				
Transaction Date	4/15/2021	Due 5/15/2021	Northern State Bank	1010	Total \$170.00
Claim#	5460 SHI INTERNATIONAL CORP				
Cash Payment	E 10-4540-202 Computer Supplies	ENDPOINT PROTECTION			\$14,735.99
	Invoice 13321931				
Transaction Date	4/15/2021	Due 5/15/2021	Northern State Bank	1010	Total \$14,735.99
Claim#	5461 SUNNY HILL DISTRIBUTORS INC				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$92.83
	Invoice 361859				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE			\$127.00
	Invoice 361859				

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Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT			\$13.50
	Invoice 361859				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE			\$140.00
	Invoice 356363				
Transaction Date	4/15/2021	Due 5/15/2021	Northern State Bank	1010	Total \$373.33
Claim#	5462 TOTAL REGISTER SYSTEMS				
Cash Payment	E 61-4890-303 Contracts Expense	TOTAL CARE/ONLINE BACKUP			\$1,196.53
	Invoice 58645				
Transaction Date	4/15/2021	Due 5/15/2021	Northern State Bank	1010	Total \$1,196.53
Claim Type					Total \$541,862.82

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$541,862.82
Total	\$541,862.82

COUNCIL PER DIEM TO BE PAID ON 04/22/21 PAYROLL
Presented 04/20/2021 Council Meeting

Michele McCraw - March 2021

03/09/21	Admin Services Committee	3 pm	Council Chambers	\$32.50
03/10/21	Public Works Committee	4:30 pm	Council Chambers	\$32.50
03/18/21	NW Regional Library Board	4:30 pm	Zoom	\$32.50
03/30/21	Committee of the Whole	5:30 pm	Council Chambers	\$32.50

\$130.00

Anthony Bolduc March 2021

03/02/21	Labor/Personnel Committee	6:30 am	Council Chambers	\$32.50
03/02/21	Labor/Personnel Committee	6:30 pm	Council Chambers	\$32.50
03/11/21	Labor/Personnel Committee	7 am	Council Chambers	\$32.50
3/16/2021	Hiring Board for PW Director	1:00 pm	Council Chambers	\$32.50
3/16/2021	Labor/Personnel Committee	6:45 PM	Council Chambers	\$32.50
3/29/2021	Hiring Board for PW Director	8:30 AM	Council Chambers	\$32.50
3/30/2021	LELS Negotiation	6:30 AM	Council Chambers	\$32.50
3/30/2021	Committee of the Whole	5:30 pm	Council Chambers	\$32.50

\$260.00

Curt Howe - March 2021

03/02/21	Labor/Personnel Committee	6:45 - 8:00 am	Council Chambers	\$32.50
03/02/21	Labor/Personnel Committee	6:30 - 7:15 pm	Council Chambers	\$32.50
3/9/2021	CVB	12 - 1:15 pm	Council Chambers	\$32.50
03/09/21	Admin Services Committee	3 - 4:15 pm	Council Chambers	\$32.50
03/10/21	MEC Meeting	7:30 - 8:15 am	Council Chambers	\$32.50
03/10/21	Public Works Committee	4:30 - 7 pm	Council Chambers	\$32.50
03/11/21	Labor/Personnel Committee	6:45 - 8:30 am	Council Chambers	\$32.50
3/15/2021	PW Director App Review	11 - 12:00 pm	Admin Office	\$32.50
3/16/2021	PW Director App Meeting	10:30 - 11:30 am	Council Chambers	\$32.50
3/17/2021	Airport Meeting	7:30 - 9:00 am	Justice Center	\$32.50
3/29/2021	PW Director Interviews	8 - 10:45 am	Council Chambers	\$32.50
3/30/2021	Labor Meeting	6:45 - 8:00 am	Council Chambers	\$32.50
3/30/2021	Committee of the Whole	5:30 pm	Council Chambers	\$32.50

\$422.50

Brian Holmer - January 2021

1/11/2021	Utilities Committee	7am - 9 am	Council Chambers	\$32.50
1/12/2021	Admin Services Committee	3pm - 4:30 pm	Council Chambers	\$32.50
1/20/2021	Long Range Planning	7am - 7:45 am	Council Chambers	\$32.50
1/20/2021	Airport Authority Meeting	7:45 am - 9 am	County Board Room	\$32.50
1/21/2021	RRBC Board Meeting	Noon - 1:30 pm	Zoom	\$32.50
1/25/2021	Water Quality Trade Workgroup	10:30am - Noon	Zoom	\$32.50
1/26/2021	Committee of the Whole	5:30pm - 7 pm	Council Chambers	\$32.50
1/28/2021	CGMC Board Meeting	9am - 11 am	Zoom	\$32.50

\$260.00

Brian Holmer - February 2021

2/8/2021	Utilities Committee	7am - 9 am	Council Chambers	\$32.50
2/8/2021	Public Hearing	7m - 8pm	Council Chambers	\$32.50
2/9/2021	Administrative Services Comm	3pm - 4:30pm	Council Chambers	\$32.50
2/16/2021	Long Range Planning	7am - 8am	Council Chambers	\$32.50
2/17/2021	Airport Authority	7:30am - 9am	County Board Room	\$32.50
2/18/2021	RRBC Executive Comm Meeting	8:30am - 10am	Zoom	\$32.50

\$195.00

Steven Narverud - March 2021

3/8/2021	Public Safety	1.5 hours	Council Chambers	\$32.50
3/9/2021	Planning & Zoning	2 hours	Council Chambers	\$32.50
3/10/2021	Public Works	2 hours	Council Chambers	\$32.50
3/16/2021	Grade Public Works Dir Apps	1.5 hours	Council Chambers	\$32.50
3/17/2021	Advance Thief River	1 hour	Zoom	\$32.50
3/29/2021	Inter Public Works Dir Prospects	2.5 hours	Council Chambers	\$32.50
3/29/2021	CP Rail Meeting	.5 hour	Room 201	\$32.50
3/30/2021	Committee of the Whole	2 hours	Council Chambers	\$32.50

\$260.00



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
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www.citytrf.net

Request for Council Action

DATE: 4/20/2021

SUBJECT: Former County Ditch 70 Grading

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve a contract with Anderson Excavating to regrade former County Ditch 70 along the north side of Greenwood Street from Oakland Park Road to Brooks Avenue in the amount of \$55,730.11. The Red Lake Watershed District agreed to pay for 50% of the cost. The total city cost is \$27,865.06.

BACKGROUND: The Red Lake Watershed District, along with Pennington County and the City of Thief River Falls completed a flood damage reduction project that diverts County Ditch 70 around the City of Thief River Falls. This system drains areas north and west of the city, as well as areas within the city. The former system, which is now under city jurisdiction, runs along Highway 1 & 59 from Highway 59 North to Barzen Avenue along Digi-Key and Arctic Cat, and outlets to the east along Greenwood Street to the Red Lake River.

The strategic partnership between the City, County and Watershed District is complimented by the Minnesota Department of Transportation through cost sharing of these drainage improvements.

KEY ISSUES: As this project was completed the ditch along the north side of Greenwood Street from Oakland Park Road to Brooks Avenue that was constructed to the design grade was found to be too deep and difficult to maintain. The proposed improvements will raise structures and fill the ditch to an urban design that can be mowed and maintained.

FINANCIAL CONSIDERATIONS: The \$27,865.06 city share will come from the bond sale balance.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth – Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: Surplus Property

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Declare the following item as surplus property.

1. Dart XL 120 Diazo Printer Serial No. 128484
2. KTF Bandsaw Serial No. 39637
3. Build-All DM-32 Parts Washer Serial No. 691602
4. Lincoln SP-100 Wire Welder Serial No. 9725-AC834260
5. Homemade Paint Trailer Unit 5523 Vin #DPS MN 922133
6. Bench Vise

BACKGROUND: The City of Thief River Falls owns numerous equipment, vehicles, tools, and miscellaneous items that are used to carry out work functions. These items are typically declared surplus to be sold in the most efficient manner when no longer needed.

KEY ISSUES: The items listed are Public Works Department items either damaged, wore out or no longer needed. Eliminating these items frees up valuable storage space and provides some revenue for the city.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: EXTENDING THE STATE OF EMERGENCY FOR COVID-19 PANDEMIC THROUGH May 14, 2021

RECOMMENDATION: To approve the City of Thief River Falls declares the City of Thief River Falls, Minnesota in a State of Emergency through May 14, 2021 or until circumstances no longer require a State of Emergency.

MOTION TO: Approve Extending the State of Emergency for COVID-19 Pandemic through May 14, 2021.

BACKGROUND: A State of Emergency for the COVID-19 Pandemic Event was declared by the City of Thief River Falls originally per Resolution No. 3-55-20 on March 17, 2020; and extended per Resolution No. 2.26.21 through February 12, 2021; and the State of Emergency has been extended again through April 15, 2021; and the State of Emergency has been extended again through May 14, 2021.

KEY ISSUES: None.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: LeAnn Engelstad, Human Resources Specialist

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT:

RECOMMENDATION:

MOTION TO: Summary of Performance Evaluation of Wayne Johnson, Water Systems Superintendent
At the April 6th, 2021, meeting of the City Council, the meeting was closed by the council to evaluate the job performance of Wayne Johnson, Water Systems Superintendent. As required by Minnesota State Statute 13D.05 Subd. 3 (a), at its next open meeting, the public body shall summarize its conclusions regarding the evaluation.

The council conducted an evaluation of Mr. Johnson and found that Mr. Johnson was knowledgeable, timely in responses, punctual, factual and prepared. That he is always looking to be prepared for future issues and works to improve services and efficiencies. That he is straight forward and has good communication with the council and other department heads. He is a good supervisor. He has done a good job representing the City regarding the water intake issue, other various projects and always has the best interests of the City in mind.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: City of Thief River Falls - Conditional Use Permit

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Approve a Conditional Use Permit for the City of Thief River Falls for an illuminated sign at Red Robe Park. Contingent upon agreement by Red Lake Band of Chippewa.

BACKGROUND: Visit TRF plans to purchase a sign that says #TRF. These signs have become popular in several communities to provide a photo backdrop for tourists and community members. People take these photos and post them on social media which in turn provides exposure and organic marketing for the community with no expense beyond the cost of the sign.

KEY ISSUES: Visit TRF has requested this sign be placed at Red Robe Park because they would like the confluence of the Red Lake River and Thief River in the background. The Public Works Committee has approved this site. The sign has been classified as a message board and is allowable up to 40 SF in a Park and Recreation Zoning District and is exempt from a permit. A conditional use permit is required because it will be illuminated. The conditional use permit requirement allows a review to assure there are no negative impacts to adjacent properties from the illuminated sign.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: A Public Hearing was held by the Planning Commission to review this request.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: Approval of Transfer of Gregory Hufnagle to the Building Official Position

RECOMMENDATION: It is respectfully recommended to accept the Public Works Committee recommendation and approve the transfer of Gregory Hufnagle from Building Inspector to Building Official, effective April 21, 2021 at the MAPS salary of 95% of Grade Level 6 at \$5,920.40 per month with the next eligible progression to the top pay of \$6,232.00 in one year.

MOTION TO: Approval of Transfer of Gregory Hufnagle to the Building Official Position.

BACKGROUND: Minnesota statutes require that the Commissioner of Administration adopt minimum standards for building construction and remodeling that govern structural materials, design and construction, fire protection, health, safety, and sanitation. The purpose of these standards, which collectively make up the state building code, is to help protect the health and safety of the state's residents while containing construction costs. The city of Thief River Falls position of Building Official of Record has been Mark Borseth since Elvin Erickson left City employment. Mr. Hufnagle has successfully obtained his Building Official License and is qualified to transfer into the position of Building Official.

KEY ISSUES: The City of Thief River Falls has adopted the State Building Code and is required to enforce the code through a State of Minnesota Licensed Building Official, making this a necessary position. The position of Building Inspector vacated by Mr. Hufnagle will not be filled.

FINANCIAL CONSIDERATIONS: This is a budgeted position.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: First Reading for City of Thief River Falls - Amend City Codes 152.031 & 152.032

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Call for First Reading to consider amending 152.031 (C), Conditional Uses, to add (5) Car and Truck Wash Business; and 152.032 (C), Conditional Uses, to add (7) Car and Truck Wash Business.

BACKGROUND: The City of Thief River Falls has sections in the city code controlling land use in various zoning districts that contains sections on performance standards with detailed regulations.

KEY ISSUES: The City of Thief River Falls currently does not regulate car and truck wash business beyond being an allowable use in General Business District (C-2), and Central Business District (C-3). This type of business generally does not qualify as a significant user that would require wastewater monitoring and or treatment by the Minnesota Pollution Control Agency (MPCA). The requirement of a conditional use permit will allow the city the ability to place conditions regarding wastewater discharge on a case-by-case basis.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: The proposed ordinance amendment requires a public hearing to be held by the Planning Commission, and two readings and final approval by City Council.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Public Works Director

ATTACHMENTS:

1.	Ord. Car and Truck Wash Business
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ORDINANCE NO. _____, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 152 ENTITLED "ZONING CODE" BY AMENDING 152.031 (C) CONDITIONAL USES, TO ADD (5) CAR AND TRUCK WASH BUSINESS, AND 152.032 (C) CONDITIONAL USES, TO ADD (7) CAR AND TRUCK WASH BUSINESS, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code Chapter 152.031 is hereby amended to read as follows:

152.031 GENERAL BUSINESS DISTRICT (C-2)

(C) Conditional Uses

(5) Car and Truck Wash Business

Section 2. City Code Chapter 152.032 is hereby amended to read as follows:

152.032 CENTRAL BUSINESS DISTRICT (C-3)

(C) Conditional Uses

(7) Car and Truck Wash Business

Section 3. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 4. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the ____ day of April 2021.

Voting Aye:

Voting No:

Abstaining:

Absent:

Mayor

ATTEST:

City Administrator

If recommended, said proposed ordinance amendment would be submitted for review and approval by the City Council of the City of Thief River Falls.



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Request for Council Action

DATE: 4/20/2021

SUBJECT: Terry Benson, Water Treatment Plant Operator progression raise

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Accept a Public Utilities Committee recommendation and grant a progression raise for Terry Benson, Water Treatment Plant Operator, to Step 5 of the Water Treatment Plant Operator salary schedule, for a new salary of \$26.99 per hour effective March 5, 2021.

BACKGROUND: Mr. Benson has obtained his Water Class C Certification as of March 5, 2021 and is eligible for a step progression raise.

KEY ISSUES: None.

FINANCIAL CONSIDERATIONS: This is a budgeted progression raise.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Wayne Johnson, Water Systems Superintendent

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: Variance Request - MAK Properties, LLC

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Approve a 35' variance to the 35' buffer along the easterly 300' of the north property line, and a 20' variance to the 35' buffer along the remainder of the north property line; and a 10' variance to the 20' rear setback.

BACKGROUND: MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building with residential apartments above commercial space, which is allowable with a conditional use permit, which has been approved.

KEY ISSUES: MAK Properties has submitted application for a 35' variance to the 35' buffer along the easterly 300' of the north property line, and a 20' variance to the remainder of the north property line. This variance is required due the access location necessary to accomplish a perpendicular approach of Oakland Park Road and to allow playground equipment adjacent to the proposed daycare. They are also requesting a 10' variance to the 20' rear yard setback along the Minnesota Northern Railroad R/W.

FINANCIAL CONSIDERATIONS: All costs associated with the variance will be the responsibility of the property owner.

LEGAL CONSIDERATION: This action requires a public hearing held at the Planning Commission meeting and approval by the City Council.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: Small Cities Development Grant – Contract for Services

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve an agreement with NW MN Multi-County HRA to prepare a grant application for the DEED Small Cities Development Program; and authorize the Mayor to execute the agreement.

BACKGROUND: The City of Thief River Falls received a DEED grant in 2016 for \$556,600 to renovate 22 owner occupied single-family homes in a target area for low to moderate income households. This program was administered by the NW MN Multi-County HRA and was completed in November of 2020. The City of Thief River Falls continues to have needs for improvements to existing housing.

KEY ISSUES: The proposed grant would be for renovations to multi-family rental units. The criteria for this grant would allow any location within the city limits. The proposed grant application would be for \$600,000 and fund approximately 40 units. The building owner would be responsible for 30% of the project cost and 20% in a low interest loan. The remaining 50% would be a grant. The eligible SCDP funds (loan and grant) for each unit would be \$12,500.

FINANCIAL CONSIDERATIONS: The costs associated with the application are \$5,000. The NW Minnesota Multi-County HRA has agreed to pay for 50% of the application fee. The total cost to the city for these services is \$2,500.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Services Director.

ATTACHMENTS:

None



Request for Council Action

DATE: 4/20/2021

SUBJECT: First Reading Rezoning - William Ness Property

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Call for First Reading to consider rezoning the following described parcel from Agricultural District (AG) to Multi-Family Residential District (R-4).

That part of Government Lot 7, Section 2, Township 153 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Beginning at the northwest corner of Lot 1, Block 2, NESS FIRST ADDITION to the City of Thief River Falls, Minnesota, according to the official plat of record in the office of the County Recorder, in and for the County of Pennington, and the State of Minnesota; thence south, along the west line of said Block 2, a distance of 318.45 feet; thence southeasterly, along the west line of said Block 2, a distance of 20.51 feet, more or less, to the most southern corner of Lot 2, said Block 2; thence south, along a line parallel to the east line of COUNTRY ACRES SECOND ADDITION, on file at said Recorder's Office, a distance of 1002.23 feet, more or less, to the south line of said Government Lot 7; thence westerly, along the south line of said Government Lot 7, a distance of 471.59 feet, more or less, to a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION; thence north, along a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION, a distance of 1373.26 feet, more or less, to the north line of said Government Lot 7, thence easterly, along the north line of said Government Lot 7, a distance of 477.28 feet, more or less, to the northerly extension of the west line of Block 2, said NESS FIRST ADDITION; thence south, along the northerly extension of Block 2, said NESS FIRST ADDITION, a distance of 33.02 feet, more or less, to the point of beginning.

Said parcel contains 14.76 acres, more or less, and is subject to easements, restrictions, or reservations of record, if any.

BACKGROUND: This property is owned by William Ness, formerly of Thief River Falls. It is vacant land that is currently zoned Agricultural District (AG). Mr. Ness has a purchase agreement to sell the property contingent on rezoning to Multi-Family Residential District (R-4). Large diameter water and sewer mains were installed in 2007 that can serve this property.

KEY ISSUES: None.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: This action requires a public hearing held at the Planning Commission meeting and two readings of the proposed zoning amendment.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Public Works Director

ATTACHMENTS:

1.	PW 04202021 Ord.Mattison Rezoning
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ORDINANCE NO. ___, 3RD SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 152 ENTITLED "ZONING CODE" BY AMENDING THE CITY ZONING DISTRICTS MAP, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Zoning Districts Map is hereby amended by changing the zoning designation of the following described real property from Agricultural District (AG) to Multi-Family Residential District (R-4):

That part of Government Lot 7, Section 2, Township 153 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Beginning at the northwest corner of Lot 1, Block 2, NESS FIRST ADDITION to the City of Thief River Falls, Minnesota, according to the official plat of record in the office of the County Recorder, in and for the County of Pennington, and the State of Minnesota; thence south, along the west line of said Block 2, a distance of 318.45 feet; thence southeasterly, along the west line of said Block 2, a distance of 20.51 feet, more or less, to the most southern corner of Lot 2, said Block 2; thence south, along a line parallel to the east line of COUNTRY ACRES SECOND ADDITION, on file at said Recorder's Office, a distance of 1002.23 feet, more or less, to the south line of said Government Lot 7; thence westerly, along the south line of said Government Lot 7, a distance of 471.59 feet, more or less, to a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION; thence north, along a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION, a distance of 1373.26 feet, more or less, to the north line of said Government Lot 7, thence easterly, along the north line of said Government Lot 7, a distance of 477.28 feet, more or less, to the northerly extension of the west line of Block 2, said NESS FIRST ADDITION; thence south, along the northerly extension of Block 2, said NESS FIRST ADDITION, a distance of 33.02 feet, more or less, to the point of beginning.

Said parcel contains 14.76 acres, more or less, and is subject to easements, restrictions, or reservations of record, if any.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the ____th day of May, 2021.

Voting Aye:

Voting No:

Abstaining:

Absent:

Mayor

ATTEST:

City Administrator

Published _____, 2021 in the Times newspaper.



City of Thief River Falls

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Request for Council Action

DATE: 4/20/2021

SUBJECT: First Reading Rezoning - Grandbois Property

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Call for First Reading to consider rezoning Lots 2, 3, and the north 36' of Lot 4, Block 2, Narverud's First Addition of Thief River Falls from Multi-Family Residential District (R-4) to Suburban Residential District (R-1).

BACKGROUND: The previous owner, John Kertz, was developing this property for townhomes, which is allowable with the present Multi-Family Residential District (R-4) zoning. The buyer, Devon Grandbois, is purchasing all the vacant property for the purpose of constructing a single-family home, which is a conditional use in this district. In addition to the single-family home, he will be building he will have another parcel available for resale for another single-family home.

KEY ISSUES: These actions will either require a conditional use permit with the current zoning or an allowable use with the proposed rezoning. The proposed rezoning is consistent with the comprehensive plan.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: This action requires a public hearing held at the Planning Commission meeting and two readings of the proposed zoning amendment.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Public Works Director

ATTACHMENTS:

1.	PW 04202021 Ord.Grandbois Rezoning
----	------------------------------------

ORDINANCE NO. ___, 3RD SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 152 ENTITLED "ZONING CODE" BY AMENDING THE CITY ZONING DISTRICTS MAP, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Zoning Districts Map is hereby amended by changing the zoning designation of the following described real property from Multi-Family Residential District (R-4) to Suburban Residential District (R-1):

Lots 2, 3, and the north 36' of Lot 4, Block 2, Narverud's First Addition of Thief River Falls

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the ___th day of April, 2021.

Voting Aye:

Voting No:

Abstaining:

Absent:

Mayor

ATTEST:

City Administrator

Published _____, 2021 in the Times newspaper.



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Request for Council Action

DATE: 4/20/2021

SUBJECT: Approval to fill vacant Public Works Maintenance position

RECOMMENDATION: It is respectfully requested the Council consider the following Public Works Committee recommendation:

MOTION TO: Authorize to begin the process to fill the vacant position of Public Works Maintenance. This position shall be offered to Teamster #320 employees as per union contract and if not filled, shall be opened to the public.

BACKGROUND: Wade Cota, Public Works Maintenance, has resigned from his position effective April 9, 2021. This position is considered necessary to keep the Public Works Department operating efficiently.

KEY ISSUES: None.

FINANCIAL CONSIDERATIONS: The position of Public Works Maintenance is a budgeted position.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: Summer Work Hours for City Hall

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation from the Administrative Services and Public Works Committees:

MOTION TO: Set summer hours for the City of Thief River Falls City Hall and other departments as appropriate, effective Sunday, May 16th and to conclude on September 4th. Summer hours are defined as four nine-hour days starting at 7:00 a.m. to 4:30 p.m. on Monday through Thursday and one-half day from 7:00 a.m. to 12:00 noon on Friday.

BACKGROUND: Customer service is a high priority and will continue to be so. One of the main conditions is that summer hours will not be an added cost to the City in any way. This is an added convenience to the customer being open at 7am 5-days a week. This schedule also provides an additional hour during the week the doors to City Hall are open.

It will be the City Administrator and Department heads job to ensure customer satisfaction.

KEY ISSUES: None.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator and Mark Borseth, Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 4/20/2021

SUBJECT: Trenching and Plowing Service Charge for the 2021 Construction Season

RECOMMENDATION: Accept recommendations from Utility Committee.

MOTION TO: To approve the Fees for the 2021 construction season for mainline, secondary and street light trenching an boring.

BACKGROUND: Last time rates were changed were in 2019, with additional costs for materials and equipment it would be my recommendation to adjust all fees for the 2021 Construction season.

KEY ISSUES: The City of Thief River Falls is not in the construction business these charges are only for the services of Joint Trench only. The Electric Department has worked with the Cable TV and Phone Companies for many years and have provided a joint trench agreement pre construction to help determine cost of service to our customers in Thief River Falls.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Dale Narlock, Electric Superintendent

ATTACHMENTS:

1.	Trenching and Plowing Service Charges
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Trenching and Plowing Service Charges:

	<u>2020</u>	<u>2021</u>
<u>Main Line Primary</u>		
Boring per foot	\$5.00	\$6.50
Boring with reamer 8 ½" per foot	\$6.25	\$8.00
Trenching 36" – 42" per foot	\$2.50	\$3.50
<u>House Services</u>		
Boring per foot	\$5.00	\$6.50
Trenching 24" – 36" per foot	\$2.00	\$2.50
<u>Street Lighting</u>		
Boring per foot	\$4.00	\$6.50
Trenching per foot	\$2.00	\$2.50
Plowing per foot	\$2.00	\$2.50



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 4/20/2021

SUBJECT: Pricing for 2021 Equipment and Labor

RECOMMENDATION: Accept recommendations from Utilities Committee to approve pricing for 2021 equipment and labor.

MOTION TO: To approve pricing for 2021 equipment and labor.

BACKGROUND: Last time equipment and labor charge were changed was in 2019.

KEY ISSUES: Do to the purchasing of new equipment and changes in HSEM (homeland security emergency management) construction code as well as labor costs, it is my recommendation to follow the HSEM cost code guidelines.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Dale Narlock, Electric Superintendent

ATTACHMENTS:

1.	Pricing for 2021 Equipment and Labor
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2021 PRICES

			2019	2020	2021
UNIT	HSEM COST CODE	VEHICLES	COST/HOUR	HSEM RATE	HSEM RATE
1	8076	Ronnie Lund - Dodge Van	\$15.00	\$22.00	\$22.00
100	8807	John Kinsman - GMC Truck	\$15.00	\$20.80	\$20.80
101	8807	Dale Narlock - Dodge Truck	\$15.00	\$20.80	\$20.80
103	8808	Justin Steinbrink - Ford Truck	\$15.00	\$22.85	\$22.85
104	8807	Brian Jacobson - Ford Truck	\$15.00	\$20.80	\$20.80
105	8802	Greg Hall - Ford Truck	\$15.00	\$17.65	\$17.65
113	8807	Darrin Larson - Ford Truck	\$15.00	\$20.80	\$20.80
115	8807	Jeff Davidson - Chevrolet Truck	\$15.00	\$20.80	\$20.80
116	8807	Lynn Skibicki - Ford Truck	\$15.00	\$20.80	\$20.80
		TRUCKS			
102	8063(39.50)8703(53.25)	Digger Truck - International	\$100.00	\$78.98	\$92.75
106	8701	Ford 550 - flat bed	\$45.00	\$20.60	\$35.45
108	8746	Fault Finding Van - Chevrolet	\$45.00	\$20.00	\$26.50
109	8701	2 1/2 Ton Flatbed - Ford	\$45.00	\$35.00	\$35.45
110/111	8087(20.54)8702(37.10)	Overhead Bucket Truck Work	\$100.00	\$47.64	\$57.64
110/111		Non-overhead Bucket Truck Work	\$40.00	\$27.10	\$37.10
		EQUIPMENT			
25 + 4	8650	Trencher Midsize - Gas	\$45.00	\$16.30	\$16.20
360	8651	Trencher Midsize - Diesel	\$45.00	\$24.70	\$24.70
560	8651	Trencher Large	\$70.00	\$24.70	\$24.70
Air Comp (WTP)	8012	Air Compressor	\$40.00	\$11.14	\$11.14
130	8573	Backhoe 580L	\$80.00	\$47.77	\$47.77
Boring		Vermeer Boring Machine	\$80.00	\$80.00	\$80.00
Crimper		Hydraulic Crimper	\$35.00	\$35.00	\$35.00
Mitzy	8301	Mitzy Fork Lift	\$45.00	\$18.50	\$18.50
Big Red	8301	Manitou Fork Lift Red	\$45.00	\$18.50	\$18.50
108		Hi Pot cable testing	\$130.00	\$100.00	\$100.00
Plow	8660	Lawn Plow	\$20.00	\$12.00	\$12.00
Ringo	8715	Ring-O-Matic	\$40.00	\$18.00	\$25.20
36.05	8542	Skidsteer	\$60.00	\$36.05	\$36.05
Scissor Lift	8490	Scissor Lift	\$45.00	\$8.95	\$18.95
Mini X	8573	Small excavator	\$65.00	\$47.77	\$47.77
Generator	8312	Generator 70KVA	\$65.00	\$15.00	\$18.00/fuel
		TRAILERS			
	8711	Flatbed Trailers	\$30.00/DAY	\$3.10	\$3.10
	8711	Single Phase Red Trailer	\$15.00/DAY	\$3.10	\$3.10
	8711	3 Phase Reel Trailer	\$35.00/DAY	\$3.10	\$3.10

		LABOR			
	BJ	Systems Manager	\$45.00	\$50.22	\$51.20
	JK	Line Foreman	\$45.00	\$47.74	\$48.54
	DL	Lead Lineman	\$42.00	\$50.14	\$51.12
	JK - MN	Lineman	\$40.00	\$41.53	\$43.98
	IL	Apprentice Lineman			\$41.05
	JKK	Apprentice Lineman			\$40.09
	MS	Power Plant/Construction Worker			\$38.19
	GH	Master Electrician	\$40.00	\$44.35	\$45.10
		Journey Electrician	\$40.00	\$46.86	\$47.84

**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
<u>RBC</u>						
American Express Centurion Bank	Certificate of Deposit - Brokered	\$247,000	05-Apr-21	2.30%	05-Apr-21	\$247,071.63
Discover BK CD 1.4	Certificate of Deposit - Brokered	\$120,000	13-Jul-21	1.45%	13-Jul-21	\$120,484.80
Discover BK CD 1.5	Certificate of Deposit - Brokered	\$125,000	20-Jul-21	1.50%	20-Jul-21	\$125,558.75
Goldman Sachs BK SLT Lake City	Certificate of Deposit - Brokered	\$200,000	24-Jan-22	2.95%	23-Jul-19	\$204,720.00
Texas Echange Bk Crowley	Certificate of Deposit - Brokered	\$249,000	25-Mar-22	1.00%	27-Apr-20	\$251,223.57
Albertville Ala Taxable GO	Certificate of Deposit - Brokered	\$255,000	01-Jun-22	0.64%	01-Jun-21	\$256,333.65
Sallie Mae BK Salt lake City	Certificate of Deposit - Brokered	\$82,000	23-Aug-22	2.35%	23-Aug-22	\$84,564.96
Bank Hapoalim BM New York	Certificate of Deposit - Brokered	\$171,000	26-Feb-21	0.25%	26-Aug-22	\$171,318.06
BMO Harris Bank Natl Assn	Certificate of Deposit - Brokered	\$183,000	26-Jun-23	0.60%	26-Sep-20	\$183,230.58
BMW Bnk North Amer Salt Lake	Certificate of Deposit - Brokered	\$209,000	11-Oct-23	1.85%	11-Apr-20	\$217,472.86
Comenity Cap Bk Utah CD 1.2	Certificate of Deposit - Brokered	\$249,000	15-May-24	2.75%	15-May-19	\$267,655.08
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	\$500,000	01-Oct-24	2.25%	12-Aug-20	\$528,385.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	\$245,000	27-Feb-25	1.80%	27-Aug-20	\$257,419.05
State Bk India New York NY	Certificate of Deposit - Brokered	\$183,000	10-Jun-25	1.05%	10-Dec-20	\$186,603.27
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$242,954.52
Defiance Ohio City Sch Dist	Certificate of Deposit - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$464,051.50
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$184,775.00
Plattsburgh NY Pub Impt Bnds	Bond - Brokered	\$200,000	01-Nov-22	2.25%	02-Nov-17	\$204,616.00
RBC INVESTMENTS						\$4,198,438.28
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-19	0.65%	16-Dec-21	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

Texas Capital Bank	Certificate of Deposit - Brokered	\$249,500	17-Sep-21	0.200%	\$249,500.00
Old Plank Trail Community Bank	Certificate of Deposit - Brokered	\$238,800	18-Jun-21	2.247%	\$238,800.00
Western Alliance Bank	Certificate of Deposit - Brokered	\$245,300	20-Apr-21	1.616%	\$245,300.00
Servisfirst Bank	Certificate of Deposit - Brokered	\$248,600	02-Jul-21	0.500%	\$248,600.00
4M INVESTMENTS					<u>\$982,200.00</u>

TOTAL CD INVESTMENTS \$5,280,638.28

MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	1.43%	\$3,167,679.30
RBC	US Govt Money Market Fund	0.95%	\$0.07
League of Minnesota Cities	4M Money Market Fund	2.16%	\$3,660,562.46
League of Minnesota Cities	4M Plus Fund	2.20%	<u>\$25,769.44</u>

TOTAL MONEY MARKET SAVINGS \$6,854,011.27

GRAND TOTAL **03/31/2021** \$12,134,649.55

*Interest paid every 6 months.