

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, June 20, 2023

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of June 6, 2023 Council Proceedings (page 4-10)
 - 7.2. City of Thief River Falls Bills and Disbursements (page 11-47)
 - 7.3. Approval of Temporary Intoxicating Liquor License with Addendum to Rivers and Rails Brewing (page 48-50)
- 8. NEW BUSINESS**
 - 8.1. Resolution Relating To \$3,350,000 General Obligation Bonds, Series 2023a; Authorizing The Issuance, Awarding The Sale, Prescribing The Form And Details, Providing For The Payment Thereof. (page 51-61)
 - 8.2. Approval to Authorize The City of Thief River Falls to Enter Into a Municipal

Advisory Service Agreement with Northland Securities, Inc. for General Obligation Bonds, Series 2023a. (page 62-66)

- 8.3. Approve Northern Pride Variance Request (page 67-73)
- 8.4. Approve F4 LLC – Conditional Use Permit Request (page 74-81)
- 8.5. Approve Comprehensive Housing Needs Analysis (page 82-108)
- 8.6. Approval of MOU with Northwest Minnesota Foundation (page 109-113)
- 8.7. Appoint Councilmember Steve Narverud to all City of Thief River Falls Ad Hoc Labor committee meetings (page 114)
- 8.8. Approval to appoint Brian Jacobson as Director and John Kinsman as Advisor to the NMPA Board of Directors (page 115)
- 8.9. Approval to Fill Systems Manager Position (page 116)
- 8.10. Approval of Falls Towing Contract (page 117-127)
- 8.11. Approval of Economic/Community Development Director (page 128-131)
- 8.12. Approve the hiring of Sean O’Conner for the position of Patrol Officer (page 132)
- 8.13. Approve the hiring of Wayde Jensen for the position of Patrol Officer (page 133)
- 8.14. Approval of Revised General Records Retention Schedule for Minnesota Cities (page 134)
- 8.15. Approval of Mobile Device Policy (page 135-139)
- 8.16. Approval of Elected Officials Mobile Device Policy (page 140-143)
- 8.17. Appoint Councilmember Scott Pream to all City of Thief River Falls MEC Joint Powers Board meetings (page)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- 10.1. City Council Meeting - July 5th at 5:30 p.m.
- 10.2. Utilities Committee Meeting - July 10th at 7:00 a.m.
- 10.3. Public Safety Liquor Committee Meeting - July 10th at 4:30 p.m.
- 10.4. Administrative Services Committee Meeting - July 11th at 4:30 p.m.
- 10.5. Public Works Committee Meeting - July 12th at 4:30 p.m.
- 10.6. City Council Meeting - July 18th at 5:30 p.m.

11. INFORMATIONAL ITEMS

- 11.1. May 2023 Investment Summary (page 144-145)

12. CLOSE MEETING PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBDIVISION 3 (A)

- 12.1. The City Council may close the council meeting to evaluate the performance of City Administrator, Angela Philipp

13. RECOVENE MEETING

14. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.