

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, July 18, 2023

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. 2022 Audit – Hoffman, Philipp & Martell Plc – Crystelle Philipp
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of July 5, 2023 Council Proceedings (page 3-8)
 - 7.2. City of Thief River Falls Bills and Disbursements (page 9-40)
- 8. NEW BUSINESS**
 - 8.1. Resolution Authorizing Issuance, Awarding Sale, Prescribing The Form And Details And Providing For The Payment Of \$[Par] General Obligation Bonds, Series 2023a (page 41-67)
 - 8.2. Debt Chart and Outstanding Debt Discussion (page 68-69)
 - 8.3. Approval of the Full Disclosure General Obligation Bond Issues Dissemination

Agent Agreement with Northland Securities. (page 70-75)

- 8.4. Approval of the Full Disclosure Electric Revenue Bond Issues Dissemination Agent Agreement with Northland Securities. (page 76-81)
- 8.5. Approval of the Harris Smartworks Statement of Work to provide a 2nd AMI Meter Reading for the Water Meter Project through Sensus. (page 82-88)
- 8.6. Approval Of Certification Of Unpaid Sidewalk Snow Removal Charges To Property Owners' 2024 Property Tax (page 89-90)
- 8.7. Approve the Opening of a Patrol Officer Position. (page 91)
- 8.8. Brady Martz Audit Findings of Wage Study Implementation Overpayment (page 92-94)
- 8.9. Rusty Nail Temporary Intoxicating Liquor License with Addendum
- 8.10. VFW Post 2793 Membership/Family Beer in the Park Permit

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- 10.1. City Council Meeting - August 1st at 4:30 P.M. (**at Asphult Church Pioneer Village**) Nite to Unite Following
- 10.2. Utilities Committee Meeting - August 7th at 7:00 a.m.
- 10.3. Public Safety Liquor Committee Meeting - August 7th at 4:30 p.m.
- 10.4. Administrative Services Committee Meeting - August 8th at 4:30 p.m.
- 10.5. Public Works Committee Meeting - August 9th at 4:30 p.m.
- 10.6. City Council Meeting - August 15th at 5:30 p.m.

11. INFORMATIONAL ITEMS

- 11.1. June 2023 Investment Summary

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Wednesday, July 5, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on July 5, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Bolduc, Arlt and Aarestad. The following Councilmember was absent: Lorensen. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- Zehlian's Art & Wine Walk Presentation - Carol Ihle & Natasha Reiersen

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition of 8.06 and 8.07.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 07.149.23: Approval of June 20, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No. 07.149.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve June 20, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.150.23: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No. 07.150.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$ 1,127,018.01 and council per diem in the amount of \$ 422.50. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 07.151.23: American Legion Post 117 Temporary Intoxicating Liquor License with Addendum July 15, 2023

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 07.151.23, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The American Legion has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the American Legion live band in parking lot during the Pennington County Fair.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED To Approve an Intoxicating Liquor License with Addendum effective July 15, 2023, from 9 pm to 1 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.152.23: American Legion Post 117 Temporary Intoxicating Liquor License with Addendum July 14, 2023

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 07.152.23, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The American Legion has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the American Legion live band in parking lot during the Pennington County Fair.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of

property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED To Approve an Intoxicating Liquor License with Addendum effective July 14, 2023, from 9 pm to 1 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.156.23: Eagles Temporary Intoxicating Liquor License with Addendum August 17 & 18, 2022

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 07.153.23, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Eagles has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the Eagles to set up tables for family picnic and games.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED Approve a Temporary Intoxicating Liquor License with Addendum for the Eagles #2368, 305 Red Lake Blvd, Thief River Falls, effective August 17 & 18, 2022, from 2 pm to 9 pm.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.153.23: Approve Municode Codification by Civic Plus Republication and Online Code Hosting Service

Following discussion, Councilmember Scott Pream introduced Resolution No. 07.154.23, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The City of Thief River Falls has currently been reviewing our ordinances. By looking at structure and wording, we have determined a republication of our code is necessary. The premium package with OrdLink was going to give the City certain capabilities. Such as a new printed copy once a year, have the online code updated quarterly, will show ordinances pending codification immediately. We would also have the ability to use MuniPRO services. This allows us to search over 4,000 codes that Civic Plus hosts. Users would also have the ability to be notified of changes to the code.

THEREFORE, BE IT RESOLVED Authorize the City Administrator and Mayor to fully execute the contract with Civic Plus for an online code hosting system.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.154.23: Approve Replacing Outside Huck Letters (Sign) at the Huck Olson Memorial Civic Center.

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 07.155.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The Letters on the Outside of the Huck Arena have fallen off the building and need to be replaced. The plastic letters have been on backorder for almost a year. All Huck Olson Memorial Civic Center Letters would be replaced by using 12-gauge sheet metal providing lifetime longevity for the letters on the outside of the building.

THEREFORE, BE IT RESOLVED Accept the scope of work quoted by Northern Manufacturing and Powder Coating at the Huck Olson Memorial Civic Center.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.155.23: Approve to Replace Water Softener in Compressor Room at the Ralph Engelstad Arena.

Following discussion, Councilmember Scott Pream introduced Resolution No. 07.156.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The Water Softener is currently leaking and is at the end of its useful life and needs to be replaced. The life expectancy for this current model is 10 to 15 years.

THEREFORE, BE IT RESOLVED Accept the scope of work quoted by Lee Plumbing at the Ralph Engelstad Arena.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.159.23: Summary of City of Administrator Performance Review
Delray Sparby presented Summary of City of Administrator Performance Resolution No. 07.159.23.

At the June 20, 2023, meeting of the City Council, the meeting was closed by the council to evaluate the job performance of Angie Philipp, City Administrator. As required by Minnesota State Statute 13D.05 Subd. 3 (a), at its next open meeting, the public body shall summarize its conclusions regarding the evaluation.

As a summary of its conclusions, the council found that Ms. Philipp:

1. Has made efforts to have more meetings with her staff and that communication is key.
2. That the council has received no complaints and it is good to see steps taken to move forward.
3. That if the Administrator needs help, she should reach out to administrative services or committee chairs.
4. That some procedural issues may benefit from better direction from the Council and there may be a need to more clearly define the supervision structure and who reports to whom.

RESOLUTION NO. 07.157.23: Approval of Concourse Paint for Ralph Engelstad Arena in Thief River Falls

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 07.157.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The concourse at Ralph Engelstad Arena is experiencing excessive wear and tear to its concourse paint and needs to be repaired.

THEREFORE, BE IT RESOLVED To accept the scope of work quoted by Technical Coating Supply at the Ralph Engelstad Arena.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.158.23: Approve to Replace AC Unit Compressor for Air Conditioning in Imperial Room at Ralph Engelstad Arena

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 07.157.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The AC Unit Compressor is currently broken and is at the end of its useful life and needs to be replaced. This AC Unit is for the Imperial Room.

THEREFORE, BE IT RESOLVED To accept the scope of work quoted by Brodin Comfort Systems at the Ralph Engelstad Arena – Imperial Room.

On vote being taken, the resolution was unanimously passed.

Sidewalk/Steps at Arena Discussion

Mayor Holmer led discussion regarding moving forward with obtaining quotes for the sidewalk and steps for the arena. Need to investigate fire code regulations and ADA compliance. Follow up with Greg Hufnagle, Building Official and Rick Beier, Fire Chief.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Scott Pream mentioned Jamie Bakken with the Pioneer Village would like to give a shout out to the Public Works for all the work they do for them.
- Councilmember Jason Aarestad commented the fair is next week, have fun and be careful.

- Mayor Holmer mentioned to council to please sign up for the CGMC Conference. Mayor also mentioned he is now on the LMC Board.
- Travis Giffen, Public Works Director mentioned the NW Corner Street project paving started. Also, signs such as garage sale signs are not allowed in right away. Mosquito spraying will happen before the fair.

UPCOMING MEETINGS

- Utilities Committee Meeting - July 10th at 7:00 a.m.
- Public Safety Liquor Committee Meeting - July 10th at 4:30 p.m.
- Administrative Services Committee Meeting - July 11th at 4:30 p.m.
- Public Works Committee Meeting - July 12th at 4:30 p.m.
- City Council Meeting - July 18th at 5:30 p.m.

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc, being seconded by Councilmember Megan Arlt to adjourn at 6:22 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

JULY 18th, 2023

SUMMARY OF DISBURSEMENTS

6/29/2023	AP PKT #616 - PAYROLL #13	\$109,829.33
7/3/2023	AP PKT #618 - DIRECT PAYABLES	\$1,672.35
7/5/2023	AP PKT #623 - DIRECT PAYABLES	\$539.96
7/11/2023	AP PKT #622 - DIRECT PAYABLES	\$106,629.85
7/12/2023	AP PKT #630 - DIRECT PAYABLES	\$10,065.79
7/13/2023	AP PKT #628 - PAYROLL #14	\$308.02
7/18/2023	AP PKT #619 - COUNCIL MEETING	\$690,387.65
GRAND TOTAL OF DISBURSEMENTS		\$919,432.95



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00616 - PYPKT00909 - 2023 06 29 #13 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000796	06/29/2023	740-20150	Payroll Taxes Payable	FED W/H		22,927.80
INTERNAL REVENUE SERVICE	INV0000796	06/29/2023	740-20150	Payroll Taxes Payable	MEDICARE		7,115.42
INTERNAL REVENUE SERVICE	INV0000796	06/29/2023	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		21,962.84
Vendor INTERNAL REVENUE SERVICE Total:							52,006.06
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0000795	06/29/2023	740-20160	State Withholding	State W/H Tax		11,318.27
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							11,318.27
Vendor: P E R A OF MN							
P E R A OF MN	INV0000794	06/29/2023	740-20180	PERA Payable	PERA EE/ER COORD		22,939.62
P E R A OF MN	INV0000794	06/29/2023	740-20180	PERA Payable	PERA EE/ER P&F		20,131.29
Vendor P E R A OF MN Total:							43,070.91
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000792	06/29/2023	740-24000	Clearing Account	Contributions Employee		3,434.09
Vendor VANTAGEPOINT ICMA Total:							3,434.09
Grand Total:							109,829.33

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	109,829.33
Grand Total:	109,829.33

Account Summary

Account Number	Account Name	Expense Amount
740-20150	Payroll Taxes Payable	52,006.06
740-20160	State Withholding	11,318.27
740-20180	PERA Payable	43,070.91
740-24000	Clearing Account	3,434.09
Grand Total:		109,829.33

Project Account Summary

Project Account Key	Expense Amount
None	109,829.33
Grand Total:	109,829.33

Council Approval Register

Packet: APPKT00618 - 07/03/23 DIRECT PAYABLES

[illegible]

Council Approval Register

Packet: APPKT00618 - 07/03/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
VERIZON WIRELESS #78678...	9937832953	06/21/2023	820-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.11
VERIZON WIRELESS #78678...	9937832953	06/21/2023	820-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		71.10
Vendor VERIZON WIRELESS #786782900 Total:							1,672.35
Grand Total:							1,672.35

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,147.82
610 - LIQUOR DISPENSARY	41.37
620 - WATER UTILITY FUND	122.23
650 - TOURIST PARK - VENUWORKS	43.17
680 - WASTEWATER UTILITY FUND	41.11
690 - ELECTRIC UTILITY FUND	164.44
820 - GREENWOOD CEMETERY FUND	112.21
Grand Total:	1,672.35

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	133.33
100-4192-63020	Computer Maintenance...	40.01
100-4192-63210	Communication Expense	40.07
100-4194-63210	Communication Expense	41.11
100-4210-63210	Communication Expense	687.75
100-4240-63210	Communication Expense	41.11
100-4510-63210	Communication Expense	82.22
100-4530-63210	Communication Expense	41.11
100-4650-63210	Communication Expense	41.11
610-4830-63210	Communication Expense	41.37
620-4830-63210	Communication Expense	122.23
650-4830-63210	Communication Expense	43.17
680-4830-63210	Communication Expense	41.11
690-4830-63210	Communication Expense	164.44
820-4830-63210	Communication Expense	112.21
Grand Total:		1,672.35

Project Account Summary

Project Account Key	Expense Amount
None	1,672.35
Grand Total:	1,672.35



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00619 - 07/18/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	136507	06/08/2023	100-4194-62990	Misc. Operating Expense	RUG CLEANER		51.95
ACE HARDWARE	137037	06/14/2023	100-4194-62230	Building Maint & Repair	CONCRETE PATCH - STEP RE...		29.98
ACE HARDWARE	137582	06/21/2023	100-4550-62230	Building Maint & Repair	AIR FILTER		37.99
ACE HARDWARE	137934	06/26/2023	100-4194-62990	Misc. Operating Expense	CARPET CLEANER		22.99
Vendor ACE HARDWARE Total:							142.91
Vendor: AGASSIZ ASPHALT LLC							
AGASSIZ ASPHALT LLC	10410	06/27/2023	680-4850-62200	System Expense	PAVING - LIFT #7 ACCESS		10,125.00
Vendor AGASSIZ ASPHALT LLC Total:							10,125.00
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9627484	06/02/2023	680-4850-62210	Equipment Maint & Repair	AXLE SHAFT - 2018 RAM RE...		117.21
AUTO VALUE T R F	9627516	06/02/2023	100-4312-62210	Equipment Maint & Repair	ANTI FREEZE		107.94
AUTO VALUE T R F	9627762	06/05/2023	100-4510-62210	Equipment Maint & Repair	FILTERS - OIL / FUEL		27.74
AUTO VALUE T R F	9627764	06/05/2023	100-4312-62240	Department Maint & Repair	COMMAND RED / MASKING...		135.75
AUTO VALUE T R F	9628911	06/13/2023	100-4510-62210	Equipment Maint & Repair	HEATER CORE - FORESTRY P...		51.99
AUTO VALUE T R F	9629116	06/14/2023	100-4210-62210	Equipment Maint & Repair	FILTER - CABIN AIR FOR 201...		7.92
Vendor AUTO VALUE T R F Total:							448.55
Vendor: BAYCOM INC							
BAYCOM INC	EQUIPINV-044508	06/30/2023	100-4210-65400	Machinery & Equipment	PANASONIC CAMERA SYST...		6,178.00
Vendor BAYCOM INC Total:							6,178.00
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0107010900	06/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		218.65
BELLBOY CORP - BAR SUPPLY	0107010900	06/27/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - COOLERS / HU...		273.90
Vendor BELLBOY CORP - BAR SUPPLY Total:							492.55
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0099945000	06/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,848.71
BELLBOY CORP - LIQUOR	0099945000	06/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		67.95
Vendor BELLBOY CORP - LIQUOR Total:							3,916.66
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	280162	06/29/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,158.80
Vendor BEVERAGE WHOLESALERS INC Total:							1,158.80
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC ...	800347	06/28/2023	100-4670-62990	Misc. Operating Expense	FLEX FEE - JUN 2023		180.00
Vendor BRADY MARTZ & ASSOC PC INC Total:							180.00

Council Approval Register

Packet: APPKT00619 - 07/18/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	110946988	06/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,099.54
BREAKTHRU BEVERAGE	110951465	06/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		88.05
BREAKTHRU BEVERAGE	110953929	06/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		12,801.52
BREAKTHRU BEVERAGE	110953929	06/27/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		900.00
BREAKTHRU BEVERAGE	110953929	06/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		512.28
Vendor BREAKTHRU BEVERAGE Total:							19,401.39
Vendor: BRIAN MOYER							
BRIAN MOYER	1022	07/01/2023	100-4510-63030	Contracts Expense	TREE REMOVAL & STUMP G...		13,388.75
Vendor BRIAN MOYER Total:							13,388.75
Vendor: BRODIN SHEET METAL INC							
BRODIN SHEET METAL INC	65954	06/29/2023	630-4850-62230	Building Maint & Repair	MATERIALS - IMP ROOM FR...		77.50
Vendor BRODIN SHEET METAL INC Total:							77.50
Vendor: CORE & MAIN LP							
CORE & MAIN LP	5708854	06/30/2023	620-4850-62290	Water Meter Maintenance	1 1/2" OMNI METER REPAIR		1,158.74
Vendor CORE & MAIN LP Total:							1,158.74
Vendor: CRAIG WILLIAMS							
CRAIG WILLIAMS	REIMB 07 18 18	07/13/2023	100-4210-62880	Personal Protective Equipm...	REIMBURSE WORK BOOT AL...		200.00
Vendor CRAIG WILLIAMS Total:							200.00
Vendor: DARWIN C KLEMETSON							
DARWIN C KLEMETSON	2848	05/11/2023	670-4890-63030	Contracts Expense	CONCRETE POUR - STORM...		3,300.00
DARWIN C KLEMETSON	2849	05/11/2023	690-4890-63030	Contracts Expense	BACKHOE RENTAL - SIDEWA...		4,145.00
Vendor DARWIN C KLEMETSON Total:							7,445.00
Vendor: DIAMOND VOGEL INC							
DIAMOND VOGEL INC	810245133	06/01/2023	100-4312-62260	Signs-Brooms-Paint	PAINT FILTER		23.16
Vendor DIAMOND VOGEL INC Total:							23.16
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	08 01 2023	07/11/2023	870-4710-66010	Bond Principal	TIF 1-13 PRINCIPAL		216,227.35
DIGI KEY CORPORATION	08 01 2023	07/11/2023	870-4710-66110	Bond Interest	TIF 1-13 INTEREST		50,622.45
DIGI KEY CORPORATION	97948187-01	06/07/2023	690-14100	Inventory - Materials	RETURN CREDIT - TOGGLE ...		-47.29
DIGI KEY CORPORATION	97948187	06/05/2023	690-14100	Inventory - Materials	TOGGLE SWITCH		47.29
DIGI KEY CORPORATION	97948187	06/05/2023	690-4840-62990	Misc. Operating Expense	LABELS		84.86
DIGI KEY CORPORATION	98031128	06/08/2023	100-4210-62990	Misc. Operating Expense	BATTERIES		78.49
DIGI KEY CORPORATION	98261404	06/20/2023	680-4850-62220	Lift Station and Pond Maint...	BACKUP BATTERY		115.95
Vendor DIGI KEY CORPORATION Total:							267,129.10
Vendor: EAZY PACK N SHIP							
EAZY PACK N SHIP	12339	06/06/2023	680-4840-62170	Field Supplies	SHIPPING CHARGES - JUN 2...		21.16
EAZY PACK N SHIP	12353	06/07/2023	620-4840-62170	Field Supplies	SHIPPING CHARGES - JUN 2...		185.48
EAZY PACK N SHIP	12406	06/15/2023	680-4840-62170	Field Supplies	SHIPPING CHARGES - JUN 2...		141.85
EAZY PACK N SHIP	12422	06/20/2023	680-4840-62170	Field Supplies	SHIPPING CHARGES - JUN 2...		138.45
Vendor EAZY PACK N SHIP Total:							486.94

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ECOLAB INC							
ECOLAB INC	9742765	06/28/2023	610-4890-63030	Contracts Expense	RODENT CONTROL PRGM		133.87
Vendor ECOLAB INC Total:							133.87
Vendor: EVANS SCRAP AND STEEL INC							
EVANS SCRAP AND STEEL INC	0222555	06/29/2023	100-4510-62240	Department Maint & Repair	SHEET METAL - BOAT DOCK...		195.40
Vendor EVANS SCRAP AND STEEL INC Total:							195.40
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	mnros126381	06/06/2023	690-4840-62990	Misc. Operating Expense	VINYL LABELING TAPE		371.12
FASTENAL COMPANY	MNROS126384	06/07/2023	100-4240-62880	Personal Protective Equipm...	PPE VEST - G HUFNAGLE		18.35
FASTENAL COMPANY	MNROS126605	06/21/2023	100-4315-62880	Personal Protective Equipm...	PPE VESTS		239.89
FASTENAL COMPANY	MNROS126651	06/23/2023	620-4850-62230	Building Maint & Repair	MATERIALS - HIGH SERVICE ...		120.69
FASTENAL COMPANY	MNROS126652	06/23/2023	690-4840-62990	Misc. Operating Expense	SCREWS		10.20
Vendor FASTENAL COMPANY Total:							760.25
Vendor: FLAHERTY AND HOOD PA							
FLAHERTY AND HOOD PA	19663	07/05/2023	560-4680-65940	Work in Progress - Legal/Mi...	LITIGATION SERVICES - WW...		596.25
Vendor FLAHERTY AND HOOD PA Total:							596.25
Vendor: FLEET SUPPLY							
FLEET SUPPLY	134958	06/01/2023	100-4312-62210	Equipment Maint & Repair	CHAIN		29.94
FLEET SUPPLY	135721	06/20/2023	100-4510-62990	Misc. Operating Expense	SPRAYER GUN / LEAD WIRE...		23.98
FLEET SUPPLY	20558	06/07/2023	680-4840-62880	Personal Protective Equipm...	COATED GLOVES - JETTING		31.14
Vendor FLEET SUPPLY Total:							85.06
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	3060788	06/30/2023	690-4850-62360	Distribution Maint	BILLABLE LOCATES - JUN 20...		398.25
Vendor GOPHER STATE ONE CALL Total:							398.25
Vendor: GRAYMONT WESTERN CANADA INC							
GRAYMONT WESTERN CAN...	3-401040	07/04/2023	620-4840-62160	Chemicals	CHEMICALS		8,701.92
Vendor GRAYMONT WESTERN CANADA INC Total:							8,701.92
Vendor: HACH COMPANY							
HACH COMPANY	13644597	07/06/2023	620-4840-62170	Field Supplies	LAB SUPPLIES		43.29
Vendor HACH COMPANY Total:							43.29
Vendor: HAWKINS INC							
HAWKINS INC	6504299	06/20/2023	620-4840-62160	Chemicals	CHEMICALS		7,995.77
Vendor HAWKINS INC Total:							7,995.77
Vendor: HOFFMAN PHILIPP & MARTELL PLLC							
HOFFMAN PHILIPP & MART...	05 04 - 07 18 23	07/11/2023	100-4670-63010	Auditing Services	2022 AUDIT SERVICES		11,098.64
HOFFMAN PHILIPP & MART...	05 04 - 07 18 23	07/11/2023	610-4890-63010	Auditing Services	2022 AUDIT SERVICES		2,474.20
HOFFMAN PHILIPP & MART...	05 04 - 07 18 23	07/11/2023	620-4890-63010	Auditing Services	2022 AUDIT SERVICES		1,583.74
HOFFMAN PHILIPP & MART...	05 04 - 07 18 23	07/11/2023	680-4890-63010	Auditing Services	2022 AUDIT SERVICES		1,583.74
HOFFMAN PHILIPP & MART...	05 04 - 07 18 23	07/11/2023	690-4890-63010	Auditing Services	2022 AUDIT SERVICES		2,113.04

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HOFFMAN PHILIPP & MART...	05 04 - 07 18 23	07/11/2023	820-4890-63010	Auditing Services	2022 AUDIT SERVICES		346.64
Vendor HOFFMAN PHILIPP & MARTELL PLLC Total:							19,200.00
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	03460	06/30/2023	100-4160-63040	Legal Fees	CRIMINAL SERVICES - JUN 2...		5,250.00
IHLE SPARBY AND HAASE PA	03461	06/30/2023	100-4160-63040	Legal Fees	CONTRACT SERVICES - JUN ...		2,600.00
IHLE SPARBY AND HAASE PA	03477	07/07/2023	100-4160-63040	Legal Fees	CONTRACT SERVICES - JESM...		196.00
Vendor IHLE SPARBY AND HAASE PA Total:							8,046.00
Vendor: J & R WASTEWATER INC							
J & R WASTEWATER INC	942	06/28/2023	680-4850-62200	System Expense	CLEANING SERVICE - LIFT ST...		1,995.00
Vendor J & R WASTEWATER INC Total:							1,995.00
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	JUN 2023 STMT	06/30/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUNE 2...		2,999.36
Vendor JIM HIRT TRUCKING INC Total:							2,999.36
Vendor: JOANNE OLSON							
JOANNE OLSON	REIMB 07 10 23	07/10/2023	100-4150-64400	Travel, Conference, School	REIMBURSE - MILEAGE 03/...		77.29
Vendor JOANNE OLSON Total:							77.29
Vendor: KEITH MOEN							
KEITH MOEN	7633	04/24/2023	100-4210-62210	Equipment Maint & Repair	TRANSMISSION REPLACED -...		5,359.80
Vendor KEITH MOEN Total:							5,359.80
Vendor: KJELL JOHNSRUD							
KJELL JOHNSRUD	REIMB 07 02 23	07/13/2023	100-4210-63320	Training Expense	REIMBURSE WORK BOOT AL...		180.00
Vendor KJELL JOHNSRUD Total:							180.00
Vendor: KORTERRA INC							
KORTERRA INC	23762	07/01/2023	690-4890-63030	Contracts Expense	LOCATE CONTRACT 06/2023...		2,600.00
Vendor KORTERRA INC Total:							2,600.00
Vendor: LEAGUE OF MN CITIES INS TRUST							
LEAGUE OF MN CITIES INS T...	07 05 23	07/05/2023	100-4670-63610	Insurance Expense	2023 WORKERS COMPENSA...		2,501.00
Vendor LEAGUE OF MN CITIES INS TRUST Total:							2,501.00
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING ...	90454	06/13/2023	620-4850-62200	System Expense	ANNUAL TESTING		2,241.47
LEE PLUMBING & HEATING ...	90496	06/16/2023	820-4840-62990	Misc. Operating Expense	SUPPLIES - OUTSIDE WATER...		77.04
Vendor LEE PLUMBING & HEATING INC Total:							2,318.51
Vendor: LEIGHTON BROADCASTING							
LEIGHTON BROADCASTING	218391-1	06/30/2023	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		540.00
LEIGHTON BROADCASTING	218392-1	06/30/2023	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		432.00
Vendor LEIGHTON BROADCASTING Total:							972.00
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	532710	06/12/2023	610-4890-63030	Contracts Expense	GRASS MOWING SERVICES		345.00
Vendor LESLIE MICHAEL COTA Total:							345.00

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Vendor: MARCO TECHNOLOGIES LLC NW 7128							
MARCO TECHNOLOGIES LLC...	INV11351197	06/26/2023	690-4890-63030	Contracts Expense	COPIER CONTRACT - JUN 20...		74.07
MARCO TECHNOLOGIES LLC...	INV11393683	07/07/2023	690-4890-63030	Contracts Expense	COPIER CONTRACT - JUL 20...		80.16
Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:							154.23
Vendor: MARK BORSETH							
MARK BORSETH	2023-6	06/30/2023	100-4150-63030	Contracts Expense	PLANNING / ZONING SERVI...		1,575.00
Vendor MARK BORSETH Total:							1,575.00
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	723659	06/20/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		216.00
MC KINNON COMPANY INC	723666	06/20/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,095.26
MC KINNON COMPANY INC	723666	06/20/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		16,528.94
MC KINNON COMPANY INC	724712	06/23/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		8,908.90
MC KINNON COMPANY INC	724712	06/23/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		279.20
MC KINNON COMPANY INC	724872	06/27/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		15,862.85
MC KINNON COMPANY INC	724872	06/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		77.38
MC KINNON COMPANY INC	724877	06/27/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-178.06
MC KINNON COMPANY INC	725941	06/30/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,323.45
MC KINNON COMPANY INC	725941	06/30/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,834.15
MC KINNON COMPANY INC	725948	06/30/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		560.00
Vendor MC KINNON COMPANY INC Total:							54,508.07
Vendor: MC NEILUS TRUCK & MFG CO							
MC NEILUS TRUCK & MFG ...	5941872	06/30/2023	100-4315-62210	Equipment Maint & Repair	CABLE		433.74
Vendor MC NEILUS TRUCK & MFG CO Total:							433.74
Vendor: MIDWEST MN COMM DEV CORP							
MIDWEST MN COMM DEV ...	08 01 2023	07/11/2023	940-4710-66010	Bond Principal	TIF 1-5 PRINCIPAL		13,696.88
MIDWEST MN COMM DEV ...	08 01 2023	07/11/2023	940-4710-66110	Bond Interest	TIF 1-5 INTEREST		7,759.99
MIDWEST MN COMM DEV ...	08 01 2023	07/11/2023	960-4710-66110	Bond Interest	TIF 1-7 INTEREST		40,625.62
Vendor MIDWEST MN COMM DEV CORP Total:							62,082.49
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	4369	06/28/2023	820-4850-62210	Equipment Maint & Repair	TURF MASTER TIRES		232.50
MIKES AUTOMOTIVE CENTE...	4373	06/28/2023	100-4510-62210	Equipment Maint & Repair	TIRE REPAIR		20.00
Vendor MIKES AUTOMOTIVE CENTER INC Total:							252.50
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	3185	06/07/2023	100-4192-63020	Computer Maintenance & li...	O 365		95.00
MORRIS ELECTRONICS INC	3220	06/09/2023	100-4192-63020	Computer Maintenance & li...	O 365		142.50
MORRIS ELECTRONICS INC	3322	06/19/2023	100-4192-63020	Computer Maintenance & li...	O 365		95.00
MORRIS ELECTRONICS INC	3461	06/28/2023	100-4192-63020	Computer Maintenance & li...	SERVICE DAY		1,450.00
Vendor MORRIS ELECTRONICS INC Total:							1,782.50
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R...	CT141489	06/21/2023	100-4510-62210	Equipment Maint & Repair	BEARING		23.88
NELSON EQUIPMENT OF T R...	CT141600	06/23/2023	100-4510-62210	Equipment Maint & Repair	BEARING		71.64

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NELSON EQUIPMENT OF T R...	CT141768	06/28/2023	100-4510-62210	Equipment Maint & Repair	BEARING		29.50
NELSON EQUIPMENT OF T R...	CT141769	06/28/2023	100-4510-62210	Equipment Maint & Repair	BEARING		119.40
Vendor NELSON EQUIPMENT OF T R F INC Total:							244.42
Vendor: NLFX PROFESSIONAL							
NLFX PROFESSIONAL	220849	07/07/2023	520-4680-65900	Work in Process-Constructi...	AUDIO EQUIPMENT - IMPER...		7,362.08
Vendor NLFX PROFESSIONAL Total:							7,362.08
Vendor: NORTH SHORE ANALYTICAL INC							
NORTH SHORE ANALYTICAL ...	14375	06/29/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		560.00
Vendor NORTH SHORE ANALYTICAL INC Total:							560.00
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	JUN 2023	07/03/2023	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE ..		286.69
Vendor NORTHERN STATE BANK Total:							286.69
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEM...	61036	06/26/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		214.50
NORTHWOODS ICE OF BEM...	62167	07/01/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		386.75
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							601.25
Vendor: PAINT & GLASS INTERIORS INC							
PAINT & GLASS INTERIORS I...	11965	06/27/2023	630-4850-62230	Building Maint & Repair	GROUT - ENTRANCE TILES R...		38.99
Vendor PAINT & GLASS INTERIORS INC Total:							38.99
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE ...	07 2023	07/13/2023	100-4210-63100	Animal Control	2023 ANIMAL CONTROL SE...		1,400.00
Vendor PENNINGTON CO HUMANE SOCIETY Total:							1,400.00
Vendor: PETERSON LUMBER COMPANY							
PETERSON LUMBER COMP...	2306-043408	06/07/2023	100-4312-62990	Misc. Operating Expense	TREATED LUMBER - REPAIR ...		91.81
PETERSON LUMBER COMP...	2306-043409	06/07/2023	100-4312-62240	Department Maint & Repair	PLYWOODSIGN STENCIL		56.70
PETERSON LUMBER COMP...	2306-043454	06/07/2023	820-4840-62990	Misc. Operating Expense	TREATED LUMBER - WATER ...		44.32
PETERSON LUMBER COMP...	2306-043522	06/08/2023	100-4312-62240	Department Maint & Repair	PLYWOOD		-56.70
PETERSON LUMBER COMP...	2306-043522	06/08/2023	100-4312-62240	Department Maint & Repair	AC PLYWOOD		102.04
PETERSON LUMBER COMP...	2306-043884	06/14/2023	680-4850-62200	System Expense	SACRETE CONCRETE MIX		11.29
PETERSON LUMBER COMP...	2306-044652	06/27/2023	100-4210-62990	Misc. Operating Expense	LATH		30.88
Vendor PETERSON LUMBER COMPANY Total:							280.34
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	131241	06/28/2023	100-4510-62240	Department Maint & Repair	CHEMICALS		282.58
QUALITY FARM SUPPLY INC	131258	06/29/2023	100-4510-62240	Department Maint & Repair	CHEMICAL		131.34
Vendor QUALITY FARM SUPPLY INC Total:							413.92
Vendor: QUALITY SPRAY FOAM LLC							
QUALITY SPRAY FOAM LLC	1475	06/26/2023	620-4850-62200	System Expense	WEST TOWER ROAD RECON...		3,500.00
Vendor QUALITY SPRAY FOAM LLC Total:							3,500.00

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Vendor: RICK BEIER							
RICK BEIER	REIMB 06 27 23	06/29/2023	100-4220-64400	Travel, Conference, School	REIMBURSE MEALS EXP - T...		19.00
						Vendor RICK BEIER Total:	19.00
Vendor: RIVER FALLS ESTATES LLC							
RIVER FALLS ESTATES LLC	08 01 2023	07/11/2023	980-4710-66110	Bond Interest	TIF 1-9 INTEREST		27,224.99
						Vendor RIVER FALLS ESTATES LLC Total:	27,224.99
Vendor: RIVER POINTE TOWNHOMES							
RIVER POINTE TOWNHOMES	08 01 2023	07/11/2023	890-4710-66010	Bond Principal	TIF 1-11 PRINCIPAL		7,326.39
RIVER POINTE TOWNHOMES	08 01 2023	07/11/2023	890-4710-66110	Bond Interest	TIF 1-11 INTEREST		3,838.13
						Vendor RIVER POINTE TOWNHOMES Total:	11,164.52
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D045854	06/20/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		215.62
RMB ENVIRONMENTAL LAB ...	D045962	06/19/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		215.62
RMB ENVIRONMENTAL LAB ...	D046398	06/15/2023	620-4840-62170	Field Supplies	LAB ANALYSIS - STATE SAM...		234.14
RMB ENVIRONMENTAL LAB ...	D046483	06/23/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		246.11
RMB ENVIRONMENTAL LAB ...	D046592	06/26/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		246.11
RMB ENVIRONMENTAL LAB ...	D046909	06/28/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		246.11
						Vendor RMB ENVIRONMENTAL LAB INC Total:	1,403.71
Vendor: S&P GLOBAL RATINGS							
S&P GLOBAL RATINGS	11457618	07/07/2023	590-4680-65940	Work in Progress - Legal/Mi...	ANALYTICAL SERVICES - 202...		13,537.00
						Vendor S&P GLOBAL RATINGS Total:	13,537.00
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4110-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		51.49
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4150-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		158.61
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4192-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		34.07
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4194-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		5.67
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4210-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		170.20
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4220-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		23.60
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4240-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		11.80
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4312-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		17.47
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4510-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		23.60
SHI INTERNATIONAL CORP	B17027036	06/26/2023	100-4650-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		41.07
SHI INTERNATIONAL CORP	B17027036	06/26/2023	610-4890-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		11.80
SHI INTERNATIONAL CORP	B17027036	06/26/2023	680-4890-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		52.41
SHI INTERNATIONAL CORP	B17027036	06/26/2023	690-4890-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		94.40
SHI INTERNATIONAL CORP	B17027036	06/26/2023	820-4890-63020	Computer Maintenance & li...	OFFICE 365 - JUN 2023		11.80
						Vendor SHI INTERNATIONAL CORP Total:	707.99
Vendor: SHPIGLER CONSULTING INC							
SHPIGLER CONSULTING INC	07 01 23	07/11/2023	545-4680-65920	Work in Process - Eng/Arch...	CONSULTING SUPPORT - M...		7,387.31
						Vendor SHPIGLER CONSULTING INC Total:	7,387.31

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Vendor: SIRCHIE ACQUISITION COMPANY LLC							
SIRCHIE ACQUISITION COM...	0598340-IN	06/28/2023	100-4210-62990	Misc. Operating Expense	EVIDENCE BAGS / TAPE / PO...		664.79
SIRCHIE ACQUISITION COM...	0598827-IN	06/30/2023	100-4210-62990	Misc. Operating Expense	EVIDENCE BAGS		127.62
Vendor SIRCHIE ACQUISITION COMPANY LLC Total:							792.41
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUL 20...		82.05
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUL 20...		225.00
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	100-4220-53347	State-Fire Aid	MONTHLY SERVICE - JUL 20...		49.95
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	100-4312-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUL 20...		56.95
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	100-4510-63210	Communication Expense	MONTHLY SERVICE - JUL 20...		104.50
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	610-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUL 20...		56.95
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	620-4830-63210	Communication Expense	MONTHLY SERVICE - JUL 20...		25.99
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	620-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUL 20...		49.95
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	680-4830-63210	Communication Expense	MONTHLY SERVICE - JUL 20...		475.00
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	680-4830-63210	Communication Expense	MONTHLY SERVICE - JUL 20...		85.50
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUL 20...		142.50
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUL 20...		142.50
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUL 20...		35.05
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUL 20...		225.00
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUL 20...		49.95
SJOBERG'S CABLE TV	JUL 2023	06/30/2023	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUL 20...		42.95
Vendor SJOBERG'S CABLE TV Total:							1,849.79
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2360995	06/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,472.70
SOUTHERN GLAZERS OF MN	2360995	06/27/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,568.00
SOUTHERN GLAZERS OF MN	2360995	06/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		223.00
SOUTHERN GLAZERS OF MN	2360996	06/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,911.59
SOUTHERN GLAZERS OF MN	2360997	06/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,718.73
SOUTHERN GLAZERS OF MN	2360998	06/27/2023	610-4810-62510	Liquor for Resale	PURCHAE - LIQUOR		7,542.15
SOUTHERN GLAZERS OF MN	5099772	06/30/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,324.02
SOUTHERN GLAZERS OF MN	5099773	06/30/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,322.50
Vendor SOUTHERN GLAZERS OF MN Total:							30,082.69
Vendor: STAR ENERGY SERVICES LLC							
STAR ENERGY SERVICES LLC	INV75	06/19/2023	690-4890-63030	Contracts Expense	NOVA POWER RENEWAL 06...		2,000.00
Vendor STAR ENERGY SERVICES LLC Total:							2,000.00
Vendor: STONES MOBILE RADIO INC							
STONES MOBILE RADIO INC	2052458	07/05/2023	690-4850-62360	Distribution Maint	EMERGENCY WEATHER SIR...		1,141.63
Vendor STONES MOBILE RADIO INC Total:							1,141.63
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S013326039.001	06/12/2023	690-14100	Inventory - Materials	3 PT MODULES		1,636.98
STUART C IRBY CO	S013601764.001	06/21/2023	690-14100	Inventory - Materials	PROTECTIVE CAPS		1,473.27
Vendor STUART C IRBY CO Total:							3,110.25

Council Approval Register

Packet: APPKT00619 - 07/18/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: T R F HARDWARE							
T R F HARDWARE	22192457	06/01/2023	690-4840-62990	Misc. Operating Expense	5 GAL PAIL		14.98
T R F HARDWARE	22193191	06/06/2023	100-4510-62240	Department Maint & Repair	SPRAYER / TAPE MEASURE		39.98
T R F HARDWARE	22193374	06/07/2023	100-4510-62990	Misc. Operating Expense	EDGING - SIDEWALK		20.98
T R F HARDWARE	22193376	06/07/2023	100-4220-62990	Misc. Operating Expense	ORINGS		57.11
T R F HARDWARE	22193389	06/07/2023	620-4840-62990	Misc. Operating Expense	NUTS / BOLTS / SCREWS		11.00
T R F HARDWARE	22193393	06/07/2023	100-4510-62990	Misc. Operating Expense	SELF LIGHTING TORCH		48.99
T R F HARDWARE	22193517	06/08/2023	100-4194-62990	Misc. Operating Expense	PAINT - CITY HALL		51.98
T R F HARDWARE	22193583	06/08/2023	100-4312-62990	Misc. Operating Expense	SPRAY PAINT		19.98
T R F HARDWARE	22194047	06/12/2023	100-4510-62190	Recreational Supplies	SCREWS		7.99
T R F HARDWARE	22194301	06/13/2023	690-4840-62990	Misc. Operating Expense	LAG SCREWS - METERS		21.99
T R F HARDWARE	22194332	06/13/2023	690-4840-62990	Misc. Operating Expense	SANDPAPER / GRIT		21.97
T R F HARDWARE	22194537	06/15/2023	640-4850-62230	Building Maint & Repair	3 POLE PLUG - MECC RECEP...		19.99
T R F HARDWARE	22194603	06/15/2023	100-4510-62990	Misc. Operating Expense	SQUEEGEE		11.99
T R F HARDWARE	22195213	06/20/2023	640-4850-62230	Building Maint & Repair	10' CONDUIT - MECC OUTSI...		17.98
T R F HARDWARE	22195358	06/21/2023	820-4840-62990	Misc. Operating Expense	ELBOW FITTING - FUEL TANK		4.99
T R F HARDWARE	22195389	06/21/2023	100-4560-62230	Building Maint & Repair	FILTERS - CARNEGIE AIR HA...		79.98
T R F HARDWARE	22195546	06/22/2023	100-4210-62990	Misc. Operating Expense	EARPLUGS / STAPLES - RAN...		25.98
T R F HARDWARE	22195552	06/22/2023	100-4510-62230	Building Maint & Repair	PIPE FITTING		8.99
T R F HARDWARE	22195675	06/23/2023	100-4510-62230	Building Maint & Repair	WAX RING		3.99
T R F HARDWARE	22195982	06/26/2023	100-4210-62990	Misc. Operating Expense	ENGRAVER / KEYS CUT		52.85
T R F HARDWARE	22196293	06/28/2023	100-4510-62880	Personal Protective Equipm...	NITRIL GLOVES		22.99
T R F HARDWARE	22196414	06/29/2023	620-4840-62990	Misc. Operating Expense	GSOC STAKE FLAGS		30.58
T R F HARDWARE	22196471	06/29/2023	100-4510-62240	Department Maint & Repair	NUTS / BOLTS / SCREWS		15.48
Vendor T R F HARDWARE Total:							612.74
Vendor: T R F RADIO							
T R F RADIO	32934-7	06/30/2023	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		550.00
T R F RADIO	33938-2	06/15/2023	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		2,492.00
T R F RADIO	33939-2	06/15/2023	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		1,800.00
Vendor T R F RADIO Total:							4,842.00
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	#137 JUN 2023	06/30/2023	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		79.20
THIEF RIVER FALLS TIMES	#137 JUN 2023	06/30/2023	610-4880-63490	Advertising	ADVERTISING - FAIR / 4TH ...		219.50
THIEF RIVER FALLS TIMES	#332 JUN 2023	06/30/2023	100-4210-62990	Misc. Operating Expense	NO PARKING SIGNS		411.60
THIEF RIVER FALLS TIMES	878 - JUN 2023	06/30/2023	100-4150-63590	Printing & Publications	ORD #129		93.06
THIEF RIVER FALLS TIMES	878 - JUN 2023	06/30/2023	100-4315-63590	Printing & Publications	GARBAGE BAGS		51.00
Vendor THIEF RIVER FALLS TIMES Total:							854.36
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-429682	06/30/2023	100-4315-63060	Credit Card Fees	2ND QTR CC TRANSACTIONS		642.00
TYLER TECHNOLOGIES INC	025-429682	06/30/2023	620-4890-63060	Credit Card Fees	2ND QTR CC TRANSACTIONS		1,498.00
TYLER TECHNOLOGIES INC	025-429682	06/30/2023	680-4890-63060	Credit Card Fees	2ND QTR CC TRANSACTIONS		428.00

Council Approval Register

Packet: APPKT00619 - 07/18/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
TYLER TECHNOLOGIES INC	025-429682	06/30/2023	690-4890-63060	Credit Card Fees	2ND QTR CC TRANSACTIONS		1,712.00
Vendor TYLER TECHNOLOGIES INC Total:							4,280.00
Vendor: VIA ACTUARIAL SOLUTIONS							
VIA ACTUARIAL SOLUTIONS	TRC-2023-06	07/05/2023	100-4670-63010	Auditing Services	FULL ACTUARIAL SERVICES -...		6,000.00
Vendor VIA ACTUARIAL SOLUTIONS Total:							6,000.00
Vendor: WADE ALAN COTA							
WADE ALAN COTA	494221	06/30/2023	100-4240-63030	Contracts Expense	RESIDENTAIL GRASS MOWI...		688.00
Vendor WADE ALAN COTA Total:							688.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	36X00251	06/30/2023	100-4315-63030	Contracts Expense	DOWNTOWN COLLECTIONS ...		162.50
WASTE MASTERS LLC	36X06145	06/30/2023	100-4670-62990	Misc. Operating Expense	RECYCLING SERVICES		48.96
Vendor WASTE MASTERS LLC Total:							211.46
Vendor: WESTSIDE MOTORS OF TRF INC							
WESTSIDE MOTORS OF TRF ...	22591	06/19/2023	100-4210-62210	Equipment Maint & Repair	LABOR - A/C REPAIR		123.49
Vendor WESTSIDE MOTORS OF TRF INC Total:							123.49
Vendor: WHEATLAND BOYS LLC							
WHEATLAND BOYS LLC	08 01 23	07/11/2023	970-4710-66010	Bond Principal	TIF 1-8 PAYMENT		7,258.05
WHEATLAND BOYS LLC	08 01 23	07/11/2023	970-4710-66110	Bond Interest	TIF 1-8 INTEREST		23,569.76
Vendor WHEATLAND BOYS LLC Total:							30,827.81
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	223392	05/21/2023	590-4680-65920	Work in Process - Eng/Arch...	2023 STREET & IMP PRJ		2,119.00
WIDSETH SMITH NOLTING ...	223918	06/19/2023	580-4680-65920	Work in Process - Eng/Arch...	BARZEN MULTI USE TRAIL		235.00
WIDSETH SMITH NOLTING ...	223919	06/19/2023	590-4680-65920	Work in Process - Eng/Arch...	2023 ST & UTILITIES IMP PRJ		4,195.00
WIDSETH SMITH NOLTING ...	224180	06/26/2023	820-4890-63030	Contracts Expense	GREENWOOD CEMETERY S...		2,044.21
Vendor WIDSETH SMITH NOLTING ASC INC Total:							8,593.21
Grand Total:							690,387.65

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	65,231.25
520 - 2018 ARENA PROJECT	7,362.08
545 - WATER METER PROJECT	7,387.31
560 - WASTE WATER FORCE MAIN	596.25
580 - BARZEN MULTI-USE TRAIL	235.00
590 - 2023 ST AND UTILITY PROJECT	19,851.00
610 - LIQUOR DISPENSARY	122,295.29
620 - WATER UTILITY FUND	27,380.76
630 - ARENAS - VENUWORKS	116.49
640 - MEC - VENUWORKS	37.97
670 - STORM WATER UTILITY FUND	3,300.00
680 - WASTEWATER UTILITY FUND	17,051.27
690 - ELECTRIC UTILITY FUND	18,631.87
820 - GREENWOOD CEMETERY FUND	2,761.50
870 - TIF 1-13 DIGI-KEY	266,849.80
890 - TIF 1-11 RIVER POINTE TOWNHOME	11,164.52
940 - TIF 1-5 WENDT DRIVE	21,456.87
960 - TIF 1-7 ELEMENTARY ADDN	40,625.62
970 - TIF 1-8 WHEATLAND ESTATES	30,827.81
980 - TIF 1-9 RIVERFALLS ESTATES	27,224.99
Grand Total:	690,387.65

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance...	51.49
100-4150-63020	Computer Maintenance...	158.61
100-4150-63030	Contracts Expense	1,861.69
100-4150-63590	Printing & Publications	93.06
100-4150-64400	Travel, Conference, Sch...	77.29
100-4160-63040	Legal Fees	8,046.00
100-4192-63020	Computer Maintenance...	2,123.62
100-4194-62230	Building Maint & Repair	29.98
100-4194-62990	Misc. Operating Expense	126.92
100-4194-63020	Computer Maintenance...	5.67
100-4210-62210	Equipment Maint & Repa..	5,491.21
100-4210-62880	Personal Protective Equi...	200.00
100-4210-62990	Misc. Operating Expense	1,392.21
100-4210-63020	Computer Maintenance...	170.20
100-4210-63100	Animal Control	1,400.00
100-4210-63320	Training Expense	180.00
100-4210-65400	Machinery & Equipment	6,178.00
100-4220-53347	State-Fire Aid	49.95

Account Summary

Account Number	Account Name	Expense Amount
100-4220-62990	Misc. Operating Expense	57.11
100-4220-63020	Computer Maintenance...	23.60
100-4220-64400	Travel, Conference, Sch...	19.00
100-4240-62880	Personal Protective Equi...	18.35
100-4240-63020	Computer Maintenance...	11.80
100-4240-63030	Contracts Expense	688.00
100-4312-62210	Equipment Maint & Repa..	137.88
100-4312-62240	Department Maint & Re...	237.79
100-4312-62260	Signs-Brooms-Paint	23.16
100-4312-62990	Misc. Operating Expense	111.79
100-4312-63020	Computer Maintenance...	74.42
100-4315-62210	Equipment Maint & Repa..	433.74
100-4315-62880	Personal Protective Equi...	239.89
100-4315-63030	Contracts Expense	162.50
100-4315-63060	Credit Card Fees	642.00
100-4315-63590	Printing & Publications	51.00
100-4510-62190	Recreational Supplies	7.99
100-4510-62210	Equipment Maint & Repa..	344.15
100-4510-62230	Building Maint & Repair	12.98
100-4510-62240	Department Maint & Re...	664.78
100-4510-62880	Personal Protective Equi...	22.99
100-4510-62990	Misc. Operating Expense	105.94
100-4510-63020	Computer Maintenance...	23.60
100-4510-63030	Contracts Expense	13,388.75
100-4510-63210	Communication Expense	104.50
100-4550-62230	Building Maint & Repair	37.99
100-4560-62230	Building Maint & Repair	79.98
100-4650-63020	Computer Maintenance...	41.07
100-4670-62990	Misc. Operating Expense	228.96
100-4670-63010	Auditing Services	17,098.64
100-4670-63610	Insurance Expense	2,501.00
520-4680-65900	Work in Process-Constru...	7,362.08
545-4680-65920	Work in Process - Eng/Ar...	7,387.31
560-4680-65940	Work in Progress - Legal...	596.25
580-4680-65920	Work in Process - Eng/Ar...	235.00
590-4680-65920	Work in Process - Eng/Ar...	6,314.00
590-4680-65940	Work in Progress - Legal...	13,537.00
610-4810-62510	Liquor for Resale	52,460.17
610-4810-62520	Beer for Resale	52,891.58
610-4810-62530	Wine for Resale	2,747.20
610-4810-62540	Soft Drinks/Mix for Resa...	1,187.31
610-4810-62590	Misc. Mdse for Resale	954.35

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62610	Freight In (Liquor)	2,999.36
610-4880-63490	Advertising	6,033.50
610-4890-63010	Auditing Services	2,474.20
610-4890-63020	Computer Maintenance...	68.75
610-4890-63030	Contracts Expense	478.87
620-4830-63210	Communication Expense	25.99
620-4840-62160	Chemicals	16,697.69
620-4840-62170	Field Supplies	462.91
620-4840-62990	Misc. Operating Expense	41.58
620-4850-62200	System Expense	5,741.47
620-4850-62230	Building Maint & Repair	120.69
620-4850-62290	Water Meter Maintenanc...	1,158.74
620-4890-63010	Auditing Services	1,583.74
620-4890-63020	Computer Maintenance...	49.95
620-4890-63060	Credit Card Fees	1,498.00
630-4850-62230	Building Maint & Repair	116.49
640-4850-62230	Building Maint & Repair	37.97
670-4890-63030	Contracts Expense	3,300.00
680-4830-63210	Communication Expense	560.50
680-4840-62170	Field Supplies	2,031.03
680-4840-62880	Personal Protective Equi...	31.14
680-4850-62200	System Expense	12,131.29
680-4850-62210	Equipment Maint & Repa..	117.21
680-4850-62220	Lift Station and Pond Ma...	115.95
680-4890-63010	Auditing Services	1,583.74
680-4890-63020	Computer Maintenance...	52.41
680-4890-63060	Credit Card Fees	428.00
690-14100	Inventory - Materials	3,110.25
690-4830-63210	Communication Expense	320.05
690-4840-62990	Misc. Operating Expense	525.12
690-4850-62360	Distribution Maint	1,539.88
690-4890-63010	Auditing Services	2,113.04
690-4890-63020	Computer Maintenance...	412.30
690-4890-63030	Contracts Expense	8,899.23
690-4890-63060	Credit Card Fees	1,712.00
820-4840-62990	Misc. Operating Expense	126.35
820-4850-62210	Equipment Maint & Repa..	232.50
820-4890-63010	Auditing Services	346.64
820-4890-63020	Computer Maintenance...	11.80
820-4890-63030	Contracts Expense	2,044.21
870-4710-66010	Bond Principal	216,227.35
870-4710-66110	Bond Interest	50,622.45

Account Summary

Account Number	Account Name	Expense Amount
890-4710-66010	Bond Principal	7,326.39
890-4710-66110	Bond Interest	3,838.13
940-4710-66010	Bond Principal	13,696.88
940-4710-66110	Bond Interest	7,759.99
960-4710-66110	Bond Interest	40,625.62
970-4710-66010	Bond Principal	7,258.05
970-4710-66110	Bond Interest	23,569.76
980-4710-66110	Bond Interest	27,224.99
Grand Total:		690,387.65

Project Account Summary

Project Account Key	Expense Amount
None	690,387.65
Grand Total:	690,387.65



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00622 - 07/11/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CAR...	2630158019	06/27/2023	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 06/27/...		85.13
Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:							85.13
Vendor: BAILEY NURSERIES INC							
BAILEY NURSERIES INC	INV0668072	05/04/2023	100-4510-62250	Shade Tree Program	TREES AT MECC		4,156.06
BAILEY NURSERIES INC	INV0668072	05/04/2023	260-4670-62990	Misc. Operating Expense	TREES		1,333.44
Vendor BAILEY NURSERIES INC Total:							5,489.50
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC ...	071023	07/10/2023	740-20300	Flex Payroll Deductions	FLEX CLAIM 07 10 23		242.82
Vendor BRADY MARTZ & ASSOC PC INC Total:							242.82
Vendor: BRIAN MOYER							
BRIAN MOYER	1021	06/23/2023	100-4510-63030	Contracts Expense	TREE REMOVAL / STUMP GR...		6,060.75
Vendor BRIAN MOYER Total:							6,060.75
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1721630	06/22/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		264.00
C & L DISTRIBUTING	1721630	06/22/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		221.40
C & L DISTRIBUTING	1721630	06/22/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		90.00
C & L DISTRIBUTING	1730905	07/06/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		372.50
C & L DISTRIBUTING	1730905	07/06/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		144.00
C & L DISTRIBUTING	2074000358	06/22/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-15.40
Vendor C & L DISTRIBUTING Total:							1,076.50
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	4427527	06/08/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		236.00
COCA-COLA BOTTLING CO...	4427580	06/16/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		272.00
COCA-COLA BOTTLING CO...	4457023	06/22/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		254.00
COCA-COLA BOTTLING CO...	4457024	06/22/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-28.88
COCA-COLA BOTTLING CO...	4457072	06/29/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		626.00
Vendor COCA-COLA BOTTLING COMPANY Total:							1,359.12
Vendor: CORE-MARK MIDCONTINENT INC							
CORE-MARK MIDCONTINEN...	1092898	06/28/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		21.23
CORE-MARK MIDCONTINEN...	1092898	06/28/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - TOBACCO / LI...		2,913.45
Vendor CORE-MARK MIDCONTINENT INC Total:							2,934.68
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4150-63210	Communication Expense	PHONE CHARGES - JUL / AU...		435.31
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4150-63210	Communication Expense	DDD PHONE CHARGES - JUL ...		20.74

Council Approval Register

Packet: APPKT00622 - 07/11/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4194-63210	Communication Expense	PHONE CHARGES - JUL / AU...		40.37
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4220-63210	Communication Expense	PHONE CHARGES - JUL / AU...		103.37
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4240-63210	Communication Expense	PHONE CHARGES - JUL / AU...		36.98
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4312-63210	Communication Expense	PHONE CHARGES - JUL / AU...		41.99
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4315-63210	Communication Expense	PHONE CHARGES - JUL / AU...		41.98
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4510-63210	Communication Expense	PHONE CHARGES - JUL / AU...		48.99
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4570-63210	Communication Expense	PHONE CHARGES - JUL / AU...		9.99
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4650-63210	Communication Expense	PHONE CHARGES - JUL / AU...		137.97
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - JUL / AU...		80.74
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	610-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		153.82
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	620-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		222.87
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	630-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		322.27
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	630-4830-63210	Communication Expense	DDD PHONE CHARGES - JUL ...		0.17
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	690-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		393.94
GARDEN VALLEY TECHNOL...	101257939	07/10/2023	690-4830-63210	Communication Expense	DDD PHONE CHARGES - JUL ...		8.65
Vendor GARDEN VALLEY TECHNOLOGIES Total:							2,100.15
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	JUN 2023 - CIVIC ELEC	07/03/2023	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JUN 20...		31.50
GLOBAL PAYMENTS INTEGR...	JUN 2023 - CIVIC GEN	07/03/2023	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - JUN 20...		5.00
GLOBAL PAYMENTS INTEGR...	JUN 2023 - ELEC	07/03/2023	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JUN 20...		5,080.67
GLOBAL PAYMENTS INTEGR...	JUN 2023 - GEN	07/03/2023	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - JUN 20...		303.73
GLOBAL PAYMENTS INTEGR...	JUN 2023 - GEN	07/03/2023	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JUN 20...		563.68
Vendor GLOBAL PAYMENTS INTEGRATED Total:							5,984.58
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2330621	06/28/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		11,475.00
Vendor JOHNSON BROTHERS LIQUOR Total:							11,475.00
Vendor: MINNESOTA ENERGY GROUP-00005							
MINNESOTA ENERGY GROU...	4643027114	07/03/2023	690-4830-63890	Utilities Expense	GAS METER READING - JUN ...		113.02
Vendor MINNESOTA ENERGY GROUP-00005 Total:							113.02
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	145288	06/16/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		224.90
NORTHWEST BEVERAGE INC	145288	06/16/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		12,583.30
NORTHWEST BEVERAGE INC	145309	06/19/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		380.70
NORTHWEST BEVERAGE INC	145309	06/19/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		11,241.70
NORTHWEST BEVERAGE INC	145309	06/19/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-30.00
NORTHWEST BEVERAGE INC	145371	06/19/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		-7,745.60
NORTHWEST BEVERAGE INC	145372	06/21/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,129.00
NORTHWEST BEVERAGE INC	145389	06/22/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,698.00
NORTHWEST BEVERAGE INC	145397	06/23/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90
NORTHWEST BEVERAGE INC	145397	06/23/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		8,232.00
NORTHWEST BEVERAGE INC	145397	06/23/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-30.00
NORTHWEST BEVERAGE INC	145402	06/26/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90

Council Approval Register

Packet: APPKT00622 - 07/11/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE INC	145402	06/26/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,900.90
NORTHWEST BEVERAGE INC	145526	06/30/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90
NORTHWEST BEVERAGE INC	145526	06/30/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		22,033.53
Vendor NORTHWEST BEVERAGE INC Total:							67,999.13
Vendor: O'REILLY AUTOMOTIVE INC							
O'REILLY AUTOMOTIVE INC	1519-338308	06/02/2023	100-4315-62210	Equipment Maint & Repair	HOSE CLAMP		8.16
O'REILLY AUTOMOTIVE INC	1519-339895	06/17/2023	100-4210-62990	Misc. Operating Expense	TURN SIGNAL BULB / TAPE		11.03
Vendor O'REILLY AUTOMOTIVE INC Total:							19.19
Vendor: PENNINGTON CO MOTOR VEHICLE							
PENNINGTON CO MOTOR V...	11362	07/10/2023	100-4220-65400	Machinery & Equipment	LICENSE / REGISTRATION FE...		25.00
Vendor PENNINGTON CO MOTOR VEHICLE Total:							25.00
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6616948	06/28/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		772.00
Vendor PHILLIPS WINE & SPIRITS Total:							772.00
Vendor: TRACTOR SUPPLY CREDIT PLAN							
TRACTOR SUPPLY CREDIT P...	100252128	06/23/2023	100-4510-62240	Department Maint & Repair	PRAMITOL CHEMICAL		84.99
Vendor TRACTOR SUPPLY CREDIT PLAN Total:							84.99
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	9938591844	07/01/2023	100-4210-63210	Communication Expense	IPAD CHARGES - JUL 2023		80.09
VERIZON WIRELESS #74204...	9938591844	07/01/2023	100-4210-63210	Communication Expense	IPAD CHARGES - JUL 2023		48.03
VERIZON WIRELESS #74204...	9938591844	07/01/2023	100-4220-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	100-4240-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	100-4650-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	100-4650-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	620-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	620-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	620-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	680-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
VERIZON WIRELESS #74204...	9938591844	07/01/2023	690-4830-63210	Communication Expense	IPAD CHARGES - JUL 2023		40.01
Vendor VERIZON WIRELESS #742042583 Total:							808.29
Grand Total:							106,629.85

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	11,941.31
260 - MULTI-EVENTS CENTER FUND	1,333.44
610 - LIQUOR DISPENSARY	85,770.25
620 - WATER UTILITY FUND	428.03
630 - ARENAS - VENUWORKS	322.44
680 - WASTEWATER UTILITY FUND	40.01
690 - ELECTRIC UTILITY FUND	6,551.55
740 - TRF HEALTH INSURANCE FUND	242.82
Grand Total:	106,629.85

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	456.05
100-4194-63210	Communication Expense	40.37
100-4210-62990	Misc. Operating Expense	11.03
100-4210-63210	Communication Expense	128.12
100-4220-63210	Communication Expense	143.38
100-4220-65400	Machinery & Equipment	25.00
100-4240-63210	Communication Expense	76.99
100-4312-63210	Communication Expense	41.99
100-4315-62210	Equipment Maint & Repa..	8.16
100-4315-63210	Communication Expense	41.98
100-4510-62240	Department Maint & Re...	84.99
100-4510-62250	Shade Tree Program	4,156.06
100-4510-63030	Contracts Expense	6,060.75
100-4510-63210	Communication Expense	48.99
100-4570-63210	Communication Expense	9.99
100-4650-63210	Communication Expense	217.99
100-4670-63060	Credit Card Fees	308.73
100-4670-64500	Senior Citizen Programs	80.74
260-4670-62990	Misc. Operating Expense	1,333.44
610-4810-62510	Liquor for Resale	12,725.30
610-4810-62520	Beer for Resale	67,651.33
610-4810-62540	Soft Drinks/Mix for Resa...	2,326.35
610-4810-62590	Misc. Mdse for Resale	2,913.45
610-4830-63210	Communication Expense	153.82
620-4830-63210	Communication Expense	342.90
620-4890-63030	Contracts Expense	85.13
630-4830-63210	Communication Expense	322.44
680-4830-63210	Communication Expense	40.01
690-4830-63210	Communication Expense	762.68
690-4830-63890	Utilities Expense	113.02

Account Summary

Account Number	Account Name	Expense Amount
690-4890-63060	Credit Card Fees	5,675.85
740-20300	Flex Payroll Deductions	242.82
Grand Total:		106,629.85

Project Account Summary

Project Account Key	Expense Amount
None	106,629.85
Grand Total:	106,629.85



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00623 - 07/05/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2352578	07/03/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		270.00
SOUTHERN GLAZERS OF MN	2358830	07/03/2023	610-4810-62510	Liquor for Resale	LIQUOR PUCHASE		269.96
Vendor SOUTHERN GLAZERS OF MN Total:							539.96
Grand Total:							539.96

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	539.96
Grand Total:	539.96

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	539.96
Grand Total:		539.96

Project Account Summary

Project Account Key	Expense Amount
None	539.96
Grand Total:	539.96



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00628 - PYPKT00913 - 2023 07 13 #14 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0000798	07/13/2023	740-24000	Clearing Account	FLEX VISION		308.02
						Vendor VSP INSURANCE CO Total:	308.02
						Grand Total:	308.02

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	308.02
Grand Total:	308.02

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	308.02
Grand Total:		308.02

Project Account Summary

Project Account Key	Expense Amount
None	308.02
Grand Total:	308.02



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00630 - 07/12/23 DIRECT PAYABLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DWIGHT TANGQUIST							
DWIGHT TANGQUIST	05 19 23	07/12/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CUPS		53.30
DWIGHT TANGQUIST	05 19 23	07/12/2023	610-4840-62140	Off Sale Supplies	PURCHASE - BAGS		<u>1,547.80</u>
						Vendor DWIGHT TANGQUIST Total:	1,601.10
Vendor: T R F CONVENTION &							
T R F CONVENTION &	05 2023	07/12/2023	100-4670-63030	Contracts Expense	LODGING TAX - MAY 2023		<u>8,464.69</u>
						Vendor T R F CONVENTION & Total:	8,464.69
						Grand Total:	10,065.79

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	8,464.69
610 - LIQUOR DISPENSARY	1,601.10
Grand Total:	10,065.79

Account Summary

Account Number	Account Name	Expense Amount
100-4670-63030	Contracts Expense	8,464.69
610-4810-62590	Misc. Mdse for Resale	53.30
610-4840-62140	Off Sale Supplies	1,547.80
Grand Total:		10,065.79

Project Account Summary

Project Account Key	Expense Amount
None	10,065.79
Grand Total:	10,065.79

CERTIFICATION OF MINUTES RELATING TO
\$[PAR] GENERAL OBLIGATION BONDS, SERIES 2023A

Issuer: City of Thief River Falls, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on July 18, 2023, at 5:30 p.m. in the City offices in Thief River Falls, Minnesota.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE,
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE
PAYMENT OF \$[PAR] GENERAL OBLIGATION BONDS, SERIES 2023A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this ____ day of July, 2023.

City Administrator

It was reported that [] ([]) proposals for the purchase of \$[PAR] General Obligation Bonds, Series 2023A were received prior to 10:30 A.M., Central Time, on Tuesday, July 18, 2023, pursuant to the Official Statement distributed to potential purchasers of the Bonds by Northland Securities, Inc., municipal advisor to the City. The proposals have been publicly opened, read and tabulated and were found to be as follows:

See Attached

Councilmember _____ introduced the following resolution and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE,
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE
PAYMENT OF \$[PAR] GENERAL OBLIGATION BONDS, SERIES 2023A

BE IT RESOLVED by the City Council (the “Council”), City of Thief River Falls, Minnesota (the “City”), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. This City Council, by resolution duly adopted on June 20, 2023, authorized the issuance and sale of its General Obligation Bonds, Series 2023A (the “Bonds”), pursuant to Minnesota Statutes, Chapters 429, 444 and 475, for the purpose of (a) financing various street improvement projects in the City (the “Improvements”), (b) financing various improvements (the “Utility Project”) to the City’s water utility (the “System”), and (c) funding costs of issuance of the Bonds (collectively, the “Project”).

The portion of the Bonds (\$[____]) that is being issued pursuant to Minnesota Statutes, Chapters 429 and 475 (the “Improvement Bonds”) will be used to finance the Improvements.

The portion of the Bonds (\$[____]) that is being issued pursuant to Minnesota Statutes, Chapters 444 and 475 (the “Utility Bonds”) will be used to finance the Utility Project.

Maturity schedules for each portion of the Bonds are attached hereto as EXHIBIT A.

1.02. Sale. Pursuant to the Notice of Sale and the Preliminary Official Statement prepared on behalf of the City by Northland Securities, Inc., municipal advisor to the City (the “Municipal Advisor”), sealed or electronic proposals for the purchase of the Bonds were received at or before the time specified for receipt of proposals. The proposals have been opened, publicly read and considered and the purchase price, interest rates and net interest cost under the terms of each proposal have been determined. The most favorable proposal received is that of [Purchaser], in [City, State] (the “Purchaser”), to purchase the Bonds in the principal amount of \$[PAR], at a price of \$[purchaseprice] plus accrued interest, if any, on all Bonds to the day of delivery and payment, on the further terms and conditions hereinafter set forth.

1.03. Award. The sale of the Bonds is hereby awarded to the Purchaser, and the Mayor and City Administrator are hereby authorized and directed on behalf of the City to execute a contract for the sale of the Bonds with the Purchaser in accordance with the Preliminary Official Statement. The good faith deposit of the Purchaser shall be retained and deposited by the City until the Bonds have been delivered, and shall be deducted from the purchase price paid at settlement.

SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.

2.01. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be

performed precedent to and in the valid issuance of the Bonds having been done, now existing, having happened and having been performed, it is now necessary for the Council to establish the form and terms of the Bonds, to provide security therefor and to issue the Bonds forthwith.

2.02. Maturities; Interest Rates; Denominations and Payment. The Bonds shall be originally dated as of August 15, 2023, shall be in the denomination of \$5,000 each, or any integral multiple thereof, of single maturities, shall mature on February 1 in the years and amounts stated below, and shall bear interest from date of issue until paid or duly called for redemption, at the annual rates set forth opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2025	\$	%
2026		
2027		
2028		
2029		
2030		
2031		
2032		
2035		
2036		

[ADJUST FOR ANY TERM BONDS]

The Bonds shall be issuable only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof shall be payable by check or draft issued by the Registrar described herein, provided that so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.08 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.03. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.07 and upon any subsequent transfer or exchange pursuant to Section 2.06, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. Interest on the Bonds shall be payable on February 1 and August 1 in each year, commencing August 1, 2024, each such date being referred to herein as an Interest Payment Date, to the persons in whose names the Bonds are registered on the Bond Register, as hereinafter defined, at the Registrar's close of business on the fifteenth day of the calendar month preceding such Interest Payment Date, whether or not such day is a business day. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months.

2.04. Redemption. Bonds maturing on February 1, 2032 and in later years shall be subject to redemption and prepayment at the option of the City, in whole or in part, in such order of maturity dates as the City may select and, within a maturity, by lot as selected by the Registrar

(or, if applicable, by the bond depository in accordance with its customary procedures) in integral multiples of \$5,000, on February 1, 2031, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The City Administrator shall cause notice of the call for redemption thereof to be published if and as required by law, and at least thirty (30) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the Registrar and registered holders of any Bonds to be redeemed at their addresses as they appear on the Bond Register described in Section 2.06 hereof, provided that notice shall be given to any securities depository in accordance with its operational arrangements. No defect in or failure to give such notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

[INCLUDE BELOW IF ANY TERM BONDS]

[Bonds maturing on February 1 in the years 20[] and 20[] (the “Term Bonds”) shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.04 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

Term Bond maturing February 1, 20[]		
Year		Principal Amount
*stated maturity		

Notice of redemption shall be given as provided in the preceding paragraph.]

2.05. Appointment of Registrar. The City hereby appoints Northland Trust Services, Inc., in Minneapolis, Minnesota, as the initial Bond registrar, transfer agent and paying agent (the “Registrar”). The Mayor and City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company organized under the laws of the United States or one of the states of the United States and authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar, effective upon not less than thirty days’ written notice and upon the appointment and acceptance of a successor Registrar, in

which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the Bond Register to the successor Registrar.

2.06. Registration. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a register (the “Bond Register”) in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged. The term Holder or Bondholder as used herein shall mean the person (whether a natural person, corporation, association, partnership, trust, governmental unit, or other legal entity) in whose name a Bond is registered in the Bond Register.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the Holder thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the Holder thereof or by an attorney duly authorized by the Holder in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the first day of the month in which the interest payment date occurs and until such interest payment date.

(c) Exchange of Bonds. At the option of the Holder of any Bond in a denomination greater than \$5,000, such Bond may be exchanged for other Bonds of authorized denominations, of the same maturity and a like aggregate principal amount, upon surrender of the Bond to be exchanged at the office of the Registrar. Whenever any Bond is so surrendered for exchange the City shall execute and the Registrar shall authenticate and deliver the Bonds which the Bondholder making the exchange is entitled to receive.

(d) Cancellation. All Bonds surrendered for payment, transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name any Bond is at any time registered in the Bond Register as the absolute owner of the Bond, whether the Bond shall be overdue or not, for the purpose of receiving payment of or on account of, the principal of and interest on the Bond and for all other purposes; and all payments made to or upon the order of such Holder shall be

valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds (except for an exchange upon a partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the City and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the City, evidencing the same debt, and entitled to the same benefits under this Resolution as the Bonds surrendered upon such transfer or exchange.

2.07. Execution, Authentication and Delivery. The Bonds shall be prepared under the direction of the City Administrator and shall be executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that the signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until the date of delivery of such Bond. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond, substantially in the form provided in Section 2.09, has been executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on any Bond shall be conclusive evidence that it has been duly authenticated and delivered under this Resolution. When the Bonds have been prepared, executed and authenticated, the City Administrator shall deliver them to the Purchaser upon payment of the

purchase price in accordance with the contract of sale theretofore executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.08. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds bonds as securities depository.

“Representation Letter” shall mean the Representation Letter pursuant to which the City agrees to comply with DTC’s Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the Bond Register in the name of Cede & Co., as nominee of DTC. The Registrar and the City may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the City shall be affected by any notice to the contrary. Neither the Registrar nor the City shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the Bond Register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC’s Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the City’s obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the City to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to

substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the City determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of physical certificates, the City may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC, if not previously filed with DTC, by the Mayor or City Administrator is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of physical certificates and the method of payment of principal of and interest on such Bonds in the form of physical certificates.

2.09. Form of Bonds. The Bonds shall be prepared in substantially the form found at EXHIBIT B attached hereto.

Section 3. USE OF PROCEEDS; PROJECT FUND.

3.01. Project Fund

There is hereby created a special bookkeeping fund to be designated as the General Obligation Bonds, Series 2023A Project Fund (the "Project Fund"), to be held and administered by the City Administrator separate and apart from all other funds of the City. Within the Project Fund are established the following accounts:

(a) Improvements Account. The Improvements Account shall be credited with \$[____], representing the estimated costs of the Improvements (\$[____]) and the costs of issuance of the Improvement Bonds (\$[____]) from the proceeds from the Improvement Bonds. The City Administrator shall maintain the Improvements Account until payment of all costs and expenses incurred in connection with the construction of the Improvements have been paid.

(b) Utility Project Account. The Utility Project Account shall be credited with \$[____], representing the estimated costs of the Utility Projects (\$[____]) and costs of issuance of the Utility Bonds (\$[____]) from the proceeds of the Utility Bonds. The City Administrator shall maintain the Utility Project Account until all costs and expenses

incurred by the City in connection with the construction of the Utility Project have been paid.

From the Project Fund there shall be paid all costs and expenses related to the construction and acquisition of the Project. After payment of all such costs and expenses, the Project Fund shall be terminated. All funds on hand in the Project Fund when terminated shall be credited to the Bond Fund described in Section 4 hereof, unless and except as such proceeds may be transferred to some other fund or account as to which the City has received from bond counsel an opinion that such other transfer is permitted by applicable laws and does not impair the exemption of interest on the Bonds from federal income taxes. In no event shall funds remain in the Project Fund later than August 15, 2026.

SECTION 4. GENERAL OBLIGATION BONDS, SERIES 2023A BOND FUND. The Bonds shall be payable from a separate General Obligation Bonds, Series 2023A Bond Fund (the “Bond Fund”) of the City, which shall be created and maintained on the books of the City as a separate debt redemption fund until the Bonds, and all interest thereon, are fully paid. Within the Debt Service Account (described below) within the Bond Fund are established the following subaccounts:

- (a) Improvements Subaccount. There shall be credited to the Improvements subaccount the following:
 - (i) the amounts specified in Section 3 above, after payment of all costs of the Improvements;
 - (ii) special assessments levied and collected in accordance with this Resolution;
 - (iii) taxes levied and collected in accordance with this Resolution and allocable to the Improvement Bonds; and
 - (iv) any other funds appropriated by this Council for the payment of the Improvement Bonds.
- (b) Utility Subaccount. There shall be credited to the Utility Subaccount the following:
 - (i) the amounts specified in Section 3 above, after payment of all costs of the Utility Project;
 - (ii) net revenues of the System, as described in Section 6 hereof;
 - (iii) taxes levied and collected in accordance with this Resolution and allocable to the Utility Bonds; and
 - (iv) any other funds appropriated by the Council for the payment of the Utility Bonds.

The principal of and interest on the Bonds shall be payable from the Bond Fund, and the money on hand in the Bond Fund from time to time shall be used only to pay the principal of and interest on the Bonds. On or before each principal and interest payment date for the Bonds, the City Administrator is directed to remit to the Registrar from funds on deposit in the Bond Fund the amount needed to pay principal and interest on the Bonds on the next succeeding principal and interest payment date.

There are hereby established two accounts in the Bond Fund, designated as the "Debt Service Account" and the "Surplus Account." There shall initially be deposited into the Debt Service Account upon the issuance of the Bonds the amount of \$[0]. Thereafter, during each bond year (each twelve month period commencing on February 2 and ending on the following February 1, a "Bond Year"), as monies are received into the Bond Fund, the City Administrator shall first deposit such monies into the applicable subaccount within the Debt Service Account until an amount has been appropriated thereto sufficient to pay all principal and interest due on the Bonds through the end of the Bond Year. All subsequent monies received in the Bond Fund during the Bond Year shall be appropriated to the Surplus Account. If at any time the amount on hand in the Debt Service Account is insufficient for the payment of principal and interest then due, the City Administrator shall transfer to the Debt Service Account amounts on hand in the Surplus Account to the extent necessary to cure such deficiency. Investment earnings (and losses) on amounts from time to time held in the Debt Service Account and Surplus Account shall be credited or charged to said accounts.

If the balance in the Bond Fund is at any time insufficient to pay all interest and principal then due on all Bonds payable therefrom, the payment shall be made from any fund of the City which is available for that purpose, subject to reimbursement from the Surplus Account when the balance therein is sufficient, and the City covenants and agrees that it will each year levy a sufficient amount of ad valorem taxes to take care of any accumulated or anticipated deficiency, which levy is not subject to any constitutional or statutory limitation.

SECTION 5. SPECIAL ASSESSMENTS. The City hereby covenants and agrees that, for the payment of the costs of the Improvements, the City has done or will do and perform all acts and things necessary for the final and valid levy of special assessments in the principal amount of \$[____], which is not less than 20% of the cost of the Improvements. The principal of and interest on such special assessments are estimated to be levied and collected in the years and amounts shown on EXHIBIT C attached hereto. The principal of the assessments shall be made payable in annual installments, with interest as established by this Council in accordance with law on unpaid installments thereof from time to time remaining unpaid. In the event any special assessment shall at any time be held invalid with respect to any lot or tract of land, due to any error, defect or irregularity in any action or proceeding taken or to be taken by the City or by this Council or by any of the officers or employees of the City, either in the making of such special assessment or in the performance of any condition precedent thereto, the City hereby covenants and agrees that it will forthwith do all such further things and take all such further proceedings as shall be required by law to make such special assessment a valid and binding lien upon said property.

SECTION 6. PLEDGE OF NET REVENUES. It is hereby found, determined and declared that the City owns and operates the System as a revenue-producing utility and as a convenience, and

that the net operating revenues of the System, after deducting from the gross receipts derived from charges for the service, use and availability of the System the normal, current and reasonable expenses of operation and maintenance thereof, will be sufficient, together with any other pledged funds, for the payment when due of the principal of and interest on the Utility Bonds and on any other bonds to which such revenues are pledged.

Pursuant to Minnesota Statutes, Section 444.075, the City hereby covenants and agrees with the registered owners from time to time of the Bonds that until the Utility Bonds and the interest thereon are discharged as provided in Section 8 or paid in full, the City will impose and collect reasonable charges in accordance with said Section 444.075 for the service, use and availability of its System according to schedules sufficient to produce net revenues sufficient, with other funds pledged to payment of the Utility Bonds, to pay the Utility Bonds and any other bonds to which said net revenues have been pledged; and the net revenues, to the extent necessary, are hereby irrevocably pledged and appropriated to the payment of the Bonds and interest thereon when due. Nothing herein shall preclude the City from hereafter making further pledges and appropriations of the net revenues of its System for payment of additional obligations of the City hereafter authorized if the Council determines before the authorization of such additional obligations that the estimated net revenues of the System will be sufficient, together with any other sources pledged to the payment of the outstanding and additional obligations, for payment of the outstanding bonds and such additional obligations. Such further pledges and appropriations of net revenues may be made superior or subordinate to or on a parity with, the pledge and appropriation herein made.

SECTION 7. PLEDGE OF TAXING POWERS. For the prompt and full payment of the principal of and interest on the Bonds as such payments respectively become due, the full faith, credit and unlimited taxing powers of the City shall be and are hereby irrevocably pledged. In order to produce aggregate amounts which, together with the collections of other amounts as set forth in Section 4, will produce amounts not less than 5% in excess of the amounts needed to meet when due the principal and interest payments on the Bonds, ad valorem taxes are hereby levied on all taxable property in the City, the taxes to be levied and collected in the following years and amounts:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
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See attached schedules

The taxes shall be irrepealable as long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the tax levies from other legally available funds, in accordance with the provisions of Minnesota Statutes, Section 475.61.

SECTION 8. DEFEASANCE. When all of the Bonds have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to the Holders of the Bonds shall cease. The City may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with

interest accrued from the due date to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms by depositing with the Registrar on or before that date an amount equal to the principal, redemption premium, if any, and interest then due, provided that notice of such redemption has been duly given as provided herein. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with the Registrar or with a bank or trust company qualified by law to act as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited for such purpose, bearing interest payable at such times and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or, if notice of redemption as herein required has been irrevocably provided for, to an earlier designated redemption date. If such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the City must have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or earlier designated redemption date.

SECTION 9. TAX COVENANTS; ARBITRAGE MATTERS AND CONTINUING DISCLOSURE.

9.01. General Tax Covenant. The City agrees with the registered owners from time to time of the Bonds that it will not take, or permit to be taken by any of its officers, employees or agents, any action that would cause interest on the Bonds to become includable in gross income of the recipient under the Internal Revenue Code of 1986, as amended (the "Code") and applicable Treasury Regulations (the "Regulations"), and agrees to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income of the recipient under the Code and the Regulations. All proceeds of the Bonds deposited in the Project Fund will be expended solely for the payment of the costs of the Project. The Project is and will be owned and maintained by the City and available for use by members of the general public on a substantially equal basis. The City shall not enter into any lease, management contract, use agreement, capacity agreement or other agreement with any non-governmental person relating to the use of the Project, or any portion thereof, or security for the payment of the Bonds which might cause the Bonds to be considered "private activity bonds" or "private loan bonds" pursuant to Section 141 of the Code.

9.02. Arbitrage Certification. The Mayor and City Administrator being the officers of the City charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with Section 148 of the Code, and applicable Regulations, stating the facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be "arbitrage bonds" within the meaning of the Code and Regulations.

9.03. Arbitrage Rebate. (a) It is hereby found that the City has general taxing powers, that no Bond is a “private activity bond” within the meaning of Section 141 of the Code, that 95% or more of the net proceeds of the Bonds are to be used for local governmental activities of the City, and that the aggregate face amount of all tax-exempt obligations (other than private activity bonds) issued by the City and all subordinate entities thereof during the year 2023 is not reasonably expected to exceed \$5,000,000. Therefore, pursuant to the provisions of Section 148(f)(4)(D) of the Code, the City shall not be required to comply with the arbitrage rebate requirements of paragraphs (2) and (3) of Section 148(f) of the Code.

(b) Notwithstanding the provisions of paragraph (a) of this Section 9.03, if the arbitrage rebate provisions of Section 148(f) of the Code applies to the Bonds, the City hereby covenants and agrees to make the determinations, retain records and rebate to the United States the amounts at the times and in the manner required by said Section 148(f) and applicable Regulations.

9.04. Qualified Tax-Exempt Obligations. The City Council hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code relating to the disallowance of interest expense for financial institutions, and hereby finds that the reasonably anticipated amount of tax-exempt obligations (within the meaning of Section 265(b)(3) of the Code) which will be issued by the City and all subordinate entities during calendar year 2023 does not exceed \$10,000,000.

9.05. Reimbursement. The City certifies that the proceeds of the Bonds will not be used by the City to reimburse itself for any expenditure with respect to the Project which the City paid or will have paid more than 60 days prior to the issuance of the Bonds unless, with respect to such prior expenditures, the City shall have made a declaration of official intent which complies with the provisions of Section 1.150-2 of the Regulations, provided that this certification shall not apply (i) with respect to certain de minimis expenditures, if any, with respect to the Project meeting the requirements of Section 1.150-2(f)(1) of the Regulations, or (ii) with respect to “preliminary expenditures” for the Project as defined in Section 1.150-2(f)(2) of the Regulations, including engineering or architectural expenses and similar preparatory expenses, which in the aggregate do not exceed 20% of the “issue price” of the Bonds.

9.06. Continuing Disclosure. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the City hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Bonds. The City is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. If the City fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder

to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The City will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the City, the following information at the following times:

- (1) on or before twelve (12) months after the end of each fiscal year of the City, commencing with the fiscal year ending December 31, 2023, the following financial information and operating data in respect of the City (the Disclosure Information):
 - (A) the audited financial statements of the City for such fiscal year, prepared in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the City, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the City; and
 - (B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under the headings: “Economic and Financial Information—Valuations,” “—Tax Capacity Rates” and “—Tax Levies and Collections,” and “Summary of Debt and Debt Statistics,” which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the City shall provide on or before such date unaudited financial statements and, within 10 days after the receipt thereof, the City shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been submitted to the Municipal Securities Rulemaking Board (the MSRB) through its Electronic Municipal Market Access System (EMMA) or the SEC. The City shall clearly

identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the City have materially changed or been discontinued, such Disclosure Information need no longer be provided if the City includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other City operations in respect of which data is not included in the Disclosure Information and the City determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the City shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (2) In a timely manner, not in excess of 10 business days after the occurrence of the event, to the MSRB through EMMA, notice of the occurrence of any of the following events (each a “Material Fact,” as hereinafter defined):
- (A) principal and interest payment delinquencies;
 - (B) non-payment related defaults, if material;
 - (C) unscheduled draws on debt service reserves reflecting financial difficulties;
 - (D) unscheduled draws on credit enhancements reflecting financial difficulties;
 - (E) substitution of credit or liquidity providers, or their failure to perform;
 - (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
 - (G) modifications to rights of Bond holders, if material;
 - (H) Bond calls, if material and tender offers;
 - (I) defeasances;
 - (J) release, substitution, or sale of property securing repayment of the Bonds if material;
 - (K) rating changes;
 - (L) bankruptcy, insolvency, receivership, or similar event of the obligated person;
 - (M) the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
 - (N) appointment of a successor or additional trustee or the change of name of a trustee, if material.

- (O) Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
- (P) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

For purposes of the events identified in paragraphs (O) and (P) above, the term “financial obligation” means (i) a debt obligation; (ii) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

As used herein, for those events that must be reported if material, an event is material if a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, an event is also material if it would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

- (3) In a timely manner, to the MSRB through EMMA, notice of the occurrence of any of the following events or conditions:
 - (A) the failure of the City to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;
 - (B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the City under subsection (d)(2);
 - (C) the termination of the obligations of the City under this section pursuant to subsection (d);

- (D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and
- (E) any change in the fiscal year of the City.

(c) Manner of Disclosure.

- (1) The City agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).
- (2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

- (1) The covenants of the City in this section shall remain in effect so long as any Bonds are outstanding. Notwithstanding the preceding sentence, however, the obligations of the City under this section shall terminate and be without further effect as of any date on which the City delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the City to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.
- (2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the City from time to time, without notice to (except as provided in paragraph (c)(2) hereof) or the consent of the Owners of any Bonds, by a resolution of this Council filed in the office of the recording officer of the City accompanied by an opinion of Bond Counsel, who may rely on certificates of the City and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the City or the type of operations conducted by the City, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the City agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

- (3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 10. CERTIFICATION OF PROCEEDINGS.

10.01. Registration of Bonds. The City Administrator is hereby authorized and directed to file a certified copy of this resolution with the County Auditor of Pennington County, together with such additional information as is required, and to obtain a certificate that the Bonds and the taxes levied pursuant hereto have been duly entered upon the County Auditor's Bond register.

10.02. Authentication of Transcript. The officers of the City and the County Auditor are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records relating to the Bonds and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds, as the same appear from the books and records in their custody and control or as otherwise known to them, and all such certified copies, affidavits and certificates, including any heretofore furnished, shall be deemed representations of the City as to the correctness of all statements contained therein.

10.03. Official Statement. The Preliminary Official Statement relating to the Bonds, prepared and distributed by the Municipal Advisor, is hereby approved. The Municipal Advisor is hereby authorized on behalf of the City to prepare and distribute to the Purchaser within seven business days from the date hereof, a Final Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds required to be included in the Official Statement by Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934. The officers of the City are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

10.04. Effective Date. This resolution shall be in full force and effect from and after its passage.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the Resolution was declared duly passed and adopted.

EXHIBIT A

Maturity Schedules

[to come]

<u>Year</u>	<u>Improvement Bonds</u>	<u>Utility Bonds</u>	<u>Total</u>
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TOTAL

EXHIBIT B

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF PENNINGTON

CITY OF THIEF RIVER FALLS

GENERAL OBLIGATION BONDS,
SERIES 2023A

R-_____ \$_____

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
____%	February 1, 20__	August 15, 2023	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

CITY OF THIEF RIVER FALLS, State of Minnesota (the “City”) acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, the principal amount specified above on the maturity date specified above and promises to pay interest thereon from the date of original issue specified above or from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, at the annual interest rate specified above, payable on February 1 and August 1 in each year, commencing August 1, 2024 (each such date, an “Interest Payment Date”), all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond before maturity. The interest so payable on any Interest Payment Date shall be paid to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the calendar month preceding such Interest Payment Date. Interest hereon shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest hereon and, upon presentation and surrender hereof at the principal office of the agent of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft drawn on Northland Trust Services, Inc., Minneapolis, Minnesota, as Bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the “Registrar”) or other agreed-upon means of payment by the Registrar or its designated successor. For the prompt and full payment of such principal and interest as the same respectively come due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

This Bond is one of an issue (the “Bonds”) in the aggregate principal amount of \$[PAR] issued pursuant to a resolution adopted by the City Council on July 18, 2023 (the “Resolution”), to finance various street and water improvements in the City and to fund the costs of issuance of the Bonds. This Bond issued by authority of and in strict accordance with the provisions of the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapters 429, 444 and 475. For the full and prompt payment of the principal of and interest on the Bonds as the same become due, the full

faith, credit and taxing power of the City have been and are hereby irrevocably pledged. The Bonds are issuable only in fully registered form, in the denomination of \$5,000 or any integral multiple thereof, of single maturities.

Bonds maturing on February 1, 2032 and later years shall be subject to redemption and prepayment at the option of the City, in whole or in part, in such order of maturity dates as the City may select and, within a maturity, by lot as selected by the Registrar (or, if applicable, by the Bond depository in accordance with its customary procedures) in multiples of \$5,000, on February 1, 2031, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The City shall cause notice of the call for redemption thereof to be published if and to the extent required by law, and at least thirty (30) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail (or, if applicable, provided in accordance with the operational arrangements of the securities depository), to the registered holders of any Bonds, at the holders' addresses as they appear on the Bond register maintained by the Bond Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

[Bonds maturing on February 1 in the years 20[] and 20[] shall be subject to mandatory redemption, at a redemption price equal to their principal amount plus interest accrued thereon to the redemption date, without premium, on February 1 in each of the years shown below, in an amount equal to the following principal amounts:

Term Bonds Maturing in 2[]

<u>Sinking Fund</u> <u>Payment Date</u>	<u>Aggregate</u> <u>Principal Amount</u>
--	---

*stated maturity

Notice of redemption shall be given as provided in the preceding paragraph.]

The City will cause notice of the mandatory redemption of the Term Bonds to be published if and as required by law and, and at least thirty and not more than sixty days prior to the designated redemption date, will cause notice of the call thereof to be mailed by first class mail to the registered owner of any Bond to be redeemed at the owner's address as it appears on the bond register maintained by the Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds shall cease to bear interest.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney, and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the designated transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date; subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to any such transfer or exchange.

The Bonds have been designated by the City as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment as herein provided and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the City.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required; that, prior to the issuance hereof, the City Council has by the Resolution covenanted and agreed to collect and apply to payment of the bonds ad valorem taxes levied on all taxable property in the City, certain net revenues of its municipal water system, and special assessments upon property specially benefited by the local improvements financed with the Bonds, which taxes, revenues and assessments are estimated to be collectible in years and amounts sufficient to produce sums not less than 5% in excess of the principal of and interest on the Bonds when due, and has appropriated such assessments, revenues and taxes to its General Obligation Bonds, Series 2023A Bond Fund for the payment of such principal and interest; that if necessary for the payment of such principal and interest, additional ad valorem taxes are required to be levied upon all taxable property in the City, without limitation as to rate or amount; that all proceedings relative to the projects financed by this Bond have been or will be taken according to law and that the issuance of this Bond, together with all other indebtedness of the City outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

CITY OF THIEF RIVER FALLS, MINNESOTA

(facsimile signature – City Administrator)

(facsimile signature – Mayor)

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

Date of Authentication: _____

NORTHLAND TRUST SERVICES, INC.,
as Registrar

By _____
Authorized Representative

TEN COM --as tenants in common UTMA as Custodian for

(Cust) (Minor)

TEN ENT --as tenants by the entireties under Uniform Transfers to Minors Act

(State)

JT TEN --as joint tenants with right of survivorship and not as tenants in common

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated:

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

Signature(s) must be guaranteed by an “eligible guarantor institution” meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other “signature guaranty program” as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

PLEASE INSERT SOCIAL SECURITY OR
OTHER IDENTIFYING NUMBER OF
ASSIGNEE:

EXHIBIT C

Special Assessments and Tax Levies

(See Attached)

[To Come]

PENNINGTON COUNTY AUDITOR'S
CERTIFICATE AS TO REGISTRATION AND TAX LEVY

The undersigned, being the duly qualified and acting County Auditor of Pennington County, Minnesota, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on July 18, 2023, by the City Council of Thief River Falls, Minnesota, setting forth the form and details of an issue of \$[PAR] General Obligation Bonds, Series 2023A dated the date of issuance thereof.

I further certify that the issue has been entered on my bond register and the taxes required by law have been levied as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal on the ____ day of _____, 2023.

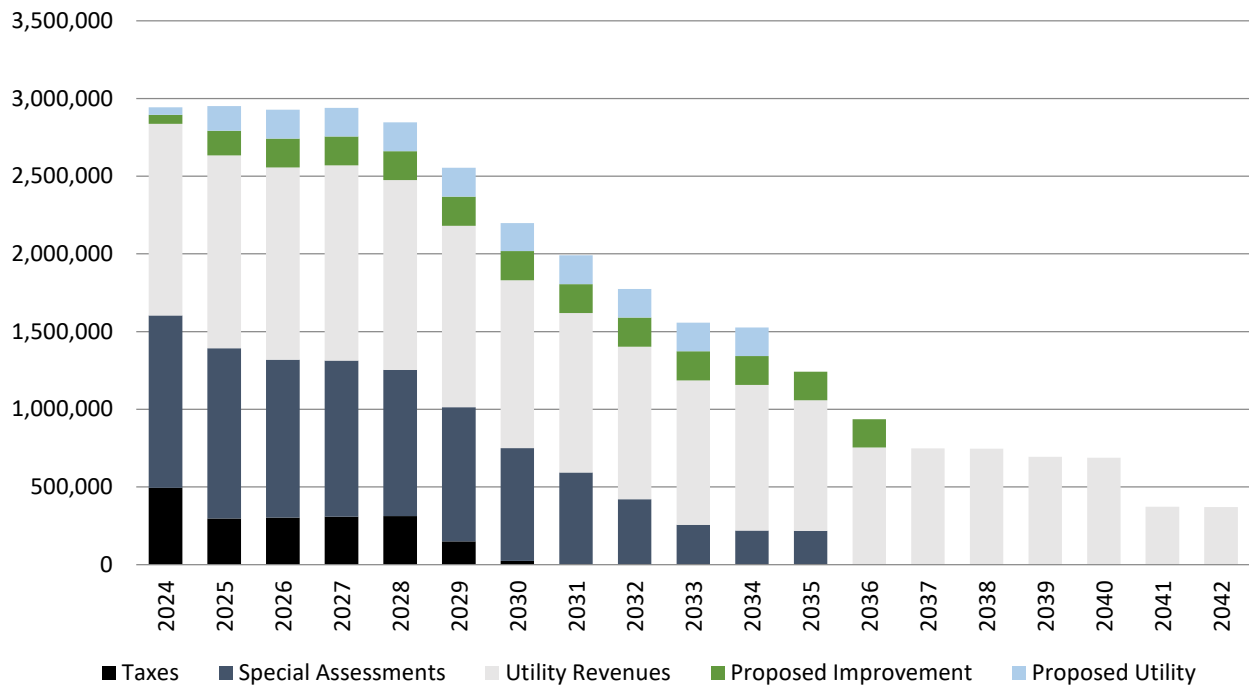
Pennington County Auditor

(SEAL)

City of Thief River Falls, MN

Chart of Annual Debt Service Payments (General Obligation Bonds)

All Debt Payments - General Obligation Bonds



Fiscal Year	Taxes	Special Assessments	Utility Revenues	Proposed Improvement	Proposed Utility	Combined	Fiscal Year
2024	494,209	1,109,750	1,233,429	58,099	48,815	2,886,202	2024
2025	297,515	1,095,515	1,241,451	158,775	158,948	2,793,429	2025
2026	302,940	1,015,733	1,238,638	184,988	184,830	2,742,141	2026
2027	308,165	1,006,105	1,255,014	185,681	185,199	2,754,483	2027
2028	313,208	940,603	1,220,623	186,248	185,443	2,659,875	2028
2029	150,350	862,531	1,168,860	186,688	185,563	2,367,304	2029
2030	25,000	726,244	1,079,526	186,930	180,564	2,011,333	2030
2031	-	593,364	1,025,648	186,974	185,364	1,804,375	2031
2032	-	420,600	982,373	186,815	184,878	1,587,850	2032
2033	-	257,160	929,566	186,411	184,141	1,370,868	2033
2034	-	220,620	936,475	185,715	183,105	1,340,200	2034
2035	-	218,709	839,173	184,676	-	1,057,881	2035
2036	-	-	753,423	183,285	-	753,423	2036
2037	-	-	747,629	-	-	747,629	2037
2038	-	-	745,890	-	-	745,890	2038
2039	-	-	694,140	-	-	694,140	2039
2040	-	-	687,768	-	-	687,768	2040
2041	-	-	373,445	-	-	373,445	2041
2042	-	-	371,205	-	-	371,205	2042

City of Thief River Falls, Minnesota
Outstanding Debt as of 7/18/2023 Plus the City's 2023A Bonds

Bond Issue	Dated Date	Call Date	Final Maturity	Original Principal	Outstanding Principal	Callable Principal	Coupons on Callable Maturities	Comments
G.O. Bonds, Series 2012A	12/1/2012	2/1/2020	2/1/2028	\$1,265,000	\$325,000	\$325,000	2.00-2.20%	Financed street and utility improvements
G.O. Equipment Certificates of Indebtedness, Series 2014A	9/1/2014	2/1/2020	2/1/2024	\$1,615,000	\$195,000	\$195,000	2.25%	Financed an automated meter reading system
G.O. Bonds, Series 2014B	12/15/2014	2/1/2022	2/1/2027	\$810,000	\$360,000	\$360,000	2.50-3.00%	Financed street and sewer improvements
G.O. Bonds, Series 2015A	11/1/2015	2/1/2023	2/1/2031	\$1,405,000	\$695,000	\$695,000	1.90-3.00%	Financed street and utility improvements
G.O. Bonds, Series 2016A	10/1/2016	2/1/2024	2/1/2032	\$1,680,000	\$980,000	\$850,000	2.50%	Financed street and utility improvements
G.O. Water Revenue Bonds, Series 2017A	5/25/2017	2/1/2027	2/1/2042	\$5,525,000	\$5,395,000	\$4,495,000	3.00-3.40%	Financed a waste pump station, holding ponds and other water utility improvements
G.O. Bonds, Series 2017B	8/15/2017	2/1/2025	2/1/2030	\$1,475,000	\$925,000	\$680,000	3.00-3.25%	Financed street and utility improvements
G.O. Bonds, Series 2018B	12/5/2018	2/1/2026	2/1/2034	\$4,010,000	\$2,775,000	\$1,730,000	3.00-3.50%	Financed street and utility improvements
G.O. Bonds, Series 2019A	10/16/2019	2/1/2027	2/1/2035	\$2,695,000	\$2,105,000	\$1,240,000	1.90-2.45%	Financed street and utility improvements and purchased equipment
G.O. Utility Revenue Bonds, Series 2020A	9/9/2020	2/1/2028	2/1/2040	\$5,940,000	\$5,100,000	\$3,685,000	1.00-1.70%	Financed utility improvement projects
G.O. Bonds, Series 2020B	9/9/2020	2/1/2028	2/1/2036	\$3,405,000	\$2,340,000	\$580,000	1.00-1.50%	Financed State Highway 1 reconstruction, water utility improvements, purchase software, current refund the City's G.O. Water Revenue Bonds, Series 2009A, current refund the City's G.O. Bonds, Series 2011A, and current refund the City's G.O. Bonds, Series 2013A
G.O. Bonds, Series 2022A	8/17/2022	2/1/2030	2/1/2038	\$2,715,000	\$2,715,000	\$1,375,000	3.00-3.45%	Finance street and water improvements
G.O. Bonds, Series 2023A	8/16/2023	2/1/2031	2/1/2036	\$3,600,000				Finance street improvements and purchase water meters

Bond Issue	Dated Date	Call Date	Final Maturity	Original Principal	Outstanding Principal	Callable Principal	Coupons on Callable Maturities	Comments
Electric Revenue Bonds, Series 2018A	4/3/2018	2/1/2026	2/1/2038	\$3,870,000	\$3,095,000	\$2,600,000	3.00-4.00%	Financed construction of a new electric services building





City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/18/2023

SUBJECT: Approval of the Full Disclosure General Obligation Bond Issues Dissemination Agent Agreement with Northland securities.

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: Authorize the City Administrator to sign the Northland Securities Dissemination Agent Agreement to fully disclose the General Obligation bond issues.

BACKGROUND: This Dissemination Agreement is being entered into by the City and the Dissemination Agent – Northland Securities in order to assist the City in complying with the Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934. Northland Securities will review and catalog existing and future continuing disclosure agreements along with preparing the Annual report for submission to the EMMA system in a format consistent with the rule.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The City of Thief River Falls has engaged the Dissemination Agent to assist it in carrying out its obligations under this Dissemination Agreement. The Dissemination Agent (Northland Securities) shall be paid annually a fee equal to: (i) \$750 base fee; plus (ii) \$250 per Bond Issue for each Bond Issue for which an Annual Report is required by the Rule to be filed. This fee shall encompass all duties of the Dissemination Agent listed under Section 3 of the agreement. For reporting years for which the City has prepared an Official Statement for a new issue of bonds and said Official Statement can be used to partially satisfy reporting requirements, the annual fee shall be 50% of the annual fee quoted above. The annual fee shall have a cap at a maximum amount not to exceed \$2,000 per year. In addition, the City shall reimburse the Dissemination Agent for any out-of-pocket expenses incurred in preparing the Annual Report.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	TRF GO
----	--------

**FULL DISCLOSURE - GENERAL OBLIGATION BOND ISSUES
DISSEMINATION AGENT AGREEMENT**

THIS DISSEMINATION AGENT AGREEMENT (the "Dissemination Agreement"), dated as of _____ (the "Effective Date") by and between the City of Thief River Falls, Minnesota, 405 Third Street East, Thief River Falls, MN (the "Issuer") and Northland Securities, Inc., 150 South 5th Street, Suite 3300, Minneapolis, MN 55402 ("the Dissemination Agent") is in connection with bond issues of the Issuer for which the Issuer has entered into continuing disclosure agreements (the "Bond Issues").

The Issuer and the Dissemination Agent covenant and agree as follows with respect to the Bond Issues:

SECTION 1. Definitions. The following capitalized terms shall have the following meanings:

"Annual Report" shall mean the document or documents filed by the Dissemination Agent to the EMMA system pursuant to this Dissemination Agreement.

"Annual Report Data" shall mean the Issuer's audited financial statements, such other financial information and operating data for each Bond Issue as may be requested by the Dissemination Agent to compile the Annual Report, and information collected by the Dissemination Agent (such as data from the county auditor).

"Continuing Disclosure Agreement" (the "CDA") shall mean that certain agreement, certificate, or undertaking executed by the Issuer at the time of issuance of its bonds.

"Disclosure Representative" shall mean the City Administrator of the Issuer or his or her designee, or such other officer or employee as the Issuer shall designate in writing to the Dissemination Agent from time to time.

"EMMA" shall mean the Electronic Municipal Market Access system which is maintained by the Municipal Securities Rulemaking Board. The Securities and Exchange Commission designates the EMMA system as the single centralized repository for the electronic collection and availability of continuing disclosure information about municipal securities.

"Listed Events" shall mean any of the material events listed in Section 5(a) of this Dissemination Agreement.

"Rule" shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

"State" shall mean the State of Minnesota.

SECTION 2. Purpose of the Dissemination Agreement. This Dissemination Agreement is being entered into by the Issuer and the Dissemination Agent in order to assist the Issuer in complying with the Rule.

SECTION 3. Duties of the Dissemination Agent and the Issuer.

(a) The Dissemination Agent shall:

- (i) review and catalog the existing and future CDAs of the Issuer;
- (ii) collect information from third parties and Issuer, as applicable, to the extent necessary to prepare the Annual Report;
- (iii) prepare the Annual Report for submission to the EMMA system in a format consistent with the Rule;
- (iv) submit the Annual Report and any additional items required by each CDA to the EMMA system by December 31 of each year, commencing December 31, 2023;
- (v) file Listed Event notices to the EMMA system on behalf of the Issuer;
- (vi) deliver a copy of the Annual Report to the Issuer for its records;
- (vii) deem all information provided by the Issuer to be accurate, free of defect, as well as not containing any material misstatements, falsehoods or omissions of fact.

(b) The Issuer shall:

- (i) provide the Dissemination Agent all documents and information deemed necessary to fulfill the Issuer's reporting requirements under each respective CDA within the following timeframes:
 - a. provide notice within five (5) days of occurrence of any of the Listed Events; and
 - b. provided all other disclosure information within fourteen (14) days of request from the Dissemination Agent;
- (ii) ensure all information provided by the Issuer for completion of the Annual Report or related to Listed Events is accurate and free of defect, as well as not containing any material misstatements, falsehoods, or omissions of fact; and
- (iii) acknowledge that the Dissemination Agent shall be entitled to rely on all information provided by the Issuer without further investigation as to its completeness or accuracy.

(c) If for any reason the Issuer fails to provide the required information related to the Annual Report or the occurrence of any of the Listed Events, the Dissemination Agent shall not be held liable in the event that the necessary disclosure requirement was not disseminated to EMMA within the applicable timeframe. If for any reason the Issuer fails to provide the required information related to the Annual Report or the occurrence of any of the Listed Events and the Issuer's delay results in any disclosure filing being after a stated deadline, the Dissemination Agent shall, without further direction or instruction from the Issuer, file a notice(s) with the applicable recipient with information provided by the Issuer, if any, and/or describing the failure and providing any other information the Dissemination Agent deems appropriate.

SECTION 4. Content of Annual Reports. The Annual Report, prepared with the assistance of the Dissemination Agent for each Bond Issue, shall contain or incorporate by reference the financial information and operating data specified in the applicable CDA or continuing disclosure provisions of any applicable Resolution, Indenture, Loan Agreement or Lease Agreement.

SECTION 5. Reporting of Material Events.

(a) The following Listed Events are specified in the Rule and in the CDAs of the Issuer. Notice of the occurrence of any of the Listed Events or those listed in the Issuer's CDAs or in any applicable Resolution, Indenture, Loan Agreement or Lease Agreement, shall be filed within 10 days of occurrence:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
7. Modifications to rights of security holders, if material;
8. Bond calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the securities, if material;
11. Rating changes;
12. Bankruptcy, insolvency, receivership or similar event of the obligated person;
13. The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

14. Appointment of a successor or additional trustee or the change of name of a trustee, if material;
15. The incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other terms of a Financial Obligation of the Issuer, any of which affect security holders, if material; and
16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer, any of which reflect financial difficulties.

SECTION 6. Compensation and Terms.

(a) The Issuer has engaged the Dissemination Agent to assist it in carrying out its obligations under this Dissemination Agreement. For its services hereunder, the Dissemination Agent shall be paid annually a fee equal to: (i) \$750 base fee; plus (ii) \$250 per Bond Issue for each Bond Issue for which an Annual Report is required by the Rule to be filed. This fee shall encompass all duties of the Dissemination Agent listed under Section 3. For reporting years for which the Issuer has prepared an Official Statement for a new issue of bonds and said Official Statement can be used to partially satisfy reporting requirements, the annual fee shall be 50% of the annual fee quoted above. The annual fee shall have a cap at a maximum amount not to exceed \$2,000 per year. In addition, the Issuer shall reimburse the Dissemination Agent for any out-of-pocket expenses incurred in preparing the Annual Report.

(b) Fees quoted herein shall be firm for two (2) years from the Effective Date. After the initial two (2) year term, Northland may, at its discretion, adjust recurring fees under this Agreement by providing written notice of not less than ninety (90) days to the Issuer. The Issuer may terminate this Agreement within ninety (90) days of the date of such notice by providing written notice to the Dissemination Agent. If the Issuer fails to terminate the Agreement within the allotted time, then the Issuer shall be deemed to have agreed to the fee adjustment.

(c) The Issuer may discharge any such Dissemination Agent with or without appointing a successor or Dissemination Agent. Additionally, this Dissemination Agreement may be terminated by either party for any reason upon thirty (30) days written notice to the other party. A termination of this agreement shall not relieve the Issuer of its obligation to pay the Dissemination Agent for all services rendered and all reimbursable expenses incurred prior to the effective date of termination.

SECTION 7. Amendment, Waiver. Notwithstanding any other provision of this Dissemination Agreement, the Issuer and the Dissemination Agent may amend this Dissemination Agreement, and any provision of this Dissemination Agreement may be waived, in writing, as agreed to by the parties thereto.

SECTION 8. Additional Information. Nothing in this Dissemination Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Dissemination Agreement or any other means of communication.

SECTION 9. Duties, Immunities and Liabilities of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Dissemination Agreement, and the Issuer shall indemnify, hold harmless and defend the Dissemination Agent from and against any damages, costs or other liabilities (including reasonable attorneys' fees) arising from or relating to any breach of this Dissemination Agreement by the Issuer, including, but not limited to, damages, costs and other liabilities arising out of any information received from the Issuer and disseminated by the Dissemination Agent. Further, in no event shall the Dissemination Agent's total aggregate liability under this Dissemination Agreement be in excess of the amount of the annual fee paid by the Issuer to the Dissemination Agent. In addition, the Issuer acknowledges that the Dissemination Agent shall not be responsible and/or liable for any errors, misstatements or omissions associated with any continuing disclosure report or filing, or for the correction thereof, that was prepared or disseminated by any party other than the Dissemination Agent.

SECTION 10. Beneficiaries. This Dissemination Agreement shall inure solely to the benefit of the Issuer and the Dissemination Agent and shall create no rights in any other person or entity.

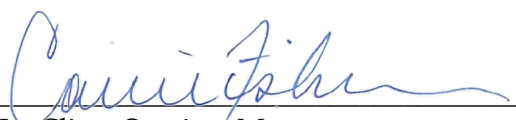
SECTION 11. Counterparts. This Dissemination Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the CITY OF THIEF RIVER FALLS and NORTHLAND SECURITIES, INC. have caused this Dissemination Agreement to be executed in their respective names, all as of the date first written above.

CITY OF THIEF RIVER FALLS, MINNESOTA

NORTHLAND SECURITIES, INC.

By _____
Its City Administrator

By 
Its Client Services Manager



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/18/2023

SUBJECT: Approval of the Full Disclosure Electric Revenue Bond Issues Dissemination Agent Agreement with Northland Securities.

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: Authorize the City Administrator to sign the Northland Securities Dissemination Agent Agreement to fully disclose the Electric Revenue bond issues.

BACKGROUND: This Dissemination Agreement is being entered into by the City and the Dissemination Agent – Northland Securities in order to assist the City in complying with the Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934. Northland Securities will review and catalog existing and future continuing disclosure agreements along with preparing the Annual report for submission to the EMMA system in a format consistent with the rule.

KEY ISSUES: The City of Thief River Falls has engaged the Dissemination Agent to assist it in carrying out its obligations under this Dissemination Agreement. The Dissemination Agent (Northland Securities) shall be paid annually a fee equal to: (i) \$750 base fee; plus (ii) \$250 per Bond Issue for each Bond Issue for which an Annual Report is required by the Rule to be filed. This fee shall encompass all duties of the Dissemination Agent listed under Section 3 of the agreement. For reporting years for which the City has prepared an Official Statement for a new issue of bonds and said Official Statement can be used to partially satisfy reporting requirements, the annual fee shall be 50% of the annual fee quoted above. The annual fee shall have a cap at a maximum amount not to exceed \$3,000 per year. In addition, the City shall reimburse the Dissemination Agent for any out-of-pocket expenses incurred in preparing the Annual Report.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	TRF Rev
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**FULL DISCLOSURE - ELECTRIC REVENUE BOND ISSUES
DISSEMINATION AGENT AGREEMENT**

THIS DISSEMINATION AGENT AGREEMENT (the “Dissemination Agreement”), dated as of _____ (the “Effective Date”) by and between the City of Thief River Falls, Minnesota, 405 Third Street East, Thief River Falls, MN (the “Issuer”) and Northland Securities, Inc., 150 South 5th Street, Suite 3300, Minneapolis, MN 55402 (“the Dissemination Agent”) is in connection with bond issues of the Issuer for which the Issuer has entered into continuing disclosure agreements (the “Bond Issues”).

The Issuer and the Dissemination Agent covenant and agree as follows with respect to the Bond Issues:

SECTION 1. Definitions. The following capitalized terms shall have the following meanings:

“Annual Report” shall mean the document or documents filed by the Dissemination Agent to the EMMA system pursuant to this Dissemination Agreement.

“Annual Report Data” shall mean the Issuer's audited financial statements, such other financial information and operating data for each Bond Issue as may be requested by the Dissemination Agent to compile the Annual Report, and information collected by the Dissemination Agent (such as data from the county auditor).

“Continuing Disclosure Agreement” (the “CDA”) shall mean that certain agreement, certificate, or undertaking executed by the Issuer at the time of issuance of its bonds.

“Disclosure Representative” shall mean the City Administrator of the Issuer or his or her designee, or such other officer or employee as the Issuer shall designate in writing to the Dissemination Agent from time to time.

“EMMA” shall mean the Electronic Municipal Market Access system which is maintained by the Municipal Securities Rulemaking Board. The Securities and Exchange Commission designates the EMMA system as the single centralized repository for the electronic collection and availability of continuing disclosure information about municipal securities.

“Listed Events” shall mean any of the material events listed in Section 5(a) of this Dissemination Agreement.

“Rule” shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

“State” shall mean the State of Minnesota.

SECTION 2. Purpose of the Dissemination Agreement. This Dissemination Agreement is being entered into by the Issuer and the Dissemination Agent in order to assist the Issuer in complying with the Rule.

SECTION 3. Duties of the Dissemination Agent and the Issuer.

(a) The Dissemination Agent shall:

- (i) review and catalog the existing and future CDAs of the Issuer;
- (ii) collect information from third parties and Issuer, as applicable, to the extent necessary to prepare the Annual Report;
- (iii) prepare the Annual Report for submission to the EMMA system in a format consistent with the Rule;
- (iv) submit the Annual Report and any additional items required by each CDA to the EMMA system by December 31 of each year, commencing December 31, 2023;
- (v) file Listed Event notices to the EMMA system on behalf of the Issuer;
- (vi) deliver a copy of the Annual Report to the Issuer for its records;
- (vii) deem all information provided by the Issuer to be accurate, free of defect, as well as not containing any material misstatements, falsehoods or omissions of fact.

(b) The Issuer shall:

- (i) provide the Dissemination Agent all documents and information deemed necessary to fulfill the Issuer's reporting requirements under each respective CDA within the following timeframes:
 - a. provide notice within five (5) days of occurrence of any of the Listed Events; and
 - b. provided all other disclosure information within fourteen (14) days of request from the Dissemination Agent;
- (ii) ensure all information provided by the Issuer for completion of the Annual Report or related to Listed Events is accurate and free of defect, as well as not containing any material misstatements, falsehoods, or omissions of fact; and
- (iii) acknowledge that the Dissemination Agent shall be entitled to rely on all information provided by the Issuer without further investigation as to its completeness or accuracy.

(c) If for any reason the Issuer fails to provide the required information related to the Annual Report or the occurrence of any of the Listed Events, the Dissemination Agent shall not be held liable in the event that the necessary disclosure requirement was not disseminated to EMMA within the applicable timeframe. If for any reason the Issuer fails to provide the required information related to the Annual Report or the occurrence of any of the Listed Events and the Issuer's delay results in any disclosure filing being after a stated deadline, the Dissemination Agent shall, without further direction or instruction from the Issuer, file a notice(s) with the applicable recipient with information provided by the Issuer, if any, and/or describing the failure and providing any other information the Dissemination Agent deems appropriate.

SECTION 4. Content of Annual Reports. The Annual Report, prepared with the assistance of the Dissemination Agent for each Bond Issue, shall contain or incorporate by reference the financial information and operating data specified in the applicable CDA or continuing disclosure provisions of any applicable Resolution, Indenture, Loan Agreement or Lease Agreement.

SECTION 5. Reporting of Material Events.

(a) The following Listed Events are specified in the Rule and in the CDAs of the Issuer. Notice of the occurrence of any of the Listed Events or those listed in the Issuer's CDAs or in any applicable Resolution, Indenture, Loan Agreement or Lease Agreement, shall be filed within 10 days of occurrence:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
7. Modifications to rights of security holders, if material;
8. Bond calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the securities, if material;
11. Rating changes;
12. Bankruptcy, insolvency, receivership or similar event of the obligated person;
13. The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

14. Appointment of a successor or additional trustee or the change of name of a trustee, if material;
15. The incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other terms of a Financial Obligation of the Issuer, any of which affect security holders, if material; and
16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer, any of which reflect financial difficulties.

SECTION 6. Compensation and Terms.

(a) The Issuer has engaged the Dissemination Agent to assist it in carrying out its obligations under this Dissemination Agreement. For its services hereunder, the Dissemination Agent shall be paid annually a fee equal to: (i) \$1,250 base fee; plus (ii) \$250 per Bond Issue for each Bond Issue for which an Annual Report is required by the Rule to be filed. This fee shall encompass all duties of the Dissemination Agent listed under Section 3. For reporting years for which the Issuer has prepared an Official Statement for a new issue of bonds and said Official Statement can be used to partially satisfy reporting requirements, the annual fee shall be 50% of the annual fee quoted above. The annual fee shall have a cap at a maximum amount not to exceed \$3,000 per year. In addition, the Issuer shall reimburse the Dissemination Agent for any out-of-pocket expenses incurred in preparing the Annual Report.

(b) Fees quoted herein shall be firm for two (2) years from the Effective Date. After the initial two (2) year term, Northland may, at its discretion, adjust recurring fees under this Agreement by providing written notice of not less than ninety (90) days to the Issuer. The Issuer may terminate this Agreement within ninety (90) days of the date of such notice by providing written notice to the Dissemination Agent. If the Issuer fails to terminate the Agreement within the allotted time, then the Issuer shall be deemed to have agreed to the fee adjustment.

(c) The Issuer may discharge any such Dissemination Agent with or without appointing a successor or Dissemination Agent. Additionally, this Dissemination Agreement may be terminated by either party for any reason upon thirty (30) days written notice to the other party. A termination of this agreement shall not relieve the Issuer of its obligation to pay the Dissemination Agent for all services rendered and all reimbursable expenses incurred prior to the effective date of termination.

SECTION 7. Amendment, Waiver. Notwithstanding any other provision of this Dissemination Agreement, the Issuer and the Dissemination Agent may amend this Dissemination Agreement, and any provision of this Dissemination Agreement may be waived, in writing, as agreed to by the parties thereto.

SECTION 8. Additional Information. Nothing in this Dissemination Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Dissemination Agreement or any other means of communication.

SECTION 9. Duties, Immunities and Liabilities of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Dissemination Agreement, and the Issuer shall indemnify, hold harmless and defend the Dissemination Agent from and against any damages, costs or other liabilities (including reasonable attorneys' fees) arising from or relating to any breach of this Dissemination Agreement by the Issuer, including, but not limited to, damages, costs and other liabilities arising out of any information received from the Issuer and disseminated by the Dissemination Agent. Further, in no event shall the Dissemination Agent's total aggregate liability under this Dissemination Agreement be in excess of the amount of the annual fee paid by the Issuer to the Dissemination Agent. In addition, the Issuer acknowledges that the Dissemination Agent shall not be responsible and/or liable for any errors, misstatements or omissions associated with any continuing disclosure report or filing, or for the correction thereof, that was prepared or disseminated by any party other than the Dissemination Agent.

SECTION 10. Beneficiaries. This Dissemination Agreement shall inure solely to the benefit of the Issuer and the Dissemination Agent and shall create no rights in any other person or entity.

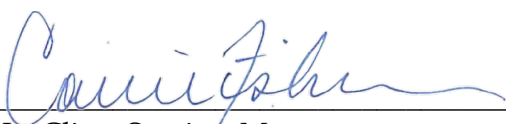
SECTION 11. Counterparts. This Dissemination Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the CITY OF THIEF RIVER FALLS and NORTHLAND SECURITIES, INC. have caused this Dissemination Agreement to be executed in their respective names, all as of the date first written above.

CITY OF THIEF RIVER FALLS, MINNESOTA

NORTHLAND SECURITIES, INC.

By _____
Its City Administrator

By _____
Its Client Services Manager



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/18/2023

SUBJECT: Approval of the Harris Smartworks Statement of Work to provide a 2nd AMI meter reading for the water meter project through Sensus.

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: Authorize the City Administrator to fully execute the Harris statement of work.

BACKGROUND: The water Department has the Sensus water meter replacement project underway. This statement of work with Harris Smartworks is to configure the program to have the new water meters readings run side by side with the existing Eaton Cooper system that will read the electric meters only at the end of this project.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The professional services will be billed for time and materials at a rate of \$245.00. Total billings will not exceed \$46,550 or 190 hours without prior written consent. The contract is set to expire on 12-31-23.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	TRF - SmartWorks - T&M Sensus Integration
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1 SmartWorks Professional Services Statement of Work

This document defines the work to be performed by the SmartWorks division of N.Harris Computer Corporation (Herein referred to as “Consultant”) for Thief River Falls (Herein referred to as “Customer”), upon authorization to proceed from Customer.

Date: June 6, 2023
Customer: Thief River Falls
Customer Contact: Joanne Olson
Description of Change: Sensus Integration

1.1 Related Documents

This Statement of Work is subject to the terms and conditions as defined in the document referenced below.

1. Software License, Support and Maintenance Agreement between Thief River Falls and N.Harris Computer Corp signed.

2 Scope of Engagement

2.1 Description

Customer is requesting to add Sensus as a 2nd AMI head end and have it running side by side with Eaton Cooper (current AMI).

3,500 water meters will be deployed and will transmit readings to Sensus.

Project implementation and requirements:

- Consultant will review server specs and confirm if adequate.
- Consultant to set up and configure Compass TEST environment in preparation for this project
 - o Note: A DB refresh might be required
- A discovery call will be scheduled at the beginning of the project to review all requirements for implementation.
- Meter IDs will need to be unique across all commodities and AMI systems.
- Customer will develop a method to identify which meters will be associated to Sensus AMI in the CIS
- The CIS view need to be updated to bring in additional meter info for water.
 - o Example: Compound meter info
- Consultant will update datasync to use identify method to differentiate meters.
- Consultant will create new meter config profile.
- Consultant to update MeterDataLoad (MDL) in Compass to extract reads from Sensus AMI via CEMP File.
 - o Interval reads will be 60 minutes.

SmartWorks Professional Services Quote

Page 1

- Consultant will be available for testing throughout the project.
- Consultant will provide assistance during go-live.
- Consultant will provide documentation at end of project summarizing details of implementation.

2.2 Assumptions and Constraints

1. Customer will provide the appropriate remote access to its network, facilities, and systems as may be required to perform activities from one of Consultant's locations. Consultant shall abide by all rules and directions of Customer when accessing Customer's network, facilities or systems. A Change Order may be created if appropriate remote access to its network is not available, resulting in project delays.
2. Customer agrees to facilitate any required Customer-side logistics for the fulfillment of this agreement.
3. This Quote is based on a standard 8-hour work day. If there are any changes to the hours required, scope or our understanding of the scope, the price is subject to change.
4. Any discovered issues requiring investigation or configuration will be logged for analysis via SmartWorks Customer Hub ticket.
5. If any additional configuration work is identified to be performed by Consultant, a separate Consulting Services Schedule will be required and additional fees will apply.
6. Any items not explicitly identified within this document are considered out of scope. Any changes to those responsibilities and/or deliverables will be considered a change in scope for the engagement. Any proposed change to the engagement scope must be put into written format and be submitted to Consultant during this engagement for review and consideration.
7. Customer will assign a lead to act as an internal resource and guide throughout this engagement.
8. Customer will secure the appropriate staff in a timely fashion according to the agreed schedule. Consultant accepts that there can be challenges in coordinating meetings with multiple resources. Customer accepts that limitations in access to the optimum personnel may result in compromising the content of the deliverables.
9. Remote actions are not included as part of this quote.
10. Upgrading to 5.1 is not required for this project and will not be included.

3 Delivery Approach

1. Customer will submit all requests and/or issues within the SmartWorks Customer Hub ticketing system.
2. Consultant will confirm through the ticketing system that the work will be billable against this T&M quote with permission from Customer.
3. Work will be scheduled to commence approximately 90 days from receipt of approval.
4. Customer will be contacted to inform them of the scheduled date of their work and the estimated timeframe for when they will be required for testing.

Upon acceptance of the Statement of Work, an estimated completion date will be provided. Work will commence approximately 90 days from approval of this quote. Should additional time be required to

complete this project at any time, you will be notified and asked for your approval in advance of Harris Utilities SmartWorks completing the incremental work.

Upon completion of the tasks detailed in the Statement of Work, Customer will be contacted by the SmartWorks Consultant assigned to this quote to walk through the steps required for testing.

4 Acceptance Criteria

Implementation

The work contained within this document is deemed completed and accepted if one of the following criteria is met:

- The Solution is moved to the Live (production) environment, upon approval from Customer, and is functioning as defined in section 2.1 and 2.2 of this document. The Solution will first be tested in Customer's test environment.
- 30 days has elapsed from delivery of the modification in Customer's test environment during which Customer does not communicate any issues with the Solution.
- 30 days has elapsed from delivery of the modification in Customer's test environment, Customer has not provided approval of Solution in test environment, yet Customer has not requested Extension to Acceptance period (i.e. Customer becomes unresponsive during Acceptance Period).

Issues requiring support following acceptance of this work will be logged by Customer through Consultant Support ticketing system, and will be addressed accordingly to the terms Support and Maintenance Agreement between Customer and Consultant.

Please refer to section 6.2.1. to review conditions of Customer Acceptance Period and Extensions to such period.

5 Termination

Customer or Consultant has the right to terminate the work described in this document without cause, at any time, with 10-day written notice to the other party, subject to the obligations identified below.

This T&M contract expires on December 31, 2023.

Customer Obligation

Complete payment for services performed and expenses incurred prior to termination including:

- Any amounts previously invoiced but unpaid;
- Fees for services performed through the termination date which has not been invoiced; and
- Any approved Travel and Living costs.

Consultant Obligations

Refund to Customer any fees that have been paid but not earned under this quote through the termination date.

6 Pricing

6.1 Fees

Professional Services

This is a Time and Materials (T&M) quote at a rate of USD \$245 per hour.

Consultant will not exceed total billings of \$46,550 USD (190 hours) without prior written consent from Customer, which can be evidenced by electronic mail from the person providing the Authorized signature on this quote or a completed Change Order form. Any unused hours will also expire on December 31, 2023.

Support and Maintenance

Monthly Support & Maintenance fees may be adjusted based on the increased functionality or complexity resulting from this scope of work.

Taxes

Fees exclude any applicable taxes.

Validity

The price estimate is valid for a period of 30 days from the quote submission date (as identified in Section 1 of this document). Customer may request this date to be extended.

Scope Changes

If there are material changes to the scope or our understanding of the scope, the price estimate is subject to change:

- The Standard hourly rate for additional services is \$245 USD.
- The Support & Maintenance fees may be adjusted accordingly as well.

6.2 Payment Schedule

Customer will be invoiced based on actual effort performed per approved Consultant(s) timesheets. Consultant time will be reported on a Monthly basis. Customer will have 1 week to approve or dispute time reported. Any time submission not responded to within one week shall be considered approved.

Customer will be invoiced monthly, following the month effort is incurred.

Invoices are payable on a net 30 basis.

Payment shall not be unreasonably withheld for invoices submitted against approved time.

6.2.1 Pricing Assumptions

Please note that upon delivery of a customization, Customer will have thirty (30) calendar days for acceptance testing, during which time, issues reported within the 30 days will be resolved at no charge provided they are part of the original scope of work defined in section 2.1 and 2.2 of this document. The customization will first be tested in the test environment, and then ported to the Live Environment on agreement from the customer where it will be validated once again.

If required, Customer and Consultant can arrange an extension to the 30-day acceptance period if Customer is approaching the end of the 30-day acceptance period and known validation issues exist which will require additional time beyond the 30 days to resolve, provided Customer is actively engaged in testing initiatives.

All changes or issues reported after 30 days will be considered billable, unless a prior arrangement or extension to the acceptance period is made during the initial 30 days.

If the testing period extends past 30 calendar days, there will be an additional charge to move the modification into Production unless a prior arrangement or extension has been agreed upon.

6.3 Payment Method

Customer will be invoiced for the entire level of effort identified in this quote using the direct invoice payment method.

7 Acceptance and Signoff

A signature below will serve as authorization to proceed with the work defined in this document.

Please sign and return this document to Bridget Abbott:

- Email: babbott@harriscomputer.com

☐ **Approval to Proceed** with a Direct Invoicing Payment Method

Please provide both an authorized signature for sign off on this change order, and a technical contact where we should be directing Technical Issues.

Print Name (Authorized signature)	Signature	Date
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Name (Technical Contact)	e-mail	Phone Number
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N. Harris Computer Corporation

The SmartWorks manager authorized to sign this change order.

Print Name (Authorized signature)	Signature	Date
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If you have any questions or need further information, please feel free to contact SmartWorks at smartworkssupport@harriscomputer.com.



City of Thief River Falls

405 Third Street East • PO Box 528
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Request for Council Action

DATE: 7/18/2023

SUBJECT: Approval Of Certification Of Unpaid Sidewalk Snow Removal Charges To Property Owners' 2024 Property Tax

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: The City Council, to certify the following unpaid sidewalk snow removal charges from the 2022-2023 snow season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2024:

ADDRESS	PARCEL	AMOUNT
424 Duluth Ave N	25.003.159.20	37.65
618 Duluth Ave N	25.014.031.40	37.65
724 Knight Ave N	25.014.022.30	74.24
416 Main Ave N	25.003.133.00	37.65
518 Main Ave N	25.003.084.30	37.65
917 Main Ave N	25.021.019.20	37.65
940 Main Ave N	25.022.090.00	110.30
1010 Main Ave N	25.022.069.00	75.30
102 2nd St E	25.003.391.70	37.65
724 Dewey Ave N	25.016.027.70	146.89
939 Duluth Ave N	25.021.035.40	37.12
409 Kendall Ave S	25.012.111.20	37.12
601 State Ave N	25.004.019.50	72.12
311 Knight Ave N	25.003.202.70	72.12
124 Conley Ave S	25.006.274.50	36.59
803 Horace Ave N	25.017.130.40	36.59
804 Horace Ave N	25.017.131.40	36.59
805 Horace Ave N	25.017.129.40	36.59
1102 Labree Ave N	25.022.048.00	36.59
523 Knight Ave N	25.003.063.10	36.59
708 Knight Ave N	25.014.026.30	36.59
808 Knight Ave N	25.017.110.20	36.59
325 Kneale Ave S	25.026.040.30	35.53
309 St. Paul Ave S	25.012.078.90	35.53
936 Main Ave N	25.022.091.00	35.53

BACKGROUND: sidewalk snow removal charges remain unpaid to the City of Thief River Falls; and,

KEY ISSUES: Pursuant to City Code Section 91.01 and Minnesota State Statute 429.101, the City may certify to the Pennington County Auditor the sidewalk snow removal charges.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/18/2023

SUBJECT: Approve the opening of a patrol officer position.

RECOMMENDATION: It is respectfully requested the City Council accept the Public Safety Committee recommendation:

MOTION TO: Approve to open a patrol officer position due to a recent resignation, and to open the position to the public until filled.

BACKGROUND: Officer Shaun Hoffart, has submitted his resignation effective July 27th, 2023. To continue efficient operations of the Police Department, it is requested to open the position to the public until filled.

KEY ISSUES: The Police Department is currently at 16 full time officers. Filling the 17th position would get the department to full staff.

FINANCIAL CONSIDERATIONS: This is a budgeted item for 2023.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Chief of Police

ATTACHMENTS:

None



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Request for Council Action

DATE: 7/18/2023

SUBJECT: To Accept the Brady Martz audit findings of the wage study implementation overpayment

RECOMMENDATION: It is respectfully requested the City Council accept the Administrative Services Committee recommendation:

MOTION TO: Accept the Brady Martz audit findings of the wage study implementation overpayment. The overpayment totaled \$16,032.02 for the time period of September 11, 2022 through September 30, 2022. If an employee received less than a \$100 overpayment, recoupment would occur via a one-time payroll deduction. If an employee received an overpayment greater than \$100, a payment schedule will be set up so that those employees will have until the last payroll in December, 2023 to pay back the recoupment over several payroll periods.

BACKGROUND: According to Resolution No. 03.82.23, it was approved to audit the payroll implementation of the David Drown and Associates wage study adjustments as it related to wage payment adjustments attributable to the time period prior to the October 1, 2022, implementation date through Brady Martz.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Summary of Overpayment of Retro Pay_001
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Summary of Overpayment of Retro Pay
City of Thief River Falls
Retro Pay for Time Prior to October 1, 2022

Department	Last	First	Position	Amount Overpaid	Totals
Admin Services	Brink	Sandra	AP	\$ 252.00	
	Davis	Jennifer	Accountant	\$ 16.80	
	Engelstad	Casey	Billing Clerk	\$ 78.00	
	Olson	Renee	Deputy City Clerk	\$ 50.40	
	Treitline	Jeremy	Senior Billing Clerk	\$ 142.80	
	Crandall	Holly	Human Resource Coordinator	\$ 76.80	
	Olson	Joanne	Information Technology	\$ -	
	Philipp	Angela	City Administrator	\$ 168.07	
			Total		\$ 784.87
Police Dept	Adam	Marissa	Chief of Police	\$ 33.60	
	Arlt	Dustin	Patrol Officer/SRO	\$ 124.80	
	Bellows	Jaeger	Deputy Chief of Police	\$ -	
	Bruggeman	Mark	Sergeant	\$ 222.13	
	Derouin	Lynette	Police Transcript	\$ 286.80	
	Ellefson	Tyler	Patrol Officer	\$ -	
	Erickson	Jonathon	Patrol Officer	\$ 378.56	
	Hart	Andrew	Juvenile Officer/Inv	\$ 194.40	
	Hoffart	Shaun	Patrol Officer	\$ 53.80	
	Johnson	Jennifer	Secretary/Parking Main	\$ 78.01	
	Johnsrud	Kjell	Sergeant	\$ 29.30	
	Lindgren	Charles	Sergeant	\$ 384.59	
	Meunier	Brady	Patrol Officer	\$ 59.55	
	Roff	Michael	Investigator	\$ 29.75	
	Steer	Jamison	Patrol Officer	\$ 66.56	
	Tureson	Benjamin	Patrol Officer	\$ 62.66	
	Williams	Craig	Patrol Officer	\$ 444.08	
	Williams	Douglas	Sergeant	\$ 322.65	
			Total		\$ 2,771.23
Fire Dept	Beier	Richard	Firefighter (Co-Chief)	\$ 456.53	
	Bieganeck	Mark	Firefighter	\$ 393.12	
	Gonsorowski	Paul	Firefighter	\$ 59.40	
	Lund	Blair	Firefighter	\$ 557.38	
	Spears	Devin	Firefighter	\$ 772.25	
	Walker	Scott	Firefighter	\$ 10.08	
			Total		\$ 2,248.76
Public Works	Beito	Scott	Public Works Maintenance	\$ -	
	Benitt	Brian	Forester/Park Maintenance	\$ 207.24	
	Benoit	Melissa	PW Summer III	\$ -	
	Betland	Norman	GIS Mapping Technician	\$ 825.60	
	Dahlen	Elliot	PW Summer I	\$ -	
	Fisher	Roy	Building Maintenance	\$ -	
	Giffen	Travis	Public Works Director	\$ 33.60	
	Grembowski	Joseph	PW Summer I	\$ -	
	Gustafson	Blair	Heavy Equipment Operator	\$ 252.00	
	Harbott	Thomas	Cemetery Technician	\$ 60.00	
	Hejlik	Ashley	Public Works Admin	\$ 163.20	
	Hufnagle	Gregory	Building Official	\$ 68.40	
	Huot	Keaton	Public Works Maintenance	\$ 376.80	
	Huot	Robert	Public Works Maintenance	\$ 252.00	

Department	Last	First	Position	Amount Overpaid	Totals
	Joppru	Aaron	Public Works Maintenance	\$ 163.20	
	Joppru	Brian	Public Works Maintenance	\$ 252.00	
	Kempert	Jason	Public Works Maintenance	\$ 252.00	
	Lund	Lillian	PW Summer I	\$ -	
	Martell	Douglas	PW Summer III	\$ -	
	Moore	Daniel	Public Works Maintenance	\$ 60.00	
	Olson	Michael	Public Wokrs Foreman	\$ 402.00	
	Paulson	Mark	Mechanic	\$ 308.40	
	Puppe	William	Public Works Maintenance	\$ 60.00	
	Reed	Todd	Public Works Maintenance	\$ 60.00	
	Sawatzke	Turner	Public Works Maintenance	\$ 60.00	
	Simanovski	George	PW Summer I	\$ -	
	Swanson	Ricky	Public Works Maintenance	\$ 376.80	
		Total			\$ 4,233.24
Liquor Dept	Froiland	Marah	Off-Sale Clerk PT	\$ -	
	Johnson	Lenny	Off-Sale Clerk	\$ 133.38	
	Olson	Cassandra	Off-Sale Clerk PT	\$ 37.63	
	Dalquist	Kathy	Off-Sale Clerk PT	\$ -	
	Fogarty	Scott	Off-Sale Clerk PT	\$ -	
	Kaluza	Marc	Off-Sale Clerk Temp	\$ -	
	Looker	Amy	Off-Sale Clerk Temp	\$ -	
	Lund	Mandi	Off-Sale Clerk Temp	\$ -	
	Martinsen	Shawn	Off-Sale Clerk Temp	\$ -	
	Mehrkens	Peggy	Off-Sale Clerk Temp	\$ -	
	Olson	Steve	Liquor Store Manager	\$ 356.40	
	Osborne-Donarski	Brenda	Off-Sale Clerk Temp	\$ -	
	Roff	Jennifer	Off-Sale Clerk Temp	\$ -	
		Total			\$ 527.41
Electric Dept	Davidson	Jeffery	Electrical Services Technican	\$ 318.00	
	Hall	Gregory	Master Electrician	\$ 90.00	
	Jacobson	Brian	Systems Manager	\$ 792.47	
	Kinsman	John	Electric Foreman	\$ 351.17	
	Lund	Ian	Lineworker	\$ 175.56	
	Lund	LeeAnn	Inventory Administator	\$ 123.60	
	Lund	Ronald	Chief Power Plant Operator	\$ 101.37	
	Nelson	Matthew	Lineworker	\$ 411.46	
	Skibicki	Lynn	Power Plant Operator	\$ 193.20	
	Steinbrink	Justin	Lineworker	\$ 124.46	
	Zavoral	Steve	Jrny Elect/Electronics	\$ 204.00	
	Kasprzak	Jeremy	Apprentice Lineworker	\$ 114.80	
	Stennes	McLain	Power Plant Operator/Cons	\$ -	
		Total			\$ 3,000.10
Water Systems	Benson	Terry	Water Treatment Plant Operator	\$ 110.88	
	Cardinal	Wade	Water Systems Operator	\$ 66.11	
	Darco	Jason	Water Treatment Plant Operator	\$ 249.76	
	Groslic	Trentyn	Water Treatment Plant Operator	\$ 667.50	
	Myers	Ben	Water Systems Operator	\$ 52.80	
	Trudeau	Nicholas	Water Systems Operator	\$ 448.59	
	Wallace	Wade	Water Systems Foreman	\$ 178.38	
	Johnson	Wayne	Water System Superintendent	\$ 692.40	
		Total			\$ 2,466.42
		Grand Total			\$ 16,032.02



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
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Request for Council Action

DATE: 7/18/2023

SUBJECT: Rusty Nail Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the Council accept the Public Safety/Liquor Committee's recommendation:

MOTION TO: Approve a Temporary Intoxicating Liquor License with Addendum for Rusty Nail effective July 27, 2023, from 6 pm to 1 am in conjunction with the Zehlian's Art & Wine Walk.

BACKGROUND: The Rusty Nail has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the Rusty Nail to set up tables for overflow during the Wine Walk.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is \$35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	Rusty Nail Temp Liquor License July 27 Application
----	--



CITY OF THIEF RIVER FALLS

Temporary Intoxicating Liquor License Application

City Code Section 111.086

APPLICANT: 16 Penny Inc DBA Rusty Nail
(must be a club, charitable, religious, or non-profit organization, duly incorporated as a nonprofit or religious corporation under the laws of Minnesota and in existence for at least three years or a political committee registered under MS 10A.14 and applicant must sponsoring the event that alcohol is being served)

CONTACT PERSON: Robbie Omdahl

ADDRESS: 307 N Main

PHONE: 218-686-9824

TYPE OF EVENT: Art & wine walk

LICENSING PERIOD: July 27th

HOURS OF OPERATION: 9am-1am wine walk 6pm-1am

FACILITY/PLACE TO BE USED: Rusty Nail

Applicant will present this request to the City Administrator's Office who will forward the application to the Public Safety Committee for review. The application must be presented to the City Administrator's Office at least one month before the event.

If approved, the license will not become valid until approved by the Commissioner.

If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

Cost of the license is \$35.00 per day.

Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute.

Robbie Omdahl
SIGNATURE OF APPLICANT

7-6-2023
DATE



CITY OF THIEF RIVER FALLS

On-Sale Intoxicating Liquor License Application Addendum City Code Section 111.082



Attach a detailed drawing of the outside premises. Outdoor premises must comply with City Code Section 111.082(C)(3) and State regulations.



Applicant must submit a Certificate of Insurance specifically adding the approved outside premises to the applicant's liquor liability coverage.

16 penny Inc
LICENSEE NAME (Corp, Partnership, Individual)

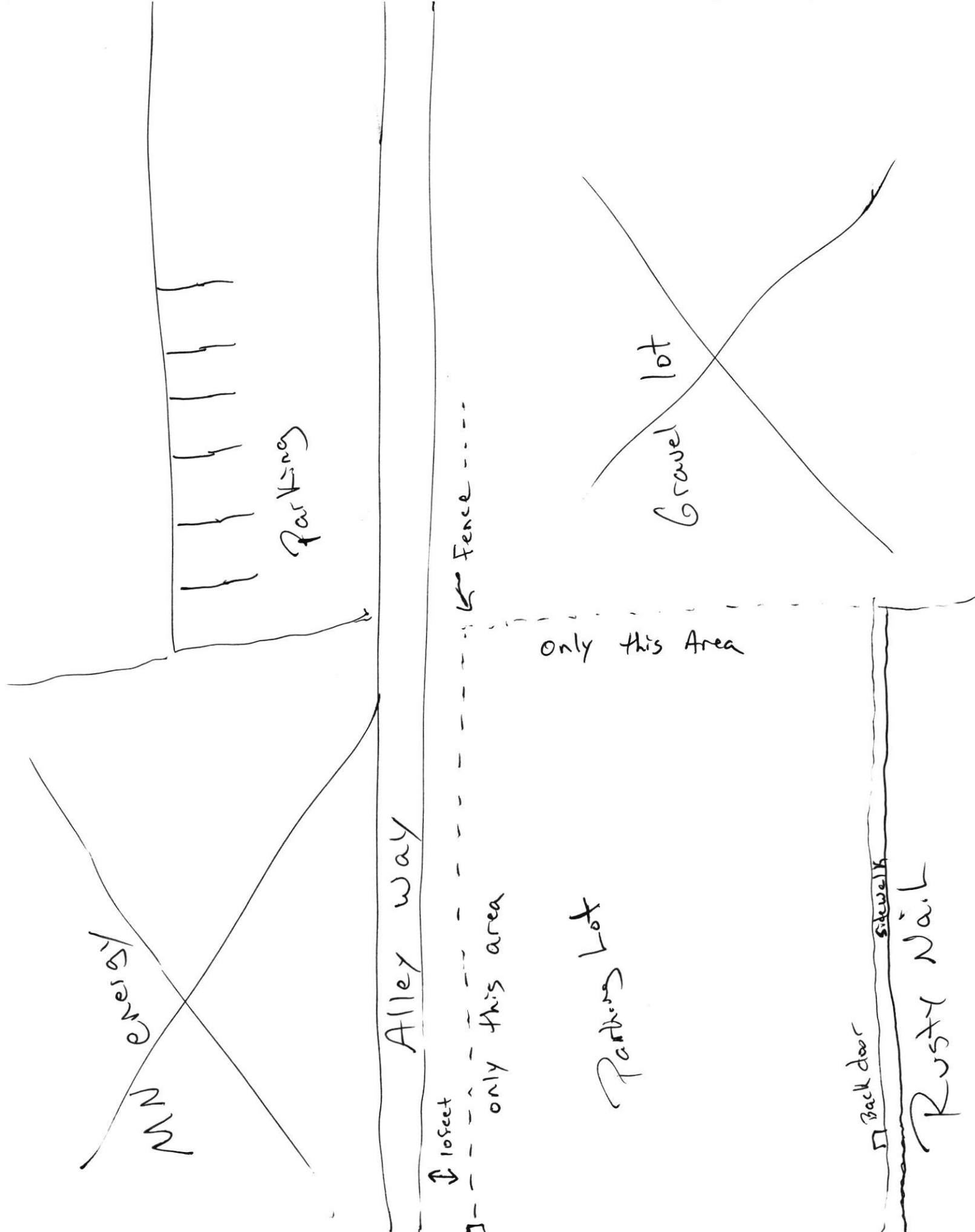
307 Main Ave N, TRF, MN 56701
LICENSEE ADDRESS (Street, City, State, Zip)

<u>Rusty Nail</u>	<u>218-681-6245</u>	<u>686-9824</u>
BUSINESS NAME/TRADE NAME	BUSINESS PHONE	HOME PHONE

307 Main Ave N
BUSINESS ADDRESS

I, hereby, under oath, state that the information contained in this application is true and correct to the best of my knowledge. I will notify the City of Thief River Falls immediately should any of the information in this application change. I further acknowledge that the falsification of any information contained in this application or willful omission will be cause for denial of the license or for revocation of a license which has been issued.

<u>Ruth Ombahl</u>	<u>President/CEO</u>	<u>7-6-2023</u>
SIGNATURE OF APPLICANT	TITLE	DATE





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/07/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Corporate 4 Insurance Agency, Inc. 7220 Metro Boulevard Edina MN 55439-2133		CONTACT NAME: Tami Howarter PHONE (A/C, No, Ext): (952) 893-9218 E-MAIL ADDRESS: tamih@corporatefour.com FAX (A/C, No): (952) 893-9402	
INSURED 16 Penny, Inc. DBA: Rusty Nail 14136 140th Ave NW Thief River Falls MN 56701		INSURER(S) AFFORDING COVERAGE INSURER A: Illinois Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15571	

COVERAGES**CERTIFICATE NUMBER:** 23/24 Liab Cert**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC ☐ OTHER			BP41043	01/01/2023	01/01/2024	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			LL103828	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE ☐ OTHER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

General Liability extends to outdoor seating and/or sidewalk cafe. Catering Operations are included. Liquor Liability is Continuous Until Cancelled.

CERTIFICATE HOLDER**CANCELLATION**Alcohol and Gambling Enforcement Division
445 Minnesota Street
Suite 1600
St. Paul

MN 55101-2156

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City of Thief River Falls
405 3rd Street East
Thief River Falls, MN 56701

Receipt Number: R00104718

Cashier Name: jrd

Terminal Number: 7

Receipt Date: 7/6/2023 1:32:07 PM

16 PENNY INC DBA RUSTY NAIL

Trans Code: MISC - MISCELLANEOUS RECEIPT

Name: 16 PENNY INC DBA RUSTY NAIL

\$35.00

Product: Liquor License Intoxicating Temporary Units: 0.00 Amount: 35.00

16 PENNY INC DBA RUSTY NAIL 35.00

19 35.00

100-4670-53211 -35.00

Total Balance Due: \$35.00

Payment Method: Check Bord Payor: 16 PENNY INC DBA RUSTY I Reference: 1853

Amount: \$35.00

Total Payment Received: \$35.00

Change: \$0.00



City of Thief River Falls

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Thief River Falls MN 56701-0528

PHONE: 218-681-2943
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www.citytrf.net

Request for Council Action

DATE: 7/18/2023

SUBJECT: VFW Post 2793 Membership/Family Beer in the Park Permit

RECOMMENDATION: It is respectfully requested the Council accept the Public Safety/Liquor Committee's recommendation:

MOTION TO: Approve a Beer in the Park Permit Effective August 13, 2023 for a Membership/Family at Oakland Park (East and West) from 1:00 p.m. to 5:00 p.m.

BACKGROUND: Erik Beitel has applied for a Beer in the Park Permit for a Membership/Family at Oakland Park (East and West), approximate number of people attending is 100.

KEY ISSUES: The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	VFW Post 2793 Membership Family Beer in the Park Permit
----	---



CITY OF THIEF RIVER FALLS

Beer in the Park Permit

*** (UP TO 3.2 MALT LIQUOR ONLY) ***

City Code Section 111.048

Application must be presented to the City Council for approval prior to the event

Applicant: VFW Post 2793
(organization name if applicable)

Contact Person: Erik Beitel

Address: 123 N. Horace (PO Box 503)
Thief River Falls, MN 56701

Phone: 218-681-1211

Date of Event: August ~~10~~ 13, 2023

Park to be Used: Oakland

Hours: 1pm to 5pm

Type of Event: Members + Family Picnic

Approximate number of persons attending: 100

Has the park been reserved with the Parks and Recreation Department? ☒ YES ☐ NO

I understand that no financial transaction may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge) ☒ YES ☐ NO

I understand that the permit allows for the consumption of 3.2 malt liquor only. No strong beer, wine, or intoxicating liquor is allowed. ☒ YES ☐ NO

I understand that applicant shall comply and enforce all restrictions, limitations, and regulations regarding the consumption of malt liquor under the City Code and State Statute. ☒ YES ☐ NO

Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

SIGNATURE OF APPLICANT: 

For Office Use Only:

DATE APPLICATION RECEIVED _____ DATE OF COUNCIL ACTION _____

**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
RBC						
BMW Bnk North Amer Salt Lake	Certificate of Deposit - Brokered	\$209,000	11-Oct-23	1.85%	11-Apr-20	\$206,955.98
American Express Natl Bk	Certificate of Deposit - Brokered	\$248,000	18-Mar-24	1.60%	16-Sep-22	\$241,497.44
Comenity Cap Bk Utah CD 1.2	Certificate of Deposit - Brokered	\$249,000	15-May-24	2.75%	15-May-19	\$243,332.76
New York Community Bank	Certificate of Deposit - Brokered	\$183,000	03-Jun-24	0.30%	03-Dec-21	\$174,543.57
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	\$500,000	01-Oct-24	2.25%	12-Aug-20	\$480,045.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	\$245,000	27-Feb-25	1.80%	27-Aug-20	\$231,005.60
State Bk India New York NY	Certificate of Deposit - Brokered	\$183,000	10-Jun-25	1.05%	10-Dec-20	\$168,356.34
Federal Home Ln Mtg Corp	Certificate of Deposit - Brokered	\$255,000	25-Aug-25	3.50%	25-Feb-23	\$245,682.30
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$220,133.10
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	\$200,000	11-Feb-26	1.00%	11-Aug-21	\$178,562.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	\$246,000	30-Mar-26	2.85%	01-Jul-22	\$236,447.50
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	\$249,000	31-Mar-26	0.95%	30-Jun-21	\$220,688.70
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$214,553.85
Defiance Ohio City Sch Dist	Bond - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$424,198.50
Fresno Calif Uni School Dist	Bond - Brokered	\$300,000	01-Aug-25	0.00%	01-Aug-25	\$267,018.00
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$165,429.20
RBC INVESTMENTS						\$3,918,449.84
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-23	2.09%	16-Dec-23	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

First Mid-Illinois Bank & Trust	Certificate of Deposit - Brokered	\$242,600	06-Jul-23	2.942%	\$242,600.00
T Bank, National Association TX	Certificate of Deposit - Brokered	\$233,050	20-Jun-24	4.728%	\$233,050.00
4M Term Series, MN	Certificate of Deposit - Brokered	\$1,000,000	26-Jan-24	4.650%	\$1,000,000.00
4M INVESTMENTS					<u>\$1,475,650.00</u>

TOTAL CD INVESTMENTS	\$5,494,099.84
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MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	4.480%	\$3,286,526.05
RBC	US Govt Money Market Fund		\$3.49
League of Minnesota Cities	4M Money Market Fund	5.008%	\$13,163,474.64
League of Minnesota Cities	4M Plus Fund	5.054%	\$26,779.16
League of Minnesota Cities	4M LTD Account		<u>\$760,697.58</u>

TOTAL MONEY MARKET SAVINGS	\$17,237,480.92
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GRAND TOTAL	06/30/2023	<u><u>\$22,731,580.76</u></u>
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*Interest paid every 6 months.