# COUNCIL PROCEEDINGS

## Tuesday, April 6, 2021

**CALL TO ORDER**

The City Council of Thief River Falls, Minnesota, met in regular session at 5:30 p.m. on April 6, 2021 in the Council Chambers of City Hall. The following Councilmembers were present: Holmer, Lorenson, McCraw, Howe, Prudhomme, Narverud, and Aarestad. Bolduc arrived at 5:35 p.m. Mayor Holmer chaired the meeting.

**PLEDGE OF ALEGIANCE**

**ROLL CALL**

**PUBLIC FORUM**

**PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**

**APPROVE AGENDA**

Jason Aarestad motioned, being seconded by Mike Lorenson, to approve the agenda. On vote being taken, the resolution was unanimously passed.

**CONSENT AGENDA**

Jason Aarestad motioned, being seconded by Michele McCraw, to approve the consent agenda.

**APPROVAL OF MARCH 16, 2021 COUNCIL PROCEEDINGS**

Presented as part of the Consent Agenda, Councilmember Aarestad, introduced Resolution No.4-77-21, being seconded by Councilmember McCraw, that:

> **BE IT RESOLVED**, by the City Council, to approve the March 16, 2021 Council Proceedings as presented.

On vote being taken, the resolution was unanimously passed.

**CITY OF THIEF RIVER FALLS BILLS AND DISBURSEMENTS AND COUNCIL PER DIEMS (SEE ATTACHMENTS)**

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 4-78-21, being seconded by Councilmember McCraw, that:

> **BE IT RESOLVED**, by the City Council, to authorize payment of bills and disbursements in the total amount of $2,595,945.46 and Council Per Diems in the amount of $162.50. A printout of the approved payments, disbursements and per diems are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

**APPROVE THE PROMOTION OF MARK BRUGGEMAN TO SERGEANT**

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 4-79-21, being seconded by Councilmember McCraw, that:

**WHEREAS**, Mark Bruggeman will move from an hourly rate of $31.56 (top patrolman wage) to an hourly rate of $33.61 (sergeant's wage).

**BE IT RESOLVED**, to accept a Public Safety Committee recommendation to approve the promotion of Mark Bruggemann to sergeant. Bruggeman will move from an hourly rate of $31.56 (top patrolman wage) to an hourly rate of $33.61 (sergeant's wage).

On vote being taken, the resolution was unanimously passed.

**EXTENDING THE STATE OF EMERGENCY FOR COVID-19 PANDEMIC THROUGH APRIL 15, 2021**

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 4-80-21, being seconded by Councilmember McCraw, that:

**WHEREAS**, a State of Emergency for the COVID-19 Pandemic Event was declared by the City of Thief River Falls originally per Resolution No. 3-55-20 on March 17, 2020; and extended per Resolution No. 2.26.21 through February 12, 2021; and

**WHEREAS**, the State of Emergency has been extended again.

**NOW, THEREFORE**, the City of Thief River Falls declares the City of Thief River Falls, Minnesota in a State of Emergency through April 15, 2021 or until circumstances no longer require a State of Emergency.

On vote being taken, the resolution was unanimously passed.

**APPROVE COMPLETION OF WORK TO THE HUCK OLSON MEMORIAL CIVIC CENTER ICE PLANT**

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 4-81-21, being seconded by Councilmember McCraw, that:

**WHEREAS**, currently the controller for the ice rink chiller is using a pressure control strategy to control glycol temperature which is less effective and efficient. SCR (St. Cloud Refrigeration) will reprogram the controller for the ice rink chiller to use a temperature control strategy to properly control the refrigeration system. They will also replace the leaking 2" ball valve on the glycol line floor connection. The air heat reclaim system will be looked at to try and determine why it is not functioning.

**THEREFORE, BE IT RESOLVED**, to accept a Committee of the Whole recommendation and approve and authorize payment to SCR (St. Cloud Refrigeration) in St. Cloud, MN in the amount of $7,800.00 from remaining 2018 Arena Bond funds for the completion of work to the Huck Olson Memorial Civic Center ice plant.

On vote being taken, the resolution was unanimously passed.

## NEW BUSINESS

### APPROVING PLANS AND SPECIFICATIONS AND CALLING FOR BIDS ON THE 2021 STREET AND UTILITIES IMPROVEMENT

Following discussion, Steve Narverud introduced Resolution No. 4-82-21, being seconded by Jason Aarestad, that:

**WHEREAS**, the current projects are based on items from the City's Capital Improvement Program, items requested by developers, homeowners, and other departments.

**THEREFORE, BE IT RESOLVED**, to accept a Public Works Committee recommendation and approve the Plans and Specifications and Calling for Bids on the 2021 Street and Utilities Improvements.

On vote being taken, the resolution was unanimously passed.

### APPROVE THE CITY OF THIEF RIVER FALLS VIRUS PROTECTION.

Following discussion, Rachel Prudhomme introduced Resolution No. 4-83-21, being seconded by Mike Lorenson, that:

**WHEREAS**, the current anti-virus uses signature-based technology and does not meet the City's needs for ransomware and malware. The new virus protection detects viruses, malware, ransomware, runtime behavior, malicious traffic detection and much more. With the addition of the virus protection program we have trained, dedicated thread hunters that would monitor and analyze our network 24 x 7. If in the case, we were hit with ransomware they would be responsible to send in a response team to clean up the ransomware.

**BE IT RESOLVED**, to approve the City of Thief River Falls Virus Protection in the amount of $15,030 this includes 94 Devices for 3 years to be paid out of the remaining Cares Act Funding.

On vote being taken, the resolution was unanimously passed.

### APPROVAL TO CONSIDER SELLING 2 SHERWOOD AVENUE LOTS

Following discussion, Jason Aarestad introduced Resolution No. 4-84-21, being seconded by Michele McCraw, that:

**WHEREAS**, this property is located along Sherwood Avenue south of Carway Drive. A portion of this property was originally purchased in 2000 for right-of-way for the Sherwood Avenue street improvements. In 2014 the city partnered with Shirkey 's to combine a portion of the former Walt Forney property to create five new residential lots. The city received two of the lots and Shirkeys received the other three prorated based on originally owned area. Utilities were stubbed into this area in 2000. This property is zoned Suburban Residential District (R-1).

**THEREFORE, BE IT RESOLVED**, to approve Selling 2 Sherwood Avenue Lots. The Southerly 120.00 feet of the Northerly 255.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59, and

The Southerly 110.00 feet of the Northerly 365.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59.

On vote being taken, the resolution was unanimously passed.

## COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Prudhomme indicated that there will be a Historical Society Meeting - April 22nd, at 4:00 p.m. at the Pennington County Government Center. Also, looking for a new member.
- Mayor Holmer mentioned May 1st, is a City Wide clean up day and May 15th will be a City Wide garage sale.
- Councilmember Aarestad asked for clarification on rules with with garage sale positing's. Mark Borseth indicated there is a limit of 4 garage sales per year and no signs on boulevards or public right aways.
- Councilmember Narverud mentioned leaf pick up started this week.

## UPCOMING MEETINGS

1. UTILITIES COMMITTEE MEETING – APRIL 12TH AT 7:00 A.M.
2. PUBLIC SAFETY/LIQUOR COMMITTEE MEETING – APRIL 12TH AT 4:30 P.M.
3. ADMINISTRATIVE SERVICES COMMITTEE MEETING – APRIL 13TH AT 3:00 P.M.
4. PUBLIC WORKS COMMITTEE MEETING – APRIL 14TH AT 4:30 P.M.
5. CITY COUNCIL MEETING – APRIL 20TH AT 5:30 P.M.
6. COMMITTEE OF WHOLE – APRIL 27TH AT 5:30 P.M.

## INFORMATIONAL ITEMS

## CLOSE MEETING TO CONDUCT PERFORMANCE APPRAISAL OF WATER SYSTEMS SUPERINTENDENT

## PERFORMANCE EVALUATION OF WATER SYSTEMS SUPERINTENDENT

Councilmember Howe moved, being seconded by Councilmember Narverud, to close the Council Meeting as per Minnesota Statute 13D.05 to conduct a performance evaluation of the City

Administrator, Wayne Johnson at 5:48 p.m.

Motion unanimously carried.

**RECOVENE MEETING**

Councilmember Howe moved, being seconded by Councilmember Narverud, to reconvene the meeting at 6:03 p.m.

On vote being taken, the meeting was unanimously voted to reconvene.

**ADJOURNMENT**

There being no further discussion, Councilmember Lorenson moved, being seconded by Councilmember Aarestad to adjourn at 6:05 p.m.

On vote being taken, the Chair declared the motion unanimously carried.