

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, October 3, 2023

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of September 19, 2023 Council Proceedings (page 3-18)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 19-56)
 - 7.3. Approval of Volunteer Firefighter Hiring of Erik Brateng, Jonathan Larson, and Keary Petschl (page 57)
- 8. NEW BUSINESS**
 - 8.1. Approval of Employment of Franco Trudeau for the Electrical Systems Manager position (page 58)
 - 8.2. Approve Towards Zero Death (TZD) Proposal for 2023/2024 (page 59)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. Utilities Committee Meeting - October 9th at 7:00 a.m.

10.2. Public Safety Liquor Committee Meeting - October 9th at 4:30 p.m.

10.3. Administrative Services Committee Meeting - October 10th at 4:30 p.m.

10.4. Public Works Committee Meeting - October 11th at 4:30 p.m.

10.5. City Council Meeting - October 17th at 5:30 p.m.

10.6. Joint City, County and School in the Imperial Room - October 30th at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Tuesday, September 19, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on September 19, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Lorensen, Arlt, Bolduc and Aarestad. Mayor Holmer chaired the meeting.

PUBLIC FORUM

Cheryl Snetting - Mobile Home Park Manager expressed ongoing concerns about the water meter replacement

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

Thief River Falls ISD #564 Referendum Review - Chris Mills, Superintendent and Ryan Walseth, Board Chair

APPROVE AGENDA

Councilmember Mike Lorensen motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition of 8.17, 8.18 and 8.19.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 09.202.23: Approval of September 5, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 09.202.23, being seconded by Councilmember Mike Lorensen, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve September 5, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.203.23: Approval of September 12, 2023 Special Council Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 09.203.23, being seconded by Councilmember Mike Lorensen, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve September 12, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.204.23: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 09.204.23, being seconded by Councilmember Mike Lorensen, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills

and disbursements in the total amount of \$946,660.27. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 09.205.23: Approve the engagement of Northland Securities as Underwriter

Following discussion, Councilmember Scott Pream introduced Resolution No. 09.205.23, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The purpose of this letter is to comply with federal regulations to affirmatively engage with Northland Securities to allow them to give the City advice on the issuance of municipal securities in the capacity of an underwriter.

THEREFORE, BE IT RESOLVED to Authorize the City Administrator to sign the engagement letter for Northland Securities as Underwriter in connection with the issuance of General Obligation Equipment Certificates in Indebtedness, Series 2024A.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.206.23: Approve the Northland Securities resolution establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code including certification and declaration of official intent.

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 09.206.23, being seconded by Councilmember Scott Pream, that:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no

application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the Administrator to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect that reimbursement bonds will be issued to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

WHEREAS, The reimbursement resolution, certification, and declaration of official intent relate to the construction of a new CO2 ice plant that will serve the Ralph Engelstad and Huck Olson Arena. This allows the City to reimburse ourselves for certain costs of the project with the proceeds on the bond issue. The maximum principal amount would be up to \$3,500,000.

THEREFORE, BE IT RESOLVED Authorize the City Administrator to sign the Northland Securities resolution establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code including certification and declaration of official intent.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.207.23: Approve resolution requesting Governor Tim Walz to declare a special session

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 09.207.23, being seconded by Councilmember Megan Bourne, that:

WHEREAS, The State of Minnesota has several cities with police departments that offer contractual services to schools in their communities by way of School Resource Officers (SROs), and

WHEREAS, recent amendments to the Minnesota's school discipline laws have created significant confusion and great liability concerns to cities with police departments that have SROs working in school settings, and

WHEREAS, the new language has resulted in significant limitations on the actions that can be used by SROs in certain dangerous situations and creates increased liability to cities and city police departments providing SROs, and

WHEREAS, for an SRO to prevent bodily harm or death is not prohibited, and

WHEREAS, the SRO provision during the legislative session did not engage local government or public safety committees to hear clarifying recommendations, and

WHEREAS, that the City Council of Thief River Falls, Minnesota requests, through this resolution, that Governor Walz declare a special session and urges its lawmakers to work in a bipartisan way to pass a corrective action to the Minnesota school discipline laws regarding the School Resource Officer and the laws applicable to the same, and

BE IT FURTHER RESOLVED that this resolution be transmitted to State Senator and Senate Minority Leader, Mark Johnson; House Representative, John Burkel; Speaker of the House, Melissa Hortman; House Majority Leader, Jamie Long; House Minority Leader, Lisa Demuth; Senate Majority Leader, Kari Dziedzic; and Governor Tim Walz.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.208.23: Adopt the City of Thief River Falls Preliminary 2024 Budget
Following discussion, Councilmember Michele McCraw introduced Resolution No.

09.208.23, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to adopt the City of Thief River Falls Preliminary 2024 Budget. A summary of the 2024 revenue and expenditures is as follows:

	2024 REVENUE	2024 EXPENSE	FUND BALANCE RESERVES +OR-
General Fund	\$ 10,760,127.00	\$ 10,780,127.00	\$ (20,000.00)
Liquor Dispensary	\$ 5,068,350.00	\$ 5,476,020.00	\$ (407,670.00)
Electric Utility Fund	\$ 17,565,000.00	\$ 17,641,360.00	\$ (76,360.00)
Storm Water Utility Fund	\$ 372,000.00	\$ 372,000.00	\$ -
Water Utility Fund	\$ 3,162,342.00	\$ 2,977,357.00	\$ 184,985.00
Wastewater Utility Fund	\$ 1,228,150.00	\$ 1,141,239.00	\$ 86,911.00
Police Relief Pension Fund	\$ 10,610.00	\$ 15,003.00	\$ (4,393.00)
Debt Service Fund	\$ 1,548,190.00	\$ 1,490,937.00	\$ 57,253.00
Totals	\$ 39,714,769.00	\$ 39,894,043.00	\$ (179,274.00)

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.209.23: Approval of Proposed 2024 Tax Levy

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 09.209.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, That the Truth-n-Taxation public meeting will be held on December 5, 2023 at 6:00 p.m. to discuss the 2024 budget & levy. Final budget and levy will be adopted at the December 19, 2023 council meeting.

THEREFORE, BE IT RESOLVED By the City Council of Thief River Falls, County of Pennington, Minnesota, that the following sums of money be levied for the current year, collectible in 2024, upon taxable property in the City of Thief River Falls, for a total proposed levy of \$3,711,572.00. This represents \$337,416.00 or approximately 10% increase over last year's levy.

It should be noted that with the proposed tax capacity increase for 2024, a 10% tax levy increase results in an estimated .513% to 1.214% decrease in the tax rate.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.210.23: Appoint Councilmember Jason Aarestad to all TRF Business Development Association meetings the City of Thief River Falls is invited to.

Following discussion, Councilmember Megan Bourne introduced Resolution No. 09.210.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED appoint council member Jason Aarestad to all TRF

Business Development Association, formerly the Downtown Development Association meetings the City of Thief River Falls is invited to. The attendance of this meeting would qualify for a per diem submission.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.211.23: Renewal of Law Enforcement Lease Agreement and Dispatch/Records Agreement

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 09.211.23, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Lease costs are budgeted expenses.

WHEREAS, This is a renewal of an existing contract relationship.

WHEREAS, The county and the city maintain a cooperative and coordinated approach to law enforcement activities. Co-location of the Police Department and Sheriff's Office in the same building is an advantage to both agencies which enhances the effectiveness of the combined law enforcement response and improves the safety of the public.

THEREFORE, BE IT RESOLVED Approve the renewal of the Law Enforcement Lease Agreement and Dispatch/Records Agreement with Pennington County for the years of 2024-2026.

RESOLUTION NO. 09.212.23: Approve Pete Carlson - City Land Lease

Following discussion, Councilmember Scott Pream introduced Resolution No. 09.212.23, being seconded by Councilmember Steve Narverud, that:

FARM LEASE

THIS AGREEMENT, Made this _____ day of January, 2023, by and between City of Thief River Falls, hereafter "Landlord", and Pete C. Carlson, of the County of Pennington, State of Minnesota, hereafter "Tenant".

WITNESSETH, That Landlord, in consideration of the rents and covenants hereinafter mentioned, does hereby Remise, Lease and Let unto Tenant, and Tenant does hereby hire and take from Landlord, the following described premises situated in the County of Pennington, and State of Minnesota, viz:

The presently tillable acreage located in Government Lots Six (6) and Seven (7) and the East Half of the Southwest Quarter (E½SW¼) of Section Six (6), Township One Hundred Fifty-three (153) North of Range Forty-three (43) West of the Fifth Principal Meridian, containing approximately 134 acres be the same more or less, of which described premises Tenant hereby agrees to plow and put in crops not less than (not prescribed) acres each year during the continuance of this Lease.

To have and to hold, the above rented premises unto Tenant, his heirs and assigns, subject to the conditions and limitations hereinafter mentioned for and during the full term of three crop years from and after the 1st day of January, 2023 the term of this

Lease ending the 15th day of November, 2025.

And Tenant agrees to and with Landlord to pay as rent for the above mentioned premises, for and during the full term of this Lease, the sum of Ten Thousand Fifty Dollars and NO/100ths Dollars (\$10,050.00), payable at Thief River Falls, Minnesota, in 3 installments with interest at the rate of 8.0 per cent on each installment after due, to-wit:

\$10,050.00 on or before November 15, 2023;

\$10,050.00 on or before November 15, 2024; and

\$10,050.00 on or before November 15, 2025; and

1. And it is further agreed, by and between the parties as follows: That should Tenant fail to make the above mentioned payments as herein specified, or to pay any of the rent aforesaid when due, or fail to fulfill any of the covenants herein contained, then and in that case Landlord may re-enter and take possession of the above premises, and hold and enjoy the same without such re-entering working a forfeiture of the rent to be paid by Tenant for the full term of this Lease. That if Tenant remains in possession of said premises after the expiration of the term for which they are hereby Leased, such possession shall not be constructed to be a renewal of this Lease, but to be a tenancy at the will of Landlord, which may be terminated upon ten days' notice, given by the Landlord in writing either delivered to Tenant or sent to Tenant in a sealed envelope, duly stamped and directed to Tenant at: 15764 120th Ave. NE, Thief River Falls, MN 56701, which is hereby declared by said Tenant to be his usual Post-office address.

2. Tenant also covenants and agrees to and with Landlord not to assign this Lease or underlet the premises or any part thereof, without first obtaining the written consent of Landlord and that Tenant will, at the expiration of the time as herein recited, quietly yield and surrender the aforesaid premises to the Landlord, its successors or assigns, in as good condition and repair as when taken, reasonable wear and tear and damage by the elements alone excepted. Tenant also covenants and agrees to cultivate the Leased premises in a careful and husband-like manner, and to maintain and keep up the fences so as to protect all crops from injury and waster, and to protect the fruit and shade trees thereupon, and to cut no green trees and to commit no waste or damage on said premises and to suffer none to be done; and further agrees not to remove any straw or manure from said premises, but to spread upon said premises all manure made thereon.

3. Tenant is also to destroy all Russian thistles and other noxious weeds growing on said premises, declared by statute to be common nuisances, within the time prescribed by law, and shall keep all roadways and other parts of the land, not in crop, mowed and free from growing weeds. And Landlord or Landlord's agent shall have the right to enter upon said premises at any time, without injury to the standing crops, for the purpose of making any improvements, or to prepare for the succeeding crop, or for any other purpose whatsoever.

4. Landlord covenants that Tenant, on paying the rent and performing the covenants aforesaid, shall peaceably and quietly have, hold, and enjoy the premises.

5. In the event of any rents due hereon being collected by suit, Tenant further agrees to pay all expenses which may be incurred thereby.

6. As security for the payment of the rents herein specified and the faithful performance and strict fulfillment of all the covenants of Tenant in this Lease contained, Tenant does hereby grant a security interest to Landlord in all crops grown or growing on said premises during the term of this Lease and in products and contract rights with respect thereto and all proceeds of each. Upon any default on the part of Tenant in paying said rent or in performing any of the covenants of this Lease, and at any time thereafter, Landlord shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Landlord may require Tenant to assemble said property and make it available to Landlord at a place to be designated by Landlord that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling, and the like, shall include the reasonable attorneys' fees and legal expenses of Landlord.

7. Financing Statement. Lessee shall execute a financing statement for perfecting the security interest granted in this Lease upon request of Lessor.

8. Words used in this instrument in the masculine gender include the feminine and neuter, the singular number includes the plural and the plural the singular.

9. Farming Practices. Lessee shall be responsible for all input costs and shall provide all labor and machinery needed to farm the premises in a good and proper manner. Lessee shall apply fertilizer, pesticides, and herbicides as needed and shall remove rock as required for use of Lessee's machinery.

10. Plow Back. Lessee shall plow back the premises prior to termination of this Lease. Lessee shall plow the premises with chisel plowing twice. Should Lessee fail to plow back the premises, Lessor shall have the right to contract with a third party acceptable to Lessor, including Lessor, for the plowing. Lessee shall be responsible for the full cost of that plowing.

11. Farm Program. Lessee shall preserve the base acreage that presently exists on the premises. Lessee shall consult with Lessor concerning remaining with the government farm program and Lessee shall not remove the premises from the government farm program, if any, without Lessor's prior written consent. Lessee shall be entitled to all government farm program payments earned during the term of this Lease.

12. Communications. All notices and other communications of any nature required herein shall be in writing, mailed by certified mail, return receipt requested, to the last known address of the other party, to be effective on date of mailing. The address of each party, unless notified as required herein, is as follows:

LESSOR:

LESSEE:

City of Thief River Falls
P.O. Box 528
Thief River Falls, MN 56701

Pete C. Carlson
15764 120th Ave. NE
Thief River Falls, MN 56701

13. Utilities. Should Lessee desire to use any utilities on the premises, if any, Lessee shall contact the rural electric supplier for such services and the utilities must be purchased in Lessee's name only, without any responsibility for payment by Lessor.

14. Indemnification. Lessee shall indemnify Lessor against any liability or loss of whatever nature incurred by Lessor as a result of Lessee's failure to perform any obligation required to be performed by Lessee hereunder, or from any accident that may occur in or about the premises, or from Lessee's failure to comply with any government authority. Lessor's right to indemnity hereunder shall arise notwithstanding that joint or concurrent liability may be imposed on Lessor by statute, ordinance, regulation, or other law. Lessee shall also indemnify Lessor against all costs, attorneys' fees, and other expenses arising out of such actions.

15. Building. Lessee shall not be entitled to the use of any buildings upon the premises.

16. Woodland. Lessor shall have access to the woodland, being approximately 11 acres, located in the southeast corner of the premises. Lessor intends to cut and to remove wood from the woodland. Access by Lessor shall not interfere with any growing crops.

17. Hunting Rights. Lessee shall have all hunting rights to the premises while this Lease is in effect. Lessee agrees to defend and hold Lessor harmless from any claims of any nature that may arise from use of the premises for hunting, as also set forth in paragraph 20.

Should Lessee need wildlife control to prevent crop damage, Lessee shall have the right to request permission from the Minnesota Department of Natural Resources, upon receiving written permission, Lessee may present that to Lessor to obtain rights to perform wildlife control to prevent crop damage.

18. Expansion. Should Lessor find it necessary, in its sole discretion, to expand its wastewater treatment facilities and appurtenances onto the above described premises, Lessor shall have the right to do so. Lessor shall notify Lessee on or before the first day of April in the year in which it desires to expand said facilities and appurtenances. The rent shall then be reduced in proportion to the amount of premises used by Lessor.

Lessor shall not be responsible to Lessee for any damages resulting for the expansion of its wastewater treatment facilities and appurtenances.

19. Lime Sludge. Lessor shall have the right to deposit lime sludge upon the premises covered by said Lease. The Lessor shall apply the lime sludge in such a manner to allow the Lessee to use his equipment on the premises. Lessee shall cultivate the lime into the soil.

Lessor shall have the right to deposit lime sludge upon the premises up to the time that Lessee starts seeding.

Lessee accepts the farm lease subject to Lessor's right to spread said lime sludge and does waive any type of action against Lessor.

20. Indemnification. Lessee shall indemnify Lessor against any liability or loss of whatever nature incurred by Lessor as a result of Lessee's failure to perform any obligation required to be performed by Lessee hereunder, or from any accident that may occur in or about the premises, or from Lessee's failure to comply with any government authority. Lessor's right to indemnity hereunder shall arise notwithstanding that joint or concurrent liability may be imposed on Lessor by statute, ordinance, regulation, or other law. Lessee shall also indemnify Lessor against all costs, attorneys' fees, and other expenses arising out of such actions.

21. Entire Agreement Invalidity. This Agreement sets forth the entire arrangement between the parties and there are no representations or warranties except as expressly set forth herein. No amendment or modification of this Agreement shall be valid unless in writing and signed by the parties hereto. Should any clause or provision of this Agreement become invalid for any reason, such invalidity shall not result in the invalidity or unenforceability of any other clause or provision of this Agreement.

22. Titles and Headings. The titles and headings used herein are for convenience only and do not constitute any part of this Agreement.

23. Lessor will locate and flag any sanitary sewer manholes, water line gate valves, fire hydrants, and survey monuments. Lessee shall avoid those items and shall be responsible for cost of repair or replacement of those installations if they are damaged from his farming operations.

WHEREAS, Pete Carlson has rented 134 acres of farmland from the city for several years adjacent to the City's wastewater treatment ponds.

WHEREAS, The current lease expired on November 15, 2022. Pete Carlson wishes to continue to lease the property.

THEREFORE, BE IT RESOLVED Approve the renewal of a lease between the City of Thief River Falls and Pete Carlson, for farmland rental, until November 15, 2025 in Section 6, T.153N., R.43W.; and authorize the Mayor and City Administrator to execute the agreement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.213.23: Resolution declaring cost to be assessed and ordering preparation of assessment roll for the 2023 Street & Utilities Improvements Project

Following discussion, Councilmember Steve Narverud introduced Resolution No.

09.213.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, This project was bid, as a result of meetings with department heads, council committees, and according to items in the City's Capital Improvement Plan. It was awarded to Agassiz Asphalt in the amount of \$1,262,015.40.

WHEREAS, The City of Thief River Falls assesses benefited property owners for these improvements.

WHEREAS, The total cost of the city share of the improvements is estimated to be \$2,000,000.00. This project is funded through bonding. The amount to be assessed is estimated to be \$590,000.00.

WHEREAS, Minnesota Statute Chapter 429 requirements apply.

THEREFORE, BE IT RESOLVED Declare the cost to be assessed for the 2023 Street & Utilities Improvements Project and order the preparation of the assessment roll. The estimated amount to be assessed is approximately \$590,000.00.

RESOLUTION NO. 09.214.23: Resolution establishing a public hearing with regard to proposed assessments on the 2023 Street & Utilities Improvements Project

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 09.214.23, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Pursuant to Resolution No. 9-213-23, the City Administrator and Community Services Director were directed to prepare the proposed assessments of the 2023 Street and Utilities Improvements Project; and

WHEREAS, The City of Thief River Falls assesses benefited property owners for these improvements.

WHEREAS, The total cost of the improvements is estimated to be \$2,000,000.00 This project will be funded through special assessments and bonding. The amount to be assessed is estimated to \$590,000.00.

WHEREAS, Minnesota Statute Chapter 429 requirements apply.

THEREFORE, BE IT RESOLVED By the City Council of Thief River Falls, that:

1. A hearing shall be held on the 17th day of October, 2023 in the Council Chambers of City Hall at 5:30 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment; and
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and the City Administrator shall state in the notice the total cost of the improvement, The City Administrator shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing; and

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the entire assessment on such property to the City Administrator. No interest shall be charged if the entire assessment is paid by December 31st, 2023. You may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. If you decide not to prepay the assessment before the date given, interest will be applied.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.215.23: Approve One-Year Storm Water Utility Rate Increase (for 2024 calendar year)

Following discussion, Councilmember Steve Narverud introduced Resolution No. 09.215.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, The previous storm water utility rate was approved in Feb 2023 for the year 2023, and followed consistent incremental increases in 2021, 2022, and 2023. The proposed rate increase would be approved for only one year. The Residential monthly rates would increase \$.50/month and Commercial/Multi-family/Industrial rates would increase \$1.00/acre/month, based on applicable formula. The current residential rate and commercial rates are significantly lower than similar size comparable cities. The one-year proposed approval rate will allow for new data technology to be considered with future storm water utility rates.

WHEREAS, The City adopted a storm water utility in 2004 to fund the cost of installing, operating, and maintaining the city's storm sewer system. It also funds related operations such as street sweeping to prevent debris from entering the storm sewer system.

THEREFORE, BE IT RESOLVED Approve a one-year Storm Water Utility Rate Increase. The new rate proposal would be \$6.50/month for residential properties, \$15.50/acre x 2.5 x impervious area of property or for apartment buildings and commercial properties, and \$15.50/acre x 1.5 x entire area of property for any properties that had previously been calculated with that method.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.216.23: Approve MNDOT Contract Agreement

Following discussion, Councilmember Mike Lorensen introduced Resolution No. 09.216.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, The City of Thief River Falls previously funded a preliminary corridor study of this section of town to review potential improvement areas for future construction. Based on feedback from that study, it was recommended that a more detailed study be conducted to identify specific design improvements with participation of MNDOT, as well as the residents of Thief River Falls, MN.

WHEREAS, An additional agreement will be signed between the City of Thief River Falls and HDR Engineering. The contract with MNDOT to be authorized would place 90% financial responsibility on MNDOT, and the remaining 10%, to be paid by the City

of Thief River Falls. The anticipated cost share to the city would be approximately \$27,000. The estimated total cost of the contract with HDR engineering would be \$269,781.60.

THEREFORE, BE IT RESOLVED Approve Contract agreement with Minnesota Department of Transportation, with a financial commitment with the City of Thief River Falls on execution of a contract with HDR engineering for a corridor study concerning and future improvements with roadway infrastructure on Trunk Highway #59 Corridor between 1st Street, south to 158th Street (city limits).

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.217.23: Approve HDR Contract Agreement

Following discussion, Councilmember Steve Narverud introduced Resolution No. 09.217.23, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The City of Thief River Falls previously funded a preliminary corridor study of this section of town to review potential improvement areas for future construction. Based on feedback from that study, it was recommended that a more detailed study be conducted to identify specific design improvements with participation of MNDOT, as well as the residents of Thief River Falls, MN.

WHEREAS, An additional agreement will be signed between Minnesota Department of Transportation and the City that will place 90% financial responsibility on MNDOT, and the remaining 10%, to be paid by the City of Thief River Falls. The anticipated cost share to the city would be approximately \$27,000. The estimated total cost of the contract with HDR engineering would be \$269,781.60.

THEREFORE, BE IT RESOLVED Approve Contract agreement with HDR engineering to conduct a corridor study for future improvements with roadway infrastructure.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.218.23: Approve Public Works Purchase - Snow Wolf 33-100-PD 100" snowblower

Following discussion, Councilmember Scott Pream introduced Resolution No. 09.218.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The city operates a tractor-mounted snowblower used on non-previous areas that are not accessible to our large snow-go snowblower (alleys, boulevards, and multi-use trails). The previous snowblower is worn out from use, past the point of repair. The city needs to purchase a replacement snowblower for the tractor.

WHEREAS, The purchase agreement of \$55,375.76 would be a budgeted 2024 street department capital investment and includes a 7% discount acquired from the State Bid Contract list.

THEREFORE, BE IT RESOLVED Approve the Public Works Committee recommendation to enter into a purchase agreement for a Snow Wolf 33-100-PD 100"

Snowblower, to ensure that the equipment is available for the upcoming winter snow management season.

On vote being taken, the resolution was unanimously passed.

State Ave Vacation Discussion

Councilmember Steve Narverud, moved to table the discussion for State Ave Vacation, being seconded by Councilmember Jason Aarestad.

On vote being taken, the discussion was tabled with Councilmember Anthony Bolduc voting Ney.

RESOLUTION NO. 09.219.23: Approve to fill Public Works Maintenance position

Following discussion, Councilmember Steve Narverud introduced Resolution No. 09.219.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, A position has opened due to the resignation of Louis Brown, Forester. The department needs to fill the position to run efficiently.

WHEREAS, This position is budgeted.

THEREFORE, BE IT RESOLVED Approve and authorize to fill a vacant position of Public Works Maintenance. The position will first be opened to Teamster #320 Fire employees for 10 days and if not filled through the internal transfer process, the position will be opened to the public for filling.

On vote being taken, the resolution was unanimously passed.

Call for Second Reading of An Ordinance Creating Chapter 114 “Cannabis” And Section 114.01 “Use Of Cannabis In Public”, In The City Code, And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

Councilmember Anthony Bolduc motioned, being seconded by Councilmember Mike Lorenson to send back to Administrative Services Committee and Public Safety/Liquor Committee's.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.220.23: Approval of An Ordinance Creating Chapter 114 “Cannabis” And Section 114.01 “Use Of Cannabis In Public”, In The City Code, And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

Councilmember Anthony Bolduc motioned, being seconded by Councilmember Mike Lorenson to send back Resolution No. 09.220.23, to the Administrative Services Committee and the Public Safety/Liquor Committee.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.221.23: Approve the opening of a GIS Mapping Technician position

Following discussion, Councilmember Steve Narverud introduced Resolution No. 09.221.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, With the upcoming resignation of Norman Betland, GIS Mapping

Technician, effective September 29th, 2023, a GIS Mapping Technician will need to be hired to continue efficient operations of the Public Works department.

WHEREAS, This is a 2023 budgeted position.

THEREFORE, BE IT RESOLVED To approve the opening of a GIS Mapping Technician position. The position will be open to the Teamsters 320 union for 10 days and if it isn't filled, it will be posted to the public.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.222.23: Approval to Temporarily Pause SRO Services with Thief River Falls School District until Minnesota's School Discipline Laws are Resolved

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 09.222.23, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED to approve to temporarily pause SRO Services with Thief River Falls School District until Minnesota's School Discipline Laws are Resolved.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Wayne Johnson states it has been a rough start getting product. 200 meters in mobile parks - not reading currently/estimating. There is time to get these changed. We can not engineer for extremes. The meter needs to be reporting before closing stuff up.
- Councilmember Mike Lorensen expresses a thank you to Wayne Johnson to meet with Park Managers.
- Councilmember Steve Narverud mentions Leaf Pick up will start October 2nd - October 27th, boulevard pickup.
- Councilmember Mike Lorensen mentions there is a Special Public Utility Committee meeting on Friday, September 22nd at 7 am.
- Councilmember Steve Narverud mentions that the loss of SRO's in our school district is a horrible loss.
- Mayor Holmer will be gone Wednesday through Friday next week at the League of Minnesota Cities Board.

UPCOMING MEETINGS

- City Council Meeting - October 3rd at 5:30 p.m.
- Utilities Committee Meeting - October 9th at 7:00 a.m.
- Public Safety Liquor Committee Meeting - October 9th at 4:30 p.m.
- Administrative Services Committee Meeting - October 10th at 4:30 p.m.
- Public Works Committee Meeting - October 11th at 4:30 p.m.
- City Council Meeting - October 17th at 5:30 p.m.

INFORMATIONAL ITEMS

- August 2023 Investment Summary

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson, being seconded by Councilmember Scott Pream to adjourn at 6:51 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

COUNCIL PER DIEM TO BE PAID ON 10/19/2023 PAYROLL
Presented 10/03/2023 Council Meeting

Brian Holmer - January 2023

01/09/23	Utilities Committee	7:00	City Hall	\$32.50
01/09/23	CGMC Press Conference	9:00	Zoom	\$32.50
01/10/23	Meeting with Senator Klobuch	3:00	DigiKey	\$32.50
01/10/23	Administrative Services Comm	4:30	City Hall	\$32.50
01/11/23	Labor Meeting	4:00	City Hall	\$32.50
01/17/23	RRBC Annual Conference	10:00	Winnipeg, Canada	\$32.50
01/18/23	RRBC Annual Conference	8:00	Winnipeg, Canada	\$32.50
01/19/23	RRBC Annual Conference	8:00	Winnipeg, Canada	\$32.50
01/26/23	CGMC Board Meeting	10:00	Zoom	\$32.50
01/31/23	5 Cities Wastewater	10:00	GoToMeeting	\$32.50
				\$325.00

Brian Holmer - February 2023

02/02/23	Labor Meeting	3:30	Room 201	\$32.50
02/09/23	Labor Meeting	12:00	Room 201	\$32.50
02/13/23	Utilities Committee	7:00	Council Chambers	\$32.50
02/14/23	Administrative Services Comm	4:30	Council Chambers	\$32.50
02/15/23	Airport Authority	7:30	County Board Room	\$32.50
02/16/23	RRBC Board Meeting	8:30	Teams	\$32.50
				\$195.00

Brian Holmer - March 2023

03/01/23	RRBC Board Retreat	1:00	Canad Inns Grand Forks	\$32.50
03/02/23	RRBC Board Retreat	8:00	Canad Inns Grand Forks	\$32.50
03/03/23	CGMC Conference Planning	2:30	Zoom	\$32.50
03/10/23	CGMC LGA Webinar	10:00	Zoom	\$32.50
03/13/23	Utilities Committee	7:00	Council Chambers	\$32.50
03/14/23	Admin Code Review	3:30	Room 201	\$32.50
03/14/23	Administrative Services	4:30	Room 201	\$32.50
03/15/23	Airport Authority	7:30	County Board Room	\$32.50
03/16/23	RRBC Board Meeting	8:30	Zoom	\$32.50
03/29/23	Special Utilities Meeting	7:00	Council Chambers	\$32.50
03/30/23	Special Council Meeting	5:30	Council Chambers	\$32.50
				\$357.50

Brian Holmer - April 2023

04/05/23	CGMC Conference Planning	1:30	Zoom	\$32.50
04/10/23	Utilities Committee	7:00	Council Chambers	\$32.50
04/11/23	Administrative Services Comm	4:30	Room 201	\$32.50
04/19/23	Airport Authority	7:30	County Board Room	\$32.50
04/20/23	RRBC Board Meeting	8:30	Zoom	\$32.50
04/24/23	Airport Hanger Ground Break	2:00	Airport	\$32.50
04/28/23	Special Utilities Committee M	5:30	Council Chambers	\$32.50
				\$227.50

Brian Holmer - May 2023

05/02/23	Strategic Steering Committee	4:00	Council Chambers	\$32.50
05/08/23	Utilities Committee	7:00	Council Chambers	\$32.50
05/09/23	Administrative Services	4:30	Room 201	\$32.50
05/17/23	Airport Authority	7:30	County Board Room	\$32.50
05/18/23	RRBC Board Meeting	8:30	Zoom	\$32.50
05/22/23	Special Utilities Meeting	3:00	Council Chambers	\$32.50
05/24/23	Meet W/Senator Klobuchars !	11:00	Chamber	\$32.50

05/25/23	CGMC Board Meeting	10:00	Zoom	\$32.50
05/30/23	Mud River Project Agassiz	9:00	RLWD Office	\$32.50
05/31/23	Long Range Planning	7:00	Council Chambers	\$32.50
05/31/23	Meeting with Heritage Center	10:00	Heritage Center	\$32.50
				\$357.50

Brian Holmer - June 2023

06/01/23	Budget & Finance	7:00	Council Chambers	\$32.50
06/12/23	Utilities Committee	7:00	Council Chambers	\$32.50
06/13/23	CGMC Conference Planning	10:00	Zoom	\$32.50
06/13/23	Administrative Services	4:30	Room 201	\$32.50
06/20/23	CGMC Conference Planning	2:00	Room 201	\$32.50
06/21/23	Airport Authority	7:30	County Board Room	\$32.50
06/21/23	Weed Inspector Training	10:00	Pennington Multi Use F	\$32.50
06/23/23	RRBC Board Meeting	8:30	Zoom	\$32.50
06/23/23	CGMC Conference Planning	2:00	Room 201	\$32.50
				\$292.50

Brian Holmer - July 2023

07/10/23	Utilities Committee	7:00	Council Chambers	\$32.50
07/11/23	Administrative Services	4:30	Room 201	\$32.50
07/19/23	LMC Board Orientation	2:00	LMC Building	\$32.50
07/20/23	RRBC Board Meeting	8:30	Zoom	\$32.50
07/20/23	LMC Board of Directors Meet	11:30	LMC Building	\$32.50
07/25/23	Budget and Finance	3:00	Council Chambers	\$32.50
07/26/23	CGMC Board Meeting	10:30	Ralph Arena	\$100.00
07/26/23	CGMC Conference	12:00	Ralph Arena	
07/27/23	CGMC Conference	11:00	DigiKey	\$100.00
07/27/23	CGMC Conference	2:15	Ralph Arena	
07/27/23	Meet with Senator Port/Hous	3:45	Ralph Arena	
07/28/23	CGMC Conference	8:00	Ralph Arena	\$75.00
				\$470.00

Brian Holmer - August 2023

08/02/23	Budget Meeting Dept Heads	8:00	Council Chambers	\$32.50
08/02/23	Budget Meeting Dept Heads	12:00	Room 201	\$32.50
08/07/23	Utilities Committee	7:00	LMC Building	\$32.50
08/08/23	Administrative Services	4:30	Zoom	\$32.50
08/11/23	Flood Hazard Midigation Edit:	9:00	LMC Building	\$32.50
08/11/23	Meet with Widseeth on Huck	10:00	Council Chambers	\$32.50
08/16/23	Airport Authority	7:30	Ralph Arena	\$32.50
08/16/23	Senate Bonding Tour Airport	4:45	Ralph Arena	\$32.50
08/17/23	LMC Board Meeting	11:00	DigiKey	\$32.50
08/22/23	Agassiz NWR Workshop	1:00	Ralph Arena	\$32.50
08/28/23	International Red River Water	1:00	Ralph Arena	\$32.50
08/29/23	International Red River Water	8:00	Ralph Arena	\$32.50
08/30/23	International Red River Water	8:00	Ralph Arena	\$32.50
08/30/23	International Red River Water	1:00	Ralph Arena	\$32.50
				\$455.00

\$2,680.00	Total
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CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



City of Thief River Falls

#7.02

COUNCIL MEETING BILLS OCTOBER 3rd, 2023

SUMMARY OF DISBURSEMENTS

9/15/2023	AP PKT #689 - DIRECT PAYABLES	\$1,163,765.92
9/19/2023	AP PKT #691 - DIRECT PAYABLES	\$36,654.29
9/20/2023	AP PKT #698 - DIRECT PAYABLES	\$3,335.00
9/21/2023	AP PKT #693 - PAYROLL #19	\$135,756.62
9/21/2023	AP PKT #700 - DIRECT PAYABLES	\$134,127.20
9/21/2023	AP PKT #701 - DIRECT PAYABLES	\$71,861.86
9/21/2023	AP PKT #704/705 - REGULAR PAYABLES	\$136,222.71
9/25/2023	AP PKT #709 - DIRECT PAYABLES	\$27,766.12
9/26/2023	AP PKT #710 - DIRECT PAYABLES	\$2,370.54
10/3/2023	AP PKT #708 - COUNCIL MEETING	\$146,824.78
GRAND TOTAL OF DISBURSEMENTS		\$1,858,685.04



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00689 - 09/15/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CHAD CULP							
CHAD CULP	1519	08/07/2023	590-4680-65900	Work in Process-Constructi...	2023 ST & UTIL IMP PRJ		5,075.00
CHAD CULP	1592	09/07/2023	590-4680-65900	Work in Process-Constructi...	2023 ST & UTIL IMP PRJ		1,350.00
Vendor CHAD CULP Total:							6,425.00
Vendor: EMERGENCY APPARATUS MAINT INC							
EMERGENCY APPARATUS ...	128782	08/22/2023	100-4220-62210	Equipment Maint & Repair	SERVICE WORK - ENGINE 91		557.56
EMERGENCY APPARATUS ...	128783	08/22/2023	100-4220-62210	Equipment Maint & Repair	SERVICE WORK - ENGINE 13		1,538.68
EMERGENCY APPARATUS ...	128784	08/22/2023	100-4220-62210	Equipment Maint & Repair	SERVICE WORK - TANKER / ...		522.20
Vendor EMERGENCY APPARATUS MAINT INC Total:							2,618.44
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	158628	07/19/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 20...		61.41
Vendor JIM HIRT TRUCKING INC Total:							61.41
Vendor: LEAGUE OF MINNESOTA CITIES							
LEAGUE OF MINNESOTA CIT...	2023/2024 DUES	09/01/2023	100-4110-64330	Dues and Subscriptions	2023/2024 MN MAYORS M...		30.00
Vendor LEAGUE OF MINNESOTA CITIES Total:							30.00
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	726186	07/04/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		472.50
MC KINNON COMPANY INC	726186	07/04/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		15,399.45
MC KINNON COMPANY INC	726186	07/04/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		481.20
Vendor MC KINNON COMPANY INC Total:							16,353.15
Vendor: MINNESOTA CO ATTORNEYS ASSOC							
MINNESOTA CO ATTORNEYS..	200010779	08/17/2023	100-4210-63590	Printing & Publications	MN CODE BOOKS		125.00
Vendor MINNESOTA CO ATTORNEYS ASSOC Total:							125.00
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	ALR0151120X	08/26/2023	630-4890-64370	Taxes and Licenses	ELEVATOR OPERATORS LIC...		100.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							100.00
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO...	AUG 2023	09/13/2023	690-4810-68400	Purchased Power	DE & ENERGY - AUG 2023		1,021,170.82
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							1,021,170.82
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	08 2023	08/31/2023	680-4830-63890	Utilities Expense	LIFT #15 - AUG 2023		95.96
Vendor RED LAKE ELECTRIC COOP INC Total:							95.96

Council Approval Register

Packet: APPKT00689 - 09/15/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: THIEF RIVER FALLS EAGLES CLUB							
THIEF RIVER FALLS EAGLES ...	R00113175	09/13/2023	210-13700	Loans Receivable - Current	REFUND - OVERPAYMENT ...		17.64
Vendor THIEF RIVER FALLS EAGLES CLUB Total:							17.64
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	9943329344	09/01/2023	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES...		346.28
Vendor VERIZON WIRELESS #486397938 Total:							346.28
Vendor: ZIEGLER INC							
ZIEGLER INC	IN001120611	08/15/2023	100-4312-62210	Equipment Maint & Repair	26' TAPE		1.82
ZIEGLER INC	PSIN000001136	08/31/2023	680-16400	Machinery & Equipment	STANDBY GENERATOR - LIFT...		116,420.40
Vendor ZIEGLER INC Total:							116,422.22
Grand Total:							1,163,765.92

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,121.54
210 - COMM DEVELOPMENT REV LOAN FUND	17.64
590 - 2023 ST AND UTILITY PROJECT	6,425.00
610 - LIQUOR DISPENSARY	16,414.56
630 - ARENAS - VENUWORKS	100.00
680 - WASTEWATER UTILITY FUND	116,516.36
690 - ELECTRIC UTILITY FUND	1,021,170.82
Grand Total:	1,163,765.92

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64330	Dues and Subscriptions	30.00
100-4210-63210	Communication Expense	346.28
100-4210-63590	Printing & Publications	125.00
100-4220-62210	Equipment Maint & Repa..	2,618.44
100-4312-62210	Equipment Maint & Repa..	1.82
210-13700	Loans Receivable - Curre...	17.64
590-4680-65900	Work in Process-Constru...	6,425.00
610-4810-62510	Liquor for Resale	472.50
610-4810-62520	Beer for Resale	15,399.45
610-4810-62530	Wine for Resale	481.20
610-4810-62610	Freight In (Liquor)	61.41
630-4890-64370	Taxes and Licenses	100.00
680-16400	Machinery & Equipment	116,420.40
680-4830-63890	Utilities Expense	95.96
690-4810-68400	Purchased Power	1,021,170.82
Grand Total:		1,163,765.92

Project Account Summary

Project Account Key	Expense Amount
None	1,163,765.92
Grand Total:	1,163,765.92



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00691 - 09/19/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	131C6GV64V1C	09/14/2023	100-4110-62020	Computer Supplies	HDMI CABLE - COUNCIL VID...		17.99
AMAZON CAPITAL SERVICES ..	13WYNJKTFMXK	09/07/2023	100-4650-62020	Computer Supplies	CELL PHONE ACCESSORIES		29.95
AMAZON CAPITAL SERVICES ..	1J4LN1PLFX7	09/07/2023	100-4210-62020	Computer Supplies	CELL PHONE ACCESSORIES		148.68
AMAZON CAPITAL SERVICES ..	1JJP1JJGR93D	09/04/2023	100-4150-62020	Computer Supplies	IPHONE / CASE		26.67
AMAZON CAPITAL SERVICES ..	1RF7WDNKGJ3	09/07/2023	100-4110-62020	Computer Supplies	SD CARD - COUNCIL RECORD..		19.59
AMAZON CAPITAL SERVICES ..	1VRGFMRG11RL	09/14/2023	100-4192-62020	Computer Supplies	IPHONE / CASE		34.95
Vendor AMAZON CAPITAL SERVICES INC Total:							277.83
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CAR...	2630183134	09/05/2023	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 09/05/...		85.13
Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:							85.13
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3627608	09/11/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		695.05
Vendor ARTISAN BEER COMPANY Total:							695.05
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC ...	09 19 23	09/19/2023	740-20300	Flex Payroll Deductions	FLEX CLAIM		112.64
Vendor BRADY MARTZ & ASSOC PC INC Total:							112.64
Vendor: DITCH WITCH OF MN AND IA							
DITCH WITCH OF MN AND IA	C24451	08/25/2023	690-4850-62210	Equipment Maint & Repair	WAND / TIP - WITCH		192.93
Vendor DITCH WITCH OF MN AND IA Total:							192.93
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - AUG 20...		38.99
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	100-4210-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		1,283.89
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	100-4210-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		271.91
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	100-4240-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		53.08
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	100-4312-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		2,640.83
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	100-4315-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		1,809.35
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	100-4510-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		2,156.57
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	100-4650-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		71.17
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	620-4840-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		668.04
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	670-4840-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		341.26
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	680-4840-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		543.50
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	690-4840-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		2,427.46
FARMERS UNION OIL COM...	AUG 2023	08/31/2023	820-4840-62120	Gas-Oil-Lube	FUEL PPURCHASES - AUG 2...		200.08
Vendor FARMERS UNION OIL COMPANY Total:							12,506.13

Council Approval Register

Packet: APPKT00691 - 09/19/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: FLEET SUPPLY							
FLEET SUPPLY	137428	08/09/2023	620-4840-62990	Misc. Operating Expense	ANTI FREEZE - SEASONAL W...		13.77
FLEET SUPPLY	138117	08/30/2023	100-4315-62880	Personal Protective Equipm...	PPE - GLOVES		35.68
FLEET SUPPLY	21901	08/07/2023	690-4840-62880	Personal Protective Equipm...	PPE - LYNN		320.86
FLEET SUPPLY	21948	08/08/2023	690-4850-62210	Equipment Maint & Repair	MUFFLER TRCT - 360 TREN...		41.99
FLEET SUPPLY	22297	09/19/2023	690-4840-62990	Misc. Operating Expense	GRASS SEED		109.99
FLEET SUPPLY	22434	08/29/2023	690-4840-62880	Personal Protective Equipm...	PPE - BRIAN		145.78
Vendor FLEET SUPPLY Total:							668.07
Vendor: HACH COMPANY							
HACH COMPANY	13661390	07/19/2023	620-4890-63030	Contracts Expense	CALIBRATE LAB EQUIPMENT		9,316.00
Vendor HACH COMPANY Total:							9,316.00
Vendor: HERZOG ROOFING INC							
HERZOG ROOFING INC	012017	08/29/2023	100-4220-62230	Building Maint & Repair	LABOR / MATERIALS - ROOF...		237.50
Vendor HERZOG ROOFING INC Total:							237.50
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	510515372	09/01/2023	100-4150-63030	Contracts Expense	COPIER CONTRACT - SEP 20...		548.56
MARCO TECHNOLOGIES LLC	510515372	09/01/2023	100-4650-63030	Contracts Expense	COPIER CONTRACT - SEP 20...		397.50
Vendor MARCO TECHNOLOGIES LLC Total:							946.06
Vendor: MARK PAULSON							
MARK PAULSON	REIMB 08 07 23	08/07/2023	100-4312-62210	Equipment Maint & Repair	REIMBURSE - EBAY BRAKE ...		1,339.06
Vendor MARK PAULSON Total:							1,339.06
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU...	4732796068	09/14/2023	100-4312-63890	Utilities Expense	GAS METER READING - AUG...		63.53
MINNESOTA ENERGY GROU...	4732796068	09/14/2023	100-4315-63890	Utilities Expense	GAS METER READING - AUG...		18.53
MINNESOTA ENERGY GROU...	4732796068	09/14/2023	100-4510-63890	Utilities Expense	GAS METER READING - AUG...		43.24
MINNESOTA ENERGY GROU...	4732796068	09/14/2023	100-4570-63890	Utilities Expense	GAS METER READING - AUG...		27.69
Vendor MINNESOTA ENERGY GROUP-00002 Total:							152.99
Vendor: PENNINGTON CO TREASURER							
PENNINGTON CO TREASUR...	10 16 2023	09/19/2023	100-4560-64370	Taxes and Licenses	2023 REAL ESTATE TAXES D...		437.00
PENNINGTON CO TREASUR...	10 16 2023	09/19/2023	100-4670-64370	Taxes and Licenses	2023 REAL ESTATE TAXES D...		596.00
PENNINGTON CO TREASUR...	10 16 2023	09/19/2023	630-4890-64370	Taxes and Licenses	2023 REAL ESTATE TAXES D...		65.84
PENNINGTON CO TREASUR...	10 16 2023	09/19/2023	670-4890-64370	Taxes and Licenses	2023 REAL ESTATE TAXES D...		3,638.95
PENNINGTON CO TREASUR...	10 16 2023	09/19/2023	690-4890-64370	Taxes and Licenses	2023 REAL ESTATE TAXES D...		4,225.65
Vendor PENNINGTON CO TREASURER Total:							8,963.44
Vendor: VERIZON WIRELESS SERVICES LLC							
VERIZON WIRELESS SERVICE...	9022333326 - 1	09/02/2023	100-4210-62990	Misc. Operating Expense	CELL PHONE PRESERVATION...		50.00
VERIZON WIRELESS SERVICE...	9022333326 - 2	09/02/2023	100-4210-62990	Misc. Operating Expense	CELL PHONE PRESERVATION...		50.00
Vendor VERIZON WIRELESS SERVICES LLC Total:							100.00

Council Approval Register

Packet: APPKT00691 - 09/19/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	10 2023	09/19/2023	810-4820-61500	Annuity Payments	POLICE PENSION - OCT 2023		1,061.46
Vendor YVONNE PEDERSON Total:							1,061.46
Grand Total:							36,654.29

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	12,447.91
610 - LIQUOR DISPENSARY	695.05
620 - WATER UTILITY FUND	10,082.94
630 - ARENAS - VENUWORKS	65.84
670 - STORM WATER UTILITY FUND	3,980.21
680 - WASTEWATER UTILITY FUND	543.50
690 - ELECTRIC UTILITY FUND	7,464.66
740 - TRF HEALTH INSURANCE FUND	112.64
810 - POLICE RELIEF ASSOCIATION	1,061.46
820 - GREENWOOD CEMETERY FUND	200.08
Grand Total:	36,654.29

Account Summary

Account Number	Account Name	Expense Amount
100-4110-62020	Computer Supplies	37.58
100-4150-62020	Computer Supplies	26.67
100-4150-63030	Contracts Expense	548.56
100-4192-62020	Computer Supplies	34.95
100-4194-62120	Gas-Oil-Lube	38.99
100-4210-62020	Computer Supplies	148.68
100-4210-62120	Gas-Oil-Lube	1,555.80
100-4210-62990	Misc. Operating Expense	100.00
100-4220-62230	Building Maint & Repair	237.50
100-4240-62120	Gas-Oil-Lube	53.08
100-4312-62120	Gas-Oil-Lube	2,640.83
100-4312-62210	Equipment Maint & Repa..	1,339.06
100-4312-63890	Utilities Expense	63.53
100-4315-62120	Gas-Oil-Lube	1,809.35
100-4315-62880	Personal Protective Equi...	35.68
100-4315-63890	Utilities Expense	18.53
100-4510-62120	Gas-Oil-Lube	2,156.57
100-4510-63890	Utilities Expense	43.24
100-4560-64370	Taxes and Licenses	437.00
100-4570-63890	Utilities Expense	27.69
100-4650-62020	Computer Supplies	29.95
100-4650-62120	Gas-Oil-Lube	71.17
100-4650-63030	Contracts Expense	397.50
100-4670-64370	Taxes and Licenses	596.00
610-4810-62520	Beer for Resale	695.05
620-4840-62120	Gas-Oil-Lube	668.04
620-4840-62990	Misc. Operating Expense	13.77
620-4890-63030	Contracts Expense	9,401.13

Account Summary

Account Number	Account Name	Expense Amount
630-4890-64370	Taxes and Licenses	65.84
670-4840-62120	Gas-Oil-Lube	341.26
670-4890-64370	Taxes and Licenses	3,638.95
680-4840-62120	Gas-Oil-Lube	543.50
690-4840-62120	Gas-Oil-Lube	2,427.46
690-4840-62880	Personal Protective Equi...	466.64
690-4840-62990	Misc. Operating Expense	109.99
690-4850-62210	Equipment Maint & Repa..	234.92
690-4890-64370	Taxes and Licenses	4,225.65
740-20300	Flex Payroll Deductions	112.64
810-4820-61500	Annuity Payments	1,061.46
820-4840-62120	Gas-Oil-Lube	200.08
Grand Total:		36,654.29

Project Account Summary

Project Account Key	Expense Amount
None	36,654.29
Grand Total:	36,654.29



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00693 - PYPKT00948 - 2023 09 21 #19 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0000876	09/20/2023	740-4870-63650	Senior Gold BC/BS Monthly ...	October BCBS Senior Gold		3,288.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,288.00
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000872	09/21/2023	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		20,004.72
INTERNAL REVENUE SERVICE	INV0000872	09/21/2023	740-20150	Payroll Taxes Payable	FED W/H		21,255.82
INTERNAL REVENUE SERVICE	INV0000872	09/21/2023	740-20150	Payroll Taxes Payable	MEDICARE		6,732.96
Vendor INTERNAL REVENUE SERVICE Total:							47,993.50
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000877	09/20/2023	740-4870-63650	Senior Gold BC/BS Monthly ...	October MedicateBlue RX		2,148.00
Vendor MEDICAREBLUE RX Total:							2,148.00
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0000875	09/20/2023	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0000875	09/20/2023	100-4210-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000875	09/20/2023	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0000875	09/20/2023	100-4312-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000875	09/20/2023	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000875	09/20/2023	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000875	09/20/2023	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000875	09/20/2023	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,000.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0000868	09/21/2023	740-24000	Clearing Account	Union Dues		3,701.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							3,701.00
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0000869	09/21/2023	740-24000	Clearing Account	Garnishment		288.00
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							288.00
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0000871	09/21/2023	740-20160	State Withholding	State W/H Tax		10,429.95
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							10,429.95
Vendor: P E R A OF MN							
P E R A OF MN	INV0000870	09/21/2023	740-20180	PERA Payable	PERA EE/ER COORD		22,636.74
P E R A OF MN	INV0000870	09/21/2023	740-20180	PERA Payable	PERA EE/ER P&F		20,838.19
P E R A OF MN	INV0000870	09/21/2023	740-20180	PERA Payable	PERA EE/ER DEF		218.00
Vendor P E R A OF MN Total:							43,692.93

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Packet: APPKT00693 - PYPKT00948 - 2023 09 21 #19 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SANFORD HEALTH							
SANFORD HEALTH	INV0000878	09/20/2023	100-4210-62990	Misc. Operating Expense	Drug and Alcohol Screenings		328.00
SANFORD HEALTH	INV0000878	09/20/2023	100-4312-62990	Misc. Operating Expense	Drug and Alcohol Screenings		54.00
SANFORD HEALTH	INV0000878	09/20/2023	100-4510-62990	Misc. Operating Expense	Drug and Alcohol Screenings		65.00
SANFORD HEALTH	INV0000878	09/20/2023	100-4510-62990	Misc. Operating Expense	Drug and Alcohol Screenings		54.00
SANFORD HEALTH	INV0000878	09/20/2023	620-4840-62990	Misc. Operating Expense	Drug and Alcohol Screenings		32.50
SANFORD HEALTH	INV0000878	09/20/2023	680-4840-62990	Misc. Operating Expense	Drug and Alcohol Screenings		32.50
SANFORD HEALTH	INV0000878	09/20/2023	690-4840-62990	Misc. Operating Expense	Drug and Alcohol Screenings		65.00
Vendor SANFORD HEALTH Total:							631.00
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4150-61330	Life Insurance	Life Ins Premium		56.95
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4210-61330	Life Insurance	Life Ins Premium		175.10
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4510-61330	Life Insurance	Life Ins Premium		28.05
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	100-4650-61330	Life Insurance	Life Ins Premium		31.45
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	610-4825-61330	Life Insurance	Life Ins Premium		36.04
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	620-4825-61330	Life Insurance	Life Ins Premium		31.45
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	690-4825-61330	Life Insurance	Life Ins Premium		162.35
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	740-24000	Clearing Account	Life Ins Employee		482.08
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		154.96
SUN LIFE FINANCIAL - LIFE	INV0000867	09/21/2023	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,408.33
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000864	09/21/2023	740-24000	Clearing Account	Contributions Employee		3,761.38
Vendor VANTAGEPOINT ICMA Total:							3,761.38
Vendor: WEX BANK							
WEX BANK	INV0000866	09/21/2023	740-24000	Clearing Account	HSA		284.75
WEX BANK	INV0000873	09/20/2023	100-4150-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000873	09/20/2023	100-4210-61310	Health Insurance	HSA City Contribution		1,273.00
WEX BANK	INV0000873	09/20/2023	100-4220-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000873	09/20/2023	100-4312-61310	Health Insurance	HSA City Contribution		1,127.38
WEX BANK	INV0000873	09/20/2023	100-4315-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000873	09/20/2023	610-4825-61310	Health Insurance	HSA City Contribution		665.02
WEX BANK	INV0000873	09/20/2023	680-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000873	09/20/2023	690-4825-61310	Health Insurance	HSA City Contribution		867.68
WEX BANK	INV0000873	09/20/2023	820-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000874	09/20/2023	100-4150-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000874	09/20/2023	100-4210-61310	Health Insurance	VEBA City Contribution		1,938.02

Council Approval Register

Packet: APPKT00693 - PYPKT00948 - 2023 09 21 #19 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0000874	09/20/2023	100-4220-61310	Health Insurance	VEBA City Contribution		1,127.38
WEX BANK	INV0000874	09/20/2023	100-4240-61310	Health Insurance	VEBA City Contribution		462.36
WEX BANK	INV0000874	09/20/2023	100-4312-61310	Health Insurance	VEBA City Contribution		1,070.34
WEX BANK	INV0000874	09/20/2023	100-4315-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000874	09/20/2023	100-4510-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000874	09/20/2023	100-4650-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000874	09/20/2023	680-4825-61310	Health Insurance	VEBA City Contribution		924.72
WEX BANK	INV0000874	09/20/2023	690-4825-61310	Health Insurance	VEBA City Contribution		2,748.66
Vendor WEX BANK Total:							17,233.03
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0000879	09/20/2023	100-4670-62990	Misc. Operating Expense	September Administrative F...		115.49
WEX HEALTH INC	INV0000879	09/20/2023	610-4840-62990	Misc. Operating Expense	September Administrative F...		5.50
WEX HEALTH INC	INV0000879	09/20/2023	620-4840-62990	Misc. Operating Expense	September Administrative F...		12.38
WEX HEALTH INC	INV0000879	09/20/2023	680-4840-62990	Misc. Operating Expense	September Administrative F...		4.13
WEX HEALTH INC	INV0000879	09/20/2023	690-4840-62990	Misc. Operating Expense	September Administrative F...		44.00
Vendor WEX HEALTH INC Total:							181.50
Grand Total:							135,756.62

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	12,828.67
610 - LIQUOR DISPENSARY	706.56
620 - WATER UTILITY FUND	76.33
680 - WASTEWATER UTILITY FUND	1,461.11
690 - ELECTRIC UTILITY FUND	3,987.69
740 - TRF HEALTH INSURANCE FUND	116,224.55
820 - GREENWOOD CEMETERY FUND	471.71
Grand Total:	135,756.62

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	810.64
100-4150-61330	Life Insurance	56.95
100-4150-61340	MSRS HCSP	200.00
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	3,211.02
100-4210-61330	Life Insurance	175.10
100-4210-61340	MSRS HCSP	100.00
100-4210-62990	Misc. Operating Expense	328.00
100-4220-61310	Health Insurance	1,735.36
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	462.36
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	2,197.72
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	100.00
100-4312-62990	Misc. Operating Expense	54.00
100-4315-61310	Health Insurance	1,330.04
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	202.66
100-4510-61330	Life Insurance	28.05
100-4510-61340	MSRS HCSP	100.00
100-4510-62990	Misc. Operating Expense	119.00
100-4650-61310	Health Insurance	867.68
100-4650-61330	Life Insurance	31.45
100-4650-61340	MSRS HCSP	100.00
100-4670-62990	Misc. Operating Expense	115.49
610-4825-61310	Health Insurance	665.02
610-4825-61330	Life Insurance	36.04
610-4840-62990	Misc. Operating Expense	5.50

Account Summary

Account Number	Account Name	Expense Amount
620-4825-61330	Life Insurance	31.45
620-4840-62990	Misc. Operating Expense	44.88
680-4825-61310	Health Insurance	1,387.08
680-4825-61330	Life Insurance	37.40
680-4840-62990	Misc. Operating Expense	36.63
690-4825-61310	Health Insurance	3,616.34
690-4825-61330	Life Insurance	162.35
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	109.00
740-20150	Payroll Taxes Payable	47,993.50
740-20160	State Withholding	10,429.95
740-20180	PERA Payable	43,692.93
740-24000	Clearing Account	8,517.21
740-4870-63640	Life Insurance - COBRA	154.96
740-4870-63650	Senior Gold BC/BS Mont...	5,436.00
820-4825-61310	Health Insurance	462.36
820-4825-61330	Life Insurance	9.35
Grand Total:		135,756.62

Project Account Summary

Project Account Key	Expense Amount
None	135,756.62
Grand Total:	135,756.62



City of Thief River Falls, MN

Expense Approval Register

Packet: APPKT00698 - 09/20/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
ANTHONY HORACHEK	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
TREVOR SWANSON	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
STEVEN KLOETY	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
SHANE CRANDALL	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
SCOTT WALKER	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
PAUL D GONSOROWSKI	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
PATRICK BARRY	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
NICHOLAS TRUDEAU	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
MIKE LARSON	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
KEVIN WALSETH	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
WAYNE NOMELAND	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
KEATON HUOT	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
JOSIAH JENSEN	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
JEFFREY SCHNEIDER	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
IAN LUND	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
GRANT ASP	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
FRANCIS TRUDEAU	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
DEVIN SPEARS	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
DEREK NEISEN	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
BRIAN JACOBSON	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
BLAKE WALKER	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
JUDD ALBY	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
ZACHARY JOHNSON	3RD QTR 2023	09/20/2023	3RD QTR 2023 VFF SALARY	100-4220-61060	145.00
Fund 100 - GENERAL FUND Total:					3,335.00
Grand Total:					3,335.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,335.00
Grand Total:	3,335.00

Account Summary

Account Number	Account Name	Expense Amount
100-4220-61060	Temporary Salaries	3,335.00
Grand Total:		3,335.00

Project Account Summary

Project Account Key	Expense Amount
None	3,335.00
Grand Total:	3,335.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00700 - 09/21/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10397285	08/17/2023	100-4312-62210	Equipment Maint & Repair	OIL - LOADER		31.13
Vendor JOHN DEERE FINANCIAL Total:							31.13
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	723911	06/20/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		760.00
MC KINNON COMPANY INC	736492	09/01/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		11,333.60
MC KINNON COMPANY INC	736495	09/01/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-8.86
MC KINNON COMPANY INC	736495	09/01/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-90.43
MC KINNON COMPANY INC	736830	09/06/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		584.65
MC KINNON COMPANY INC	736830	09/06/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		15,206.45
MC KINNON COMPANY INC	736830	09/06/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		257.70
MC KINNON COMPANY INC	736864	09/06/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		360.00
MC KINNON COMPANY INC	737587	09/08/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,925.75
MC KINNON COMPANY INC	737862	09/12/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		425.20
MC KINNON COMPANY INC	737862	09/12/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,020.85
MC KINNON COMPANY INC	737862	09/12/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		90.94
MC KINNON COMPANY INC	738376	09/15/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		97.00
MC KINNON COMPANY INC	738849	09/15/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,265.85
MC KINNON COMPANY INC	739029	09/19/2023	610-4810-62510	Liquor for Resale	PURCHASE - MIX		129.63
MC KINNON COMPANY INC	739029	09/19/2023	610-4810-62510	Liquor for Resale	PURCHASE - BEER		9,744.40
MC KINNON COMPANY INC	739029	09/19/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		99.00
MC KINNON COMPANY INC	739029	09/19/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		83.20
MC KINNON COMPANY INC	739032	09/19/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-31.50
Vendor MC KINNON COMPANY INC Total:							59,253.43
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	146514	09/01/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		224.90
NORTHWEST BEVERAGE INC	146514	09/01/2023	610-4810-62510	Liquor for Resale	PURCHASE - BEER		10,968.40
NORTHWEST BEVERAGE INC	146522	09/05/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		244.20
NORTHWEST BEVERAGE INC	146522	09/05/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,100.60
NORTHWEST BEVERAGE INC	146607	09/08/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		15,795.45
NORTHWEST BEVERAGE INC	146641	09/11/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		231.30
NORTHWEST BEVERAGE INC	146641	09/11/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,234.80
NORTHWEST BEVERAGE INC	146641	09/11/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-30.00
NORTHWEST BEVERAGE INC	146722	09/15/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		282.15
NORTHWEST BEVERAGE INC	146722	09/15/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		13,286.35
Vendor NORTHWEST BEVERAGE INC Total:							47,338.15

Council Approval Register

Packet: APPKT00700 - 09/21/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	353	08/31/2023	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - A...		27,486.19
WASTE MASTERS LLC	354	09/11/2023	620-4830-63890	Utilities Expense	DEMO/CONST WASTE - WA...		18.30
Vendor WASTE MASTERS LLC Total:							27,504.49
Grand Total:							134,127.20

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	27,517.32
610 - LIQUOR DISPENSARY	106,591.58
620 - WATER UTILITY FUND	18.30
Grand Total:	134,127.20

Account Summary

Account Number	Account Name	Expense Amount
100-4312-62210	Equipment Maint & Repa..	31.13
100-4315-63030	Contracts Expense	27,486.19
610-4810-62510	Liquor for Resale	22,924.97
610-4810-62520	Beer for Resale	83,264.77
610-4810-62530	Wine for Resale	340.90
610-4810-62540	Soft Drinks/Mix for Resa...	60.94
620-4830-63890	Utilities Expense	18.30
Grand Total:		134,127.20

Project Account Summary

Project Account Key	Expense Amount
None	134,127.20
Grand Total:	134,127.20



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00701 - 09/21/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0107330200	09/06/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - WINE		88.65
BELLBOY CORP - BAR SUPPLY	0107330200	09/06/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - TWINS CAN / C...		91.80
Vendor BELLBOY CORP - BAR SUPPLY Total:							180.45
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0200612000	08/24/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-305.00
BELLBOY CORP - LIQUOR	0200672100	09/06/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		220.00
BELLBOY CORP - LIQUOR	0200748900	09/06/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,453.60
Vendor BELLBOY CORP - LIQUOR Total:							1,368.60
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	291400	09/07/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,206.40
Vendor BEVERAGE WHOLESALERS INC Total:							1,206.40
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	111918958	08/31/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		238.18
BREAKTHRU BEVERAGE	111982332	09/05/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		10,652.85
BREAKTHRU BEVERAGE	111982333	09/05/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,479.65
BREAKTHRU BEVERAGE	111982333	09/05/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		190.14
BREAKTHRU BEVERAGE	112002275	09/06/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,600.00
Vendor BREAKTHRU BEVERAGE Total:							15,160.82
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1772547	09/14/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		561.60
C & L DISTRIBUTING	1772547	09/14/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		133.25
Vendor C & L DISTRIBUTING Total:							694.85
Vendor: CARLOS CREEK WINERY							
CARLOS CREEK WINERY	25812	09/13/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		762.00
Vendor CARLOS CREEK WINERY Total:							762.00
Vendor: DAHLHEIMER BEVERAGE							
DAHLHEIMER BEVERAGE	1999998	09/11/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,599.20
DAHLHEIMER BEVERAGE	1999998	09/11/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		560.45
DAHLHEIMER BEVERAGE	1999998	09/11/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - BEER		65.70
Vendor DAHLHEIMER BEVERAGE Total:							2,225.35
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8820480695	08/31/2023	610-4880-63490	Advertising	RADIO ADVERTISING - AUG ...		890.88
Vendor IHEARTMEDIA Total:							890.88

Council Approval Register

Packet: APPKT00701 - 09/21/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2350314	07/27/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		4,300.00
JOHNSON BROTHERS LIQU...	2365844	08/21/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		186.00
JOHNSON BROTHERS LIQU...	2372947	08/30/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		3,464.00
JOHNSON BROTHERS LIQU...	2374260	08/31/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		312.00
JOHNSON BROTHERS LIQU...	2379483	09/11/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		130.80
JOHNSON BROTHERS LIQU...	2379788	09/11/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		9,113.76
JOHNSON BROTHERS LIQU...	2379789	09/11/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		7,054.30
JOHNSON BROTHERS LIQU...	2379790	09/11/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		211.80
Vendor JOHNSON BROTHERS LIQUOR Total:							24,772.66
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEM...	62613	09/12/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		474.50
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							474.50
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	212993	09/12/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		640.00
PAUSTIS WINE COMPANY	212993	09/12/2023	610-4810-62610	Freight In (Liquor)	FREIGHT		7.00
Vendor PAUSTIS WINE COMPANY Total:							647.00
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6655468	09/11/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,124.33
PHILLIPS WINE & SPIRITS	6655469	09/11/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,893.55
PHILLIPS WINE & SPIRITS	6655470	09/11/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		80.00
Vendor PHILLIPS WINE & SPIRITS Total:							7,097.88
Vendor: SMALL LOT COOP LLC							
SMALL LOT COOP LLC	MN69097	09/13/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		621.05
SMALL LOT COOP LLC	MN69097	09/13/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,040.12
SMALL LOT COOP LLC	MN69097	09/13/2023	610-4810-62610	Freight In (Liquor)	FREIGHT		18.00
Vendor SMALL LOT COOP LLC Total:							1,679.17
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2386671	09/05/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,482.88
SOUTHERN GLAZERS OF MN	2386671	09/05/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		216.44
SOUTHERN GLAZERS OF MN	2386672	09/05/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,212.50
SOUTHERN GLAZERS OF MN	2386673	09/05/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,261.60
SOUTHERN GLAZERS OF MN	2386674	09/05/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,525.90
SOUTHERN GLAZERS OF MN	2387277	09/06/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		144.00
SOUTHERN GLAZERS OF MN	5101809	08/31/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		155.98
SOUTHERN GLAZERS OF MN	5101810	08/31/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,152.00
Vendor SOUTHERN GLAZERS OF MN Total:							14,151.30
Vendor: T R F RADIO							
T R F RADIO	32934-9	08/31/2023	610-4880-63490	Advertising	RADIO ADVERTISING - AUG ...		550.00
Vendor T R F RADIO Total:							550.00
Grand Total:							71,861.86

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	71,861.86
Grand Total:	71,861.86

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	42,981.28
610-4810-62520	Beer for Resale	3,367.20
610-4810-62530	Wine for Resale	22,231.21
610-4810-62540	Soft Drinks/Mix for Resa...	1,184.29
610-4810-62590	Misc. Mdse for Resale	632.00
610-4810-62610	Freight In (Liquor)	25.00
610-4880-63490	Advertising	1,440.88
Grand Total:		71,861.86

Project Account Summary

Project Account Key	Expense Amount
None	71,861.86
Grand Total:	71,861.86



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00704 - 09/21/23 REGULAR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CAR...	2630188230	09/19/2023	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 08/19/...		85.13
Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:							85.13
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	AUG 2023 - GEN	09/21/2023	100-20220	Sales Tax Payable	SALES TAX - AUG 2023		36.00
MN DPT OF REVENUE - SAL...	AUG 2023 - LQR	09/21/2023	610-20220	Sales Tax Payable	SALES TAX - AUG 2023 LQR		43,712.00
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	100-20220	Sales Tax Payable	SALES TAX - AUG 2023 GEN		11,330.25
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	100-4312-62210	Equipment Maint & Repair	USE TAX - AUG 2023		-58.32
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	100-4315-62210	Equipment Maint & Repair	USE TAX - AUG 2023		107.66
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	100-4315-62230	Building Maint & Repair	USE TAX - AUG 2023		22.34
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	100-4315-62880	Personal Protective Equipm...	USE TAX - AUG 2023		7.32
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	100-4510-62210	Equipment Maint & Repair	USE TAX - AUG 2023		-17.19
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	620-20220	Sales Tax Payable	SALES TAX - AUG 2023 WTR		3,110.63
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-14100	Inventory - Materials	USE TAX - AUG 2023		1,620.13
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-20220	Sales Tax Payable	SALES TAX - AUG 2023 ELEC		73,580.94
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-4840-62400	Small Tools and Minor Equip	USE TAX - AUG 2023		10.98
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-4840-62880	Personal Protective Equipm...	USE TAX - AUG 2023		16.92
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-4840-62990	Misc. Operating Expense	USE TAX - AUG 2023		9.89
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-4850-62210	Equipment Maint & Repair	USE TAX - AUG 2023		4.09
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-4850-62350	Power Plant/Dam Maint	USE TAX - AUG 2023		22.58
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-4890-63030	Contracts Expense	USE TAX - AUG 2023		7.98
MN DPT OF REVENUE - SAL...	AUG 2023	09/21/2023	690-4890-63590	Printing & Publications	USE TAX - AUG 2023		10.80
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							133,535.00
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	AUG 2023 - 137	09/21/2023	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		148.80
THIEF RIVER FALLS TIMES	AUG 2023 - 137	09/21/2023	610-4880-63490	Advertising	LABOR DAY		551.25
THIEF RIVER FALLS TIMES	AUG 2023 - 138	09/21/2023	690-4840-62010	Office Supplies	ADS / NOTICES - WORK OR...		171.30
THIEF RIVER FALLS TIMES	AUG 2023 - 138	09/21/2023	690-4890-63590	Printing & Publications	ADS / NOTICES - PROJECT 1...		65.34
THIEF RIVER FALLS TIMES	AUG 2023 - 878	09/21/2023	100-4150-63590	Printing & Publications	ADS / NOTICES - 2022 TAX I...		60.39
THIEF RIVER FALLS TIMES	AUG 2023 - 878	09/21/2023	100-4210-63590	Printing & Publications	ADS / NOTICES - PATROL OF...		655.00
THIEF RIVER FALLS TIMES	AUG 2023 - 878	09/21/2023	620-4890-63590	Printing & Publications	ADS / NOTICES - WATER ME...		420.00
THIEF RIVER FALLS TIMES	AUG 2023 - 878	09/21/2023	690-4890-63590	Printing & Publications	ADS / NOTICES - ELEC SYS ...		530.50
Vendor THIEF RIVER FALLS TIMES Total:							2,602.58
Grand Total:							136,222.71

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	12,143.45
610 - LIQUOR DISPENSARY	44,412.05
620 - WATER UTILITY FUND	3,615.76
690 - ELECTRIC UTILITY FUND	76,051.45
Grand Total:	136,222.71

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,366.25
100-4150-63590	Printing & Publications	60.39
100-4210-63590	Printing & Publications	655.00
100-4312-62210	Equipment Maint & Repa..	-58.32
100-4315-62210	Equipment Maint & Repa..	107.66
100-4315-62230	Building Maint & Repair	22.34
100-4315-62880	Personal Protective Equi...	7.32
100-4510-62210	Equipment Maint & Repa..	-17.19
610-20220	Sales Tax Payable	43,712.00
610-4810-62590	Misc. Mdse for Resale	148.80
610-4880-63490	Advertising	551.25
620-20220	Sales Tax Payable	3,110.63
620-4890-63030	Contracts Expense	85.13
620-4890-63590	Printing & Publications	420.00
690-14100	Inventory - Materials	1,620.13
690-20220	Sales Tax Payable	73,580.94
690-4840-62010	Office Supplies	171.30
690-4840-62400	Small Tools and Minor E...	10.98
690-4840-62880	Personal Protective Equi...	16.92
690-4840-62990	Misc. Operating Expense	9.89
690-4850-62210	Equipment Maint & Repa..	4.09
690-4850-62350	Power Plant/Dam Maint	22.58
690-4890-63030	Contracts Expense	7.98
690-4890-63590	Printing & Publications	606.64
Grand Total:		136,222.71

Project Account Summary

Project Account Key	Expense Amount
None	136,222.71
Grand Total:	136,222.71



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00708 - 10/03/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMARIL UNIFORM COMPANY							
AMARIL UNIFORM COMPA...	IV249505	09/15/2023	690-4840-62880	Personal Protective Equipm...	PPE - J KINSMAN		169.56
AMARIL UNIFORM COMPA...	IV249505	09/15/2023	690-4840-62880	Personal Protective Equipm...	PPE - R LUND		502.68
Vendor AMARIL UNIFORM COMPANY Total:							672.24
Vendor: AMERICAN WELDING & GAS INC							
AMERICAN WELDING & GAS...	09587288	09/18/2023	620-4840-62160	Chemicals	CHEMICALS		2,791.76
Vendor AMERICAN WELDING & GAS INC Total:							2,791.76
Vendor: BRADY MEUNIER							
BRADY MEUNIER	REIMB 09 11 23	09/11/2023	100-4210-62880	Personal Protective Equipm...	REIMBURSE - CLOTHING AL...		137.78
Vendor BRADY MEUNIER Total:							137.78
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0212516	09/15/2023	690-4840-62010	Office Supplies	PREINKED "ENTERED" STA...		14.95
Vendor BREDESON OFFICE SUPPLY Total:							14.95
Vendor: CITY OF T R F - POLICE DPT PETTY CASH							
CITY OF T R F - POLICE DPT ...	PTY CSH - 09 25 23	09/25/2023	100-4210-62010	Office Supplies	REPLENISH P D PETTY CASH -..		50.80
Vendor CITY OF T R F - POLICE DPT PETTY CASH Total:							50.80
Vendor: CORE & MAIN LP							
CORE & MAIN LP	T543653	09/13/2023	545-4680-65900	Work in Process-Constructi...	METER PROJECT		55,890.00
CORE & MAIN LP	T579255	09/15/2023	545-4680-65900	Work in Process-Constructi...	METER PROJECT		2,195.00
Vendor CORE & MAIN LP Total:							58,085.00
Vendor: DAKOTA BUSINESS SOLUTIONS							
DAKOTA BUSINESS SOLUTI...	8246	09/07/2023	100-4315-62990	Misc. Operating Expense	UB FOLDER/INSERTER		974.25
DAKOTA BUSINESS SOLUTI...	8246	09/07/2023	620-4840-62990	Misc. Operating Expense	UB FOLDER/INSERTER		2,273.25
DAKOTA BUSINESS SOLUTI...	8246	09/07/2023	680-4840-62990	Misc. Operating Expense	UB FOLDER/INSERTER		649.50
DAKOTA BUSINESS SOLUTI...	8246	09/07/2023	690-4840-62990	Misc. Operating Expense	UB FOLDER/INSERTER		2,598.00
Vendor DAKOTA BUSINESS SOLUTIONS Total:							6,495.00
Vendor: DANA C KLOS							
DANA C KLOS	09 18 23	09/20/2023	100-4210-63100	Animal Control	ANIMAL CONTROL SEP 2023		120.00
Vendor DANA C KLOS Total:							120.00
Vendor: DWIGHT TANGQUIST							
DWIGHT TANGQUIST	09 25 23	09/25/2023	100-4110-64400	Travel, Conference, School	KITCHEN / MTG SUPPLIES		99.25
Vendor DWIGHT TANGQUIST Total:							99.25

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Packet: APPKT00708 - 10/03/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ECOLAB INC							
ECOLAB INC	3431643	09/05/2023	610-4890-63030	Contracts Expense	RODENT CONTROL PRGM - ...		133.87
						Vendor ECOLAB INC Total:	133.87
Vendor: GT SEEDING LLC							
GT SEEDING LLC	2326	09/25/2023	670-4890-63030	Contracts Expense	SILT FENCE - P W MAINT BU...		760.00
						Vendor GT SEEDING LLC Total:	760.00
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200551677	08/31/2023	670-4890-63030	Contracts Expense	PROF SRVCS - CHIEFS COUL...		31,998.56
HDR ENGINEERING INC - CH...	1200553124	09/05/2023	100-4650-64481	FEMA	PROF SRVCS - FEMA RED R...		115.00
						Vendor HDR ENGINEERING INC - CHICAGO Total:	32,113.56
Vendor: HOLLY CRANDALL							
HOLLY CRANDALL	REIMB 09 21 23	09/22/2023	100-4150-64400	Travel, Conference, School	REIMBURSE - REG FEE / REG...		20.00
HOLLY CRANDALL	REIMB 09 21 23	09/22/2023	100-4150-64400	Travel, Conference, School	REIMBURSE - MEALS EXP / ...		14.23
HOLLY CRANDALL	REIMB 09 21 23	09/22/2023	100-4150-64400	Travel, Conference, School	REIMBURSE - MILEAGE / RE...		309.82
						Vendor HOLLY CRANDALL Total:	344.05
Vendor: INNOVATIVE OFFICE SOLUTIONS LL							
INNOVATIVE OFFICE SOLUT...	IN4328408	09/20/2023	100-4670-62010	Office Supplies	TONER / BINDERS / GEL PE...		251.93
						Vendor INNOVATIVE OFFICE SOLUTIONS LL Total:	251.93
Vendor: JAYSON D SLETTEN							
JAYSON D SLETTEN	001	09/12/2023	680-4850-62210	Equipment Maint & Repair	INSTALL GRILL LIGHTS / LIG...		210.00
						Vendor JAYSON D SLETTEN Total:	210.00
Vendor: JEFFREY A OLSON							
JEFFREY A OLSON	2317i	09/15/2023	620-4890-64190	Rentals/Leases	SRVCS - SHERWOOD WATER...		845.00
						Vendor JEFFREY A OLSON Total:	845.00
Vendor: JEREMY KASPRZAK							
JEREMY KASPRZAK	REIMB 09 11 23	09/11/2023	690-4840-62880	Personal Protective Equipm...	REIMBURSE SAFETY TOED F...		100.00
						Vendor JEREMY KASPRZAK Total:	100.00
Vendor: LEAGUE OF MINNESOTA CITIES							
LEAGUE OF MINNESOTA CIT...	389352	09/01/2023	100-4110-64330	Dues and Subscriptions	2023 / 2024 MEMBERSHIP ...		10,015.00
						Vendor LEAGUE OF MINNESOTA CITIES Total:	10,015.00
Vendor: MAXFIELD RESEARCH & CONSULTING							
MAXFIELD RESEARCH & CO...	20495	08/31/2023	100-4150-63030	Contracts Expense	2023 / 2024 HOUSING STU...		3,962.00
						Vendor MAXFIELD RESEARCH & CONSULTING Total:	3,962.00
Vendor: MINNESOTA GIS/LIS CONSORTIUM							
MINNESOTA GIS/LIS CONSO...	200006093	09/07/2023	100-4650-64400	Travel, Conference, School	2023 ANNUAL GIS CONFER...		325.00
						Vendor MINNESOTA GIS/LIS CONSORTIUM Total:	325.00
Vendor: MN DPT OF COMMERCE							
MN DPT OF COMMERCE	1000050615	09/01/2023	690-4890-68880	Conservation Program	2ND QTR FY 2024 INDIRECT...		3,039.94
						Vendor MN DPT OF COMMERCE Total:	3,039.94

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Packet: APPKT00708 - 10/03/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R...	CT144979	09/19/2023	690-4840-62990	Misc. Operating Expense	PART - DITCH WITCH		30.26
Vendor NELSON EQUIPMENT OF T R F INC Total:							30.26
Vendor: NELSON INTERNATIONAL - E G F							
NELSON INTERNATIONAL - E...	X105067424 01	08/31/2023	100-4315-62210	Equipment Maint & Repair	BRAKE SYSTEM MODULE - #...		378.78
NELSON INTERNATIONAL - E...	X105067591 01	09/07/2023	100-4315-62210	Equipment Maint & Repair	TRANSMITTER - #5607		123.10
Vendor NELSON INTERNATIONAL - E G F Total:							501.88
Vendor: PRO RIDE MOTORSPORTS							
PRO RIDE MOTORSPORTS	083023	08/30/2023	690-4850-62350	Power Plant/Dam Maint	REPAIR SERVICE - BOAT MO...		85.00
Vendor PRO RIDE MOTORSPORTS Total:							85.00
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	132086	09/14/2023	100-4510-62240	Department Maint & Repair	CHEMICALS		363.71
QUALITY FARM SUPPLY INC	132123	09/19/2023	100-4510-62240	Department Maint & Repair	CHEMICALS		52.41
Vendor QUALITY FARM SUPPLY INC Total:							416.12
Vendor: ROCKSBURY TRUCK REPAIR LLC							
ROCKSBURY TRUCK REPAIR ...	15809	09/10/2023	100-4312-62210	Equipment Maint & Repair	LARGE TRUCK TIRE REPAIR		71.94
ROCKSBURY TRUCK REPAIR ...	15809	09/10/2023	100-4315-62210	Equipment Maint & Repair	LARGE TRUCK TIRE REPAIR		71.95
Vendor ROCKSBURY TRUCK REPAIR LLC Total:							143.89
Vendor: SANFORD HEALTH							
SANFORD HEALTH	318988766	09/04/2023	100-4210-63120	Lab Tests	BLOOD DRAWS		189.00
Vendor SANFORD HEALTH Total:							189.00
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B17325138	08/31/2023	100-4192-63020	Computer Maintenance & li...	0365 GOV LICENSING		5,899.61
Vendor SHI INTERNATIONAL CORP Total:							5,899.61
Vendor: SHOAN J NELSON							
SHOAN J NELSON	724101	09/22/2023	620-4850-62230	Building Maint & Repair	WTP LOCK REPAIRS		430.00
Vendor SHOAN J NELSON Total:							430.00
Vendor: SORVIG OIL INC							
SORVIG OIL INC	23349	08/27/2023	100-4315-62120	Gas-Oil-Lube	KEROSENE		125.00
Vendor SORVIG OIL INC Total:							125.00
Vendor: STATE OF MN - OFC OF ADMINISTRATIVE HEARINGS							
STATE OF MN - OFC OF ADM..	522962	08/31/2023	100-4160-63040	Legal Fees	PROF SRVCS - REV RECAPTU...		73.50
Vendor STATE OF MN - OFC OF ADMINISTRATIVE HEARINGS Total:							73.50
Vendor: STEVE ZAVORAL							
STEVE ZAVORAL	REIMB 09 15 23	09/15/2023	690-4840-62880	Personal Protective Equipm...	REIMBURSE - SAFETY TOED ...		100.00
Vendor STEVE ZAVORAL Total:							100.00
Vendor: THIEF RIVER FORD INC							
THIEF RIVER FORD INC	TR103771	09/07/2023	100-4210-62210	Equipment Maint & Repair	BRACKET - MOTOR MOUNT		455.18
THIEF RIVER FORD INC	TR103833	09/05/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		68.70
THIEF RIVER FORD INC	TR103872	09/07/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		49.33

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Packet: APPKT00708 - 10/03/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
THIEF RIVER FORD INC	TR103872	09/07/2023	100-4210-62210	Equipment Maint & Repair	OIL LEAK DIAGNOSTIC		120.00
THIEF RIVER FORD INC	TR104109	09/19/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		68.18
Vendor THIEF RIVER FORD INC Total:							761.39
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	605	08/26/2023	820-4890-63030	Contracts Expense	OPEN/CLOSE FEE - EDDIE SE...		800.00
Vendor TROY MERCIL CONSTRUCTION LLC Total:							800.00
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-437289	08/31/2023	100-4315-63020	Computer Maintenance & li...	2023 SMART METER PORTA...		2,451.00
TYLER TECHNOLOGIES INC	025-437289	08/31/2023	620-4890-63020	Computer Maintenance & li...	2023 SMART METER PORTA...		5,719.00
TYLER TECHNOLOGIES INC	025-437289	08/31/2023	680-4890-63020	Computer Maintenance & li...	2023 SMART METER PORTA...		1,634.00
TYLER TECHNOLOGIES INC	025-437289	08/31/2023	690-4890-63020	Computer Maintenance & li...	2023 SMART METER PORTA...		6,536.00
TYLER TECHNOLOGIES INC	025-437427	08/31/2023	620-4890-63030	Contracts Expense	CUSTOMER RELATIONSHIP -...		250.00
Vendor TYLER TECHNOLOGIES INC Total:							16,590.00
Vendor: WADE ALAN COTA							
WADE ALAN COTA	494246	09/19/2023	100-4240-63030	Contracts Expense	GRASS MOWING SERVICE		112.00
Vendor WADE ALAN COTA Total:							112.00
Grand Total:							146,824.78

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	27,068.45
545 - WATER METER PROJECT	58,085.00
610 - LIQUOR DISPENSARY	133.87
620 - WATER UTILITY FUND	12,309.01
670 - STORM WATER UTILITY FUND	32,758.56
680 - WASTEWATER UTILITY FUND	2,493.50
690 - ELECTRIC UTILITY FUND	13,176.39
820 - GREENWOOD CEMETERY FUND	800.00
Grand Total:	146,824.78

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64330	Dues and Subscriptions	10,015.00
100-4110-64400	Travel, Conference, Sch...	99.25
100-4150-63030	Contracts Expense	3,962.00
100-4150-64400	Travel, Conference, Sch...	344.05
100-4160-63040	Legal Fees	73.50
100-4192-63020	Computer Maintenance...	5,899.61
100-4210-62010	Office Supplies	50.80
100-4210-62120	Gas-Oil-Lube	186.21
100-4210-62210	Equipment Maint & Repa..	575.18
100-4210-62880	Personal Protective Equi...	137.78
100-4210-63100	Animal Control	120.00
100-4210-63120	Lab Tests	189.00
100-4240-63030	Contracts Expense	112.00
100-4312-62210	Equipment Maint & Repa..	71.94
100-4315-62120	Gas-Oil-Lube	125.00
100-4315-62210	Equipment Maint & Repa..	573.83
100-4315-62990	Misc. Operating Expense	974.25
100-4315-63020	Computer Maintenance...	2,451.00
100-4510-62240	Department Maint & Re...	416.12
100-4650-64400	Travel, Conference, Sch...	325.00
100-4650-64481	FEMA	115.00
100-4670-62010	Office Supplies	251.93
545-4680-65900	Work in Process-Constru...	58,085.00
610-4890-63030	Contracts Expense	133.87
620-4840-62160	Chemicals	2,791.76
620-4840-62990	Misc. Operating Expense	2,273.25
620-4850-62230	Building Maint & Repair	430.00
620-4890-63020	Computer Maintenance...	5,719.00
620-4890-63030	Contracts Expense	250.00
620-4890-64190	Rentals/Leases	845.00

Account Summary		
Account Number	Account Name	Expense Amount
670-4890-63030	Contracts Expense	32,758.56
680-4840-62990	Misc. Operating Expense	649.50
680-4850-62210	Equipment Maint & Repa..	210.00
680-4890-63020	Computer Maintenance...	1,634.00
690-4840-62010	Office Supplies	14.95
690-4840-62880	Personal Protective Equi...	872.24
690-4840-62990	Misc. Operating Expense	2,628.26
690-4850-62350	Power Plant/Dam Maint	85.00
690-4890-63020	Computer Maintenance...	6,536.00
690-4890-68880	Conservation Program	3,039.94
820-4890-63030	Contracts Expense	800.00
Grand Total:		146,824.78

Project Account Summary	
Project Account Key	Expense Amount
None	146,824.78
Grand Total:	146,824.78



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00709 - 09/25/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ANDERSON ELECTRIC CO INC							
ANDERSON ELECTRIC CO INC	REFUND 09 25 23	09/25/2023	210-13700	Loans Receivable - Current	REFUND - OVERPAYMENT O...		17.69
Vendor ANDERSON ELECTRIC CO INC Total:							17.69
Vendor: BAKER STREET SALES LLC							
BAKER STREET SALES LLC	REFUND 09 25 23	09/25/2023	210-13700	Loans Receivable - Current	REFUND - OVERPAYMENT ...		9.61
Vendor BAKER STREET SALES LLC Total:							9.61
Vendor: BIFFS KITCHEN							
BIFFS KITCHEN	REFUND 09 25 23	09/25/2023	210-13700	Loans Receivable - Current	REFUND - OVERPAYMENT ...		17.64
Vendor BIFFS KITCHEN Total:							17.64
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4150-64330	Dues and Subscriptions	MCFOA - MEMBERSHIP FEE ...		50.00
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4150-64400	Travel, Conference, School	AUG / SEP 2023 STMT - LYFT...		23.84
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4150-64400	Travel, Conference, School	AUG / SEP 2023 STMT - LYFT...		18.90
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4210-62990	Misc. Operating Expense	AUG / SEP 2023 STMT - RIOT..		1,205.20
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4210-62990	Misc. Operating Expense	AUG / SEP 2023 STMT - WA...		42.00
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4210-63020	Computer Maintenance & li...	AUG / SEP 2023 STMT - SEP ...		164.00
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4312-62210	Equipment Maint & Repair	AUG / SEP 2023 STMT - MU...		565.89
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4315-62010	Office Supplies	AUG / SEP 2023 STMT - SEP ...		13.49
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4510-63033	Music in the Park	AUG / SEP 2023 STMT - LO...		107.68
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4510-63033	Music in the Park	AUG / SEP 2023 STMT - LO...		107.68
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4510-63033	Music in the Park	AUG / SEP 2023 STMT - LO...		107.68
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	100-4650-64330	Dues and Subscriptions	AUG / SEP 2023 STMT - T R F..		46.00
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	620-4840-62010	Office Supplies	AUG / SEP 2023 STMT - SEP ...		31.48
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	680-4840-62010	Office Supplies	AUG / SEP 2023 STMT - SEP ...		9.00
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	680-4850-62210	Equipment Maint & Repair	AUG / SEP 2023 STMT - WA...		549.33
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	690-4840-62010	Office Supplies	AUG / SEP 2023 STMT - SEP ...		35.98
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	690-4840-62990	Misc. Operating Expense	AUG / SEP 2023 STMT - HIG...		495.61
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	690-4850-62210	Equipment Maint & Repair	AUG / SEP 2023 STMT - ELE...		156.20
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	690-4850-62210	Equipment Maint & Repair	AUG / SEP 2023 STMT - SAF...		418.07
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	690-4890-64400	Travel, Conference, School	AUG / SEP 2023 STMT - LO...		511.26
ELAN FINANCIAL SERVICES	AUG / SEP 2023	09/25/2023	690-4890-64400	Travel, Conference, School	AUG / SEP 2023 STMT - LO...		511.26
Vendor ELAN FINANCIAL SERVICES Total:							5,170.55
Vendor: HOMETOWN REALTY							
HOMETOWN REALTY	REFUND 09 25 23	09/25/2023	210-13700	Loans Receivable - Current	REFUND - OVERPAYMENT ...		300.00
Vendor HOMETOWN REALTY Total:							300.00

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Packet: APPKT00709 - 09/25/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SANDAHL SIGN & CUSTOM GRAPHIC							
SANDAHLS SIGN & CUSTOM...	REFUND 09 25 23	09/25/2023	210-13700	Loans Receivable - Current	REFUND - OVERPAYMENT ...		8.63
Vendor SANDAHL SIGN & CUSTOM GRAPHIC Total:							8.63
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	225117	08/21/2023	590-4680-65900	Work in Process-Constructi...	PROF SRVCS - 2023 ST & UTI...		5,047.50
WIDSETH SMITH NOLTING ...	225118	08/21/2023	505-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - 2024 ST & UTI...		14,747.00
WIDSETH SMITH NOLTING ...	225119	08/21/2023	505-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - 2024 ST & UTI...		2,447.50
Vendor WIDSETH SMITH NOLTING ASC INC Total:							22,242.00
Grand Total:							27,766.12

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	2,452.36
210 - COMM DEVELOPMENT REV LOAN FUND	353.57
505 - 2024 ST AND UTILITY PROJECT	17,194.50
590 - 2023 ST AND UTILITY PROJECT	5,047.50
620 - WATER UTILITY FUND	31.48
680 - WASTEWATER UTILITY FUND	558.33
690 - ELECTRIC UTILITY FUND	2,128.38
Grand Total:	27,766.12

Account Summary

Account Number	Account Name	Expense Amount
100-4150-64330	Dues and Subscriptions	50.00
100-4150-64400	Travel, Conference, Sch...	42.74
100-4210-62990	Misc. Operating Expense	1,247.20
100-4210-63020	Computer Maintenance...	164.00
100-4312-62210	Equipment Maint & Repa..	565.89
100-4315-62010	Office Supplies	13.49
100-4510-63033	Music in the Park	323.04
100-4650-64330	Dues and Subscriptions	46.00
210-13700	Loans Receivable - Curre...	353.57
505-4680-65920	Work in Process - Eng/Ar...	17,194.50
590-4680-65900	Work in Process-Constru...	5,047.50
620-4840-62010	Office Supplies	31.48
680-4840-62010	Office Supplies	9.00
680-4850-62210	Equipment Maint & Repa..	549.33
690-4840-62010	Office Supplies	35.98
690-4840-62990	Misc. Operating Expense	495.61
690-4850-62210	Equipment Maint & Repa..	574.27
690-4890-64400	Travel, Conference, Sch...	1,022.52
Grand Total:		27,766.12

Project Account Summary

Project Account Key	Expense Amount
None	27,766.12
Grand Total:	27,766.12



City of Thief River Falls, MN

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Packet: APPKT00710 - 09/26/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: T R F HARDWARE							
T R F HARDWARE	22200372	08/01/2023	100-4315-62990	Misc. Operating Expense	PRUNER / LOPPER		55.98
T R F HARDWARE	22200538	08/02/2023	100-4312-62260	Signs-Brooms-Paint	SPRAY PAINT		7.49
T R F HARDWARE	22200559	08/02/2023	100-4510-62240	Department Maint & Repair	HALOGEN BULB		7.99
T R F HARDWARE	22201157	08/07/2023	690-4850-62350	Power Plant/Dam Maint	HOSE ASSEMBLY		25.99
T R F HARDWARE	22201182	08/07/2023	690-4850-62350	Power Plant/Dam Maint	RETURN CREDIT - HOSE ASS...		-25.99
T R F HARDWARE	22201307	08/08/2023	680-4850-62210	Equipment Maint & Repair	NUTS / BOLTS / SCREWS - C...		3.33
T R F HARDWARE	22201383	08/09/2023	100-4315-62210	Equipment Maint & Repair	COUPLINGS		8.48
T R F HARDWARE	22201442	08/09/2023	620-4840-62990	Misc. Operating Expense	NUTS / BOLTS / SCREWS		0.65
T R F HARDWARE	22201450	08/09/2023	690-4840-62990	Misc. Operating Expense	SPRAY PAINT		10.99
T R F HARDWARE	22201519	08/10/2023	820-4840-62990	Misc. Operating Expense	FLOOR CLEANER		8.99
T R F HARDWARE	22201523	08/10/2023	690-4840-62990	Misc. Operating Expense	METER SOCKETS		21.39
T R F HARDWARE	22202240	08/16/2023	690-4850-62350	Power Plant/Dam Maint	UTILITY KNIFE BLADES / TOI...		38.95
T R F HARDWARE	22202247	08/16/2023	680-4840-62990	Misc. Operating Expense	RECIP BLADE / SAWZALL TO...		41.98
T R F HARDWARE	22202403	08/17/2023	100-4312-62990	Misc. Operating Expense	40 PC DRILL BIT SET		24.99
T R F HARDWARE	22202803	08/21/2023	100-4312-62230	Building Maint & Repair	WIRE		6.49
T R F HARDWARE	22203007	08/22/2023	680-4850-62220	Lift Station and Pond Maint...	BATTERY - SEWER LIFT #7 B...		5.99
T R F HARDWARE	22203209	08/24/2023	100-4194-62230	Building Maint & Repair	EXTERIOR PAINT / BRUSHES		73.96
T R F HARDWARE	22203598	08/28/2023	690-4840-62990	Misc. Operating Expense	PIPE WRENCH / PLUG - MET...		36.68
T R F HARDWARE	22203888	08/30/2023	690-4850-62350	Power Plant/Dam Maint	NUTS / BOLTS / SCREWS - T...		36.68
T R F HARDWARE	22203982	08/31/2023	100-4194-62230	Building Maint & Repair	EXT PAINT		61.98
Vendor T R F HARDWARE Total:							452.99
Vendor: U S POSTMASTER							
U S POSTMASTER	OCT 2023	09/26/2023	100-4315-62010	Office Supplies	POSTAGE - OCT 2023 UTILIT...		287.63
U S POSTMASTER	OCT 2023	09/26/2023	620-4840-62010	Office Supplies	POSTAGE - OCT 2023 UTILIT...		671.14
U S POSTMASTER	OCT 2023	09/26/2023	680-4840-62010	Office Supplies	POSTAGE - OCT 2023 UTILIT...		191.76
U S POSTMASTER	OCT 2023	09/26/2023	690-4840-62010	Office Supplies	POSTAGE - OCT 2023 UTILIT...		767.02
Vendor U S POSTMASTER Total:							1,917.55
Grand Total:							2,370.54

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	534.99
620 - WATER UTILITY FUND	671.79
680 - WASTEWATER UTILITY FUND	243.06
690 - ELECTRIC UTILITY FUND	911.71
820 - GREENWOOD CEMETERY FUND	8.99
Grand Total:	2,370.54

Account Summary

Account Number	Account Name	Expense Amount
100-4194-62230	Building Maint & Repair	135.94
100-4312-62230	Building Maint & Repair	6.49
100-4312-62260	Signs-Brooms-Paint	7.49
100-4312-62990	Misc. Operating Expense	24.99
100-4315-62010	Office Supplies	287.63
100-4315-62210	Equipment Maint & Repa..	8.48
100-4315-62990	Misc. Operating Expense	55.98
100-4510-62240	Department Maint & Re...	7.99
620-4840-62010	Office Supplies	671.14
620-4840-62990	Misc. Operating Expense	0.65
680-4840-62010	Office Supplies	191.76
680-4840-62990	Misc. Operating Expense	41.98
680-4850-62210	Equipment Maint & Repa..	3.33
680-4850-62220	Lift Station and Pond Ma...	5.99
690-4840-62010	Office Supplies	767.02
690-4840-62990	Misc. Operating Expense	69.06
690-4850-62350	Power Plant/Dam Maint	75.63
820-4840-62990	Misc. Operating Expense	8.99
Grand Total:		2,370.54

Project Account Summary

Project Account Key	Expense Amount
None	2,370.54
Grand Total:	2,370.54



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 10/3/2023

SUBJECT: Approval of Volunteer Firefighter Hiring of Erik Brateng, Jonathan Larson, and Keary Petschl

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Safety Committee recommendation:

MOTION TO: Approve the hiring of three new Volunteer Firefighters, Erik Brateng, Jonathan Larson, and Keary Petschl. Start date is effective October 4th, 2023 pending successful completion of background checks, drug tests, and physicals.

BACKGROUND: The Fire Department has had several recent retirements from their volunteer ranks. This hiring will bring them back to normal staffing levels.

KEY ISSUES: The Thief River Falls Fire Department is a combination department made up of seven full-time firefighters, and twenty-five volunteer firefighters. Due to recent retirements of volunteer firefighters, the Fire Department needs to fill vacant spots to keep adequate staffing levels for emergency response.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Rick Beier - Fire Chief

ATTACHMENTS:

None



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Request for Council Action

DATE: 10/3/2023

SUBJECT: Approval of Employment of Franco Trudeau for the Electrical Systems Manager position.

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Approve the employment of Franco Trudeau for the Electrical Systems Manager position. Mr. Trudeau shall be placed at Step 5 of the Grade Level 9 Systems Manager salary schedule for a starting salary of \$44.42 per hour, effective October 16th, 2023, pending successful completion of all pre-employment backgrounds and testing.

BACKGROUND: On resolution number 6.139.23 the City Council authorized filling the vacant Systems Manager position. Interviews were conducted on September 18th, 2023.

KEY ISSUES: The city council has authorized filling this position.

FINANCIAL CONSIDERATIONS: This is a budgeted position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Brian Jacobson, Electrical Superintendent

ATTACHMENTS:

None



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Request for Council Action

DATE: 10/3/2023

SUBJECT: Approve Towards Zero Death (TZD) Proposal for 2023/2024

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Approve 2023/2024 TZD Grant to the Thief River Falls Police Department to share with the Pennington County Sheriff's office and the Marshall County Sheriff's office.

BACKGROUND: Thief River Falls Police Officer Ben Tureson oversees our TZD program. Officer Tureson and Pennington County Deputy Alex Henningson drafted a grant for TZD funds. The state awarded \$27,700.00 to the Thief River Falls Police Department, the Pennington County Sheriff's office and the Marshall County Sheriff's office. These funds will be split equally between the departments and will go towards TZD enforcement, which includes distracted driving, seatbelt and move over enforcement. The funds will go towards overtime related to this enforcement and any other assistance with this special enforcement. This grant will start on October 1st, 2023 and will end September 30th, 2024. Officer Tureson will handle scheduling and other tasks related to this program.

KEY ISSUES: Council approval is required before the funds can be used towards this enforcement.

FINANCIAL CONSIDERATIONS: \$27,700.00 is granted by the state for this enforcement.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Chief of Police, Marissa Adam

ATTACHMENTS:

None