

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, November 7, 2023

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST

5:30 PM

Must Be Done By 6 P.M. – Due to School Election

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.*
5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS
6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.*
7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.*
 - 7.1. Approval of October 17, 2023 Council Proceedings (page 3-11)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 12-64)
 - 7.3. Approve Surplus Items/Forfeited Vehicles (page 65-66)
8. NEW BUSINESS
 - 8.1. Call for Second Reading Rezoning – Fricke Properties, LLC (ODC) Property (page 67-74)
 - 8.2. Approve Rezoning – Fricke Properties, LLC (ODC) Property (page 75)
 - 8.3. On-Sale 3.2% Liquor License to Moe's Burgers & Brew (page 76)

- 8.4. Approve 2023 Budget Adjustments (page 77)
- 8.5. Approve Agreement between City of Thief River Falls and Pennington County for Voting Operations (page 78)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- 10.1. Public Utilities Committee Meeting - November 13th at 7:00 a.m.
- 10.2. Public Safety Liquor Committee Meeting - November 13th at 4:30 p.m.
- 10.3. Administrative Services Committee Meeting - November 14th at 4:30 p.m.
- 10.4. Public Works Committee Meeting - November 15th at 4:30 p.m.
- 10.5. City Council Meeting - November 21st at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. CLOSE MEETING PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBD. 3(C)(3) TO DISCUSS SALE OF REAL PROPERTY

13. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Tuesday, October 17, 2023

CALL TO ORDER

This meeting is officially called to order at 05:30 PM on October 17, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Lorenson, Aarestad, Arlt and Bolduc. Mayor Holmer chaired the meeting.

PUBLIC HEARING

Travis Giffen reviewed the 2023 Street and Utilities Improvements – Assessment Roll
Community members were present, no comments.
Public Hearing closed at 5:37 p.m.

PUBLIC FORUM

- Cheryl Snetting Mobile Home Park Manager expressed ongoing concerns with water meter replacement and end date.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Mike Lorenson motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition of 9.12 and 9.13.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 10.230.23: Approval of October 3, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 10.230.23, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve October 3, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.231.23: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 10.231.23, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$685,745.60. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.232.23: Appoint Councilmember Scott Pream to all Thief River Falls Bike meetings.

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 10.232.23, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED appoint Councilmember Scott Pream to all Thief River Falls Bike meetings.. The attendance of this meeting would qualify for a per diem submission.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 10.233.23: United Parcel Service (UPS) – Conditional Use Permit Request

Following discussion, Councilmember Steve Narverud introduced Resolution No. 10.233.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, UPS has operated a commercial terminal for several years at 1324 Third Street West. They have recently completed an addition and are required to provide a buffer along their south property line. The original site plan had the fence through a wetland. The Minnesota Board of water and Soil has approved a fence through the wetland as long as the bottom of the fence is 6-inches above the ground. UPS is requesting the fence be allowed further than 35 feet from their property line adjacent to their parking lot.

WHEREAS, The city recently added buffer strips as a conditional use to allow a performance-based approach. A conditional use permit is required on all buffers.

WHEREAS, Costs associated with the Conditional Use Permit are paid by the applicant.

WHEREAS, A Public Hearing was held by the Planning Commission to review this request.

THEREFORE, BE IT RESOLVED Approve a Conditional Use Permit for United Parcel Service to construct a 6-foot high sight obscuring fence as a buffer on their property greater than 35 feet from the south property line.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.234.23: RISE Adult Daycare – Conditional Use Permit Request

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 10.234.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, RISE Adult Day Services will be located in the E Free Church located at 211 Arnold Avenue North. Their mission statement is "RISE Adult Day Services promotes healthy aging with the focus to improve and enhance overall wellness. Through a system of supportive services in one location, the program cost-effectively assists people experiencing isolation due to physical and psychosocial demands, to

maintain and/or increase independence, and remain an active part of family and community." RISE will be operating Mon-Fri 7-5, excluding all holidays, allowing participants to choose their schedule. The services that will be provided include transportation to/from RISE (if needed, within a 35mile radius), noon meal and snacks, assistance with medications, structured daily exercises, daily social/recreational/educational activities, assistance with personal care needs, privacy while resting (if needed), and personal support for participants and caregivers.

WHEREAS, The E Free church is located in a General Residential District (R-2). Daycare is allowed in this zoning district for up to 12 persons, and 13 or more persons requires a conditional use permit.

WHEREAS, Costs associated with the Conditional Use Permit are paid by the applicant.

WHEREAS, A Public Hearing was held by the Planning Commission to review this request.

THEREFORE, BE IT RESOLVED Approve a Conditional Use Permit for Rise adult Daycare.

On vote being taken, the resolution was unanimously passed.

Call for a First Reading Rezoning - Fricke Properties, LLC (ODC) Property

Councilmember Jason Aarestad motioned, being seconded by Councilmember Mike Lorensen to call for the first reading to consider rezoning the following described parcel from Light Industrial District (I-1) to General Business District (C-2). Lot 3, Block 1, Oxbow First Addition to the City of Thief River Falls.

WHEREAS, Scott Fricke is purchasing the current Occupational Development Center (ODC) property located at 1520 Highway 32. His purchase is contingent upon city approval to repurpose the facilities for general business use, and he has applied for rezoning.

WHEREAS, This property is currently zoned Light Industrial District (I-1) and does not allow general business or retail use. It is surrounded by industrial use property.

WHEREAS, Costs associated with the rezoning are paid by the applicant.

WHEREAS, This action requires a public hearing held at the Planning Commission meeting and two readings of the proposed zoning amendment.

THEREFORE, BE IT RESOLVED Call for First Reading to consider rezoning the following described parcel from Light Industrial District (I-1) to General Business District (C-2).

Lot 3, Block 1, Oxbow First Addition to the City of Thief River Falls.

On vote being taken, the first reading was unanimously passed.

RESOLUTION NO. 10.235.23: Approve 2022 Street and Utilities Improvements Final Estimate #3

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 10.235.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, This project was bid as a result of meetings with department heads, Council committees, and according to items in the City's Capital Improvement Plan. It was awarded to Agassiz Asphalt, Inc. in the amount of \$1,657,013.45. This project included the following items of work:

The 2022 Street and Utilities improvement plan for the city of Thief River Falls includes resurfacing of base and pavement on portions of State, Arnold, Duluth, and Knight Avenues located between 3rd street and 9th street. It would also include portions of resurfacing of pavement on streets located between the Avenues of resurfaced base and pavement.

Bids for this project were received on 05/05/2022, from 3 different contractors. The low bid was received from Agassiz Asphalt in the amount of \$1,657,013.45. The Engineer's estimate was \$1,791,328.00. The low bid was 8% below the estimate.

WHEREAS, Minnesota Statute Chapter 429 requirements apply.

THEREFORE, BE IT RESOLVED Approve Application for Payment Estimate #3 in the amount of \$18,301.49, for Agassiz Asphalt for work completed on the 2022 Street and Utilities Improvement project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.236.23: Approve Consultation Contract Agreement for Norman Betland

Following discussion, Councilmember Steve Narverud introduced Resolution No. 10.236.23, being seconded by Councilmember Megan Arlt, that:

WHEREAS, Norman Betland previously worked for the city of Thief River Falls in the Public Works GIS Department. Norman has valuable detailed GIS application knowledge for the City of Thief River Falls. It is in the best interests of the City and the residents of Thief River Falls to enter into a service contract with Norman Betland Consulting for the continuation of GIS services.

WHEREAS, A full-time GIS mapping technician is a full-time budgeted position. Currently, this position is vacant.

THEREFORE, BE IT RESOLVED Approve to enter an Independent Service Contract with Norman Betland for continued services associated with the City of Thief River Falls Geographic Information System effective October 20, 2023. The City shall pay the Contractor the sum of Fifty-five dollars (\$55.00) per hour for the services provided herein. The City will pay for a maximum of Twenty (20) hours per week. Additional hours may be paid only upon written consent from City.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.237.23: 2023 Street and Utilities Improvements – Assessment Roll

Following discussion, Councilmember Steve Narverud introduced Resolution No. 10.237.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, This project was bid as a result of meetings with department heads, council committees, and according to items in the City's Capital Improvement Plan. It was awarded to Agassiz Asphalt in the amount of \$1,262,015.40. The project total cost is \$1,317, 788.41.

WHEREAS, The City of Thief River Falls assesses benefited property owners for these improvements.

THEREFORE, BE IT RESOLVED Adopt Assessment Roll for the 2023 Street & Utilities Improvements. The amount to be assessed is \$682,614.03.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.238.23: Approve 2023 Street and Utilities Improvement Final Estimate #2

Following discussion, Councilmember Michele McCraw introduced Resolution No. 10.238.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, This project was bid as a result of meetings with department heads, Council committees, and according to items in the City's Capital Improvement Plan. It was awarded to Agassiz Asphalt, Inc. in the amount of \$1,262,015.40.

Bids for this project were received on May 10th, 2023, from three contractors. The low bid was received from Agassiz Asphalt, LLC in the amount of \$1,262,015.40. The Engineer's Estimate was \$1,405,359.00. The low bid was 11% below the engineer's estimate.

WHEREAS, Minnesota Statute Chapter 429 requirements apply.

THEREFORE, BE IT RESOLVED Approve Application for Payment Estimate #2 in the amount of \$94,932.24, for Agassiz Asphalt for work completed on the 2023 Street and Utilities Improvement project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.239.23: Approval of the Harris Smartworks Statement of Work to revise the maintenance and hosting agreements.

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 10.239.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, The City of Thief River Falls has increased the daily processing reads from 324,000 to 684,000 in our compass production system. This was due to going to a 15-minute reading on residential electric from a 60-minute reading.

WHEREAS, The annual hosting fee will be increased by \$3,328 to accommodate the

additional readings. Since the readings changed in July 2023 and additional \$277.33 is also due.

THEREFORE, BE IT RESOLVED Authorize the City Administrator to fully execute the Harris Smartworks statement of work.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Call for Second Reading of An Ordinance Creating Chapter 114 “Cannabis” And Section 114.01 “Use Of Cannabis In Public”, In The City Code, And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

Councilmember Anthony Bolduc motioned, being seconded by Councilmember Steve Narverud to call for the second reading of an ordinance of Creating Chapter 114 “Cannabis” And Section 114.01 “Use Of Cannabis In Public”, In The City Code, And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

Chapter 114 Cannabis

Section 114.01 Use of Cannabis in Public Places.

Subd. 1. It is unlawful to use or consume cannabis flower, cannabis products, lower-potency hemp edibles and hemp-derived consumer products, as defined in Minn. Stat. Section 342.01, in public places anywhere in the City.

(1) City parks, City streets, avenues, roadways, alleys, sidewalks and any private parking lots to which the public has access, except where permission has specifically been granted or licensed by the Council;

(2) City public property; or

Subd. 2. As used in this Section, public places include all areas contained within the City boundaries, except the following:

A. Private residences, including the curtilage and yard; and

B. Private property not generally accessible by the public, unless a person is explicitly prohibited from using or consuming cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products on the property by the owner of the property; and

C. The premises of an establishment or event licensed to permit on-site consumption of cannabis flower, cannabis products, lower potency hemp edibles or hemp-derived consumer products.

Subd. 3. Violation of this Section is a petty misdemeanor as defined by Minnesota law.

Subd. 4. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Subd. 5. This ordinance shall be in force and effect from and after its passage, approval, and publication.

On vote being taken, the second reading was unanimously passed.

RESOLUTION NO. 10.240.23: Approval of An Ordinance Creating Chapter 114 “Cannabis” And Section 114.01 “Use Of Cannabis In Public”, In The City Code, And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

Following discussion, Councilmember Scott Pream introduced Resolution No. 10.240.23, being seconded by Councilmember Anthony Bolduc, that: Ordinance of Creating Chapter 114 “Cannabis” And Section 114.01 “Use Of Cannabis In Public”, In The City Code, And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

On vote being taken, the resolution was unanimously passed.

Informational discussion on removal 91.7 Leaf Burning and revising 91.62 Permitting

Rick Beier, Fire Chief presented information on his recommendations for updating the current ordinance. The council recommended bringing the information for review to the Public Safety Committee and then possibly to legal.

RESOLUTION NO. 10.241.23: Approve Hiring of Austin Stavenes as Water Systems Operator

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 10.241.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, It was approved on resolution number 8-191-23 to open the Water Systems Operator position to the public for filling. Interviews were conducted on October 16, 2023.

WHEREAS, This is a 2023 budgeted position.

THEREFORE, BE IT RESOLVED To approve the hiring of Austin Stavenes as Water Systems Operator. Mr. Stavenes will start at a Grade 5 Step 1 for \$29.05 per hour. This is a Teamster 320 position. Mr. Stavenes’s start date will be November 6, 2023. Employment is contingent upon successful completion of all pre-employment requirements and a background check.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.242.23: Approval of the Thief River Falls Regional Airport Easement

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 10.242.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The Thief River Falls Regional Airport is served with natural gas from Minnesota Energy Resources. The existing gas lines may not be in recorded easements.

WHEREAS, Minnesota Energy Resources (MERC) recently received a request to extend gas service to the new hangar being constructed at 13015 Airport Dr. This request will require new facilities to be installed on property owned by the City of Thief River Falls, in locations shown on the attached easement which, when executed, would grant them the right to install and maintain the necessary facilities.

WHEREAS, Subject to review by City Attorney.

THEREFORE, BE IT RESOLVED Approve a permanent easement and subordination agreement for existing natural gas lines and a construction and permanent easement for proposed gas lines to serve the new multi-purpose hangar at the Regional Airport. This resolution will allow the installation of a new gas line that will be defined by survey

after installation is completed for the final permanent easement. Existing gas lines will also be surveyed for accurate description language to be included in the permanent easements. The final easements and subordination agreement are subject to review by the City Attorney. Thief River Falls Airport Authority and the City of Thief River Falls, are to be notified of any future repair or maintenance. Also, to include the Thief River Falls Regional Airport signature.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Jason Aarestad asked for scheduling a Building Committee to discuss updates.
- Angela Philipp mentioned that Moody's rating increased to an AA2 rating.
- Councilmember Jason Aarestad mentioned that annual volunteer firefighter fundraiser meal last night.
- Mayor mentioned the Governor was in town and participated in a Digi-Key tour and luncheon followed by a visit at the airport.
- Councilmember Jason Aarestad mentioned that the Business Development Association is asking to have a tree lighting during small business Saturday. Travis Giffen will follow-up with Brian Jacobson.
- Mayor mentioned that the Corp of Engineers will be here to discuss Red Lake on November 13 from 6 pm to 8 pm.
- Mayor also asked the council to review the League of Minnesota Cities and the Coalition of Greater MN Cities policies before November 2nd. If they have any suggestions to let him know.
- Mayor mentioned the Holiday Train is December 14, 2023.

UPCOMING MEETINGS

- LMC Training Session in the Imperial Room - October 25th from 2 - 6:00 p.m.
- Joint City, County and School in the Imperial Room - October 30th at 5:30 p.m.
- City Council Meeting - November 7th at 5:30 p.m.
- Utilities Committee Meeting - November 13th at 7:00 a.m.
- Public Safety Liquor Committee Meeting @ Arena Dakota Room - November 13th at 4:30 p.m.
- Administrative Services Committee Meeting - November 14th at 4:30 p.m.
- Public Works Committee Meeting - November 15th at 4:30 p.m.
- City Council Meeting - November 21st at 5:30 p.m.

INFORMATIONAL ITEMS

- September 2023 Investment Summary

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson, being seconded by Councilmember Scott Pream to adjourn at 6:30 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022

COUNCIL PER DIEM TO BE PAID ON 11/16/2023 PAYROLL
Presented 11/07/2023 Council Meeting

Mike Lorenson - May 2023

05/22/23	Utilities Committee	3:00PM	City Hall	\$32.50	
					\$32.50

Mike Lorenson - June 2023

06/01/23	Budget Committee	7:00AM	City Hall	\$32.50	
06/12/23	Utilities Committee	7:00AM	City Hall	\$32.50	
06/14/23	Public Works Committee	4:30PM	City Hall	\$32.50	
06/21/23	TVF Authority Board Meeting	7:30AM	County Building	\$32.50	
06/28/23	Building Committee	2:00PM	City Hall	\$32.50	
					\$162.50

Mike Lorenson - July 2023

07/10/23	Utilities Committee	7:00AM	City Hall	\$32.50	
07/13/23	Public Works Committee	4:30PM	City Hall	\$32.50	
07/19/23	TVF Authority Board Meeting	7:30AM	County Building	\$32.50	
07/25/23	Budget Committee	3:00PM	City Hall	\$32.50	
07/26/23	CGMC Conference	6:00PM	REA	\$75.00	
07/27/23	CGMC Conference	8:00AM	REA	\$100.00	
07/28/23	CGMC Conference	8:00AM	REA	\$75.00	
					\$380.00

Mike Lorenson - August 2023

08/02/23	Budget Committee	8:00AM	City Hall	\$32.50	
08/07/23	Committee as a Whole	Following Council	City Hall	\$32.50	
08/10/23	Building Committee	7:00AM	City Hall	\$32.50	
08/15/23	Water Interview	7:45AM	City Hall	\$32.50	
08/16/23	TVF Authority Board Meeting	7:30AM	County Building	\$32.50	
08/16/23	TVF Authority Bonding Tour	4:30PM	Airport	\$32.50	
08/18/23	Northland Welcome Event	12:00PM	Northland	\$32.50	
08/28/23	Special Public Works Committ	5:00PM	City Hall	\$32.50	
08/29/23	Building Committee	5:00PM	City Hall	\$32.50	
					\$292.50

Mike Lorenson - September 2023

09/05/23	Budget Committee	8:00AM	City Hall	\$32.50	
09/06/23	Building Committee	5:00PM	City Hall	\$32.50	
09/11/23	Labor Committee	3:30PM	City Hall	\$32.50	
09/18/23	Interview Meetings	1:30PM	City Hall	\$32.50	
09/19/23	Budget Committee TVF	10:00AM	Airport	\$32.50	
09/20/23	TVF Authority Board Meeting	7:30AM	County Building	\$32.50	
09/26/23	Special Utilities Committee	7:00AM	City Hall	\$32.50	
					\$227.50

Mike Lorenson - October 2023

10/05/23	LELS Union Negotiations	1:00PM	City Hall	\$32.50	
10/09/23	Utilities Committee	7:00AM	City Hall	\$32.50	
10/11/23	Public Works Committee	4:30PM	City Hall	\$32.50	
10/18/23	TVF Authority Board Meeting	12:00PM	Airport	\$32.50	
10/18/23	TVF Authority Board Meeting	7:30AM	County Building	\$32.50	
10/24/23	Building Committee	4:00PM	City Hall	\$32.50	
10/24/23	Labor Committee	5:00PM	City Hall	\$32.50	
10/25/23	LMC Session	2:00PM	REA	\$75.00	
10/30/23	Joint Meeting - City, County, S	4:00PM	REA	\$32.50	
					\$335.00

Steven Narverud - September 2023

09/05/23	Committee of the Whole	6:15-7:30	Council Chambers	\$32.50	
09/06/23	Long Range Planning	7:00-8:00	Council Chambers	\$32.50	
09/06/23	Building Committee	5:00-6:00	Council Chambers	\$32.50	
09/11/23	Labor Meeting	3:30-4:30	Council Chambers	\$32.50	
09/11/23	Public Safety	4:30-6:00	Council Chambers	\$32.50	
09/13/23	Public Works	4:30-6:45	Council Chambers	\$32.50	

09/19/23	Chamber Meeting: Flowers	8:00-8:45	Angie's Office	\$32.50
09/21/23	Open Line	11:00-12:00	KTRF	\$32.50
09/20/23	Advance Thief River	12:00-1:00	School Board Rm	\$32.50

\$292.50

Steven Narverud - October 2023

10/05/23	Labor Committee	1:00-4:00	Council Chambers	\$32.50
10/09/23	Public Safety	4:30-6:00	Council Chambers	\$32.50
10/10/23	Planning and Zoning	5:00-6:30	Council Chambers	\$32.50
10/11/23	Public Works	4:30-7:00	Council Chambers	\$32.50
10/17/23	Building Comm	1:00-2:15	Zoom	\$32.50
10/18/23	Advance Thief River	12:00-1:00	School Dist	\$32.50
10/24/23	Building Comm	4:00-5:00	Council Chambers	\$32.50
10/24/23	Labor Committee	5:00-5:45	Council Chambers	\$32.50
10/30/23	Long Range Planning - Corridor	10:00-11:00	Council Chambers	\$32.50
10/30/23	City, County, and School Board	5:30-7:00	Ralph - Imperial Room	\$32.50

\$325.00

Jon Scott Pream - September 2023

9/11/2023	Utilities Committee	7:00AM	City Hall	\$32.50
9/12/2023	CVB Board	12:00PM	Carnegie	\$32.50
9/12/2023	Emergency Council Meeting	4:00PM	City Hall	\$32.50
9/13/2023	Public Works	4:30PM	City Hall	\$32.50
9/20/2023	MEC Meeting	9:30AM	DSC	\$32.50
9/21/2023	TRF Library Board	3:00PM	Library	\$32.50
9/22/2023	Emergency Utilities Meeting	7:00AM	City Hall	\$32.50
9/25/2023	Emergency Utilities Meeting	7:00AM	City Hall	\$32.50
9/26/2023	PCHS	5:30PM	Pioneer Village	\$32.50

\$292.50

Jon Scott Pream - October 2023

10/9/2023	Utilities Committee	7:00AM	City Hall	\$32.50
10/11/2023	Public Works	4:30PM	City Hall	\$32.50
10/12/2023	NWRL Mtg	4:30PM	LaBree Office	\$32.50
10/16/2023	Job Interviews	8:30AM	City Hall	\$32.50
10/16/2023	Emergency Utilities Meeting	4:00PM	City Hall	\$32.50
10/12/2023	CVB Board	12:00PM	Carnegie	\$32.50
10/18/2023	MEC Meeting	7:30AM	DSC	\$32.50
10/25/2023	LMC Training	2:00PM	REA	\$75.00
10/30/2023	City, County, and School Board	5:30PM	REA	\$32.50

\$335.00

\$2,675.00	Total
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City of Thief River Falls

#7.02

COUNCIL MEETING BILLS NOVEMBER 7th, 2023

SUMMARY OF DISBURSEMENTS

10/13/2023	AP PKT #731 - ELECTRIC INVENTORY	\$40,782.74
10/13/2023	AP PKT #734 - DIRECT PAYABLES	\$690.38
10/17/2023	AP PKT #737 - DIRECT PAYABLES	\$1,034,554.55
10/19/2023	AP PKT #738 - PAYROLL #21	\$135,475.55
10/25/2023	AP PKT #742 - DIRECT PAYABLES	\$94,901.33
10/26/2023	AP PKT #747 - DIRECT PAYABLES	\$1,630,730.19
10/26/2023	UB PKT #2024 - REFUND CHECKS	\$1,705.53
10/27/2023	AP PKT #752 - DIRECT PAYABLES	\$12,004.91
10/31/2023	AP PKT #755 - DIRECT PAYABLES	\$24,012.13
11/2/2023	AP PKT #757 - PAYROLL #22	\$301.92
11/1/2023	AP PKT #760 - DIRECT PAYABLES	\$1,373.00
11/2/2023	AP PKT #756 - PAYROLL #22	\$211,692.07
11/7/2023	AP PKT #754 - COUNCIL MEETING	\$531,239.53
GRAND TOTAL OF DISBURSEMENTS		\$3,719,463.83



UBPKT02024 - Refunds 01 UBPKT02018 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00145-003	KOSTRZEWSKI, VERNON E	10/26/2023	91054	111.02			111.02	Generated From Billing
02-00273-003	PAULSON, EVELYN	10/26/2023	91055	142.74			142.74	Generated From Billing
17-02135-007	HOLEN, MADISON C	10/26/2023	91056	127.11			127.11	Generated From Billing
19-02469-006	ROCHLIN, ADAM A	10/26/2023	91057	162.77			162.77	Generated From Billing
26-04866-007	JOHNSON, DALTON J	10/26/2023	91058	193.01			193.01	Generated From Billing
26-05126-007	SPEARS, SELENA JL	10/26/2023	91059	107.84			107.84	Generated From Billing
26-05170-002	NERHUS, CHANTAL A	10/26/2023	91060	192.68			192.68	Generated From Billing
26-05207-001	BENITEZ, JOHN	10/26/2023	91061	99.71			99.71	Generated From Billing
31-04819-002	WALTON, JOVENIA T	10/26/2023	91062	3.58			3.58	Generated From Billing
31-05042-001	JONES, GABRIEL J	10/26/2023	91063	192.56			192.56	Generated From Billing
31-05102-002	MURPHY, JYNASIA L	10/26/2023	91064	4.14			4.14	Generated From Billing
31-05121-003	GEISTFELD, WENDY	10/26/2023	91065	193.74			193.74	Generated From Billing
31-05239-001	UDUWAWALA, W M NELUM	10/26/2023	91066	174.63			174.63	Generated From Billing
Total Refunds: 13				Total Refunded Amount:	1,705.53			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1705.53
Revenue Total:	1705.53

General Ledger Distribution

Posting Date: 10/24/2023

Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND			
690-10101	Cash & Investments	-1,705.53	Yes
690-11530	Accts Receivable - Billing	1,705.53	
690 Total:		0.00	
Fund: 999 - POOL CASH FUND			
999-10101	Pooled Cash & Investments	-1,705.53	Yes
999-20700	Due To Other Funds	1,705.53	
999 Total:		0.00	
Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00731 - 10/13/23 ELECTRIC INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: B & B TRANSFORMERS INC							
B & B TRANSFORMERS INC	28353	10/04/2023	690-14100	Inventory - Materials	B&B REBUILD 225 120/208 ...		17,995.00
Vendor B & B TRANSFORMERS INC Total:							17,995.00
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S102004907.002	09/14/2023	690-14100	Inventory - Materials	4 POS 15 KV MOD		5,911.19
DAKOTA SUPPLY GROUP	S102646414.001	09/28/2023	690-14100	Inventory - Materials	T1122068 Screw Base		11,351.76
DAKOTA SUPPLY GROUP	S103010986.002	08/28/2023	690-14100	Inventory - Materials	BKR PLG		34.79
DAKOTA SUPPLY GROUP	S103010986.005	09/06/2023	690-14100	Inventory - Materials	120/240V 30A Miniature (Q...		69.58
DAKOTA SUPPLY GROUP	S103042255.001	09/20/2023	690-14100	Inventory - Materials	3-way Switch Ivory		18.21
DAKOTA SUPPLY GROUP	S103045903.001	09/12/2023	690-14100	Inventory - Materials	CANTX A53BA12 COND DSG...		574.36
DAKOTA SUPPLY GROUP	S103045903.001	09/12/2023	690-14100	Inventory - Materials	CANTX 5140105 ADPTR DSG...		14.78
DAKOTA SUPPLY GROUP	S103045903.001	09/12/2023	690-14100	Inventory - Materials	CANTX 5133714 DSG 839		468.75
DAKOTA SUPPLY GROUP	S103046381.001	09/06/2023	620-4850-62230	Building Maint & Repair	LED LAMPS - CHLORINE RO...		277.60
DAKOTA SUPPLY GROUP	S103055114.001	09/11/2023	620-4850-62230	Building Maint & Repair	EMERGENCY LIGHTS - CHLO...		147.95
DAKOTA SUPPLY GROUP	S103058689.001	09/11/2023	690-14100	Inventory - Materials	1/2" EMT Conduit		126.51
DAKOTA SUPPLY GROUP	S103058689.001	09/11/2023	690-14100	Inventory - Materials	1/2' EMT Set Screw Connec...		27.40
DAKOTA SUPPLY GROUP	S103058689.001	09/11/2023	690-14100	Inventory - Materials	1/2" One Hole Straps		8.82
DAKOTA SUPPLY GROUP	S103065511.001	09/28/2023	690-14100	Inventory - Materials	4/0 Elbow Kit		2,125.00
DAKOTA SUPPLY GROUP	S103070639.001	09/19/2023	690-14100	Inventory - Materials	GROUNDING SCREW #10-32		10.89
DAKOTA SUPPLY GROUP	S103070639.001	09/19/2023	690-14100	Inventory - Materials	3-way Switch Ivory		27.31
DAKOTA SUPPLY GROUP	S103070639.001	09/19/2023	690-14100	Inventory - Materials	4 sq Blank Covers		94.19
DAKOTA SUPPLY GROUP	S103078051.001	09/19/2023	690-14100	Inventory - Materials	2" Schd 80 (10' stick)		186.61
DAKOTA SUPPLY GROUP	S103078051.001	09/19/2023	690-14100	Inventory - Materials	4" SCD 40 PVC pipe		450.63
DAKOTA SUPPLY GROUP	S103078051.001	09/19/2023	690-14100	Inventory - Materials	45 degree 4" SCHED 40 elbow		137.66
DAKOTA SUPPLY GROUP	S103078051.001	09/19/2023	690-14100	Inventory - Materials	2" Bell End		60.65
DAKOTA SUPPLY GROUP	S103078051.002	09/20/2023	690-14100	Inventory - Materials	4/0 Split Bolt		69.35
DAKOTA SUPPLY GROUP	S103078051.002	09/20/2023	690-14100	Inventory - Materials	1/0 Ext Elbow Kit		40.81
DAKOTA SUPPLY GROUP	S103078051.002	09/20/2023	690-14100	Inventory - Materials	4" Bell end		43.32
DAKOTA SUPPLY GROUP	S103078051.002	09/20/2023	690-14100	Inventory - Materials	#4 Split Bolt		74.18
DAKOTA SUPPLY GROUP	S103079761.001	09/18/2023	690-4840-62990	Misc. Operating Expense	DISCONNECT SLEEVES		35.52
Vendor DAKOTA SUPPLY GROUP Total:							22,387.82
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	99878186	09/13/2023	690-14100	Inventory - Materials	Switch Snap Action SPDT 15...		12.98
Vendor DIGI KEY CORPORATION Total:							12.98

Council Approval Register

Packet: APPKT00731 - 10/13/23 ELECTRIC INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S013730032.001	10/03/2023	690-14100	Inventory - Materials	4/0 Splice Kit		386.94
Vendor STUART C IRBY CO Total:							386.94
Grand Total:							40,782.74

Fund Summary

Fund	Expense Amount
620 - WATER UTILITY FUND	425.55
690 - ELECTRIC UTILITY FUND	40,357.19
Grand Total:	40,782.74

Account Summary

Account Number	Account Name	Expense Amount
620-4850-62230	Building Maint & Repair	425.55
690-14100	Inventory - Materials	40,321.67
690-4840-62990	Misc. Operating Expense	35.52
Grand Total:		40,782.74

Project Account Summary

Project Account Key	Expense Amount
None	40,782.74
Grand Total:	40,782.74



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00734 - 10/13/23 DIRECT PAYABLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PENNINGTON CO MOTOR VEHICLE							
PENNINGTON CO MOTOR V... 2018 TAURUS		10/13/2023	100-4210-65400	Machinery & Equipment	TITLE / REGISTRATION FEE -...		690.38
Vendor PENNINGTON CO MOTOR VEHICLE Total:							690.38
Grand Total:							690.38

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	690.38
Grand Total:	690.38

Account Summary

Account Number	Account Name	Expense Amount
100-4210-65400	Machinery & Equipment	690.38
Grand Total:		690.38

Project Account Summary

Project Account Key	Expense Amount
None	690.38
Grand Total:	690.38



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00737 - 10/17/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	113QMFQYPWD6	10/13/2023	820-4840-62990	Misc. Operating Expense	SNOW PLOW MARKERS		111.98
AMAZON CAPITAL SERVICES ..	167DKGGVT4Q4	10/14/2023	690-4840-62990	Misc. Operating Expense	CHARGERS / CASES - NEW P...		86.33
AMAZON CAPITAL SERVICES ..	1CVP3KGHYVF7	10/06/2023	620-4840-62020	Computer Supplies	1ST HALF OCT 2023 - CELL ...		29.83
AMAZON CAPITAL SERVICES ..	1HG6N19KT69F	10/14/2023	100-4192-62020	Computer Supplies	1ST HALF OCT 2023 - CELL ...		15.99
AMAZON CAPITAL SERVICES ..	1HJT9P9XYPDC	10/15/2023	100-4312-62990	Misc. Operating Expense	MISC SUPPLIES		64.89
AMAZON CAPITAL SERVICES ..	1K9MV696KJYP	10/13/2023	100-4510-62990	Misc. Operating Expense	ORANGE MESH FENCING		79.80
AMAZON CAPITAL SERVICES ..	1K9MV696KJYP	10/13/2023	820-4840-62990	Misc. Operating Expense	SNOW PLOW MARKERS		114.95
AMAZON CAPITAL SERVICES ..	1YWYGDGXG7VRD	10/05/2023	100-4220-62880	Personal Protective Equipm...	SAFETY VESTS		69.90
Vendor AMAZON CAPITAL SERVICES INC Total:							573.67
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	SEP 2023	10/02/2023	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - SEP 20...		5,705.95
Vendor GLOBAL PAYMENTS INTEGRATED Total:							5,705.95
Vendor: MARCO TECHNOLOGIES LLC NW 7128							
MARCO TECHNOLOGIES LLC...	INV11746078	10/16/2023	100-4150-62010	Office Supplies	STAPLES - KONICA COPIER		275.03
Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:							275.03
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	512856618	10/01/2023	100-4150-63030	Contracts Expense	COPIER CONTRACT - OCT 20...		548.56
MARCO TECHNOLOGIES LLC	512856618	10/01/2023	100-4650-63030	Contracts Expense	COPIER CONTRACT - OCT 20...		397.50
Vendor MARCO TECHNOLOGIES LLC Total:							946.06
Vendor: MAXFIELD RESEARCH & CONSULTING							
MAXFIELD RESEARCH & CO...	20509	09/29/2023	100-4150-63030	Contracts Expense	2023/2024 HOUSING STUDY		3,962.00
Vendor MAXFIELD RESEARCH & CONSULTING Total:							3,962.00
Vendor: NATHAN WILLIAM DYKES							
NATHAN WILLIAM DYKES	12516	10/10/2023	680-4850-62200	System Expense	CALIBRATION - LIFT STATION..		1,309.20
Vendor NATHAN WILLIAM DYKES Total:							1,309.20
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO...	SEP 2023	10/13/2023	690-4810-68400	Purchased Power	DE & ENERGY - SEP 2023		956,535.20
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							956,535.20
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	SEP 2023	10/17/2023	680-4830-63890	Utilities Expense	ELECTRIC READING - LIFT #15		95.41
Vendor RED LAKE ELECTRIC COOP INC Total:							95.41
Vendor: TERRY BENSON							
TERRY BENSON	REIMB 10 12 23	09/11/2023	620-4890-64400	Travel, Conference, School	REIMBURSE - MEALS EXPEN...		63.24

Council Approval Register

Packet: APPKT00737 - 10/17/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
TERRY BENSON	REIMB 10 12 23	09/11/2023	620-4890-64400	Travel, Conference, School	REIMBURSE - LODGING EXP...		236.52
Vendor TERRY BENSON Total:							299.76
Vendor: TRAVIS GIFFEN							
TRAVIS GIFFEN	REIMB 10 10 23	10/10/2023	100-4650-62880	Personal Protective Equipm...	REIMBURSE - SAFETY TOED ...		100.00
Vendor TRAVIS GIFFEN Total:							100.00
Vendor: TRENTYN GROSLIE							
TRENTYN GROSLIE	REIMB 10 12 23	09/11/2023	620-4890-64400	Travel, Conference, School	REIMBURSE - LODGING EXP...		236.52
TRENTYN GROSLIE	REIMB 10 12 23	09/11/2023	620-4890-64400	Travel, Conference, School	REIMBURSE MEALS EXPENS...		34.00
Vendor TRENTYN GROSLIE Total:							270.52
Vendor: VENUWORKS OF THIEF RIVER FALLS							
VENUWORKS OF THIEF RIV...	702	10/16/2023	630-4930-67200	Operating Transfers	1/2 4TH QTR 2023 ARENA F...		64,481.75
Vendor VENUWORKS OF THIEF RIVER FALLS Total:							64,481.75
Grand Total:							1,034,554.55

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	5,513.67
620 - WATER UTILITY FUND	600.11
630 - ARENAS - VENUWORKS	64,481.75
680 - WASTEWATER UTILITY FUND	1,404.61
690 - ELECTRIC UTILITY FUND	962,327.48
820 - GREENWOOD CEMETERY FUND	226.93
Grand Total:	1,034,554.55

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	275.03
100-4150-63030	Contracts Expense	4,510.56
100-4192-62020	Computer Supplies	15.99
100-4220-62880	Personal Protective Equi...	69.90
100-4312-62990	Misc. Operating Expense	64.89
100-4510-62990	Misc. Operating Expense	79.80
100-4650-62880	Personal Protective Equi...	100.00
100-4650-63030	Contracts Expense	397.50
620-4840-62020	Computer Supplies	29.83
620-4890-64400	Travel, Conference, Sch...	570.28
630-4930-67200	Operating Transfers	64,481.75
680-4830-63890	Utilities Expense	95.41
680-4850-62200	System Expense	1,309.20
690-4810-68400	Purchased Power	956,535.20
690-4840-62990	Misc. Operating Expense	86.33
690-4890-63060	Credit Card Fees	5,705.95
820-4840-62990	Misc. Operating Expense	226.93
Grand Total:		1,034,554.55

Project Account Summary

Project Account Key	Expense Amount
None	1,034,554.55
Grand Total:	1,034,554.55



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00738 - PYPKT00957 - 2023 10 19 #21 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0000904	10/25/2023	740-4870-63650	Senior Gold BC/BS Monthly ...	November Senior Gold Rx		3,288.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,288.00
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000900	10/19/2023	740-20150	Payroll Taxes Payable	FED W/H		20,850.39
INTERNAL REVENUE SERVICE	INV0000900	10/19/2023	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		19,364.36
INTERNAL REVENUE SERVICE	INV0000900	10/19/2023	740-20150	Payroll Taxes Payable	MEDICARE		6,720.80
Vendor INTERNAL REVENUE SERVICE Total:							46,935.55
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000908	10/25/2023	740-4870-63650	Senior Gold BC/BS Monthly ...	Medicare BlueRx		2,148.00
Vendor MEDICAREBLUE RX Total:							2,148.00
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0000905	10/25/2023	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0000905	10/25/2023	100-4210-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000905	10/25/2023	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0000905	10/25/2023	100-4312-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000905	10/25/2023	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000905	10/25/2023	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000905	10/25/2023	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000905	10/25/2023	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,000.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0000896	10/19/2023	740-24000	Clearing Account	Union Dues		3,701.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							3,701.00
Vendor: MINNESOTA U I FUND							
MINNESOTA U I FUND	INV0000910	10/26/2023	610-4825-61410	Unemployment Compensat...	Unemployment Benefits Paid		102.18
Vendor MINNESOTA U I FUND Total:							102.18
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0000897	10/19/2023	740-24000	Clearing Account	Garnishment		138.80
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							138.80
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0000899	10/19/2023	740-20160	State Withholding	State W/H Tax		10,295.35
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							10,295.35
Vendor: P E R A OF MN							
P E R A OF MN	INV0000898	10/19/2023	740-20180	PERA Payable	PERA EE/ER DEF		440.50

Council Approval Register

Packet: APPKT00738 - PYPKT00957 - 2023 10 19 #21 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
P E R A OF MN	INV0000898	10/19/2023	740-20180	PERA Payable	PERA EE/ER COORD		21,994.54
P E R A OF MN	INV0000898	10/19/2023	740-20180	PERA Payable	PERA EE/ER P&F		21,582.51
Vendor P E R A OF MN Total:							44,017.55
Vendor: SANFORD HEALTH							
SANFORD HEALTH	INV0000903	10/25/2023	100-4194-62990	Misc. Operating Expense	Drug Screening		10.00
SANFORD HEALTH	INV0000903	10/25/2023	100-4550-62990	Misc. Operating Expense	Drug Screening		10.00
SANFORD HEALTH	INV0000903	10/25/2023	100-4560-62990	Misc. Operating Expense	Drug Screening		10.00
Vendor SANFORD HEALTH Total:							30.00
Vendor: ST LOUIS MRO INC							
ST LOUIS MRO INC	INV0000909	10/26/2023	100-4312-62990	Misc. Operating Expense	2023 FMCSA Clearinghouse...		10.00
ST LOUIS MRO INC	INV0000909	10/26/2023	100-4315-62990	Misc. Operating Expense	2023 FMCSA Clearinghouse...		10.00
ST LOUIS MRO INC	INV0000909	10/26/2023	100-4510-62990	Misc. Operating Expense	2023 FMCSA Clearinghouse...		10.00
ST LOUIS MRO INC	INV0000909	10/26/2023	680-4840-62990	Misc. Operating Expense	2023 FMCSA Clearinghouse...		10.00
ST LOUIS MRO INC	INV0000909	10/26/2023	690-4840-62990	Misc. Operating Expense	2023 FMCSA Clearinghouse...		10.00
Vendor ST LOUIS MRO INC Total:							50.00
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4150-61330	Life Insurance	Life Ins Premium		56.95
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4210-61330	Life Insurance	Life Ins Premium		175.10
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4510-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	100-4650-61330	Life Insurance	Life Ins Premium		22.10
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	610-4825-61330	Life Insurance	Life Ins Premium		36.04
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	620-4825-61330	Life Insurance	Life Ins Premium		31.45
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	690-4825-61330	Life Insurance	Life Ins Premium		162.35
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	740-24000	Clearing Account	Life Ins Employee		475.96
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		154.96
SUN LIFE FINANCIAL - LIFE	INV0000895	10/19/2023	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,383.51
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000892	10/19/2023	740-24000	Clearing Account	Contributions Employee		4,711.38
Vendor VANTAGEPOINT ICMA Total:							4,711.38
Vendor: WEX BANK							
WEX BANK	INV0000894	10/19/2023	740-24000	Clearing Account	HSA		284.75
WEX BANK	INV0000902	10/24/2023	100-4150-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000902	10/24/2023	100-4210-61310	Health Insurance	HSA City Contribution		1,273.00
WEX BANK	INV0000902	10/24/2023	100-4220-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000902	10/24/2023	100-4312-61310	Health Insurance	HSA City Contribution		1,127.38

Council Approval Register

Packet: APPKT00738 - PYPKT00957 - 2023 10 19 #21 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0000902	10/24/2023	100-4315-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000902	10/24/2023	610-4825-61310	Health Insurance	HSA City Contribution		665.02
WEX BANK	INV0000902	10/24/2023	680-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000902	10/24/2023	690-4825-61310	Health Insurance	HSA City Contribution		867.68
WEX BANK	INV0000902	10/24/2023	820-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000907	10/25/2023	100-4150-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000907	10/25/2023	100-4210-61310	Health Insurance	VEBA City Contribution		1,938.02
WEX BANK	INV0000907	10/25/2023	100-4220-61310	Health Insurance	VEBA City Contribution		1,127.38
WEX BANK	INV0000907	10/25/2023	100-4240-61310	Health Insurance	VEBA City Contribution		462.36
WEX BANK	INV0000907	10/25/2023	100-4312-61310	Health Insurance	VEBA City Contribution		1,070.34
WEX BANK	INV0000907	10/25/2023	100-4315-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000907	10/25/2023	100-4510-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000907	10/25/2023	100-4650-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000907	10/25/2023	100-4660-61310	Health Insurance	VEBA Employer Contribution		665.02
WEX BANK	INV0000907	10/25/2023	680-4825-61310	Health Insurance	VEBA City Contribution		924.72
WEX BANK	INV0000907	10/25/2023	690-4825-61310	Health Insurance	VEBA City Contribution		3,008.36
Vendor WEX BANK Total:							17,492.73
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0000901	10/24/2023	100-4670-62990	Misc. Operating Expense	October Administratie Fee		115.49
WEX HEALTH INC	INV0000901	10/24/2023	610-4840-62990	Misc. Operating Expense	October Administratie Fee		5.50
WEX HEALTH INC	INV0000901	10/24/2023	620-4840-62990	Misc. Operating Expense	October Administratie Fee		12.38
WEX HEALTH INC	INV0000901	10/24/2023	680-4840-62990	Misc. Operating Expense	October Administratie Fee		4.13
WEX HEALTH INC	INV0000901	10/24/2023	690-4840-62990	Misc. Operating Expense	October Administratie Fee		44.00
Vendor WEX HEALTH INC Total:							181.50
Grand Total:							135,475.55

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	12,368.97
610 - LIQUOR DISPENSARY	808.74
620 - WATER UTILITY FUND	43.83
680 - WASTEWATER UTILITY FUND	1,438.61
690 - ELECTRIC UTILITY FUND	4,192.39
740 - TRF HEALTH INSURANCE FUND	116,151.30
820 - GREENWOOD CEMETERY FUND	471.71
Grand Total:	135,475.55

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	810.64
100-4150-61330	Life Insurance	56.95
100-4150-61340	MSRS HCSP	200.00
100-4194-61330	Life Insurance	9.35
100-4194-62990	Misc. Operating Expense	10.00
100-4210-61310	Health Insurance	3,211.02
100-4210-61330	Life Insurance	175.10
100-4210-61340	MSRS HCSP	100.00
100-4220-61310	Health Insurance	1,735.36
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	462.36
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	2,197.72
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	100.00
100-4312-62990	Misc. Operating Expense	10.00
100-4315-61310	Health Insurance	1,330.04
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	100.00
100-4315-62990	Misc. Operating Expense	10.00
100-4510-61310	Health Insurance	202.66
100-4510-61330	Life Insurance	18.70
100-4510-61340	MSRS HCSP	100.00
100-4510-62990	Misc. Operating Expense	10.00
100-4550-62990	Misc. Operating Expense	10.00
100-4560-62990	Misc. Operating Expense	10.00
100-4650-61310	Health Insurance	202.66
100-4650-61330	Life Insurance	22.10
100-4650-61340	MSRS HCSP	100.00
100-4660-61310	Health Insurance	665.02

Account Summary

Account Number	Account Name	Expense Amount
100-4670-62990	Misc. Operating Expense	115.49
610-4825-61310	Health Insurance	665.02
610-4825-61330	Life Insurance	36.04
610-4825-61410	Unemployment Compen...	102.18
610-4840-62990	Misc. Operating Expense	5.50
620-4825-61330	Life Insurance	31.45
620-4840-62990	Misc. Operating Expense	12.38
680-4825-61310	Health Insurance	1,387.08
680-4825-61330	Life Insurance	37.40
680-4840-62990	Misc. Operating Expense	14.13
690-4825-61310	Health Insurance	3,876.04
690-4825-61330	Life Insurance	162.35
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	54.00
740-20150	Payroll Taxes Payable	46,935.55
740-20160	State Withholding	10,295.35
740-20180	PERA Payable	44,017.55
740-24000	Clearing Account	9,311.89
740-4870-63640	Life Insurance - COBRA	154.96
740-4870-63650	Senior Gold BC/BS Mont...	5,436.00
820-4825-61310	Health Insurance	462.36
820-4825-61330	Life Insurance	9.35
Grand Total:		135,475.55

Project Account Summary

Project Account Key	Expense Amount
None	135,475.55
Grand Total:	135,475.55



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00742 - 10/25/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3633584	10/09/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		2,033.25
Vendor ARTISAN BEER COMPANY Total:							2,033.25
Vendor: BELLBOY BAR							
BELLBOY BAR	0107445000	10/03/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		308.00
BELLBOY BAR	0107445000	10/03/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - CAN COOLERS		21.00
Vendor BELLBOY BAR Total:							329.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0200901000	10/03/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,000.00
BELLBOY CORP - LIQUOR	0201047400	10/03/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,102.01
BELLBOY CORP - LIQUOR	0201047600	10/03/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		67.95
BELLBOY CORP - LIQUOR	0201049200	10/03/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		660.00
Vendor BELLBOY CORP - LIQUOR Total:							6,829.96
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	112357381	09/29/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,427.22
BREAKTHRU BEVERAGE	112396546	10/03/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		13,456.22
BREAKTHRU BEVERAGE	112396546	10/03/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,160.00
BREAKTHRU BEVERAGE	112396546	10/03/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		310.17
Vendor BREAKTHRU BEVERAGE Total:							17,353.61
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1788272	10/12/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		608.30
C & L DISTRIBUTING	1788272	10/12/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		60.00
Vendor C & L DISTRIBUTING Total:							668.30
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8820599083	09/30/2023	610-4880-63490	Advertising	RADIO ADVERTISING - SEP 2...		663.45
Vendor IHEARTMEDIA Total:							663.45
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2391748	09/27/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		379.26
JOHNSON BROTHERS LIQU...	2393039	09/28/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		4,000.00
JOHNSON BROTHERS LIQU...	2393040	09/28/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		792.00
JOHNSON BROTHERS LIQU...	2393041	09/28/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,965.50
JOHNSON BROTHERS LIQU...	2393042	09/28/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,819.28
JOHNSON BROTHERS LIQU...	2395301	10/02/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		540.75
JOHNSON BROTHERS LIQU...	2397475	10/04/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		9,540.00
JOHNSON BROTHERS LIQU...	2399693	10/09/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		14,249.21
JOHNSON BROTHERS LIQU...	2399694	10/09/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		5,090.50

Council Approval Register

Packet: APPKT00742 - 10/25/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JOHNSON BROTHERS LIQU...	2399695	10/09/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		63.65
Vendor JOHNSON BROTHERS LIQUOR Total:							40,440.15
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	214875	09/29/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,586.00
PAUSTIS WINE COMPANY	214875	09/29/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		3,518.50
PAUSTIS WINE COMPANY	214875	09/29/2023	610-4810-62610	Freight In (Liquor)	PURCHASE- FREIGHT		52.50
Vendor PAUSTIS WINE COMPANY Total:							5,157.00
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6667287	10/02/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		324.00
PHILLIPS WINE & SPIRITS	6669343	10/04/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		540.00
PHILLIPS WINE & SPIRITS	6671029	10/09/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,399.12
PHILLIPS WINE & SPIRITS	6671030	10/09/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		268.50
PHILLIPS WINE & SPIRITS	6671030	10/09/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		320.05
Vendor PHILLIPS WINE & SPIRITS Total:							2,851.67
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2396779	10/03/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,620.00
SOUTHERN GLAZERS OF MN	2396780	10/03/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,359.63
SOUTHERN GLAZERS OF MN	2396780	10/03/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		163.16
SOUTHERN GLAZERS OF MN	2400760	10/12/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,655.00
SOUTHERN GLAZERS OF MN	5103214	09/29/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,290.66
SOUTHERN GLAZERS OF MN	5103215	09/29/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,266.54
SOUTHERN GLAZERS OF MN	5103215	09/29/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		395.00
SOUTHERN GLAZERS OF MN	5103216	09/29/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		224.95
Vendor SOUTHERN GLAZERS OF MN Total:							17,974.94
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7445778	10/09/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		600.00
Vendor WINE MERCHANTS Total:							600.00
Grand Total:							94,901.33

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	94,901.33
Grand Total:	94,901.33

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	74,294.59
610-4810-62520	Beer for Resale	2,641.55
610-4810-62530	Wine for Resale	16,418.47
610-4810-62540	Soft Drinks/Mix for Resa...	830.77
610-4810-62610	Freight In (Liquor)	52.50
610-4880-63490	Advertising	663.45
Grand Total:		94,901.33

Project Account Summary

Project Account Key	Expense Amount
None	94,901.33
Grand Total:	94,901.33



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00747 - 10/26/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC							
ADVANCED ELEMENTS OPE...	1657	10/13/2023	620-4840-62420	Computer Equipment	OPWORKS - ANNUAL RENE...		5,500.00
Vendor ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC Total:							5,500.00
Vendor: AGASSIZ ASPHALT LLC							
AGASSIZ ASPHALT LLC	2022 - PAY REQ #3	09/28/2023	525-4680-65900	Work in Process-Constructi...	PAY REQUEST #3 FINAL - 20...		18,301.49
AGASSIZ ASPHALT LLC	2023 - PAY REQ #2	09/25/2023	590-4680-65900	Work in Process-Constructi...	PAY REQUEST #2 - 2023 ST ...		94,932.24
Vendor AGASSIZ ASPHALT LLC Total:							113,233.73
Vendor: ANDERSON ELECTRIC CO INC							
ANDERSON ELECTRIC CO INC	R00116888	10/24/2023	210-13700	Loans Receivable - Current	REFUND - MICRO LOAN OV...		286.35
Vendor ANDERSON ELECTRIC CO INC Total:							286.35
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC ...	FLEX 10 26 23	10/25/2023	740-20300	Flex Payroll Deductions	FLEX CLAIMS PAYOUT 10		513.00
Vendor BRADY MARTZ & ASSOC PC INC Total:							513.00
Vendor: CIMCO REFRIGERATION INC							
CIMCO REFRIGERATION INC	90891805	10/18/2023	540-4680-65900	Work in Process-Constructi...	35% - CO2 ICE PLANT		1,154,825.00
Vendor CIMCO REFRIGERATION INC Total:							1,154,825.00
Vendor: CNH INDUSTRIAL ACCOUNTS							
CNH INDUSTRIAL ACCOUNTS	18869693	09/26/2023	100-4312-62210	Equipment Maint & Repair	MOUNTING KIT - #5511		163.32
Vendor CNH INDUSTRIAL ACCOUNTS Total:							163.32
Vendor: CORE & MAIN LP							
CORE & MAIN LP	T282280	09/28/2023	545-4680-65900	Work in Process-Constructi...	FLANGE - 2023 WATER MET...		746.10
CORE & MAIN LP	T649674	09/26/2023	545-4680-65900	Work in Process-Constructi...	2023 WATER METER PROJE...		67,014.37
Vendor CORE & MAIN LP Total:							67,760.47
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	100-4150-64400	Travel, Conference, School	SEP/OCT 2023 STMT - LODG...		121.13
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	100-4192-63020	Computer Maintenance & li...	SEP/OCT 2023 STMT - MAL...		138.93
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	100-4210-62990	Misc. Operating Expense	SEP/OCT 2023 STMT - PREM...		88.98
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	100-4210-63020	Computer Maintenance & li...	SEP/OCT 2023 STMT - BODY...		164.00
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	100-4315-62010	Office Supplies	SEP/OCT 2023 STMT - OCT ...		13.49
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	620-4840-62010	Office Supplies	SEP/OCT 2023 STMT - OCT ...		31.48
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	620-4890-64400	Travel, Conference, School	SEP/OCT 2023 STMT - REG F...		350.00
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	680-4840-62010	Office Supplies	SEP/OCT 2023 STMT - OCT ...		9.00
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	690-14100	Inventory - Materials	SEP/OCT 2023 STMT - GRAI...		295.99
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	690-14100	Inventory - Materials	SEP/OCT 2023 STMT - TE C...		372.50
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	690-4840-62010	Office Supplies	SEP/OCT 2023 STMT - OCT ...		35.98

Council Approval Register

Packet: APPKT00747 - 10/26/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	690-4890-64400	Travel, Conference, School	SEP/OCT 2023 STMT - AIRF...		757.79
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	690-4890-64400	Travel, Conference, School	SEP/OCT 2023 STMT - AIRF...		218.00
ELAN FINANCIAL SERVICES	SEP/OCT 2023 STMT	10/17/2023	690-4890-64400	Travel, Conference, School	SEP/OCT 2023 STMT - TRAV...		30.00
Vendor ELAN FINANCIAL SERVICES Total:							2,627.27
Vendor: GUARDIAN FLEET SAFETY							
GUARDIAN FLEET SAFETY	231383	10/13/2023	100-4210-65400	Machinery & Equipment	EQUIPMENT INSTALLATION ...		17,014.47
Vendor GUARDIAN FLEET SAFETY Total:							17,014.47
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10410253	09/21/2023	630-4840-62990	Misc. Operating Expense	OIL / FUEL FILTERS		44.08
Vendor JOHN DEERE FINANCIAL Total:							44.08
Vendor: KLM ENGINEERING INC							
KLM ENGINEERING INC	9907	10/20/2023	535-4680-65920	Work in Process - Eng/Arch...	WEST WATER TOWER PRJ - ...		4,344.90
Vendor KLM ENGINEERING INC Total:							4,344.90
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	2197712	09/06/2023	690-4850-62350	Power Plant/Dam Maint	PAINT ROLLER / TRAY - TUR...		10.37
L & M SUPPLY INC	2198828	09/08/2023	680-4850-62220	Lift Station and Pond Maint...	BACKUP BATTERY - LIFT #15		19.99
L & M SUPPLY INC	2199197	09/08/2023	100-4312-62210	Equipment Maint & Repair	LABOR - TIRE REPAIR		30.00
L & M SUPPLY INC	2201090	09/11/2023	690-4840-62880	Personal Protective Equipm...	PPE - R LUND		229.90
L & M SUPPLY INC	2202092	09/13/2023	690-4850-62350	Power Plant/Dam Maint	SUMP PUMP		177.97
L & M SUPPLY INC	2202208	09/13/2023	690-4850-62350	Power Plant/Dam Maint	PARTS - SUMP PUMP		10.37
L & M SUPPLY INC	2202823	09/14/2023	820-4840-62990	Misc. Operating Expense	GRASS SEED		41.99
L & M SUPPLY INC	2206525	09/20/2023	100-4312-62990	Misc. Operating Expense	REPLACE MAILBOX		36.99
L & M SUPPLY INC	2210036	09/25/2023	690-4840-62990	Misc. Operating Expense	RAKE - #110		18.99
L & M SUPPLY INC	2210209	09/25/2023	100-4510-62240	Department Maint & Repair	R V ANTIFREEZE		71.88
L & M SUPPLY INC	2210610	09/26/2023	100-4510-62210	Equipment Maint & Repair	TUBE - #5412		12.99
L & M SUPPLY INC	2211280	09/27/2023	690-4840-62880	Personal Protective Equipm...	PPE - J KINSMAN		258.83
Vendor L & M SUPPLY INC Total:							920.27
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	741334	10/04/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		127.50
MC KINNON COMPANY INC	741357	10/03/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-98.32
MC KINNON COMPANY INC	741358	10/03/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		23,779.50
MC KINNON COMPANY INC	741358	10/03/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		46.40
MC KINNON COMPANY INC	742326	10/06/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,493.70
MC KINNON COMPANY INC	742326	10/06/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		129.63
MC KINNON COMPANY INC	742362	10/06/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		476.00
MC KINNON COMPANY INC	742506	10/06/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-167.20
MC KINNON COMPANY INC	742555	10/10/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,059.30
MC KINNON COMPANY INC	742555	10/10/2023	610-4810-62520	Beer for Resale	PURCHASE - WINE		297.20
MC KINNON COMPANY INC	742746	10/10/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		355.50
MC KINNON COMPANY INC	743463	10/13/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-130.50
MC KINNON COMPANY INC	743464	10/13/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,659.10
MC KINNON COMPANY INC	743667	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - BEER		5,252.90

Council Approval Register

Packet: APPKT00747 - 10/26/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	743667	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		271.25
MC KINNON COMPANY INC	744626	10/20/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		106.30
MC KINNON COMPANY INC	744626	10/20/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,577.60
Vendor MC KINNON COMPANY INC Total:							48,235.86

Vendor: MINNESOTA ENERGY GROUP-00002

MINNESOTA ENERGY GROU...	4770012533	10/12/2023	100-4312-63890	Utilities Expense	GAS METER READING - SEP ...		65.78
MINNESOTA ENERGY GROU...	4770012533	10/12/2023	100-4315-63890	Utilities Expense	GAS METER READING - SEP ...		45.56
MINNESOTA ENERGY GROU...	4770012533	10/12/2023	100-4510-63890	Utilities Expense	GAS METER READING - SEP ...		19.53
MINNESOTA ENERGY GROU...	4770012533	10/12/2023	100-4510-63890	Utilities Expense	GAS METER READING - SEP ...		29.27
Vendor MINNESOTA ENERGY GROUP-00002 Total:							160.14

Vendor: MN DPT OF REVENUE - SALES/USE TAX

MN DPT OF REVENUE - SAL...	SEP 2023 - LQR	10/23/2023	610-20220	Sales Tax Payable	SALES TAX - SEP 2023		39,392.00
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	100-20220	Sales Tax Payable	SALES TAX - SEP 2023		11,276.42
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	100-4312-62210	Equipment Maint & Repair	USE TAX - SEP 2023		-9.32
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	100-4315-62210	Equipment Maint & Repair	USE TAX - SEP 2023		27.27
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	100-4315-62230	Building Maint & Repair	USE TAX - SEP 2023		7.65
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	100-4315-62880	Personal Protective Equipm...	USE TAX - SEP 2023		8.19
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	100-4315-62990	Misc. Operating Expense	USE TAX - SEP 2023		3.85
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	610-4840-62140	Off Sale Supplies	USE TAX - SEP 2023		104.78
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	610-4850-62230	Building Maint & Repair	USE TAX - SEP 2023		6.72
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	620-20220	Sales Tax Payable	SALES TAX - SEP 2023		3,212.75
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	690-14100	Inventory - Materials	USE TAX - SEP 2023		52.13
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	690-20220	Sales Tax Payable	SALES TAX - SEP 2023		79,043.00
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	690-4840-62020	Computer Supplies	USE TAX - SEP 2023		3.64
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	690-4840-62880	Personal Protective Equipm...	USE TAX - SEP 2023		61.57
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	690-4840-62990	Misc. Operating Expense	USE TAX - SEP 2023		16.02
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	690-4850-62210	Equipment Maint & Repair	USE TAX - SEP 2023		9.08
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	690-4850-62350	Power Plant/Dam Maint	USE TAX - SEP 2023		12.26
MN DPT OF REVENUE - SAL...	SEP 2023 - GEN	10/23/2023	690-4890-63030	Contracts Expense	USE TAX - SEP 2023		3.99
MN DPT OF REVENUE - SAL...	SEP 2023	10/23/2023	100-20220	Sales Tax Payable	SALES TAX - SEP 2023		1.00
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							133,233.00

Vendor: MYSTIC RAVENS SPIRITUAL HAVEN

MYSTIC RAVENS SPIRITUAL ...	REFUND 10 26 23	10/25/2023	210-13700	Loans Receivable - Current	REFUND - MICRO LOAN OV...		17.98
Vendor MYSTIC RAVENS SPIRITUAL HAVEN Total:							17.98

Vendor: NORTHWEST BEVERAGE INC

NORTHWEST BEVERAGE INC	146967	10/02/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		6,942.80
NORTHWEST BEVERAGE INC	146989	10/03/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		386.00
NORTHWEST BEVERAGE INC	147051	10/06/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		182.60
NORTHWEST BEVERAGE INC	147051	10/06/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,686.55
NORTHWEST BEVERAGE INC	147082	10/09/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,036.00
NORTHWEST BEVERAGE INC	147153	10/13/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90

Council Approval Register

Packet: APPKT00747 - 10/26/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE INC	147153	10/13/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,460.30
Vendor NORTHWEST BEVERAGE INC Total:							27,821.15
Vendor: T R F HARDWARE							
T R F HARDWARE	22205648	09/05/2023	680-4840-62990	Misc. Operating Expense	WIPES / ADAPTER / GLADE		76.93
T R F HARDWARE	22205710	09/06/2023	690-4850-62350	Power Plant/Dam Maint	PAINT - TURBINE REPAIR		69.98
T R F HARDWARE	22206404	09/12/2023	690-4850-62350	Power Plant/Dam Maint	HOSE ASSY - SUMP PUMP		28.99
T R F HARDWARE	22206609	09/13/2023	100-4570-62230	Building Maint & Repair	GALV TEE PLUG		10.99
T R F HARDWARE	22206763	09/15/2023	690-4850-62350	Power Plant/Dam Maint	DRAIN LINE - SUMP & WAS...		26.46
T R F HARDWARE	22207479	09/21/2023	100-4510-62230	Building Maint & Repair	RECEPTACLE		4.49
T R F HARDWARE	22207479	09/21/2023	690-4840-62990	Misc. Operating Expense	10 PC BIT SET - #105		24.99
T R F HARDWARE	22207639	09/22/2023	100-4510-62230	Building Maint & Repair	RECEPTACLE COVER		19.99
T R F HARDWARE	22207975	09/25/2023	100-4312-62240	Department Maint & Repair	FUNNEL		29.98
T R F HARDWARE	22208158	09/26/2023	690-4840-62990	Misc. Operating Expense	WIRE CONNECTOR		6.99
T R F HARDWARE	22208414	09/29/2023	100-4312-62210	Equipment Maint & Repair	NUTS / BOLTS / SCREWS		4.63
Vendor T R F HARDWARE Total:							304.42
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	SEP 2023 - 137	09/30/2023	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		51.95
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4150-62010	Office Supplies	SEP 2023 STMT - ENVELOPES		1,881.00
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4150-63590	Printing & Publications	SEP 2023 STMT - NTC ST / U...		129.69
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4210-63590	Printing & Publications	SEP 2023 STMT - PATROL O...		95.00
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4210-63590	Printing & Publications	SEP 2023 STMT - PATROL O...		95.00
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4315-63590	Printing & Publications	SEP 2023 STMT - LEAF VAC ...		102.00
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4315-63590	Printing & Publications	SEP 2023 STMT - LEAF VAC ...		105.00
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4650-63590	Printing & Publications	SEP 2023 STMT - RISE ADUL...		42.57
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4650-63590	Printing & Publications	SEP 2023 STMT - UPS BUFF...		41.58
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	100-4650-63590	Printing & Publications	SEP 2023 STMT - REZONE FR...		42.57
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	620-4890-63590	Printing & Publications	SEP 2023 STMT - WATER SYS..		85.00
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	620-4890-63590	Printing & Publications	SEP 2023 STMT - WATER SYS..		95.00
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	620-4890-63590	Printing & Publications	SEP 2023 STMT - WATER SYS..		95.00
THIEF RIVER FALLS TIMES	SEP 2023 - 878	09/30/2023	620-4890-63590	Printing & Publications	SEP 2023 STMT - WATER SYS..		95.00
Vendor THIEF RIVER FALLS TIMES Total:							2,956.36
Vendor: U S POSTMASTER							
U S POSTMASTER	NOV 2023	10/26/2023	100-4315-62010	Office Supplies	POSTAGE - NOV 2023 UTILI...		287.63
U S POSTMASTER	NOV 2023	10/26/2023	620-4840-62010	Office Supplies	POSTAGE - NOV 2023 UTILI...		671.14
U S POSTMASTER	NOV 2023	10/26/2023	680-4840-62010	Office Supplies	POSTAGE - NOV 2023 UTILI...		191.76
U S POSTMASTER	NOV 2023	10/26/2023	690-4840-62010	Office Supplies	POSTAGE - NOV 2023 UTILI...		767.02
Vendor U S POSTMASTER Total:							1,917.55
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	9945743424	10/01/2023	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES...		298.37
Vendor VERIZON WIRELESS #486397938 Total:							298.37

Council Approval Register

Packet: APPKT00747 - 10/26/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VIKING PAINTING LLC							
VIKING PAINTING LLC	2022 - PAY REQ #3	10/18/2023	535-4680-65900	Work in Process-Constructi...	WEST WATER TOWER PRJ - ...		48,552.50
Vendor VIKING PAINTING LLC Total:							48,552.50
Grand Total:							1,630,730.19

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	32,521.87
210 - COMM DEVELOPMENT REV LOAN FUND	304.33
525 - 2022 ST AND UTILITY PROJECT	18,301.49
535 - 2022 WEST TOWER PROJECT	52,897.40
540 - 2024 ICE PLANT PROJECT	1,154,825.00
545 - WATER METER PROJECT	67,760.47
590 - 2023 ST AND UTILITY PROJECT	94,932.24
610 - LIQUOR DISPENSARY	115,612.46
620 - WATER UTILITY FUND	10,135.37
630 - ARENAS - VENUWORKS	44.08
680 - WASTEWATER UTILITY FUND	297.68
690 - ELECTRIC UTILITY FUND	82,542.81
740 - TRF HEALTH INSURANCE FUND	513.00
820 - GREENWOOD CEMETERY FUND	41.99
Grand Total:	1,630,730.19

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,277.42
100-4150-62010	Office Supplies	1,881.00
100-4150-63590	Printing & Publications	129.69
100-4150-64400	Travel, Conference, Sch...	121.13
100-4192-63020	Computer Maintenance...	138.93
100-4210-62990	Misc. Operating Expense	88.98
100-4210-63020	Computer Maintenance...	164.00
100-4210-63210	Communication Expense	298.37
100-4210-63590	Printing & Publications	190.00
100-4210-65400	Machinery & Equipment	17,014.47
100-4312-62210	Equipment Maint & Repa..	188.63
100-4312-62240	Department Maint & Re...	29.98
100-4312-62990	Misc. Operating Expense	36.99
100-4312-63890	Utilities Expense	65.78
100-4315-62010	Office Supplies	301.12
100-4315-62210	Equipment Maint & Repa..	27.27
100-4315-62230	Building Maint & Repair	7.65
100-4315-62880	Personal Protective Equi...	8.19
100-4315-62990	Misc. Operating Expense	3.85
100-4315-63590	Printing & Publications	207.00
100-4315-63890	Utilities Expense	45.56
100-4510-62210	Equipment Maint & Repa..	12.99
100-4510-62230	Building Maint & Repair	24.48
100-4510-62240	Department Maint & Re...	71.88

Account Summary

Account Number	Account Name	Expense Amount
100-4510-63890	Utilities Expense	48.80
100-4570-62230	Building Maint & Repair	10.99
100-4650-63590	Printing & Publications	126.72
210-13700	Loans Receivable - Curre...	304.33
525-4680-65900	Work in Process-Constru...	18,301.49
535-4680-65900	Work in Process-Constru...	48,552.50
535-4680-65920	Work in Process - Eng/Ar...	4,344.90
540-4680-65900	Work in Process-Constru...	1,154,825.00
545-4680-65900	Work in Process-Constru...	67,760.47
590-4680-65900	Work in Process-Constru...	94,932.24
610-20220	Sales Tax Payable	39,392.00
610-4810-62510	Liquor for Resale	5,939.95
610-4810-62520	Beer for Resale	69,941.03
610-4810-62530	Wine for Resale	46.40
610-4810-62540	Soft Drinks/Mix for Resa...	129.63
610-4810-62590	Misc. Mdse for Resale	51.95
610-4840-62140	Off Sale Supplies	104.78
610-4850-62230	Building Maint & Repair	6.72
620-20220	Sales Tax Payable	3,212.75
620-4840-62010	Office Supplies	702.62
620-4840-62420	Computer Equipment	5,500.00
620-4890-63590	Printing & Publications	370.00
620-4890-64400	Travel, Conference, Sch...	350.00
630-4840-62990	Misc. Operating Expense	44.08
680-4840-62010	Office Supplies	200.76
680-4840-62990	Misc. Operating Expense	76.93
680-4850-62220	Lift Station and Pond Ma...	19.99
690-14100	Inventory - Materials	720.62
690-20220	Sales Tax Payable	79,043.00
690-4840-62010	Office Supplies	803.00
690-4840-62020	Computer Supplies	3.64
690-4840-62880	Personal Protective Equi...	550.30
690-4840-62990	Misc. Operating Expense	66.99
690-4850-62210	Equipment Maint & Repa..	9.08
690-4850-62350	Power Plant/Dam Maint	336.40
690-4890-63030	Contracts Expense	3.99
690-4890-64400	Travel, Conference, Sch...	1,005.79
740-20300	Flex Payroll Deductions	513.00
820-4840-62990	Misc. Operating Expense	41.99
	Grand Total:	1,630,730.19

Project Account Summary

Project Account Key	Expense Amount
None	<u>1,630,730.19</u>
Grand Total:	1,630,730.19



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00752 - 10/27/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CAR...	2630199961	10/17/2023	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 10/17/...		85.13
Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:							85.13
Vendor: BERNICK'S							
BERNICK'S	20036144	10/20/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		479.60
Vendor BERNICK'S Total:							479.60
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	295634	10/05/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,360.74
BEVERAGE WHOLESALERS I...	297678	10/19/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,064.10
Vendor BEVERAGE WHOLESALERS INC Total:							2,424.84
Vendor: BORDER BROADCASTING							
BORDER BROADCASTING	1223-00023-0000	09/19/2023	610-4880-63490	Advertising	RADIO ADVERTISING - GOO...		75.00
Vendor BORDER BROADCASTING Total:							75.00
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	112498863	10/10/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,782.09
BREAKTHRU BEVERAGE	112498863	10/10/2023	610-4810-62510	Liquor for Resale	PURCHASE - WINE		167.00
Vendor BREAKTHRU BEVERAGE Total:							4,949.09
Vendor: BRIAN JACOBSON							
BRIAN JACOBSON	REIMB - 10 19 23	09/28/2023	690-4890-64400	Travel, Conference, School	REIMB EXPENSES - LODGING..		854.25
BRIAN JACOBSON	REIMB - 10 19 23	09/28/2023	690-4890-64400	Travel, Conference, School	REIMB EXPENSES - UBER / F...		13.95
BRIAN JACOBSON	REIMB - 10 19 23	09/28/2023	690-4890-64400	Travel, Conference, School	REIMB EXPENSES - MEALS / ...		186.60
Vendor BRIAN JACOBSON Total:							1,054.80
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	SEP 2023 STMT	09/29/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - SEP 20...		2,385.45
Vendor JIM HIRT TRUCKING INC Total:							2,385.45
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	SEP 2023 - P REC	10/23/2023	100-20220	Sales Tax Payable	SALES TAX - SEP 2023		1.00
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							1.00
Vendor: T R F RADIO							
T R F RADIO	SEP 2023	10/02/2023	610-4880-63490	Advertising	RADIO ADVERTISING - SEP 2...		550.00
Vendor T R F RADIO Total:							550.00
Grand Total:							12,004.91

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1.00
610 - LIQUOR DISPENSARY	10,863.98
620 - WATER UTILITY FUND	85.13
690 - ELECTRIC UTILITY FUND	1,054.80
Grand Total:	12,004.91

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	1.00
610-4810-62510	Liquor for Resale	4,949.09
610-4810-62520	Beer for Resale	2,424.84
610-4810-62540	Soft Drinks/Mix for Resa...	479.60
610-4810-62610	Freight In (Liquor)	2,385.45
610-4880-63490	Advertising	625.00
620-4890-63030	Contracts Expense	85.13
690-4890-64400	Travel, Conference, Sch...	1,054.80
Grand Total:		12,004.91

Project Account Summary

Project Account Key	Expense Amount
None	12,004.91
Grand Total:	12,004.91



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00754 - 11/07/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC							
ADVANCED ELEMENTS OPE...	90079	10/10/2023	620-4890-63110	Consulting Fees	PROF CONSULTING SRVC - S...		803.56
Vendor ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC Total:							803.56
Vendor: AMARIL UNIFORM COMPANY							
AMARIL UNIFORM COMPA...	IV251244	10/18/2023	690-4840-62880	Personal Protective Equipm...	PPE - JOHN KINSMAN		345.35
Vendor AMARIL UNIFORM COMPANY Total:							345.35
Vendor: AMERICAN WATER WORKS ASSOC							
AMERICAN WATER WORKS ...	9011012023	11/01/2023	620-4890-64330	Dues and Subscriptions	ANNUAL DUES		929.00
Vendor AMERICAN WATER WORKS ASSOC Total:							929.00
Vendor: AMERICAN WELDING & GAS INC							
AMERICAN WELDING & GAS...	09661821	10/23/2023	620-4840-62160	Chemicals	CHEMICALS		5,452.27
Vendor AMERICAN WELDING & GAS INC Total:							5,452.27
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9642602	09/27/2023	100-4312-62210	Equipment Maint & Repair	DIELECTRIC		19.98
AUTO VALUE T R F	9643350	10/04/2023	690-4850-62210	Equipment Maint & Repair	WIPERS - #113		21.98
AUTO VALUE T R F	9643580	10/05/2023	100-4315-62210	Equipment Maint & Repair	BEAM - #5515		14.99
AUTO VALUE T R F	9643721	10/06/2023	680-4850-62210	Equipment Maint & Repair	2 REPL BALL RING - '22 CHE...		71.55
AUTO VALUE T R F	9644021	10/09/2023	100-4312-62210	Equipment Maint & Repair	FILTER		31.12
AUTO VALUE T R F	9644021	10/09/2023	100-4312-62240	Department Maint & Repair	GLASS CLEANER		83.88
AUTO VALUE T R F	9644604	10/13/2023	100-4220-62210	Equipment Maint & Repair	WIPERS - E97		21.98
AUTO VALUE T R F	9644797	10/16/2023	680-4850-62210	Equipment Maint & Repair	GRAY HOT ROD - '08 FORD		12.99
AUTO VALUE T R F	9645538	10/23/2023	680-4850-62210	Equipment Maint & Repair	SELECTCLEAR - '08 FORD		22.85
AUTO VALUE T R F	9645540	10/23/2023	100-4312-62210	Equipment Maint & Repair	FILTERS #5508		120.31
AUTO VALUE T R F	9645676	10/24/2023	100-4312-62210	Equipment Maint & Repair	VALVE #5504		11.99
Vendor AUTO VALUE T R F Total:							433.62
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0107504900	10/17/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		35.00
BELLBOY CORP - BAR SUPPLY	0107504900	10/17/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CAN HUGGERS		43.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							78.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0201221700	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,477.47
BELLBOY CORP - LIQUOR	0201221700	10/17/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		67.95
Vendor BELLBOY CORP - LIQUOR Total:							4,545.42
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	112599869	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,899.53

Council Approval Register

Packet: APPKT00754 - 11/07/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
BREAKTHRU BEVERAGE	112599869	10/17/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		396.00
BREAKTHRU BEVERAGE	112599869	10/17/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		511.80
Vendor BREAKTHRU BEVERAGE Total:							5,807.33
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0212567	10/11/2023	100-4210-62010	Office Supplies	DESK CALENDAR		9.95
Vendor BREDESON OFFICE SUPPLY Total:							9.95
Vendor: BUREAU OF CRIMINAL APPREHENSION							
BUREAU OF CRIMINAL APP...	00000735901	03/07/2023	100-4210-64370	Taxes and Licenses	MAR 2023- JUNE 2023 CJDN...		200.00
BUREAU OF CRIMINAL APP...	00000761447	09/30/2023	100-4210-64370	Taxes and Licenses	JUL 2023 - JUN 2024 CJDN ...		600.00
Vendor BUREAU OF CRIMINAL APPREHENSION Total:							800.00
Vendor: CITY OF T R F - POLICE DPT PETTY CASH							
CITY OF T R F - POLICE DPT ...	REIMB P C -103123	10/31/2023	100-4210-62010	Office Supplies	POSTAGE		35.75
Vendor CITY OF T R F - POLICE DPT PETTY CASH Total:							35.75
Vendor: CORE & MAIN LP							
CORE & MAIN LP	T684497	10/02/2023	545-4680-65900	Work in Process-Constructi...	WATER METER PROJECT		114,996.62
CORE & MAIN LP	T717193	10/06/2023	620-4850-62200	System Expense	TILE PROBE - DIST SUPPLIES		277.83
CORE & MAIN LP	T749679	10/12/2023	545-4680-65900	Work in Process-Constructi...	WATER METER PROJECT		760.00
CORE & MAIN LP	T783282	10/18/2023	620-4850-62200	System Expense	DIST REPAIR STOCK		3,217.56
CORE & MAIN LP	T855730	10/27/2023	545-4680-65900	Work in Process-Constructi...	WATER METER PROJECT		108,842.12
Vendor CORE & MAIN LP Total:							228,094.13
Vendor: DANA C KLOS							
DANA C KLOS	103123	10/31/2023	100-4210-63100	Animal Control	ANIMAL CONTROL - OCT 20...		60.00
Vendor DANA C KLOS Total:							60.00
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	100266955	10/03/2023	680-4850-62220	Lift Station and Pond Maint...	SUPPLIES - SEWER LIFTS		53.65
DIGI KEY CORPORATION	100585749	10/23/2023	620-4850-62230	Building Maint & Repair	LAB		52.89
DIGI KEY CORPORATION	100797048	10/27/2023	620-4850-62230	Building Maint & Repair	WTP REPAIR		13.00
Vendor DIGI KEY CORPORATION Total:							119.54
Vendor: ELECTRIC PUMP INC (MN)							
ELECTRIC PUMP INC (MN)	0076704-IN	09/26/2023	680-4850-62220	Lift Station and Pond Maint...	LIFT #1 REPAIR		20,480.02
Vendor ELECTRIC PUMP INC (MN) Total:							20,480.02
Vendor: FAMILY ADVOCACY CENTER OF NORTHERN MINNIESOTA							
FAMILY ADVOCACY CENTER...	2023146L	10/16/2023	100-4210-62990	Misc. Operating Expense	ICR #23502169 FORENSIC I...		20.00
Vendor FAMILY ADVOCACY CENTER OF NORTHERN MINNIESOTA Total:							20.00
Vendor: FLAHERTY AND HOOD PA							
FLAHERTY AND HOOD PA	20153	10/04/2023	100-4160-63040	Legal Fees	PROF SRVCS - LABOR NEGOT..		450.00
Vendor FLAHERTY AND HOOD PA Total:							450.00
Vendor: FRANCO TRUDEAU							
FRANCO TRUDEAU	REIMB 10 24 23	10/24/2023	690-4840-62880	Personal Protective Equipm...	REIMBURSE - SAFETY TOED ...		100.00
Vendor FRANCO TRUDEAU Total:							100.00

Council Approval Register

Packet: APPKT00754 - 11/07/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GEORGE SIMANOVSKI							
GEORGE SIMANOVSKI	103123	10/31/2023	100-4510-62210	Equipment Maint & Repair	ATV TIRES - SPRAYER		240.00
Vendor GEORGE SIMANOVSKI Total:							240.00
Vendor: GRAND FORKS FIRE EQUIPMENT LLC							
GRAND FORKS FIRE EQUIP...	39201	10/17/2023	100-4220-62880	Personal Protective Equipm...	KVLAR NOMEX BOOTS - VOL...		410.75
Vendor GRAND FORKS FIRE EQUIPMENT LLC Total:							410.75
Vendor: GREAT PLAINS TECHNICAL SRVCS							
GREAT PLAINS TECHNICAL S...	10230658	10/20/2023	620-4850-62220	Plant Equip Maint & Repair	HIGH SERVICE PUMP HOUSE...		2,156.75
Vendor GREAT PLAINS TECHNICAL SRVCS Total:							2,156.75
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2507280	09/20/2023	690-4890-63020	Computer Maintenance & li...	RODENT CONTROL PROGM -..		58.00
Vendor GUARDIAN PEST SOLUTIONS INC Total:							58.00
Vendor: HACH COMPANY							
HACH COMPANY	13779276	10/16/2023	620-4840-62170	Field Supplies	LAB SUPPLIES		290.00
Vendor HACH COMPANY Total:							290.00
Vendor: HAWKINS INC							
HAWKINS INC	6607519	10/18/2023	620-4840-62160	Chemicals	CHECMICALS		8,748.52
Vendor HAWKINS INC Total:							8,748.52
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200560098	10/05/2023	100-4650-64481	FEMA	PROF SRVCS - RED ROBE / E...		690.00
HDR ENGINEERING INC - CH...	1200560099	10/05/2023	690-4890-64370	Taxes and Licenses	PROF SRVCS - DAM RELICEN...		2,641.53
HDR ENGINEERING INC - CH...	1200560444	10/06/2023	670-4890-63030	Contracts Expense	PROF SRVCS - CHEIFS COUL...		33,640.25
Vendor HDR ENGINEERING INC - CHICAGO Total:							36,971.78
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	03762	10/23/2023	100-4160-63040	Legal Fees	OAH - M RIVERS		984.50
Vendor IHLE SPARBY AND HAASE PA Total:							984.50
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVICE	23027G	10/12/2023	100-4510-62210	Equipment Maint & Repair	CUTTING EDGES - BOBCAT /...		399.14
Vendor INTERSTATE BILLING SERVICE Total:							399.14
Vendor: LAWRENCE BUILDERS LLC							
LAWRENCE BUILDERS LLC	10182023	10/18/2023	100-4315-62230	Building Maint & Repair	LABOR / MATERIALS - ROOF...		665.19
Vendor LAWRENCE BUILDERS LLC Total:							665.19
Vendor: LEAGUE OF MN CITIES INS TRUST							
LEAGUE OF MN CITIES INS T...	8553	10/12/2023	620-4870-63610	Insurance Expense	CLAIM #300931 - FRANKE		145.00
Vendor LEAGUE OF MN CITIES INS TRUST Total:							145.00
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING ...	91420	10/16/2023	620-4850-62230	Building Maint & Repair	LAB FAUCET REPAIR		35.90
LEE PLUMBING & HEATING ...	91442	10/18/2023	620-4850-62200	System Expense	VALVE REPLACEMENT		182.93
Vendor LEE PLUMBING & HEATING INC Total:							218.83

Council Approval Register

Packet: APPKT00754 - 11/07/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: M M U A							
M M U A	62454	10/18/2023	100-4194-62990	Misc. Operating Expense	DRUG & ALCOHOL TESTING		13.75
M M U A	62454	10/18/2023	100-4550-62990	Misc. Operating Expense	DRUG & ALCOHOL TESTING		13.75
M M U A	62454	10/18/2023	100-4560-62990	Misc. Operating Expense	DRUG & ALCOHOL TESTING		13.75
Vendor M M U A Total:							41.25
Vendor: MARCO TECHNOLOGIES LLC NW 7128							
MARCO TECHNOLOGIES LLC...	INV11721815	10/09/2023	690-4890-63030	Contracts Expense	COPIER CONTRACT- OCT 20...		80.16
MARCO TECHNOLOGIES LLC...	INV11784336	10/26/2023	690-4890-63030	Contracts Expense	COPIER CONTRACT - OCT 20...		74.07
Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:							154.23
Vendor: MARISSA L ADAM							
MARISSA L ADAM	REIMB 10 12 23	10/12/2023	100-4210-62120	Gas-Oil-Lube	REIMBURSE EXPENSES - GA...		55.13
Vendor MARISSA L ADAM Total:							55.13
Vendor: MARK BORSETH							
MARK BORSETH	2023-10	10/31/2023	100-4150-63030	Contracts Expense	PLANNING & ZONING SERVI...		2,100.00
Vendor MARK BORSETH Total:							2,100.00
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	4976	10/13/2023	100-4510-62210	Equipment Maint & Repair	TIRE REPAIR		20.00
Vendor MIKES AUTOMOTIVE CENTER INC Total:							20.00
Vendor: MINNESOTA STATE FIRE DPT ASC							
MINNESOTA STATE FIRE DPT..	2024	11/01/2023	100-4220-64330	Dues and Subscriptions	2024 MSFDA MEMBERSHIP...		375.00
Vendor MINNESOTA STATE FIRE DPT ASC Total:							375.00
Vendor: Miscellaneous Vendor							
Miscellaneous Vendor	CREDIT CARD ORDER-CR	10/30/2023	690-14100	Inventory - Materials	REVERSE 500KA PADLOCK - ...		-411.05
Vendor Miscellaneous Vendor Total:							-411.05
Vendor: MN DPT OF PUBLIC SAFETY							
MN DPT OF PUBLIC SAFETY	5711500562022M-128250	02/01/2023	620-4890-64370	Taxes and Licenses	EPCRA PROGRAM - 2022 ST...		100.00
Vendor MN DPT OF PUBLIC SAFETY Total:							100.00
Vendor: MN DPT OF PUBLIC SAFETY							
MN DPT OF PUBLIC SAFETY	6701 - 2024	11/02/2023	610-4890-64370	Taxes and Licenses	2024 BUYERS CARD RENEW...		20.00
Vendor MN DPT OF PUBLIC SAFETY Total:							20.00
Vendor: N F P A							
N F P A	8591638X	10/03/2023	100-4220-64330	Dues and Subscriptions	10/03/23 - 11/04/24 MEMB...		175.00
Vendor N F P A Total:							175.00
Vendor: NORMAN BETLAND							
NORMAN BETLAND	001	10/28/2023	100-4650-63030	Contracts Expense	GIS CONSULTING - OCT 2023		137.50
Vendor NORMAN BETLAND Total:							137.50
Vendor: NORTH SHORE ANALYTICAL INC							
NORTH SHORE ANALYTICAL ...	14496	10/12/2023	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		125.00
Vendor NORTH SHORE ANALYTICAL INC Total:							125.00

Council Approval Register

Packet: APPKT00754 - 11/07/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEM...	64174	10/16/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		409.50
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							409.50
Vendor: PAINT & GLASS INTERIORS INC							
PAINT & GLASS INTERIORS I...	12838	10/26/2023	820-4840-62990	Misc. Operating Expense	TURF CARPET - GRAVE COV...		202.80
Vendor PAINT & GLASS INTERIORS INC Total:							202.80
Vendor: PENNINGTON CO AUDITOR							
PENNINGTON CO AUDITOR	3RD QTR 2023	10/11/2023	100-4210-63030	Contracts Expense	3RD QTR 2023 LEC BILLING		120,462.38
Vendor PENNINGTON CO AUDITOR Total:							120,462.38
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	51212	10/16/2023	690-4850-62210	Equipment Maint & Repair	LABOR / MATERIALS - '02 T...		355.00
PENNINGTON FAST LUBE INC	81522	10/11/2023	690-4850-62210	Equipment Maint & Repair	OIL CHANGE - #111		81.74
PENNINGTON FAST LUBE INC	81590	10/20/2023	690-4850-62210	Equipment Maint & Repair	OIL CHANGE - #115		53.99
Vendor PENNINGTON FAST LUBE INC Total:							490.73
Vendor: RICK BEIER							
RICK BEIER	REIMB 10 18 23	10/18/2023	100-4210-64400	Travel, Conference, School	REIMB EXP - MILEAGE / FAM..		77.29
Vendor RICK BEIER Total:							77.29
Vendor: SANITATION PRODUCTS INC							
SANITATION PRODUCTS INC	87110	10/12/2023	670-4850-62210	Equipment Maint & Repair	SWEEPER PARTS		545.81
Vendor SANITATION PRODUCTS INC Total:							545.81
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4110-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		51.49
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4150-63020	Computer Maintenance & li...	OFFICE 365		158.61
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4192-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		34.07
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4194-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		5.67
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4210-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		170.20
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4220-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		23.60
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4240-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		11.80
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4312-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		17.47
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4510-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		23.60
SHI INTERNATIONAL CORP	B17408191	09/25/2023	100-4650-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		41.07
SHI INTERNATIONAL CORP	B17408191	09/25/2023	610-4890-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		11.80
SHI INTERNATIONAL CORP	B17408191	09/25/2023	680-4890-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		52.41
SHI INTERNATIONAL CORP	B17408191	09/25/2023	690-4890-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		100.07
SHI INTERNATIONAL CORP	B17408191	09/25/2023	820-4890-63020	Computer Maintenance & li...	OFFICE 365 - SEP 2023		17.47
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4192-63020	Computer Maintenance & li...	OFFICE 365		160.64
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4194-63020	Computer Maintenance & li...	OFFICE 365		80.32
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4210-63020	Computer Maintenance & li...	OFFICE 365		2,583.68
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4220-63020	Computer Maintenance & li...	OFFICE 365		855.08
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4220-63020	Computer Maintenance & li...	OFFICE 365		425.04
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4312-63020	Computer Maintenance & li...	OFFICE 365		425.04
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4510-63020	Computer Maintenance & li...	OFFICE 365		425.04

Council Approval Register

Packet: APPKT00754 - 11/07/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4650-63020	Computer Maintenance & li...	OFFICE 365		292.84
SHI INTERNATIONAL CORP	B17436718	09/29/2023	100-4660-63020	Computer Maintenance & li...	OFFICE 365		212.52
SHI INTERNATIONAL CORP	B17436718	09/29/2023	610-4890-63020	Computer Maintenance & li...	OFFICE 365		212.52
SHI INTERNATIONAL CORP	B17436718	09/29/2023	680-4890-63020	Computer Maintenance & li...	OFFICE 365		614.12
SHI INTERNATIONAL CORP	B17436718	09/29/2023	820-4890-63020	Computer Maintenance & li...	OFFICE 365		80.32
SHI INTERNATIONAL CORP	B17475331	10/10/2023	100-4210-63020	Computer Maintenance & li...	OFFICE 365 APPS .GOV TEN...		332.64
SHI INTERNATIONAL CORP	B17475331	10/10/2023	680-4890-63020	Computer Maintenance & li...	OFFICE 365 APPS .GOV TEN...		110.88
SHI INTERNATIONAL CORP	B17475555	10/10/2023	100-4150-63020	Computer Maintenance & li...	ADOBE PRO LICENSE		102.94
SHI INTERNATIONAL CORP	B17475555	10/10/2023	100-4192-63020	Computer Maintenance & li...	ADOBE PRO LICENSES		102.94
SHI INTERNATIONAL CORP	B17475555	10/10/2023	100-4210-63020	Computer Maintenance & li...	ADOBE PRO LICENSE		102.94
Vendor SHI INTERNATIONAL CORP Total:							7,838.83

Vendor: SHPIGLER CONSULTING INC

SHPIGLER CONSULTING INC	11 01 23	11/01/2023	545-4680-65920	Work in Process - Eng/Arch...	CONSULTING FEE - NOV 20...		5,000.00
Vendor SHPIGLER CONSULTING INC Total:							5,000.00

Vendor: SJOBERG'S CABLE TV

SJOBERG'S CABLE TV	NOV 2023	10/31/2023	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		225.00
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		82.05
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	100-4220-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		49.95
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	100-4312-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		56.95
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	100-4510-63210	Communication Expense	MONTHLY SERVICE - NOV 2...		104.50
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	610-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		56.95
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	620-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 2...		25.99
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	620-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		49.95
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	680-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 2...		85.50
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	680-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 2...		475.00
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 2...		142.50
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 2...		142.50
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	690-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 2...		35.05
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		49.95
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		42.95
SJOBERG'S CABLE TV	NOV 2023	10/31/2023	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - NOV 2...		225.00
Vendor SJOBERG'S CABLE TV Total:							1,849.79

Vendor: SOUTHERN GLAZERS OF MN

SOUTHERN GLAZERS OF MN	2401919	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,101.35
SOUTHERN GLAZERS OF MN	2401919	10/17/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		120.00
SOUTHERN GLAZERS OF MN	2401920	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,194.25
SOUTHERN GLAZERS OF MN	2401921	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,234.85
SOUTHERN GLAZERS OF MN	2401922	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,177.15
Vendor SOUTHERN GLAZERS OF MN Total:							19,827.60

Vendor: ST HILAIRE SUPPLY COMPANY

ST HILAIRE SUPPLY COMPA...	401908	10/23/2023	620-4850-62220	Plant Equip Maint & Repair	PVC - AMMONIA FEED LINE ...		214.41
Vendor ST HILAIRE SUPPLY COMPANY Total:							214.41

Council Approval Register

Packet: APPKT00754 - 11/07/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: STEVEN L MARQUARDT							
STEVEN L MARQUARDT	2023-0326	10/23/2023	100-4210-62990	Misc. Operating Expense	HELMETS - SRT TEAM		3,425.00
Vendor STEVEN L MARQUARDT Total:							3,425.00
Vendor: STONES MOBILE RADIO INC							
STONES MOBILE RADIO INC	2053775	10/31/2023	100-4220-62400	Small Tools and Minor Equip	PAGERS		2,899.71
Vendor STONES MOBILE RADIO INC Total:							2,899.71
Vendor: STREICHERS							
STREICHERS	11660187	10/16/2023	100-4210-62990	Misc. Operating Expense	AMMUNITION		425.33
Vendor STREICHERS Total:							425.33
Vendor: T R F CONVENTION &							
T R F CONVENTION &	SEP 2023	11/01/2023	100-4670-63030	Contracts Expense	LODGING TAX - SEP 2023		12,428.34
Vendor T R F CONVENTION & Total:							12,428.34
Vendor: THIEF RIVER AUTOMOTIVE LLC							
THIEF RIVER AUTOMOTIVE L...	SO#TR104796	10/04/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		75.03
Vendor THIEF RIVER AUTOMOTIVE LLC Total:							75.03
Vendor: THIEF RIVER GLASS INC							
THIEF RIVER GLASS INC	12175	10/13/2023	100-4210-62210	Equipment Maint & Repair	WINDSHIELD REPAIR		65.00
Vendor THIEF RIVER GLASS INC Total:							65.00
Vendor: TRI VALLEY OPPORTUNITY COUNCIL							
TRI VALLEY OPPORTUNITY ...	2023	11/01/2023	100-4670-64500	Senior Citizen Programs	2023 ALLOCATION		5,000.00
Vendor TRI VALLEY OPPORTUNITY COUNCIL Total:							5,000.00
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-442749	10/11/2023	620-4890-63020	Computer Maintenance & li...	METER READER INTERFACE -..		217.50
TYLER TECHNOLOGIES INC	025-442822	10/12/2023	620-4890-63020	Computer Maintenance & li...	METER READER INTERFACE		3,125.00
TYLER TECHNOLOGIES INC	025-442825	10/12/2023	620-4890-63020	Computer Maintenance & li...	MASS METER SWAP - WATER		7,000.00
Vendor TYLER TECHNOLOGIES INC Total:							10,342.50
Vendor: ULINE							
ULINE	169757208	10/17/2023	690-4840-62990	Misc. Operating Expense	CLEANING SUPPLIES		417.05
Vendor ULINE Total:							417.05
Vendor: UNITED STATES PLASTIC CORP							
UNITED STATES PLASTIC CO...	7227215	10/17/2023	620-4850-62220	Plant Equip Maint & Repair	AMMONIA FEED LINE		338.12
Vendor UNITED STATES PLASTIC CORP Total:							338.12
Vendor: VINOCOPIA INC							
VINOCOPIA INC	0338458-IN	10/17/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		346.56
VINOCOPIA INC	0338458-IN	10/17/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		3,569.34
VINOCOPIA INC	0338458-IN	10/17/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - LIQUOR		228.00
Vendor VINOCOPIA INC Total:							4,143.90
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	225710	09/18/2023	590-4680-65900	Work in Process-Constructi...	PROF SRVCS - 2023 ST & UTI...		3,993.00

Council Approval Register

Packet: APPKT00754 - 11/07/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WIDSETH SMITH NOLTING ...	225711	09/18/2023	505-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - 2024 ST & UTI...		4,632.00
Vendor WIDSETH SMITH NOLTING ASC INC Total:							8,625.00
Vendor: ZAVORAL & SONS INC							
ZAVORAL & SONS INC	5197	10/23/2023	100-4312-62240	Department Maint & Repair	HOT MIX ASPHALT		2,979.90
Vendor ZAVORAL & SONS INC Total:							2,979.90
Grand Total:							530,828.48

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	162,969.08
505 - 2024 ST AND UTILITY PROJECT	4,632.00
545 - WATER METER PROJECT	229,598.74
590 - 2023 ST AND UTILITY PROJECT	3,993.00
610 - LIQUOR DISPENSARY	35,113.02
620 - WATER UTILITY FUND	33,376.18
670 - STORM WATER UTILITY FUND	34,186.06
680 - WASTEWATER UTILITY FUND	22,103.97
690 - ELECTRIC UTILITY FUND	4,555.84
820 - GREENWOOD CEMETERY FUND	300.59
Grand Total:	530,828.48

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance...	51.49
100-4150-63020	Computer Maintenance...	261.55
100-4150-63030	Contracts Expense	2,100.00
100-4160-63040	Legal Fees	1,434.50
100-4192-63020	Computer Maintenance...	604.70
100-4194-62990	Misc. Operating Expense	13.75
100-4194-63020	Computer Maintenance...	85.99
100-4210-62010	Office Supplies	45.70
100-4210-62120	Gas-Oil-Lube	130.16
100-4210-62210	Equipment Maint & Repa..	65.00
100-4210-62990	Misc. Operating Expense	3,870.33
100-4210-63020	Computer Maintenance...	3,189.46
100-4210-63030	Contracts Expense	120,462.38
100-4210-63100	Animal Control	60.00
100-4210-64370	Taxes and Licenses	800.00
100-4210-64400	Travel, Conference, Sch...	77.29
100-4220-62210	Equipment Maint & Repa..	21.98
100-4220-62400	Small Tools and Minor E...	2,899.71
100-4220-62880	Personal Protective Equi...	410.75
100-4220-63020	Computer Maintenance...	1,353.67
100-4220-64330	Dues and Subscriptions	550.00
100-4240-63020	Computer Maintenance...	11.80
100-4312-62210	Equipment Maint & Repa..	183.40
100-4312-62240	Department Maint & Re...	3,063.78
100-4312-63020	Computer Maintenance...	499.46
100-4315-62210	Equipment Maint & Repa..	14.99
100-4315-62230	Building Maint & Repair	665.19
100-4510-62210	Equipment Maint & Repa..	659.14

Account Summary

Account Number	Account Name	Expense Amount
100-4510-63020	Computer Maintenance...	448.64
100-4510-63210	Communication Expense	104.50
100-4550-62990	Misc. Operating Expense	13.75
100-4560-62990	Misc. Operating Expense	13.75
100-4650-63020	Computer Maintenance...	333.91
100-4650-63030	Contracts Expense	137.50
100-4650-64481	FEMA	690.00
100-4660-63020	Computer Maintenance...	212.52
100-4670-63030	Contracts Expense	12,428.34
100-4670-64500	Senior Citizen Programs	5,000.00
505-4680-65920	Work in Process - Eng/Ar...	4,632.00
545-4680-65900	Work in Process-Constru...	224,598.74
545-4680-65920	Work in Process - Eng/Ar...	5,000.00
590-4680-65900	Work in Process-Constru...	3,993.00
610-4810-62510	Liquor for Resale	29,431.16
610-4810-62530	Wine for Resale	4,085.34
610-4810-62540	Soft Drinks/Mix for Resa...	842.75
610-4810-62590	Misc. Mdse for Resale	452.50
610-4890-63020	Computer Maintenance...	281.27
610-4890-64370	Taxes and Licenses	20.00
620-4830-63210	Communication Expense	25.99
620-4840-62160	Chemicals	14,200.79
620-4840-62170	Field Supplies	290.00
620-4850-62200	System Expense	3,678.32
620-4850-62220	Plant Equip Maint & Rep...	2,709.28
620-4850-62230	Building Maint & Repair	101.79
620-4870-63610	Insurance Expense	145.00
620-4890-63020	Computer Maintenance...	10,392.45
620-4890-63110	Consulting Fees	803.56
620-4890-64330	Dues and Subscriptions	929.00
620-4890-64370	Taxes and Licenses	100.00
670-4850-62210	Equipment Maint & Repa..	545.81
670-4890-63030	Contracts Expense	33,640.25
680-4830-63210	Communication Expense	560.50
680-4840-62170	Field Supplies	125.00
680-4850-62210	Equipment Maint & Repa..	107.39
680-4850-62220	Lift Station and Pond Ma...	20,533.67
680-4890-63020	Computer Maintenance...	777.41
690-14100	Inventory - Materials	-411.05
690-4830-63210	Communication Expense	320.05
690-4840-62880	Personal Protective Equi...	445.35
690-4840-62990	Misc. Operating Expense	417.05

Account Summary

Account Number	Account Name	Expense Amount
690-4850-62210	Equipment Maint & Repa..	512.71
690-4890-63020	Computer Maintenance...	475.97
690-4890-63030	Contracts Expense	154.23
690-4890-64370	Taxes and Licenses	2,641.53
820-4840-62990	Misc. Operating Expense	202.80
820-4890-63020	Computer Maintenance...	97.79
Grand Total:		530,828.48

Project Account Summary

Project Account Key	Expense Amount
None	530,828.48
Grand Total:	530,828.48



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00755 - 10/31/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC P...	SEP 2023	10/02/2023	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - SEP 20...		8,387.03
Vendor BANKCARD ELECTRONIC PYMTS INC Total:							8,387.03
Vendor: CAPITAL ONE							
CAPITAL ONE	SEP/OCT 23 STMT	10/19/2023	100-4194-62990	Misc. Operating Expense	SEP / OCT 2023 STMT - CLE...		142.49
CAPITAL ONE	SEP/OCT 23 STMT	10/19/2023	100-4194-62990	Misc. Operating Expense	SEP / OCT 2023 STMT - FLEX...		41.24
CAPITAL ONE	SEP/OCT 23 STMT	10/19/2023	100-4210-62990	Misc. Operating Expense	SEP / OCT 2023 STMT - TOTE		8.49
CAPITAL ONE	SEP/OCT 23 STMT	10/19/2023	100-4550-62990	Misc. Operating Expense	SEP / OCT 2023 STMT - CLEA...		67.52
CAPITAL ONE	SEP/OCT 23 STMT	10/19/2023	100-4560-62990	Misc. Operating Expense	SEP / OCT 2023 STMT - CLE...		77.21
CAPITAL ONE	SEP/OCT 23 STMT	10/19/2023	620-4840-62170	Field Supplies	SEP / OCT 2023 STMT - LAB ...		13.70
CAPITAL ONE	SEP/OCT 23 STMT	10/19/2023	690-4840-62990	Misc. Operating Expense	SEP / OCT 2023 STMT - BIN...		42.91
Vendor CAPITAL ONE Total:							393.56
Vendor: INDUSTRIAL BATTERY PRODUCTS							
INDUSTRIAL BATTERY PRO...	80062164	10/24/2023	630-4840-62990	Misc. Operating Expense	3 PH CHARGER - ZAMBONI		3,817.00
Vendor INDUSTRIAL BATTERY PRODUCTS Total:							3,817.00
Vendor: NORTHERN MANUFACTURING AND							
NORTHERN MANUFACTURI...	223	09/15/2023	520-4680-65900	Work in Process-Constructi...	LETTERING - HOMCC ARENA		2,809.37
Vendor NORTHERN MANUFACTURING AND Total:							2,809.37
Vendor: NORTHWEST ROOFING INC							
NORTHWEST ROOFING INC	10102023	10/10/2023	630-4850-62230	Building Maint & Repair	REPLACED GUTTER & DOW...		5,261.88
Vendor NORTHWEST ROOFING INC Total:							5,261.88
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	132134	09/20/2023	100-4510-62240	Department Maint & Repair	CHEMICALS - FORESTRY		245.00
Vendor QUALITY FARM SUPPLY INC Total:							245.00
Vendor: SANITATION PRODUCTS INC							
SANITATION PRODUCTS INC	86635	08/21/2023	670-4850-62210	Equipment Maint & Repair	BROOMS - SWEEPER		1,272.56
Vendor SANITATION PRODUCTS INC Total:							1,272.56
Vendor: VERIZON WIRELESS #786782900							
VERIZON WIRELESS #78678...	9947442678	10/21/2023	100-4150-63210	Communication Expense	SEP / OCT 2023 WIRELESS P...		51.23
VERIZON WIRELESS #78678...	9947442678	10/21/2023	100-4150-63210	Communication Expense	SEP / OCT 2023 WIRELESS P...		41.23
VERIZON WIRELESS #78678...	9947442678	10/21/2023	100-4150-63210	Communication Expense	SEP / OCT 2023 WIRELESS P...		41.23
VERIZON WIRELESS #78678...	9947442678	10/21/2023	100-4192-63020	Computer Maintenance & li...	SEP / OCT 2023 WIRELESS P...		40.01
VERIZON WIRELESS #78678...	9947442678	10/21/2023	100-4192-63210	Communication Expense	SEP / OCT 2023 WIRELESS P...		40.01
VERIZON WIRELESS #78678...	9947442678	10/21/2023	100-4194-63210	Communication Expense	SEP / OCT 2023 WIRELESS P...		41.23
VERIZON WIRELESS #78678...	9947442678	10/21/2023	100-4210-63210	Communication Expense	SEP / OCT 2023 WIRELESS P...		41.23

Packet: APPKT00755 - 10/31/23 DIRECT PAYABLES

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,872.91
520 - 2018 ARENA PROJECT	2,809.37
610 - LIQUOR DISPENSARY	8,428.26
620 - WATER UTILITY FUND	136.17
630 - ARENAS - VENUWORKS	9,078.88
650 - TOURIST PARK - VENUWORKS	41.23
670 - STORM WATER UTILITY FUND	1,272.56
680 - WASTEWATER UTILITY FUND	41.23
690 - ELECTRIC UTILITY FUND	249.06
820 - GREENWOOD CEMETERY FUND	82.46
Grand Total:	24,012.13

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	133.69
100-4192-63020	Computer Maintenance...	40.01
100-4192-63210	Communication Expense	40.01
100-4194-62990	Misc. Operating Expense	183.73
100-4194-63210	Communication Expense	41.23
100-4210-62990	Misc. Operating Expense	8.49
100-4210-63210	Communication Expense	734.43
100-4240-63210	Communication Expense	41.23
100-4510-62240	Department Maint & Re...	245.00
100-4510-63210	Communication Expense	82.46
100-4550-62990	Misc. Operating Expense	67.52
100-4560-62990	Misc. Operating Expense	77.21
100-4650-63210	Communication Expense	177.90
520-4680-65900	Work in Process-Constru...	2,809.37
610-4830-63210	Communication Expense	41.23
610-4890-63060	Credit Card Fees	8,387.03
620-4830-63210	Communication Expense	122.47
620-4840-62170	Field Supplies	13.70
630-4840-62990	Misc. Operating Expense	3,817.00
630-4850-62230	Building Maint & Repair	5,261.88
650-4830-63210	Communication Expense	41.23
670-4850-62210	Equipment Maint & Repa..	1,272.56
680-4830-63210	Communication Expense	41.23
690-4830-63210	Communication Expense	206.15
690-4840-62990	Misc. Operating Expense	42.91
820-4830-63210	Communication Expense	82.46
Grand Total:		24,012.13

Project Account Summary

Project Account Key	Expense Amount
None	24,012.13
Grand Total:	24,012.13



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00756 - PYPKT00961 - 2023 11 02 #22 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000919	11/02/2023	740-20150	Payroll Taxes Payable	MEDICARE		6,769.16
INTERNAL REVENUE SERVICE	INV0000919	11/02/2023	740-20150	Payroll Taxes Payable	FED W/H		21,366.16
INTERNAL REVENUE SERVICE	INV0000919	11/02/2023	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		20,360.28
Vendor INTERNAL REVENUE SERVICE Total:							48,495.60
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR...	INV0000914	11/02/2023	740-24000	Clearing Account	LELS Dues		945.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							945.00
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0000918	11/02/2023	740-20160	State Withholding	State W/H Tax		10,576.88
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							10,576.88
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR...	INV0000915	11/02/2023	740-24000	Clearing Account	PLIFE		464.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							464.00
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	100-4150-61310	Health Insurance	Health Insurance Premium		4,161.98
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	100-4210-61310	Health Insurance	Health Insurance Premium		16,784.01
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	100-4220-61310	Health Insurance	Health Insurance Premium		5,361.46
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	100-4240-61310	Health Insurance	Health Insurance Premium		1,428.51
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	100-4312-61310	Health Insurance	Health Insurance Premium		6,992.63
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	100-4315-61310	Health Insurance	Health Insurance Premium		4,735.35
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	100-4510-61310	Health Insurance	Health Insurance		1,454.88
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	100-4650-61310	Health Insurance	Health Insurance Premium		3,509.50
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	610-4825-61310	Health Insurance	Health Insurance Premium		6,431.79
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	620-4825-61310	Health Insurance	Health Insurance Premium		4,174.53
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	680-4825-61310	Health Insurance	Health Insurance Premium		5,114.30
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	690-4825-61310	Health Insurance	Health Insurance Premium		15,237.48
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Employee ...		18,212.16
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	740-4870-63660	Retiree BC/BS Monthly billi...	Health Insurance Retiree		7,017.40
NORTHWEST SERVICE COO...	INV0000920	11/01/2023	820-4825-61310	Health Insurance	Health Insurance Premium		1,428.51
Vendor NORTHWEST SERVICE COOPERATIVE Total:							102,044.49
Vendor: P E R A OF MN							
P E R A OF MN	INV0000917	11/02/2023	740-20180	PERA Payable	PERA EE/ER P&F		21,004.91
P E R A OF MN	INV0000917	11/02/2023	740-20180	PERA Payable	PERA EE/ER COORD		22,474.44
Vendor P E R A OF MN Total:							43,479.35

Council Approval Register

Packet: APPKT00756 - PYPKT00961 - 2023 11 02 #22 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0000916	11/02/2023	740-24000	Clearing Account	LTD Premium		455.13
Vendor SUN LIFE FINANCIAL (LTD) Total:							455.13
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000911	11/02/2023	740-24000	Clearing Account	Contributions Employee		4,946.87
Vendor VANTAGEPOINT ICMA Total:							4,946.87
Vendor: WEX BANK							
WEX BANK	INV0000913	11/02/2023	740-24000	Clearing Account	HSA		284.75
Vendor WEX BANK Total:							284.75
Grand Total:							211,692.07

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	44,428.32
610 - LIQUOR DISPENSARY	6,431.79
620 - WATER UTILITY FUND	4,174.53
680 - WASTEWATER UTILITY FUND	5,114.30
690 - ELECTRIC UTILITY FUND	15,237.48
740 - TRF HEALTH INSURANCE FUND	134,877.14
820 - GREENWOOD CEMETERY FUND	1,428.51
Grand Total:	211,692.07

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	4,161.98
100-4210-61310	Health Insurance	16,784.01
100-4220-61310	Health Insurance	5,361.46
100-4240-61310	Health Insurance	1,428.51
100-4312-61310	Health Insurance	6,992.63
100-4315-61310	Health Insurance	4,735.35
100-4510-61310	Health Insurance	1,454.88
100-4650-61310	Health Insurance	3,509.50
610-4825-61310	Health Insurance	6,431.79
620-4825-61310	Health Insurance	4,174.53
680-4825-61310	Health Insurance	5,114.30
690-4825-61310	Health Insurance	15,237.48
740-20150	Payroll Taxes Payable	48,495.60
740-20160	State Withholding	10,576.88
740-20180	PERA Payable	43,479.35
740-24000	Clearing Account	7,095.75
740-4870-63620	Employee BC/BS Monthl...	18,212.16
740-4870-63660	Retiree BC/BS Monthly bi..	7,017.40
820-4825-61310	Health Insurance	1,428.51
Grand Total:		211,692.07

Project Account Summary

Project Account Key	Expense Amount
None	211,692.07
Grand Total:	211,692.07



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00757 - PYPKT00961 - 2023 11 02 #22 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0000912	11/02/2023	740-24000	Clearing Account	FLEX VISION		301.92
						Vendor VSP INSURANCE CO Total:	301.92
						Grand Total:	301.92

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	301.92
Grand Total:	301.92

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	301.92
Grand Total:		301.92

Project Account Summary

Project Account Key	Expense Amount
None	301.92
Grand Total:	301.92



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00760 - 11/01/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	210408	08/15/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,373.00
Vendor PAUSTIS WINE COMPANY Total:							1,373.00
Grand Total:							1,373.00

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	1,373.00
Grand Total:	1,373.00

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62530	Wine for Resale	1,373.00
Grand Total:		1,373.00

Project Account Summary

Project Account Key	Expense Amount
None	1,373.00
Grand Total:	1,373.00



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 11/7/2023

SUBJECT: #7.3 Approve Surplus Items/Forfeited Vehicles

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve to declare the attached list of items as surplus and authorize them to be auctioned at public auction.

BACKGROUND: Various City Departments have equipment and supplies that are no longer useful or productive that need to be disposed of periodically. The City has used Public Surplus Auctions for the past several years to offer the surplus items to the public.

KEY ISSUES: Using Public Surplus Auctions as the avenue to dispose of no longer useful items has no cost to the City for the auction service and collection of the purchase price.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Public Surplus Auction is the proper/legal process to dispose of surplus equipment.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	2023 Surplus Item list
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Surplus Equipment/Items for auction :

1985 Dodge D-350 pickup

2000 Ford F-250 pickup with snowplow

2007 Cushman 3 Wheeler

2008 Ford F-150 pickup

2011 Chevrolet Tahoe

Woods 96" snowblower

Crafco hot tar machine

Skid Steer tracks

Fire hydrants

Tool boxes

Pickup running boards and console

Overhead Lights

Laboratory refrigerator, autoclave and dishwasher

SCBA plastic storage containers

Backpack leaf blower

Plastic water tanks

Receiver hitch

Receiver hitch step



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Request for Council Action

DATE: 11/7/2023

SUBJECT: #8.1 Call for a Second Reading Rezoning - Fricke Properties, LLC (ODC) Property

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Call for Second Reading to consider rezoning the following described parcel from Light Industrial District (I-1) to General Business District (C-2).

Lot 3, Block 1, Oxbow First Addition to the City of Thief River Falls

BACKGROUND: Scott Fricke is purchasing the current Occupational Development Center (ODC) property located at 1520 Highway 32. His purchase is contingent upon city approval to repurpose the facilities for general business use, and he has applied for rezoning.

KEY ISSUES: This property is currently zoned Light Industrial District (I-1) and does not allow general business or retail use. It is surrounded by industrial use property.

FINANCIAL CONSIDERATIONS: Costs associated with the rezoning are paid by the applicant.

LEGAL CONSIDERATION: This action requires a public hearing held at the Planning Commission meeting and two readings of the proposed zoning amendment.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:

1.	Rezoning - Fricke Properties, LLC (ODC) Property_001 (1)
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**NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS**

Notice is hereby given pursuant to Chapter 152 of the Thief River Falls ("City") City Code that Fricke Properties, LLC, 19540 138th Avenue NE, Thief River Falls, MN 56701, has submitted a request to rezone Occupational Development Center (ODC) property from Light Industrial District (I-1) to General Business District (C-2). The property is described as follows:

Lot 3, Block 1, Oxbow First Addition to the City of Thief River Falls

Notice is further given that the Planning Commission will conduct a Hearing on the Rezoning Request at 5:00 P.M. on Tuesday, October 10, 2023, in the City Council Chambers, City Hall, 405 Third Street East, Thief River Falls, MN 56701. All persons wishing to comment on the Conditional Use Permit request will have the option to be heard at this time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 22nd day of September 2023

CITY OF THIEF RIVER FALLS

/s/ Mark Borseth
Zoning Administrator

Published in the Wednesday, September 27, 2023, edition of The Times.



Application To Planning Commission/BOZA

City of Thief River Falls
Community Services
405 3rd Street East – P.O. Box 528
Thief River Falls, MN 56701
218-681-8506

Paid 9/18/23
ck#1201

☒ REZONING (Fee \$150.00)		☐ APPEALS (Fee \$50.00)	
☐ VARIANCE (Fee \$150.00)			
☐ LAND SUBDIVISION (Fee \$300.00)			
☐ CONDITIONAL USE PERMIT (Fee \$150.00)			
Applicant			
Name <u>Scott Fricke</u>		Phone # <u>218-689-7828</u>	
Address <u>19540 138th Ave NE</u>	City <u>TRF</u>	State <u>MN</u>	Zip <u>56701</u>
Property Owner (if different from Applicant)			
Name <u>Fricke Properties LLC</u>		Phone #	
Address <u>19540 138th Ave NE</u>	City <u>TRF</u>	State <u>MN</u>	Zip <u>56701</u>
Approximate Location of Property			
Address <u>1520 Hwy 32</u>		Legal Description	
Present Zoning Classification <u>Light Industrial</u>		Present Use <u>ODC</u>	
Description of Request <u>Change to commercial to accomodate new direction for building and tenants.</u>			
<u>Scott Fricke</u>		<u>9/18/23</u>	
Property Owner Signature (required)		Date	
Applicant Signature		Date	
Review (For office use only)			
Date of Publication		Date on Planning Commission Agenda	
Action Taken By Commission:			
Action Taken By City Council:			
City Council Resolution / Ordinance Number			
Fee Paid			

CHECKLIST FOR REZONING REQUESTS

- 1. Applicant (Name/Address/Tel:** Scott Fricke, 19540 138th Avenue NE, Thief River Falls, MN 56701.
218-689-7828.
- 2. General location of the request:** 1520 Highway 32, Thief River Falls.
- 3. Proposed use and/or zoning:** The owner is requesting that the zoning be amended from Light Industrial District (I-1) to General Business District (C-2) to allow for repurposing the industrial zoned property for commercial use.
- 4. Dimension of the request:** **Frontage -** 670' **Depth -** 480'
- 5. Area of property in request:** **Sq. Feet -** 345,620 **Acres –** 7.93
- 6. Existing characteristics:** **Zoning -** Light Industrial District **Use:** ODC – Light MFG.

Conforming - Yes **Non-Conforming -** No
- 7. Adjacent land use:** This location borders vacant oxbow property to the east, Custom Wood Products to the south, Paradis Trucking to the north, and Les's Sanitation and vacant property to the west.
- 8. Adjacent zoning districts:** The location borders Light Industrial District (R-1) to the north and south, General Industrial District (I-2) to the west, and vacant oxbow property to the east.
- 9. Are Wetlands or Shorelands impacted by this request?** No.
- 9. Characteristics of soils:** According to the "Pennington County Soil Survey," soils are Predominantly Boasch Clay Loam These are nearly level, poorly drained soils in plane or slightly concave basins on glacial lake plains.
- 11. Has an adequate site plan been provided?** Site plan is attached.
- 12. What provisions have/can be made for utilities, drainage, and adequate easements?** This site is served by sanitary sewer, and water main to the south and west. Site drainage is available to the east and west. Power, natural gas, and communication lines are available to the property.
- 13. Is the proposed rezoning consistent with the Comprehensive Plan?** No, the comprehensive plan shows this area as Industrial and would require a comprehensive plan amendment to change to Highway Commercial.
- 14. Have other pertinent segments of the Comprehensive Plan been considered?** No
- 15. Is the area platted?** Yes

If so, will the existing lots conform to the requested district? Yes
- 16. If the area is to be residential:** No

- A. What is the holding capacity?** N/A
- B. Street access?** N/A
- C. Has a subdivision plan been submitted?** N/A

17. If the request is for a commercial use: Yes

- A. Is there an economic need?** Yes
- B. Is there a provision for adequate screening?** N/A
- C. What is the traffic situation?** Direct access from Minnesota Highway 32
- D. What is the distance to schools?** Challenger Elementary 1.0 Miles, Lincoln High School 1.1 Miles, Franklin Middle School 1.7 Miles.

18. If the request is for industrial: No

- A. Is the area readily accessible to major thoroughfares?** N/A
- B. Is it served by a railroad?** N/A
- C. Is it suitably separated from a residential area?** N/A

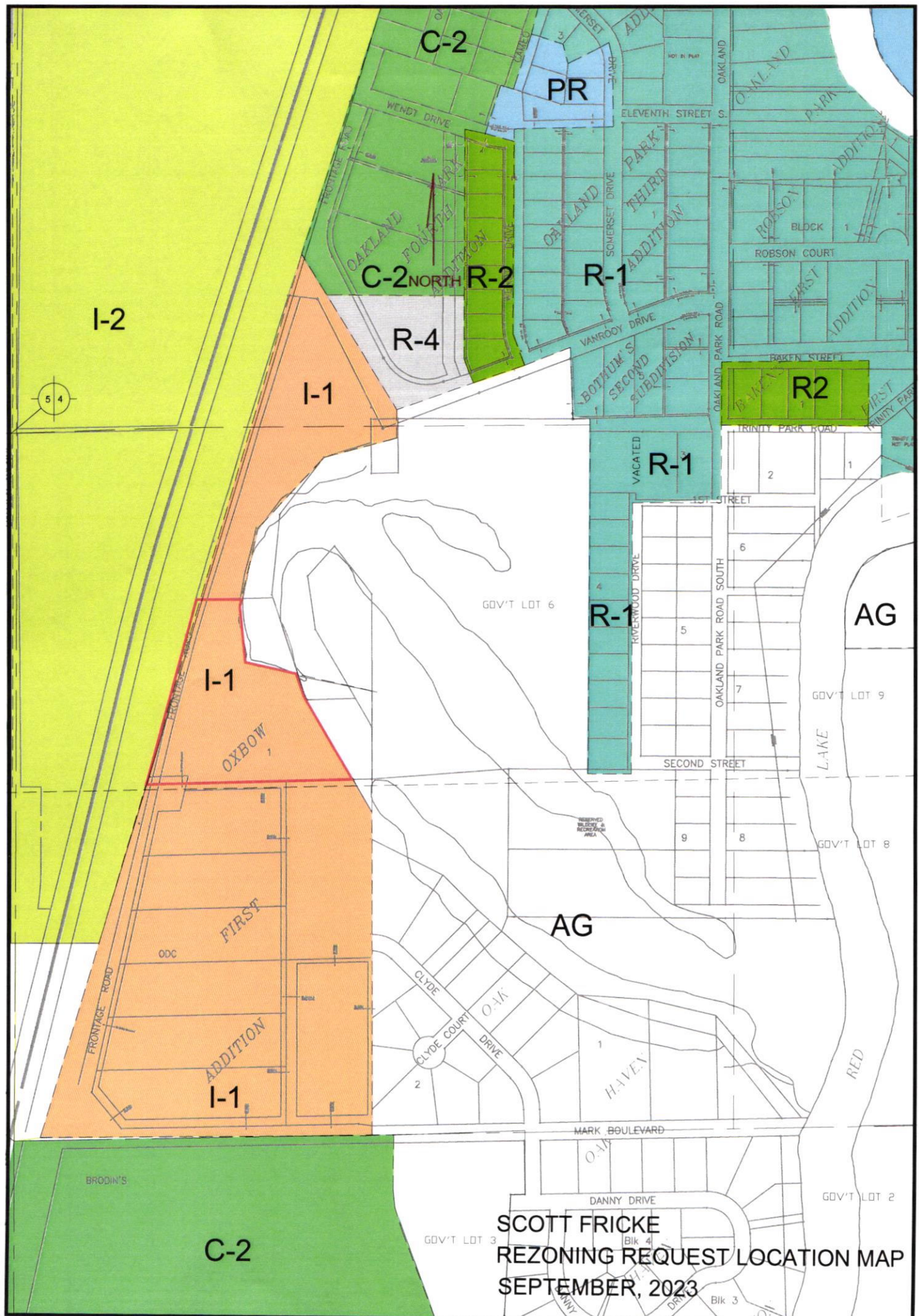
- 19. Comments:** This property is currently zoned industrial and is surrounded by industrial property. Rezoning to commercial is spot zoning, which is not allowable in Minnesota. Other considerations to rezoning may be amending the city code to allow commercial use in certain industrial areas.

See RCA, Notice of Hearing, Application, Checklist, Site Plan, and Zoning Map.

CRITERIA FOR GRANTING ZONING AMENDMENTS

In granting a request for a rezoning, the City Council shall consider the effect of the proposed zoning amendment upon the health, safety, morals, and general welfare of occupants of surrounding lands. Among other things, the City Council shall make the following findings where applicable:

1. That the rezoning conforms to the Comprehensive Plan for the City, as well as present land uses.
2. That the rezoning will not impede the normal and orderly development and improvement of surrounding property for uses predominant in the area.
3. That the rezoning will not adversely affect property values of adjacent landowners.
4. That the rezoning will not impose other undue hardship on adjacent landowners such as noise, electrical display signs, odors, or other nuisances.
5. That necessary utilities be available to serve the use intended.
6. That additional public services needed by the rezoning be considered.
7. That alternate areas previously zoned for the intended use be considered.
8. That there is a public need for the proposed land use.



SCOTT FRICKE
REZONING REQUEST LOCATION MAP
SEPTEMBER, 2023



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
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Request for Council Action

DATE: 11/7/2023

SUBJECT: #8.2 Approve Rezoning – Fricke Properties, LLC (ODC) Property

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Approve comprehensive plan amendment to reflect the zoning change. This motion is contingent upon rezoning approval.

Lot 3, Block 1, Oxbow First Addition to the City of Thief River Falls

BACKGROUND: Scott Fricke is purchasing the current Occupational Development Center (ODC) property located at 1520 Highway 32. His purchase is contingent upon city approval to repurpose the facilities for general business use, and he has applied for rezoning.

KEY ISSUES: This property is currently zoned Light Industrial District (I-1) and does not allow general business or retail use. It is surrounded by industrial use property.

FINANCIAL CONSIDERATIONS: Costs associated with the rezoning are paid by the applicant.

LEGAL CONSIDERATION: This action requires a public hearing held at the Planning Commission meeting and two readings of the proposed zoning amendment.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:

None



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Request for Council Action

DATE: 11/7/2023

SUBJECT: #8.3 On-Sale 3.2% Liquor License to Moe's Burgers & Brew

RECOMMENDATION: It is respectfully requested the Council to consider following:

MOTION TO: Approve the On-Sale 3.2% Liquor License to Moe's Burgers & Brew effective November 24, 2023.

BACKGROUND: Moe's Burgers & Brew has applied for an On-Sale 3.2% Liquor License.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The license fee is \$250 annually for the 3.2% liquor and \$200 annually for the Sunday 3.2% liquor license. License fees have been prorated for 2023.

LEGAL CONSIDERATION: Contingent on all applications, background checks, fees and insurance being met.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

None



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Request for Council Action

DATE: 11/7/2023

SUBJECT: #8.4 Approve 2023 Budget Adjustments

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To amend the 2023 budget to reflect the actions taken by council on the purchase of the police squad car.

BACKGROUND: The City of Thief River Falls amends the budget from time to time. Emphasis is placed on amending the general fund budget, since this budget is reported as part of the City's financial statements. The following represents the expenditure budget amendments for the general fund:

2023 Budget adjustment:

Move: 100-4210-62420 Computer Equipment \$5,000 to 100-4210-65400 machinery & Equipment
Move: 100-4210-64440 DWI Enforce & Equip \$5,000 to 100-4210-65400 machinery & Equipment

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The remaining balance will be purchased through the 100-4210-65400 and the fund balance reserve dollars in the DWI surplus code in the amount of \$12,577.97 and the police in car camera code in the amount of \$2,822.00.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 11/7/2023

SUBJECT: #8.5 Approve Agreement between City of Thief River Falls and Pennington County for Voting Operations

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: That the City of Thief River Falls does hereby agree to allow Pennington County to retain all Voting Operations, Technology, & Election Resources (VOTER) Account Funds received.

BACKGROUND: On July 20, 2023, the Office of the Secretary of State completed the electronic transfer of \$1.25 million in electronic payments to counties for the Voting Operations, Technology, & Election Resources (VOTER) Account in accordance with the requirements of Minnesota Statutes section 5.305,

KEY ISSUES: Pennington County is required to work with its local units of government to determine how the funds will be allocated within the county,

and

Whereas, Pennington County currently administers the absentee and mail balloting for all precincts,

and

FINANCIAL CONSIDERATIONS: Pennington County pays for all maintenance for all election equipment utilized by the local units of government.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None