

COUNCIL PROCEEDINGS

Tuesday, November 7, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 PM on November 7, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Lorensen, Aarestad and Bolduc. Councilmember absent: Arlt. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Michele McCraw motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the removal of 12.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 11.243.23: Approval of October 17, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 11.243.23, being seconded by Councilmember Mike Lorensen, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve October 17 , 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.244.23: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 11.244.23, being seconded by Councilmember Mike Lorensen, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$3,719,463.83 and council per diem in the amount of \$2,675.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.245.23: Approve Surplus Items/Forfeited Vehicles

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 11.245.23, being seconded by Councilmember Mike Lorensen, that:

WHEREAS, Various City Departments have equipment and supplies that are no longer

useful or productive that need to be disposed of periodically. The City has used Public Surplus Auctions for the past several years to offer the surplus items to the public.

WHEREAS, Using Public Surplus Auctions as the avenue to dispose of no longer useful items has no cost to the City for the auction service and collection of the purchase price.

THEREFORE, BE IT RESOLVED Approve to declare the attached list of items as surplus and authorize them to be auctioned at public auction.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Call for Second Reading Rezoning – Fricke Properties, LLC (ODC) Property

Councilmember Jason Aarestad motioned, being seconded by Councilmember Anthony Bolduc to call for the second reading of an ordinance of Chapter 152 of the Thief River Falls ("City") City Code that Fricke Properties, LLC, 19540 138th Avenue NE, Thief River Falls, MN 56701, has submitted a request to rezone Occupational Development Center (ODC) property from Light Industrial District (I-1) to General Business District (C-2). The property is described as follows:

Lot 3. Block I, Oxbow First Addition to the City of Thief River Falls

On vote being taken, the second reading was unanimously passed.

RESOLUTION NO. 11.246.23: Approve Rezoning – Fricke Properties, LLC (ODC) Property

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 11.246.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, Scott Fricke is purchasing the current Occupational Development Center (ODC) property located at 1520 Highway 32. His purchase is contingent upon city approval to repurpose the facilities for general business use, and he has applied for rezoning.

WHEREAS, This property is currently zoned Light Industrial District (I-1) and does not allow general business or retail use. It is surrounded by industrial use property.

THEREFORE, BE IT RESOLVED Approve comprehensive plan amendment to reflect the zoning change. This motion is contingent upon rezoning approval.

Lot 3, Block 1, Oxbow First Addition to the City of Thief River Falls

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.247.23: On-Sale 3.2% Liquor License to Moe's Burgers & Brew

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 11.247.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, Moe's Burgers & Brew has applied for an On-Sale 3.2% Liquor License.

WHEREAS, The license fee is \$250 annually for the 3.2% Liquor and \$200 annually for the Sunday 3.2% Liquor License. License fees have been prorated for 2023.

WHEREAS, Contingent on all applications, background checks, fees and insurance being met.

THEREFORE, BE IT RESOLVED Approve the On-Sale 3.2% Liquor License to Moe's Burgers & Brew effective November 24, 2023.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.248.23: Approve 2023 Budget Adjustments

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 11.248.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, The City of Thief River Falls amends the budget from time to time.

Emphasis is placed on amending the general fund budget, since this budget is reported as part of the City's financial statements. The following represents the expenditure budget amendments for the general fund:

2023 Budget adjustment:

Move: 100-4210-62420 Computer Equipment \$5,000 to 100-4210-65400 machinery & Equipment

Move: 100-4210-64440 DWI Enforce & Equip \$5,000 to 100-4210-65400 machinery & Equipment

THEREFORE, BE IT RESOLVED To amend the 2023 budget to reflect the actions taken by council on the purchase of the police squad car.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.249.23: Approve Agreement between City of Thief River Falls and Pennington County for Voting Operations

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 11.249.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, On July 20, 2023, the Office of the Secretary of State completed the electronic transfer of \$1.25 million in electronic payments to counties for the Voting Operations, Technology, & Election Resources (VOTER) Account in accordance with the requirements of Minnesota Statutes section 5.305,

WHEREAS, Pennington County is required to work with its local units of government to determine how the funds will be allocated within the county,
and

WHEREAS, Pennington County currently administers the absentee and mail balloting for all precincts, and

THEREFORE, BE IT RESOLVED That the City of Thief River Falls does hereby agree to allow Pennington County to retain all Voting Operations, Technology, & Election Resources (VOTER) Account Funds received.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Steve Narverud mentioned Leaf vac is over and will resume in the spring. Public Works will continue with spring clean up.
- Mayor Holmer mentioned there are numbers on all street lights. If calling in to report a light out please reference the light pole number when able.
- Mayor Holmer clarified that emails will be answered and responded to if they are not identified as potential spam. Do not include website links within the body of the email it may be rejected.
- City Hall will be closed Friday, November 10, 2023.

UPCOMING MEETINGS

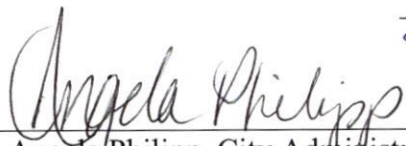
- Public Utilities Committee Meeting - November 13th at 7:00 a.m.
- Public Safety Liquor Committee Meeting - November 13th at 4:30 p.m.
- Administrative Services Committee Meeting - November 14th at 4:30 p.m.
- Public Works Committee Meeting - November 15th at 4:30 p.m.
- City Council Meeting - November 21st at 5:30 p.m.

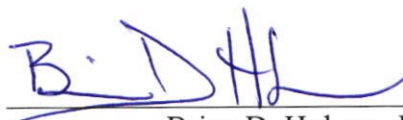
INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorensen, being seconded by Councilmember Anthony Bolduc to adjourn at 5:44 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Attest:


Angela Philipp, City Administrator


Brian D. Holmer, Mayor