

COUNCIL PROCEEDINGS

Tuesday, October 3, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on October 3, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Lorensen, Arlt and Bolduc. Councilmember absent: Aarestad. Mayor Holmer chaired the meeting.

PUBLIC FORUM

- Cheryl Snetting Mobile Home Park Manager expressed ongoing concerns with water meter replacement.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Mike Lorensen motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition of 8.3.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 10.223.23: Approval of September 19, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 10.223.23, being seconded by Councilmember Megan Bourne, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve September 19, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.224.23: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 10.224.23, being seconded by Councilmember Megan Bourne, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$1,858,685.04 and council per diem in the amount of \$2,680.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.225.23: Approval of Volunteer Firefighter Hiring of Erik Brateng, Jonathan Larson, and Keary Petschl

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 10.225.23, being seconded by Councilmember Megan Bourne, that:

WHEREAS, The Fire Department has had several recent retirements from their volunteer ranks. This hiring will bring them back to normal staffing levels.

WHEREAS, The Thief River Falls Fire Department is a combination department made up of seven full-time firefighters, and twenty-five volunteer firefighters. Due to recent retirements of volunteer firefighters, the Fire Department needs to fill vacant spots to keep adequate staffing levels for emergency response.

THEREFORE, BE IT RESOLVED Approve the hiring of three new Volunteer Firefighters, Erik Brateng, Jonathan Larson, and Keary Petschl. Start date is effective October 4th, 2023 pending successful completion of background checks, drug tests, and physicals.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 10.226.23: Approval of Employment of Franco Trudeau for the Electrical Systems Manager position

Following discussion, Councilmember Scott Pream introduced Resolution No. 10.226.23, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, On resolution number 6.139.23 the City Council authorized filling the vacant Systems Manager position. Interviews were conducted on September 18th, 2023.

WHEREAS, The city council has authorized filling this position.

THEREFORE, BE IT RESOLVED Approve the employment of Franco Trudeau for the Electrical Systems Manager position. Mr. Trudeau shall be placed at Step 5 of the Grade Level 9 Systems Manager salary schedule for a starting salary of \$44.42 per hour, effective October 16th, 2023, pending successful completion of all pre-employment backgrounds and testing.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.227.23: Approve Towards Zero Death (TZD) Proposal for 2023/2024

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 10.227.23, being seconded by Councilmember Megan Bourne, that:

WHEREAS, Thief River Falls Police Officer Ben Tureson oversees our TZD program. Officer Tureson and Pennington County Deputy Alex Henningson drafted a grant for TZD funds. The state awarded \$27,700.00 to the Thief River Falls Police Department, the Pennington County Sheriff's office and the Marshall County Sheriff's office. These funds will be split equally between the departments and will go towards TZD enforcement, which includes distracted driving, seatbelt and move over enforcement. The funds will go towards overtime related to this enforcement and any other assistance with this special enforcement. This grant will start on October 1st, 2023 and will end September 30th, 2024. Officer Tureson will handle scheduling and other tasks related to this program.

WHEREAS, Council approval is required before the funds can be used towards this enforcement.

THEREFORE, BE IT RESOLVED Approve 2023/2024 TZD Grant to the Thief River Falls Police Department to share with the Pennington County Sheriff's office and the Marshall County Sheriff's office.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.228.23: Approve American Legion Post 117 Temporary On-Sale Liquor License 2 day Permit

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 10.228.28, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The American Legion has applied for a Permit for a 2 Day Temporary On-Sale Liquor License off premise at the Thief River Falls Curling Club – Indoor Arena.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED Approve a Permit for a 2 Day Temporary On-Sale Liquor License effective October 14-15, 2023, from 8 pm to 1 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 10.229.23: Approve 45 Day Prior Notice Submission of Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 10.229.28, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED Approved to have Renee Olson, Deputy City Clerk send a letter to On-Sale Liquor License holders requiring to submit "Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License" forms to the city 45 days prior to the event date. The 45-day requirement is effective immediately.

This process will ensure that the city has time to review that all documents are received,

committee/council review prior to the 30-day submission requirement by Alcohol and Gambling Enforcement Division with the state.

Failure to meet these requirements could result in delays in approvals.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Scott Pream mentioned Take Back the Beach Day was a success. Amanda Hughes wanted to thank the Public Works department for their help in the cleanup of the beach.
- Councilmember Steve Narverud reminded residents of Leaf Pick up will start October 2nd - October 27th, boulevard pickup. Residents need to move vehicles, place leaves on the edge and do not place by posts.

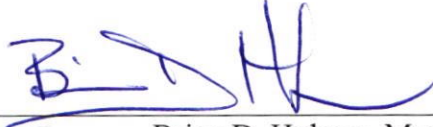
UPCOMING MEETINGS

- Utilities Committee Meeting - October 9th at 7:00 a.m.
- Public Safety Liquor Committee Meeting - October 9th at 4:30 p.m.
- Administrative Services Committee Meeting - October 10th at 4:30 p.m.
- Public Works Committee Meeting - October 11th at 4:30 p.m.
- City Council Meeting - October 17th at 5:30 p.m.
- Joint City, County and School in the Imperial Room - October 30th at 5:30 p.m.

INFORMATIONAL ITEMS

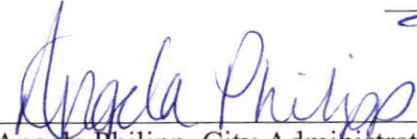
ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson, being seconded by Councilmember Scott Pream to adjourn at 5:48 p.m. On vote being taken, the Chair declared the motion unanimously carried.



Brian D. Holmer, Mayor

Attest:



Angela Philipp, City Administrator